

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
MEETING
DECEMBER 19, 2019 – 10:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

- 1. REVIEW OF MINUTES**
 - A. Agenda Review, Regular Meeting, and Claims Review Meeting of December 5, 10, and 17, 2019

- 2. ELECTION OF 2020 BOARD OF WORKS PRESIDENT**

- 3. APPROVE 2020 CITY EMPLOYEE HOLIDAY SCHEDULE**

- 4. OPENING OF BIDS**
 - A. Sale of City Property
 1. Location: 901 E. Miner St.

- 5. OPENING OF QUOTATIONS**
 - A. Cleveland South Well Field Bulk Fluoride Tank Replacement - Project No. 118-021B
 1. Award
 2. Funding: RWDA TIF (324.1050.460.42.02)
 - B. 2020 Signal Knock-Down and Wiring Investigation – Project No. 119-110
 1. Award
 2. Funding: Street Repairs and Maintenance (251.0608.431.36.10)

- 6. AWARD BIDS AND APPROVE CONTRACTS**
 - A. St. Joseph Backwater Valves – Project No. 119-018
 1. Company: Selge Construction Co. Inc.
 2. Amount: \$94,450
 3. Funding: LRSA Capital (251.0608.431.42.96)
 - B. Miami Basin Valve Replacement – Project No. 116-082D
 1. Company: HRP Construction Co. Inc.
 2. Amount: \$176,000
 3. Funding: LRSA Capital; SSDA TIF (251.0608.431.42.96; 430.1050.460.42.01)
 - C. Small Drainage Design and Repair – Sampson and Overlook – Project No. 118-063A
 1. Company: HRP Construction Inc.; Subject to Easement Acquisition
 2. Amount: \$224,180; Division A plus Alternate 1
 3. Funding: LRSA Major Capital (251.0608.431.42.96)
 - D. Two-Way Conversion of Colfax Ave., Phase II – Project No. 115-053B
 1. Company: Walsh & Kelly, Inc.
 2. Amount: \$594,900
 3. Funding: RWDA TIF (324.1050.460.42.01)

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- E. Privet Lane Culvert Replacement – Project No. 118-013B
 - 1. Company: HRP Construction, Inc.
 - 2. Amount: \$264,471
 - 3. Funding: LRSA (251.0608.431.42.96)

7. AWARD QUOTATIONS AND APPROVE CONTRACTS

- A. Light-Up South Bend – Lighted Decorative Bollard Replacements – Project No. 119-005B
 - 1. Company: All Phase Electric Supply
 - 2. Amount: \$1,936.25/each; \$29,043.75 Total
 - 3. Funding: COIT (404.0602.431.22.40)
- B. West Side Quiet Zone, Commercial Drive Relocation – Project No. 120-011
 - 1. Company: Ritschard Brothers., Inc.
 - 2. Amount: \$49,380
 - 3. Funding: LRSA (251.0608.431.42.96)
 - 4. Note: Award Subject to Legal Access Agreement

8. AWARD PROPOSALS

- A. City-Wide Overhead Door Services
 - 1. Company: Industrial Door of Northern Indiana
 - 2. Amount: Highest Scoring Vendor
 - 3. Funding: Various Department’s Maintenance Funds

9. CHANGE ORDERS

- A. 2019 Tree Plantings – Project No. 119-013
 - 1. Company: Douglas Landscape, Inc.
 - 2. Change Order No.: 1 (Final)
 - 3. Decrease Amount: (\$3,690)
 - 4. Percent of Decrease: (32.14%)
 - 5. Revised Contract Amount: \$8,360
 - 6. Funding: MVH (202.0619.431.31.06)
 - 7. Ratify Pursuant to Resolution No. 100-2000
- B. City of South Bend Wayfinding Signage Program, Phase 1 – Project No. 119-052R
 - 1. Company: Geograph Industries, Inc.
 - 2. Change Order No.: 1
 - 3. Increase Amount: Sixty-Three (63) Days
 - 4. Revised Completion Date: January 24, 2020

