

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
REGULAR MEETING
NOVEMBER 12, 2019 – 9:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of October 17, 22, and 29, and November 5, 2019

2. OPENING OF BIDS

- A. Ewing Avenue and Fellows Street Traffic Signal – Project No. 118-097
 - 1. Funding: LRSA (251.0608.431.36.67)
- B. East Bank Trail Storm Repairs – Project No. 118-306
 - 1. Funding: Liability Insurance (226.0419.672.42.03)
- C. Main & Colfax Parking Structure Painting Removal – Project No. 119-078R
 - 1. Funding: Parking Garages (601.0462.645.36.01)
- D. Sale of City-Owned Properties
 - 1. 722 LaPorte Ave.
 - 2. 142 N. Chicago St.
- E. Water Works Utility Service Line Repair Program
 - 1. Funding: Water O&M (620.0630.711.61.02)

3. OPENING OF QUOTATIONS

- A. Code Enforcement Vestibule – Project No. 119-101
 - 1. Funding: Code Enforcement (600.1201.415.39.89)
- B. Erskine Well No. 2 Rehabilitation – Project No. 119-096
 - 1. Funding: Water Works Other Professional Services (620.0640.602.31.06)
- C. Edison Well No. 3A Rehabilitation – Project No. 119-097
 - 1. Funding: Water Works Other Professional Services (620.0640.602.31.06)

4. AWARD BIDS AND APPROVE CONTRACTS

- A. Fire Station Nos. 3 and 6 Renovations – Project No. 118-047
 - 1. Company: Gibson-Lewis, LLC
 - 2. Amount: \$1,120,000; Base Bid Only
 - 3. Funding: Fire Capital (287.0902.422.42.02) Subject to Funding
- B. Uniform and Floor Mat Service and Rentals
 - 1. Company: Cintas
 - 2. Amount: Unit Prices
 - 3. Funding: All City Departments
- C. 2019 Demolitions, Phase 2 – Project No. 119-079
 - 1. Company:
 - a) Ritschard Bros, Inc.
 - (1) Amount: \$125,825, Division A
 - b) Green Demolition Contractors
 - (1) Amount: \$122,565, Division B

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- 2. Funding: Vacant and Abandoned (404.1201.415.39.87)
- D. Kizer Mansion Window Repair – Project No. 119-024R
 - 1. Company: J.W. Werntz & Son, Inc.
 - 2. Amount: \$218,000, Base Bid Only
 - 3. Funding: WWDA TIF (422.1050.460.42.02) Subject to Redevelopment Commission approval

- 5. **REJECT BIDS**
 - A. Muessel Grove Public Restroom – Project No. 118-099R
 - 1. Description: Exceeds Project Budget
 - 2. Funding: VPA Capital (416.0404.453.36.01)

- 6. **AWARD QUOTATIONS AND APPROVE CONTRACTS**
 - A. Lafayette Building Cleanout – Project No. 119-098
 - 1. Company: HomeWorks Construction, Inc.
 - 2. Amount: \$13,550
 - 3. Funding: RWDA TIF (324.1050.460.42.02)
 - B. Olive Street Station Office HVAC Upgrades (Emergency) – Project No. 119-077A
 - 1. Company: Ideal Consolidated, Inc.
 - 2. Amount: \$56,500
 - 3. Funding: Water Works Operations (620.0640.606.36.01)
 - C. County City Building Office Updates – Project No. 118-079
 - 1. Company: Brown & Brown General Contractors, Inc.
 - 2. Amount: \$117,428; Base Bid plus Alternate Nos. 1 and 2
 - 3. Funding: COIT (404.0617.431.36.01)

- 7. **AWARD PROPOSALS**
 - A. City-Wide Plumbing Contract
 - 1. Company: D.A. Dodd
 - 2. Amount: Highest Scoring Vendor
 - 3. Funding: Various Department Building Maintenance Accounts

