

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
MEETING
December 10, 2019 – 9:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of November 21, November 26, and December 3, 2019

2. APPROVE 2020 BOARD OF WORKS MEETING SCHEDULES

3. OPENING OF BIDS

- A. River Walk from Beyer Street to Howard Park – Project No. 117-083A
 - 1. Funding: Park Bond D & Liability Insurance Fund (471.1133.452.42.01; 226.0419.672.42.03)
- B. St. Joseph Backwater Valves – Project No. 119-018
 - 1. Funding: LRSA Capital (251.0608.431.42.96)
- C. Miami Basin Valve Replacement Project – Project No. 116-082D
 - 1. Funding: Sewer Fund & SSDA TIF (226.0419.672.42.03; 430.1050.460.42.01)
- D. Privet Lane Culvert Replacement Project – Project No. 118-013B
 - 1. Funding: LRSA Major Projects (251.0608.431.42.96)
- E. Small Drainage Design & Repair – Sampson Street and Overlook Court – Project No. 118-063A
 - 1. Funding: Storm Sewer Fund & LRSA Major Capital (667.0621.792.42.04; 251.0608.431.42.96)

4. OPENING OF QUOTATIONS

- A. Light Up South Bend – Lighted Decorative Bollard Replacements – Project No. 119-005B
 - 1. Funding: COIT (404.0602.431.22.40)
- B. West Side Quite Zone – Commercial Drive Relocation - Project No. 120-011
 - 1. Funding: LRSA (251.0608.431.42.96)

5. AWARD BIDS AND APPROVE CONTRACTS

- A. Community Crossings Round 2 – Project No. 119-065
 - 1. Company: Rieth-Riley Construction Co., Inc.
 - 2. Amount: \$781,450
 - 3. Funding: Local Road and Bridge Grant (265.0608.431.36.10)
- B. Pinhook Park Site Improvements – Project No. 118-077A
 - 1. Company: Rieth-Riley Construction Co., Inc.
 - 2. Amount: NTE \$1,299,900; Base Bid plus Alternate No. 3
 - 3. Funding: Park Bond H and J, DNR Grant (471.1136.452.42.01; 471.1138.452.42.01)
- C. Pinhook Park Pavilion Improvements – Project No. 118-077B

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1. Company: Larson-Danielson Construction Company, Inc.
 2. Amount: NTE \$164,571; Base Bid
 3. Funding: Park Bond H and J, DNR Grant (471.1136.452.42.01;
471.1138.452.42.01)
 - D. Spec V – Two (2), More or Less, 2019 or Newer, Tandem Axle Stainless Steel Multi-Use Dump Trucks
 1. Company: Truck Centers, Inc.
 2. Amount: \$472,218; \$236,109 each for Base Bid plus all Alternates
 3. Description: Low Bidder Non-Responsive to Alternate 2
 4. Funding: 2020 Street Department Capital Lease (202.0607.431.38.01/.02)
 - E. Spec W – One (1) or More, 2019 or Newer, 6-Wheeled Motor Grader
 1. Company: McCann Industries
 2. Amount: \$191,672; Base Bid plus all Alternates
 3. Description: Low Bidder Non-Responsive to Alternate 1
 4. Funding: 2020 Street Department Capital Lease (202.0607.431.38.01/.02)
- 6. AWARD QUOTATIONS AND APPROVE CONTRACTS**
- A. At-Large Council Office Renovations – Project No. 119-105
 1. Company: Premier 1 Construction, Inc.
 2. Amount: \$21,500
 3. Funding: Council’s Repairs and Maintenance (101.0301.411.36.01)
 - B. Fire Stations 10 & 2 Parking Lot Repairs– Project No. 119-099
 1. Company: Walsh & Kelly, Inc.
 2. Amount: \$92,700; Base Quote plus Alternate 1
 3. Funding: Capital Building Improvements (287.0902.422.42.02)
 - C. Bendix Theater Flooring – Project No. 119-106
 1. Company: Carpet Service Outlet Inc.
 2. Amount: \$72,642
 3. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- 7. AWARD PROPOSAL**
- A. Olive Street Road Reconstruction – Project No. 114-064
 1. Company: HWC Engineering
 2. Amount: NTE \$448,512.95
 3. Funding: LRSA (251.0608.431.31.06)
- 8. CHANGE ORDERS**
- A. Fire Station Parking Lot Improvements – Project No. 119-059
 1. Company: Rieth-Riley Construction Co., Inc.
 2. Change Order No.: 1