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5. Funding: WWDA TIF, REDA TIF, RWDA TIF, Professional Services (324.1050.460.42.03; 429.1050.460.42.03; 217.0602.367.31.06; 422.1050.460.42.03)
- C. Morris Performing Arts Center Theater Handrails – Project No. 119-074
 1. Company: Larson Danielson Construction Co., Inc.
 2. Change Order No.: 1 (Final)
 3. Increase Amount: \$1,250
 4. Percent of Increase: 1.46%
 5. Revised Contract Amount: \$86,810
 6. Funding: VPA Morris (416.0404.453.36.01)
- D. Vested Interest Building Roof Repair – Project No. 119-049
 1. Company: Midland Engineering Company, Inc.
 2. Change Order No.: 1
 3. Increase Amount: \$21,288.10
 4. Percent of Increase: 9.39%
 5. Revised Contract Amount: \$248,088.10
 6. Funding: RWDA TIF (324.1050.460.42.02)
- E. Historic Leeper Park Improvements – Project No. 118-010A
 1. Company: Ancon Construction Co., Inc.
 2. Change Order No.: 4
 3. Increase Amount: \$12,165.50
 4. Percent of Increase: 0.89%
 5. Total Percent of Change: 5.87%
 6. Revised Contract Amount: \$1,384,979.86
 7. Funding: RWDA TIF Bond (452.1101.452.31.02)
- F. Western Avenue Streetscape, Phase III – Project No. 118-076
 1. Company: Indiana Earth, Inc.
 2. Change Order No.: 3
 3. Increase Amount: Twenty-Seven (27) Days
 4. Revised Completion Date: December 27, 2019
 5. Funding: RWDA TIF (324.1050.460.42.03)

10. CHANGE ORDERS AND PROJECT COMPLETION AFFIDAVITS

- A. Mishawaka Avenue Traffic Signals at Fire Station No. 9 – Project No. 117-120A
 1. Company: Pemberton Davis Electric, Inc.
 2. Change Order No.: 2 (Final)
 3. Decrease Amount: (\$15,777.37)
 4. Percent of Decrease: (8.40%)
 5. Total Percent of Change: 0.50%
 6. Final Contract Amount: \$172,146.57

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- 7. Funding: LRSA/EMS Capital (251.0608.431.36.67; 287.0902.422.42.02)
- B. Cleveland Well Refurbishments – Well Cleaning – Project No. 118-021C
 - 1. Company: Peerless Midwest, Inc.
 - 2. Change Order No.: 1 (Final)
 - 3. Decrease Amount: (\$402)
 - 4. Percent of Decrease: (0.8%)
 - 5. Final Contract Amount: \$48,598
 - 6. Funding: RWDA TIF (324.1050.460.42.02)
- C. 2019 Curb and Sidewalk, Division A1, B1, C1, C2, D1, and Alternate 2 – Project No. 119-004
 - 1. Company: Rieth-Riley Construction Co., Inc.
 - 2. Change Order No.: 1 (Final)
 - 3. Decrease Amount: (\$9,655.45)
 - 4. Percent of Decrease: (2.45%)
 - 5. Final Contract Amount: \$384,973.05
 - 6. Funding: MVH (202.0619.431.31.06)

11. PROJECT COMPLETION AFFIDAVITS

- A. VPA Restroom Remodeling – Project No. 118-043R
 - 1. Company: Michiana Contracting, Inc.
 - 2. Final Contract Amount: \$529,308.82
 - 3. Funding: Parks Bond I (471.1138.452.42.01)
- B. Palais Royale Interior Painting – Project No. 119-055R
 - 1. Company: M&V Pro Services, Inc.
 - 2. Final Contract Amount: \$34,160
 - 3. Funding: Historic Preservation (450.0405.453.36.01)
- C. Hydrant Flow Testing – Project No. 119-041R
 - 1. Company: Shambaugh & Son, LP
 - 2. Final Contract Amount: \$37,145
 - 3. Funding: Water Works Professional Services (620.0640.658.31.02)