- 8. **CHANGE ORDERS**
 - A. 510 S. Main Street Building Improvements – Project No. 119-084
 - 1. Company: HC3 LLC d/b/a St. Clair Development
 - 2. Change Order No.: 2
 - 3. Increase Amount: \$6,458.50
 - 4. Percent of Increase: 4.17%
 - 5. Total Percent of Change: 7.81%

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6. Revised Contract Amount: \$161,162.96
 7. Funding: EDIT/Grants & Subsidies Redevelopment General (408.1001.460.39.30; 433.1050.460.39.30)
- B. Western Ave. Streetscape, Phase III – Project No. 118-076
1. Company: Indiana Earth, Inc.
 2. Change Order No.: 2
 3. Increase Amount: \$133,724.31; Additional Twenty-Two (22) Days
 4. Percent of Increase: 5%
 5. Total Percent of Change: 6.65%
 6. Revised Contract Amount: \$2,809,540.66
 7. Revised Contract Completion Date: November 30, 2019
 8. Funding: RWDA TIF (324.1050.460.42.03)
- C. Pulaski Park Improvements – Project No. 118-056
1. Company: Larson-Danielson Construction Co., Inc.
 2. Change Order No.: 2
 3. Increase Amount: \$2,284
 4. Percent of Increase: 0.26%
 5. Total Percent of Change: 0.26%
 6. Revised Contract Amount: \$880,970.25
 7. Funding: RWDA TIF Bond (452.1101.452.31.06)
- D. Howard Park Redevelopment and St. Louis Blvd. Improvements – Project No. 117-047B
1. Company: Larson-Danielson Construction Co., Inc.
 2. Change Order No.: 11
 3. Increase Amount: \$157,546.91
 4. Percent of Increase: 0.85%
 5. Total Percent of Change: (1.15%)
 6. Revised Contract Amount: \$18,604,635.57
 7. Funding: Park Bond, RETIF, Regional Cities and Cumulative Capital (452.1101.452.02.03; 429.1050.460.42.02; 201.1111.452.42.01; 407.1101.452.42.01)
- E. VPA Restroom Remodeling – Project No. 118-043R
1. Company: Michiana Contracting, Inc.
 2. Change Order No.: 3
 3. Increase Amount: \$4,058; Additional Twenty-Three (23) Days
 4. Percent of Increase: 0.77%
 5. Total Percent of Change: 8.02%
 6. Revised Contract Amount: \$529,308.82
 7. Revised Contract Completion Date: October 11, 2019
 8. Funding: Parks Bond I (471.1138.452.42.01)

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9. PROJECT COMPLETION AFFIDAVITS

- A. J.C. Lauber Site Improvements – Project No. 118-083B
 - 1. Company: Rieth Riley Construction Co., Inc.
 - 2. Final Contract Amount: \$416,367.38
 - 3. Funding: REDA TIF (429.1050.460.42.03)
- B. East Race Boat Launch Slope Repairs – Project No. 118-305B
 - 1. Company: Selge Construction Company, Inc.
 - 2. Final Contract Amount: \$49,204
 - 3. Funding: Streets & Alleys (226.0419.672.42.03)
- C. The Garage Site Improvements – Project No. 118-083C
 - 1. Company: R&R Excavating, Inc.
 - 2. Final Contract Amount: \$59,440
 - 3. Funding: REDA TIF (429.1050.460.42.03)
- D. Century Center Site Improvements – Project No. 118-101
 - 1. Company: Acorn Landscaping LLC
 - 2. Final Contract Amount: \$136,280.08
 - 3. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- E. East Longfellow Ave. & North Riverside Dr. Traffic Calming– Project No. 118-113
 - 1. Company: Walsh & Kelly, Inc.
 - 2. Final Contract Amount: \$76,323.94
 - 3. Funding: LRSA (251.0608.431.42.96)
- F. Wastewater Treatment Plant Riverbank Stabilization, Phase 2
 - 1. Company: EFM Excavating, Inc.
 - 2. Final Contract Amount: \$99,650
 - 3. Funding: Utilities, Wastewater, Other Equipment (641.0630.793.36.05)
- G. School Zone Flashing Beacon Relocations – Project No. 119-058
 - 1. Company: Michiana Contracting, Inc.
 - 2. Final Contract Amount: \$9,800
 - 3. Funding: LRSA (251.0608.431.42.96)

10. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS

- A. Riverwalk from Beyer Street to Howard Park – Project No. 117-083A
 - 1. Title Sheet
 - 2. Funding: Park Bond D (471.1133.452.42.01)
- B. Miami Basin Valve Replacement – Project No. 116-082D
 - 1. Title Sheet
 - 2. Funding: Sewer Fund/SSDA TIF (226.0419.672.42.03; 430.1050.460.42.01)
- C. Gemini at Colfax Exterior Renovations – Project No. 119-103

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- 1. Title Sheet
- 2. Funding: TBD
- D. St. Joseph River Backwater Valves – Project No. 119-018
 - 1. Title Sheet
 - 2. Funding: Sewers (226.0419.672.42.03)
- E. Sale of City of City-Owned Property – 901 E Miner

11. TITLE SHEET

- A. Privet Lane Culvert Replacement – Project No. 118-013B
 - 1. Ratify
 - 2. Funding: LRSA (251.0608.431.42.96)

12. RESOLUTIONS

- A. No. 38-2019 – A Resolution for the City of South Bend, Indiana Board of Public Works for the Write Off of Insurance Fund Account for 2013 through 2016
 - 1. Description: Write-Off Insufficient Funds from 2013-2016
- B. No. 39-2019 – A Resolution of the Board of Works for the City of South Bend, Indiana Appointing a Member to the City of South Bend Advisory Plan Commission
 - 1. Description: Appoint Board’s Designated Member
- C. No. 40-2019 – A Resolution of the Board of Public Works of the City of South Bend, Indiana Approving the Acceptance of Transfers of Real Property
 - 1. Description: 318 S Meade St., 1030 N. O’Brien St., 1202 N. Huey St., 1322 N. Brookfield St.
- D. No. 41-2019 – A Resolution of the City of South Bend, Indiana, Board of Public Works Authorizing the Transfer of Real Property to the South Bend Redevelopment Authority
 - 1. Description: South Shore Double Tracking Bonds
- E. No. 42-2019 – A Resolution of the South Bend Board of Public Works on Disposal of Unfit and/or Obsolete Property
 - 1. Description: Firefighter Helmet and Boots – Retired Fire Chief Stephen Cox
- F. No. 43-2019 – A Resolution of the City of South Bend, Indiana, Board of Public Works on Disposal of Unfit and/or Obsolete Property
 - 1. Description: Tire Changer for Sample Street Garage
- G. No. 44-2019 – A Resolution of the City of South Bend, Indiana Board of Public Works for the Disposal of Surplus Property
 - 1. Description: Ivy Tech Modular Buildings

13. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. Agreement – Purdue University MEP Center

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1. Description: Manufacturing Training for Individuals Housed at South Bend Community Re-Entry Center
 2. Amount: \$64,500
 3. Funding: EDIT (404.1001.460.39.30)
- B. Contract – Department of Community Investment
1. Description: Provide Major Home Repairs for Low-Moderate Income Households through South Bend/UEA Pilot Home Repair Program
 2. Amount: \$349,112
 3. Funding: CDBG (212.1001.460.39.30)
- C. Local Roads and Bridges Matching Grant Agreement – Indiana Department of Transportation
1. Description: 2019 Community Crossings Round 2
 2. Amount: \$367,634.16
 3. Funding: LRSA (251.0608.431.31.06)
- D. Professional Services Agreement – Kill-N-Em, Inc. d/b/a Carothers Printing Company
1. Description: Request for Qualifications Agreement for Print Shop Services Awarded August 27, 2019
 2. Amount: Unit Prices
 3. Funding: Various City Departments
- E. Software Renewal Agreement – Azteca Systems, LLC
1. Description: Software Renewal for CityWorks, Additional Five (5) PLL Software Licenses, and AMS Software through Azteca Systems
 2. Amount: \$92,625
 3. Funding: IT Operating (279.0672.415.36.04)
- F. Master Sales and License Agreement – Routeware, Inc.
1. Description: Implement Routeware for Solid Waste to replace Eremos
 2. Amount: \$386,269.85; Five (5) Year Term
 3. Funding: Solid Waste Capital (611.0610.415.43.08)
- G. Professional Services Agreement - Woolpert
1. Description: Implement PLL CityWorks Module for Business Licensing in Department of Community Investment
 2. Amount: \$153,928
 3. Funding: IT Professional Services (279.0672.415.31.06)
- H. Amendment No. 2 to Professional Services Agreement – Lawson-Fisher Associates P.C.
1. Description: Prepare Bid Documents for East Bank Trail Slope Stabilization Design Services
 2. Amount: NTE \$2,800
 3. Funding: Liability Insurance Fund (226.0419.672.42.03)