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3. Increase Amount: \$4,861.01
4. Percent of Increase: 3.93%
5. Revised Contract Amount: \$128,678.51
6. Funding: Capital Building Improvements (287.0902.422.42.02)
- B. 315 & 319 W. Jefferson Exterior Renovations, Division B – Project No. 119-064
 1. Company: Ziolkowski Construction, Inc.
 2. Change Order No.: 1
 3. Increase Amount: \$24,798
 4. Percent of Increase: 62.66%
 5. Final Contract Amount: \$64,372
 6. Funding: RWDA TIF (324.1050.460.42.02)

9. PROJECT COMPLETION AFFIDAVITS

- A. 315 & 319 W. Jefferson Exterior Renovations, Division A – Project No. 119-064
 1. Company: Slatile Roofing and Sheet Metal Co., Inc.
 2. Final Contract Amount: \$55,812
 3. Funding: RWDA TIF (324.1050.460.42.02)
- B. 510 S. Main Street Building Improvements – Project No. 119-084
 1. Company: HC3 LLC d/b/a St. Clair Development
 2. Final Contract Amount: \$161,162.96
 3. Funding: EDIT/Grants & Subsidies Redevelopment General (408.1001.460.39.30; 433.1050.460.39.30)
- C. 2019 Tree Planting – Project No. 119-013
 1. Company: Douglas Landscape, Inc.
 2. Final Contract Amount: \$8,360
 3. Funding: MVH (202.0619.431.31.06)

10. RESOLUTIONS

- A. No. 48-2019 – A Resolution of the Board City of South Bend, Indiana Board of Public Works for the Disposal of Surplus Property
 1. Description: Retirement of SBPD Officer Meredith Hanley’s Firearm

11. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. Software Subscription – DroneSense, Inc.
 1. Description: Drone Software Subscription for Fire and Police Departments
 2. Amount: \$8,556 Total
 3. Funding: IT Operating (279.0672.415.36.04)
- B. Professional Services Agreement – HWC Engineering
 1. Description: Olive Street Road Reconstruction Inspection
 2. Amount: NTE \$448,512.95

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- 3. Funding: LRSA (251.0608.431.31.06)
- C. Amendment No. 3 to Agreement – Indiana Housing and Community Development Authority (IHCDA)
 - 1. Description: Supplemental Disaster Recovery - Owner Occupied Rehab for Lead
 - 2. Amount: \$143,906
 - 3. Funding: CDBG (212.1001.460.39.30)
- D. First Amendment to Agreement – Goodwill Industries of Michiana, Inc.
 - 1. Description: Extend Bridges Agreement to provide Assistance to Low Income Entry Employees and Supporting Businesses and Employee Retention
 - 2. Amount: \$9,000
 - 3. Funding: COIT (404.1001.460.31.06)
- E. First Addendum to Agreement – Neil Mihalich
 - 1. Description: Lead Program Manager for IHCDA Funding
 - 2. Amount: \$58,581
 - 3. Funding: State Grant (210.1007.460.31.06)
- F. Software Licensing Renewal – Network Solutions, Inc.
 - 1. Description: Three (3) Year Renewal of Logic Monitoring System
 - 2. Amount: \$32,500/year; \$97,500 for Three (3) Years
 - 3. Funding: IT Operations (279.0672.415.36.04)
- G. Contract – Department of Innovation
 - 1. Description: Digital Divide Project
 - 2. Amount: No Change
 - 3. Funding: CDBG (212.1001.460.39.30)
- H. Amendment No. 1 to Contract – Near Northwest Neighborhood, Inc.
 - 1. Description: Lead-Based Paint Hazard Outreach
 - 2. Amount: No Change
 - 3. Funding: CDBG (212.1001.460.39.30)
- I. Business Associate Agreement, and Confidentiality Agreement - enFocus
 - 1. Description: No Cost Agreement for HIPAA Compliance and Confidential Data Transfer, Maintenance, and Disclosure Responsibilities for Fire Department's NIOSH Grant
- J. First Amendment to Professional Service Agreement – Hull & Associates, Inc.
 - 1. Description: Former Studebaker Complex Soil Remediation (Ignition Park)
 - 2. Amount: No Change; Additional 90 Days
 - 3. Funding: Studebaker/Oliver Grants (209.1402.460.31.06)
- K. Amendment No. 1 to Professional Service Agreement – Abonmarche Consultants, Inc.
 - 1. Description: Eagle Way Sewer Extension
 - 2. Amount: \$2,400; New Total \$35,500; Additional Fourteen (14) Days

