



OFFICE OF THE CITY CLERK

DAWN M. JONES, CITY CLERK

MEMORANDUM

TO: MEMBERS OF THE COMMON COUNCIL
FROM: DAWN M. JONES, CITY CLERK
DATE: WEDNESDAY, FEBRUARY 12, 2020
SUBJECT: INFORMATION AND TECHNOLOGY ORGANIZATIONAL COMMITTEE MEETING NOTICE

NOTICE

The following Common Council Committee Meeting has been scheduled for **Tuesday, February 25, 2020** in the **Large Conference Room** of the **Technology Resource Center (TRC)** at **Catalyst 2, Ignition Park 1165 Franklin Street, South Bend, Indiana 46601.**

3:30-3:40 P.M. **Information & Technology** **Rachel Tomas Morgan, Committee Chair**

1. *Call to Order Organization Portion of Committee Meeting*
2. *Welcome & Introductions*
 - a. *Committee Members (Council & Citizen Members)*
 - b. *Acknowledge other Council Members Present, Staff, Guests*
3. *Review of Committee's Name and Charge*
4. *Introduction to Committee's Goal Setting Process 2020*
5. *Adjournment*

cc: Mayor James Mueller
Committee Meeting List
Media

NOTICE FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services may be Available upon Request at No Charge.
Please give Reasonable Advance Request when Possible

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