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- I. First Amendment to Agreement for Programs and Services – United Way of St. Joseph County
 - 1. Description: Extend Date to June 30, 2020 for Early Childhood Education Provider for Capacity Grant Program
 - 2. Amount: No Change in Amount
 - 3. Funding: Redevelopment General, Grant and Subsidies (433.1050.460.39.30)
- J. First Addendum to Agreement – The Center for the Homeless, Inc.
 - 1. Description: Rent and Utility Support for Permanent Supportive Housing Program
 - 2. Amount: \$100,000; New Total \$200,000
 - 3. Funding: EDIT (404.0401.415.31.06)
- K. Memorandum of Understanding – The Center for the Homeless, Inc.
 - 1. Description: Services Related to Weather Amnesty for Chronically Homeless
 - 2. Amount: \$93,760
 - 3. Funding: Pokagon/EDIT (433.1050.460.39.30; 408.1001.460.39.30)
- L. Memorandum of Understanding – Rescue Incorporated d/b/a Hope Ministries
 - 1. Description: Services Related to Weather Amnesty for Chronically Homeless
 - 2. Amount: \$152,024
 - 3. Funding: Pokagon/EDIT (433.1050.460.39.30/408.1001.460.39.30)
- M. Agreement – Urban Enterprise Association of South Bend, Inc.
 - 1. Description: Community Investment Staff for Work Related to UEA/UEZ Programs
 - 2. Amount: \$40,000; Paid to City
- N. Agreement – Community Homebuyers Corporation
 - 1. Description: Community Investment Staff Work Related to CHC Programs
 - 2. Amount: \$20,000; Paid to City
- O. Professional Services Agreement – AccordWare LLC.
 - 1. Description: ACA Reporting for IRS Forms 1094-C & 1095-C
 - 2. Amount: \$1.40 per 1095-C Form and \$1.00 per Employee Reports Fee; plus \$1,000 Annual Base Fee
 - 3. Funding: Health Insurance Fund (711.0401.671.31.06)
- P. Amendment to Software Agreement – Kronos, Inc.
 - 1. Description: New Vacation Accrual Policies
 - 2. Amount: \$6,120
 - 3. Funding: Other Professional Services (101.0401.415.31.06)
- Q. Professional Services Agreement - 1st Seniors, LLC. d/b/a Senior 1 Care
 - 1. Description: Certified Nursing Assistant Training through Legacy CAN Training for Workforce Pathways Program
 - 2. Amount: NTE \$30,000
 - 3. Funding: COIT, Grants and Subsidies (404.1001.460.39.30)