12. REQUEST TO ADVERTISE AND TITLE SHEETS

- A. Seitz Park Reconstruction – Project No. 117-093
 - 1. Title Sheet
 - 2. Funding: Park Bond (471.1132.452.31.06; 452.1101.452.31.02; 452.1101.452.42.01)
- B. Cleveland and Brick Roads Pavement Improvements – Project No. 119-045
 - 1. Title Sheet Only
 - 2. Funding: RWDA TIF (324.1050.460.31.02)

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13. RESOLUTIONS

- A. No. 53-2019 – A Resolution of the City of South Bend, Indiana Board of Public Works for the Disposal of Surplus Property
 - 1. Description: Retired Police Officer Keith Schweitzer’s Firearm
- B. No. 56-2019 – A Resolution of the Board of Public Works for the City of South Bend, Indiana, Approving the Tax-Exempt Lease Purchase Financing Proposal of Key Government Finance, Inc.
 - 1. Description: SmartNet and Voice-Over IP Services; Authorizing City Controller to Execute Documents
- C. No. 57-2019 – A Resolution of the City of South Bend Board of Public Works Accepting Delegation of Contracting Authority from the City of South Bend Board of Public Safety
 - 1. Description: Accept Delegation of Board of Works for Property and Services Contracting Authority for South Bend Police and Fire Departments (Not to Include Collective Bargaining Contracting)
- D. No. 58-2019 – A Resolution of the City of South Bend Board of Public Works Accepting the Transfer of Real Property from St. Joseph County, Indiana
 - 1. Description: Accept Property Transfer to City from County for Vacant Properties Not Sold at Tax Sale
- E. No. 59-2019 – A Resolution of the City of South Bend, Indiana Board of Public Works for the Disposal of Surplus Property
 - 1. Description: Historic Preservation Commission Property (Misc. Books and Building Artifacts)
- F. No. 60-2019 – A Resolution of the South Bend Board of Public Works on Disposal of Unfit and/or Obsolete Property
 - 1. Description: Miscellaneous City Equipment and Property

14. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. Statement of Work Number No. 005 – Crowe LLP
 - 1. Description: Tax Abatement Consulting Services
 - 2. Amount: \$25,000
 - 3. Funding: Community Investment Professional Services (211.1001.460.31.06)
- B. Professional Services Agreement – Recast City LLC
 - 1. Description: Four (4) Month Recast Boost for Target Jurisdiction and Property
 - 2. Amount: \$29,000
 - 3. Funding: EDIT (404.1001.460.39.30)
- C. Agreement – Urban Enterprise Association of South Bend, Inc.
 - 1. Description: New Construction Pilot Housing Subsidy Program in the Sherman/Harrison Area
 - 2. Amount: \$550,000

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- 3. Funding: EDIT (408.1001.460.39.30)
- D. Software Purchase – Dude Solutions, Inc.
 - 1. Description: Cloud-Based Energy Tracking and Analysis Software for All City Facilities
 - 2. Amount: \$14,374.88
 - 3. Funding: Facilities Management/Other Professional Services (222.0680.419.31.06)
- E. Quote – NetworkSolutions, Inc.
 - 1. Description: Network Equipment and Licensing for Metronet for Six (6) Locations
 - 2. Amount: \$39,099.14
 - 3. Funding: IT Professional Services (279.0672.415.31.06)
- F. Lateral Proposals – ChoiceLight, Inc. (formerly Metronet Zing)
 - 1. Description: Metronet Buildout for Six (6) Locations
 - 2. Amount: \$259,312
 - 3. Funding: IT Professional Services (279.0672.415.31.06)
- G. Professional Services Proposal – Crowe LLP
 - 1. Description: Criminal Justice Information Security Compliance Gap Assessment
 - 2. Amount: \$22,000
 - 3. Funding: IT Professional Services (279.0672.415.31.06)
- H. Active User Subscription Renewal – NetworkSolutions, Inc.
 - 1. Description: Three (3) Year Cisco SMARTnet Maintenance Renewal
 - 2. Amount: \$99,294.07/year; \$297,882.20 Total
 - 3. Funding: IT Operations (279.0672.415.36.04)
- I. Amendment No. 1 to Professional Services Agreement – WBK Engineering, LLC
 - 1. Description: VPA Athletic Court Renovations Engineering Services
 - 2. Amount: \$6,500; New Total \$55,000
 - 3. Funding: Engineering Professional Services (101.0602.431.31.06)
- J. Professional Services Agreement – WBK Engineering, LLC
 - 1. Description: Bowman Creek Improvements at Lincoln Way East
 - 2. Amount: \$40,700
 - 3. Funding: Engineering Professional Services (101.0602.431.31.06)
- K. Special Purchase – Advantage Ford Lincoln, Inc.
 - 1. Description: State QPA Purchase of 2020 Ford F250 Super Duty Pick-Up Truck
 - 2. Amount: \$32,093.72
 - 3. Funding: Wastewater Capital (642.0630.415.43.02)
- L. Contract – Neighborhood Resources and Technical Services Corporation
 - 1. Description: Neighborhood Capacity Building Activity