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- 3. Funding: RWDA TIF (324.1050.460.31.02)
- L. Insurance Consulting Agreement – Gibson
 - 1. Description: Two (2) Year Agreement for Consulting for Employee Benefits
 - 2. Amount: \$92,676/year
 - 3. Funding: Self-Funded Employee Benefits (711.0401.671.31.06)
- M. Actuarial Services Agreement – Cavanaugh MacDonald Consulting, LLC.
 - 1. Description: Annual Actuarial Study of Fire and Police Pension Funds
 - 2. Amount: \$3,500 Per Plan, with Possibility of Adding \$1,300 Per Plan
 - 3. Funding: Firefighters Pension Fund & Police Pension Fund (701.0903.645.31.06; 702.0803.645.31.06)
- N. Consulting Agreement – Bruce Snyder
 - 1. Description: Assistance with the Preparation of the 2019 Comprehensive Annual Financial Report
 - 2. Amount: NTE \$15,000
 - 3. Funding: Admin./Finance Professional Services (101.0401.415.31.06)
- O. Amendment to Master Lease Purchase Agreement – Hewlett Packard Financial Services Company
 - 1. Description: Addition of Twenty-Three (23) Laptops and Two (2) Mini Workstations
 - 2. Amount: NTE \$29,651.50; \$598.63/Month for 48 Months
 - 3. Funding: IT Capital Lease Proceeds (279.0672.415.38.01/.02)
- P. Amendment to Agreement – ASAP Towing & Recovery
 - 1. Description: Extend Term of Current Agreement to April 2, 2020
- Q. Consulting Agreement – Weaver and Tidwell, L.L.P.
 - 1. Description: Renewable Fuel Standard Reporting and Compliance Assistance
 - 2. Amount: NTE \$5,000
 - 3. Funding: Utilities – Sewage Works Operations, Accounting (641.0630.793.31.04)
- R. Public Improvements Agreement – Bald Mountain, LLC.
 - 1. Description: Public Improvements for 201 S. Main St. (Barnes and Thornburg Building)
 - 2. Amount: \$120,324; City to be Reimbursed \$15,574
 - 3. Funding: RWDA TIF (324.1050.460.42.01)
- S. Lease – South Bend Heritage Foundation, Inc.
 - 1. Description: Charles Martin Center Room Lease for AmeriCorps
 - 2. Amount: \$6,000/year; NTE \$18,000 for Three (3) Years
 - 3. Funding: DCI (211.1001.460.31.06)
- T. Amendment No. 1 to Contract – Near Northwest Neighborhood, Inc.
 - 1. Description: Extend the Contract for the Acquisitions/Rehab Activity
 - 2. Amount: No Change; Additional 12 Months