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- R. Professional Services Agreement – Ivy Tech Community College
 - 1. Description: Workforce Training to Participants in the Workforce Pathways Program
 - 2. Amount: NTE \$50,000
 - 3. Funding: COIT, Grants and Subsidies (404.1001.460.39.30)
- S. Third Amendment for Professional Services Agreement – Jones Petrie Rafinski Corp.
 - 1. Description: Additional EPA Requested Environmental Testing for Beck’s Lake Site
 - 2. Amount: NTE \$71,1000
 - 3. Funding: Professional Services - EPA (226.0412.672.39.02)
- T. Professional Services Agreement – Alliance Architects, Inc.
 - 1. Description: Architectural and Engineering Services for Weather Amnesty 2019-2020
 - 2. Amount: \$15,250
 - 3. Funding: Redevelopment General (433.1050.460.39.30)
- U. Amendment to Professional Services Agreement – Cardno, Inc.
 - 1. Description: Engineering Design Services for St. Joseph Riverbank Stabilization
 - 2. Amount: NTE \$59,600; New Total \$99,600
 - 3. Funding: Utility Expense/Contractual Service Fund (251.0608.431.31.06)
- V. Amendment No. 1 to Professional Services Agreement – American Structurepoint, Inc.
 - 1. Description: Poppy Road Lift Station Repairs and Lift Station Life Cycle Analysis
 - 2. Amount: \$7,570; New Total \$48,770
 - 3. Funding: Utilities, Wastewater, Repair Parts and Other Equipment Repair and Maintenance (641.0630.793.31.02)
- W. Donation Agreement – Clement Properties LLC.
 - 1. Description: Donation of Two (2) Vacant Lots to Board of Public Works; One (1) Parcel Abutting Organic Resources at Cleveland/Trade Dr., One (1) Parcel Across Street from Fire Training Center/VPA Maintenance Center, E. Sample
- X. Professional Services Agreement – Pathfinders Advertising and Marketing Group Inc.
 - 1. Description: City Website Maintenance
 - 2. Amount: \$20,000
 - 3. Funding: IT Fund Professional Services (279.0672.415.31.06)
- Y. Guaranteed Energy Savings Contract – Performance Services, Inc.

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1. Description: Ratify the Award of Request for Qualifications for Guaranteed Energy Savings Contract for South Bend Fire Department per Common Council Resolution No. 4818-19
 2. Amount: Highest Scoring Contractor
 3. Funding: Fire Capital/Building Improvements (750.0901.422.42.02)
- Z. Subgrant – University of Notre Dame du Lac
1. Description: Subaward from Lilly Foundation Grant to University of Notre Dame and South Bend-Elkhart Region for Technology Resource Center
- AA. Ratify Quote Award – Milestone Fence
1. Description: Recommendation of Award for Replacement of Damaged Gate at Street Department by Authorized Agent of the Board
 2. Amount: \$14,250
 3. Funding: MVH/Sewage Ops and Maintenance (202.0607.431.36.01; 641.0621.792.36.01)
- BB. Software and License Agreement– CCG Systems Inc. dba FASTER Asset Solutions
1. Description: Fleet and Asset Management Software
 2. Amount: \$225,989
 3. Funding: Central Services Capital Fund (224.0605.419.43.08)
- CC. Professional Services Agreement – Majora Carter Group
1. Description: Advisory Board Action Plan to define Demonstration Projections in Inclusive, Incremental Revitalization
 2. Amount: NTE \$30,000
 3. Funding: Redevelopment General (Pokagon) (433.1050.460.39.30)
- DD. Software Training Agreement - Accela
1. Description: Provide Three (3) Days of Onsite System Administration Training to City Employees
 2. Amount: \$7,900
 3. Funding: IT Training (279.0672.415.39.70)
- EE. Amendment No. 1 to Professional Services Agreement – Christopher B. Burke Engineering, LLC.
1. Description: Design Services for the East Race Sewer Analysis
 2. Amount: \$48,400
 3. Funding: REDA TIF (429.1050.460.31.02)
- FF. Personal Property Transfer Agreement – Unity of Michiana, Inc.
1. Description: Transfer One (1) Modular Building to Unity of Michiana Pursuant to I.C. 36-1-11-1(b)(7)
- GG. Amendment No. 1 to Professional Service Agreement – Lawson-Fisher Associates P.C.
1. Description: Revise and Supplement City Standards and Specifications