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- 2. Amount: \$16,000
- 3. Funding: CDBG (212.1001.460.39.30)
- M. Professional Services Agreement – American Structurepoint, Inc.
 - 1. Description: Traffic Engineering On-Call Services
 - 2. Amount: NTE \$45,000
 - 3. Funding: Engineering and LRSA Professional Services (101.0602.431.31.06; 251.0608.431.31.06)
- N. Memorandum of Understanding – Our Lady of the Road Inc.
 - 1. Description: Relief Center Operations
 - 2. Amount: \$21,094
 - 3. Funding: DCI Other Professional Services (211.1001.460.31.06)
- O. Joint Funding Agreement - U.S. Department of Interior/U.S. Geological Survey
 - 1. Description: Annual Agreement for Water Level Measurement and Analysis
 - 2. Amount: \$3,000
 - 3. Funding: Water Works Operations (620.0640.603.31.35)
- P. Software License Agreement – Aquatic Informatics
 - 1. Description: TokaySQL Software Upgrade and Three (3) Year’s Support
 - 2. Amount: \$19,750
 - 3. Funding: Water Works Other Service Subscriptions (620.0640.657.39.10)
- Q. Letter of Certification – Indiana Department of Environmental Management
 - 1. Description: Board to Designate Certified Operators for Water System
 - 2. Amount: N/A
- R. Amendment to Software Services Agreement – Systems and Software
 - 1. Description: Additional Environment for Testing, Removal of Minor Scope Items, and Adding Tokay and Routeware Business Process Sessions
 - 2. Amount: \$83,125
 - 3. Funding: Wastewater O&M (641.0630.793.39.10)
- S. Letter of Engagement – Ziker Sample St. LLC. d/b/a Vested Interest
 - 1. Description: Small Business Assistance
 - 2. Amount: \$5,150
 - 3. Funding: COIT (404.1001.460.39.30)
- T. First Amendment to Statement of Work – Truck Driver Institute of Indiana, Inc.
 - 1. Description: Training for Pathways Program
 - 2. Amount: \$31,500
 - 3. Funding: EDIT (404.1001.460.39.30)
- U. Professional Services Agreement – McCormick Engineering, LLC.
 - 1. Description: Erskine Drainage Improvements Study
 - 2. Amount: NTE \$48,963
 - 3. Funding: Engineering Professional Services (101.0602.431.31.06)
- V. Special Purchase – Irwin Seating Company