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- 3. Funding: CDBG (212.1001.460.39.30)
- U. Amendment No. 2 to Professional Services Agreement – Danch, Harner & Associates
 - 1. Description: Preparation and Negotiations for Easement for Small Drainage Design and Repair
 - 2. Amount: \$650
 - 3. Funding: Engineering Professional Services (101.0602.431.36.06)
- V. Administrative Services Agreement – ONB Benefits Administration, LLC d/b/a J.W.F. Specialty Company
 - 1. Description: Worker’s Compensation Claims Administration for 2020-2022
 - 2. Amount: \$47,000 First Year; Subject to Appropriation
 - 3. Funding: Worker’s Compensation (226.0418.671.31.07)
- W. Software License Agreement – Zencity Technologies US, Inc.
 - 1. Description: Online Resident Sentiment Analysis Monitoring
 - 2. Amount: \$24,000
 - 3. Funding: IT Operations (279.0672.415.36.04)
- X. Professional Services Agreement – The Planning Workshop, Inc.
 - 1. Description: Provide Training for New South Bend Advisory Plan Commission and South Bend Board of Zoning Appeals
 - 2. Amount: \$3,500
 - 3. Funding: Community Investment Professional Services (211.1001.460.31.06)

12. LICENSES AND PERMITS

- A. Street Closures for Special Events
 - 1. Event: DTSB Tree Lighting Ceremony
 - a) Date/Times: December 6, 2019; 3:00 p.m. to 11:00 p.m.
 - b) Location: Washington St. from Martin Luther King Jr. Dr. to Michigan St.
 - 2. Event: Holiday Parade
 - a) Date/Times: December 13, 2019; 5:30 p.m. to 6:30 p.m.
 - b) Location: Jefferson Blvd. and Eddy St. to Niles Ave., to Washington St. to St. Louis Blvd.
 - 3. Event: Jingle Jog
 - a) Date/Times: December 13, 2019; 5:30 p.m. to 6:30 p.m.
 - b) Location: Jefferson Blvd. and Eddy St. to Niles Ave., to Washington St. to St. Louis Blvd.
- B. Long Term Occupancy Permit
 - 1. Applicant: Weigand Construction Co., Inc.
 - 2. Location: 201 S. Main St. (Barnes and Thornburg Building)
 - 3. Date/Time: August 9, 2019 to July 31, 2020
- C. Encroachments

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1. Applicant: Greyhound Lines, Inc.
 - a) Description: Two (2) Signs for Bus Loading and Unloading
 - b) Locations: Bump-Out Area at 100 W. South Street by TRANSPO
 - c) Favorable Recommendations
2. Applicant: City of South Bend Community Investment
 - a) Description: Indiana State Historical Marker Sign “Law Offices of Chester and Elizabeth Allen”
 - b) Location: 113 S. Lafayette Blvd. in front of the Lafayette Building
 - c) Favorable Recommendations
3. Applicant: South Bend Public Transportation Corporation (Transpo)
 - a) Description: Installation of Bus Shelters, Garbage Cans, and Bike Racks
 - b) Location: Ten (10) Locations
 - c) Favorable Recommendations

13. TRAFFIC CONTROL DEVICES

- A. New Installation - Handicapped Accessible Parking Space Sign
 1. Location: 926 W Bryan St.
 2. All criteria have not been met
- B. New Installation – Residential Parking by Permit Only with Tow-Away Placard
 1. Location: Triangle Neighborhood: Burns Ave., Duey St., Georgiana Ave., Napoleon Blvd., and Quigley Pl.
 2. All criteria have not been met

14. CONSENT TO ANNEXATION AND WAIVER OF RIGHTS TO REMONSTRATE

- A. 52604 East Trail – Water/Sewer
- B. 53453 Old Woodbridge Ct. – Water/Sewer
- C. 18071 Abington Ct. – Water/Sewer
- D. 52734 E. Cypress Cir. – Sewer
- E. 26885 McArthur Ct. – Sewer

15. INDUSTRIAL WASTEWATER DISCHARGE PERMIT RENEWAL

- A. Company: St. John-Mittelhauser & Associates (Transfer from Monarch Textile Rental Services)
 1. Location: 812 North Wilber Street

16. RATIFY BONDS

- A. Excavation Bonds
 1. Always Underground, Approved effective December 3, 2019
- B. Occupancy Bonds

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1. Always Underground, Approved effective December 3, 2019
2. Milenium, Inc., Approved effective December 3, 2019

17. CLAIMS

18. PRIVILEGE OF THE FLOOR

19. ADJOURNMENT

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.