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- 2. Amount: NTE \$10,000; New Total \$41,700
- 3. Funding: Engineering Professional Services (101.0602.431.31.06)
- HH. Agreement – Canadian National
 - 1. Description: Install Bells in West Side Quiet Zone
 - 2. Amount: \$29,371
 - 3. Funding: LRSA (251.0608.431.42.96)
- II. Amendment No. 3 to Professional Services Agreement – Epoch Architecture + Planning
 - 1. Description: Architectural Design and Construction Services for Tech Resource Center
 - 2. Amount: \$17,500
 - 3. Funding: RWDA TIF (324.1050.460.42.02)
- JJ. QPA Special Purchase – Kimball Office
 - 1. Description: Department of Community Investment Cubicles
 - 2. Amount: \$37,861.33
 - 3. Funding: DCI Repairs & Maintenance (211.1001.460.36.01)

14. LICENSES AND PERMITS

- A. Street Closures for Special Events
 - 1. Event: St. Nick 6 Run
 - a) Date/Times: December 7, 2019; 9:30 a.m. to 11:30 a.m.
 - b) Location: St. Louis Street; LaSalle to Colfax, North to Madison onto East Race and Back

15. STREET/ALLEY VACATIONS

- A. Applicant: Zoila Morocho
 - 1. Location: Second East/West Alley, South of Western Ave., East of Brookfield to First North/South Alley
 - 2. Purpose: Clean-Up Alley for Applicant Use Only
 - 3. See Community Investment Comment
- B. Applicant: Shark Investments LLC.
 - 1. Location: E/W Alley from Main St. to Michigan St., South of Sample St. & North of Garst St.
 - 2. Purpose: Owner of Both Adjacent Properties
 - 3. See Community Investment Comment and Engineering

16. TRAFFIC CONTROL DEVICES

- A. New Installation - Handicapped Accessible Parking Space Sign
 - 1. Locations:
 - a) 2910 Prast Blvd.

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- b) 1513 Johnson St.
- 2. All criteria has been met

17. CONSENT TO ANNEXATION AND WAIVER OF RIGHTS TO REMONSTRATE

- A. 20260 Kiefer Way – Water/Sewer
- B. 51789 Hannigan Dr. – Water/Sewer
- C. 52620 East Tr. – Water/Sewer

18. RATIFY BONDS

- A. Contractor Bonds
 - 1. Jhonny Pineda dba On the Spot Services, Approved Effective October 23, 2019
 - 2. KWEST Group, LLC. Approved Effective October 17, 2019
 - 3. John Ward Concrete, Inc. Approved Effective November 1, 2019
- B. Excavation Bonds
 - 1. Electric Conduit Construction Company. Approved Effective October 18, 2019
 - 2. R Gordon Engineering, Inc. Approved Effective October 24, 2019
 - 3. Accudig Excavating LLC. Approved Effective October 25, 2019
 - 4. Peerless-Midwest, Inc. Approved Effective October 30, 2019
 - 5. John Ward Concrete, Inc. Approved Effective November 1, 2019
- C. Occupancy Bonds
 - 1. Jhonny Pineda dba On the Spot Services, Approved Effective October 23, 2019
 - 2. Auto-Owners Insurance Company. Approved Effective October 23, 2019
 - 3. McCarthy Insurance Group. Approved Effective October 29, 2019
 - 4. Douglas Landscaping Inc. Approved Effective October 17, 2019
 - 5. KWEST Group, LLC. Approved Effective October 17, 2019
 - 6. Walsh & Kelly, Inc. Approved Effective October 8, 2019
 - 7. R Gordon Engineering, Inc. Approve Effective October 24, 2019
 - 8. Accudig Excavating LLC. Approved Effective October 25, 2019
 - 9. Dsn Nra LLC. Approved Effective October 31, 2019
 - 10. Ryan Freund dba Freund Roofing Professionals. Approved Effective November 1, 2019
 - 11. John Ward Concrete, Inc. Approved Effective November 1, 2019

19. CLAIMS

20. PRIVILEGE OF THE FLOOR

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21. ADJOURNMENT

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.