



# CITY OF SOUTH BEND

## DEPARTMENT OF PUBLIC WORKS

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### **SPECIAL EVENTS COMMITTEE MEETING MINUTES**

**November 5, 2019, 10:00 AM**  
**731 S. Lafayette Blvd, South Bend, IN 46601**

**Members present: Jonathan Jones, Toy Villa, Gerard Ellis**

**1. Call to Order**

The meeting was called to order at 10:25 AM by committee member Villa.

**2. Approval of minutes**

*Upon a motion by Villa and seconded by Jones the minutes from the previous meeting, October 15th was approved unanimously*

**3. Approval of Special Event Permits –**

a. Saint Nick's 3k/6k- December 7<sup>th</sup>

Using the same route as last year. No construction occurring along route. PD thinks they will have enough "in kind" to cover the event providing they get help from some volunteer officers. Both the 3k and 6k will begin on St. Louis near church at the same time. They are to head north on St. Louis, cross over Lasalle, west on Madison all the way to the East Bank trail. The 3k will proceed to turn around there and take Niles back to Madison back to the start on St. Louis. 6k racers will proceed west on Pokagon, south on Hillcrest, west on Parkovash, south on Iroquois, east on Tonti, north on hillcrest, east on Pokagon, south on East Bank Trail, east on Madison and south on St. Louis back to the finish. T/L will make sure gates are open on trail as well as give Niles/Crescent area extra attention, so no cars drive on course. Set up time is 7:00 am and race begins at 10:00 am. Races should finish by 12:00 pm.

*Upon a motion by Jones and seconded by Ellis the permit was approved unanimously*

**4. Other Business –**

**1. Privilege of the Floor - None**

**2. Adjournment**

With no additional business, Jones motioned for adjournment and Villa seconded. The meeting ended at 10:48 AM.