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- 1. Description: OMNIA Partners Cooperative Purchase of Auditorium Seating for Bendix Theater
- 2. Amount: \$130,944
- 3. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- W. Agreement for Goods and Services – ZEF Energy, Inc.
 - 1. Description: Extend 2019 Pricing and Terms for 2020 Purchases of Electric Vehicle Chargers and Five (5) Year Service and Software
 - 2. Amount: NTE \$24,999
 - 3. Funding: Sustainability Office Supplies (101.0616.419.21.04)
- X. Amendments to Professional Services Agreement – Crowe LLP
 - 1. Description: Reductions and Expansions to Scope of ERP System
 - 2. Amount: (\$103,700); New Total \$2,870,300
 - 3. Funding: IT Other Professional Services (404.0672.415.31.06)
- Y. Professional Services Agreement – Christopher B. Burke Engineering, LLC
 - 1. Description: Preparation of 2020 Dam Safety Surveillance and Monitoring Report for FERC
 - 2. Amount: \$5,000
 - 3. Funding: Engineering Professional Services (101.0602.431.31.06)
- Z. Professional Services Agreement – Weaver Consulting Group North Central, LLC
 - 1. Description: Methane Mitigation at Closed Biosolids Landfill at Organic Resources Facility
 - 2. Amount: \$6,500
 - 3. Funding: Wastewater (641.0631.793.63.39)
- AA. Sewer and Water Main Extension Agreement – South Bend Chocolate Company
 - 1. Description: Extension for New Chocolate Factory and Museum
 - 2. Amount: \$446,148
 - 3. Funding: RWDA TIF (324.1050.460.42.04)
- BB. Amendment No. 1 to Professional Services Agreement – The Troyer Group, Inc.
 - 1. Description: Utility Coordination Services for Cleveland/Brick Roads Project
 - 2. Amount: \$10,000; New Total \$27,600
 - 3. Funding: RWDA TIF (324.1050.460.31.02)
- CC. Professional Services Agreement – Mark J. Kubaczyk
 - 1. Description: Management Support for Bloomberg Mayors Challenge and Innovation Department Initiatives
 - 2. Amount: \$65,000
 - 3. Funding: Bloomberg Grant and Redevelopment General (217.0674.415.31.06; 433.1050.460.39.30)
- DD. Professional Services Agreement – Claremont Graduate University
 - 1. Description: Develop Lifelong Learning Platform
 - 2. Amount: \$150,000

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- 3. Funding: Redevelopment General (Pokagon) (433.1050.460.39.30)
 - EE. Professional Services Agreement – Invanti LLC
 - 1. Description: Technical and Project Management for Bloomberg Activities
 - 2. Amount: \$34,500
 - 3. Funding: Other Communication/Transportation (279.0672.415.31.06)
 - FF. Professional Services Agreement – Enfocus, Inc.
 - 1. Description: Internship Matching and Management for Innovation & Technology Internship Programs
 - 2. Amount: \$37,500
 - 3. Funding: IT Operations (279.0672.415.31.06)
 - GG. Professional Services Agreement – Enfocus, Inc.
 - 1. Description: Support for Innovation & Technology Projects
 - 2. Amount: \$112,000
 - 3. Funding: IT Operations (279.0672.415.31.06)
 - HH. Professional Services Agreement – Lynn Wetzel
 - 1. Description: Support for Bloomberg Mayors Challenge Phase 2 of Commuters Trust Program
 - 2. Amount: \$58,000
 - 3. Funding: Bloomberg Grant (217.0674.415.31.06)
 - II. Professional Services Agreement – Burkhart Advertising, Inc.
 - 1. Description: Census 2020 Billboard Advertising
 - 2. Amount: \$10,000
 - 3. Funding: COIT (404.1050.460.31.06)
 - JJ. Second Amendment to Memorandum of Understanding – St. Joseph County Board of Commissioners
 - 1. Description: Portage Avenue Bridge Replacement
 - 2. Amount: \$892.65; New Total \$62,846.80
 - 3. Funding: RWDA TIF/LRSA (324.1050.460.42.03; 251.0608.431.42.96)
- 15. LICENSES AND PERMITS**
- A. Street Closures for Special Events
 - 1. Event: Annual Martin Luther King March
 - a) Date/Times: January 20, 2020; 1:00 p.m. to 1:30 p.m.
 - b) Location: Jefferson Blvd. from County-City Bldg. to Century Center on Sidewalks
- 16. CONSENT TO ANNEXATION AND WAIVER OF RIGHTS TO REMONSTRATE**
- A. 52706 Common Elder Trail – Water/Sewer

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17. RATIFY BONDS

- A. Excavation Bonds
 - 1. Brite Electric Inc., Approved effective December 11, 2019
- B. Occupancy Bonds
 - 1. Brite Electric, Inc., Approved effective December 11, 2019

18. CLAIMS

19. PRIVILEGE OF THE FLOOR

20. ADJOURNMENT

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.