

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
AGENDA REVIEW SESSION
October 17, 2019 – 10:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of October 3, October 8, and October 15, 2019

2. OPENING OF BIDS

- A. 2020 Uniform and Floor Mat Service and Rentals
 - 1. Funding: Multiple Departments
- B. Kizer Mansion Window Repair – Project No. 119-024R
 - 1. Funding: WWDA TIF (422.1050.460.42.02)
- C. 2019 Demolitions, Phase 2 – Project No. 119-079
 - 1. Funding: Vacant & Abandoned (404.1201.415.39.87)
- D. Historic Leeper Park Improvements – Project No. 118-010B
 - 1. Funding: RWDA TIF (452.1101.452.31.02)
- E. One (1) or More, 2019 or Newer, Single Axle Stainless Steel Multi-Use Dump Truck – Spec U
 - 1. Funding: Street Department Capital Lease (202.0607.431.38.01/.02)
- F. Two (2,) More or Less, 2019 or Newer, Tandem Axle Stainless Steel Multi-Use Dump Trucks – Spec V
 - 1. Funding: Street Department Capital Lease (202.0607.431.38.01/.02)

3. OPENING OF QUOTATIONS

- A. County-City Building Office Renovations (12th and 14th Floors) – Project No. 118-079
 - 1. Award
 - 2. Funding: COIT (404.0617.431.36.01)
- B. Lafayette Building Cleanout – Project No. 119-098
 - 1. Funding: RWDA TIF (324.1050.460.42.02)

4. OPENING OF PROPOSALS

- A. Plumbing Services Contract
 - 1. Funding: Various Departments

5. AWARD BIDS AND APPROVE CONTRACTS

- A. Edison Filtration Plant Roof Replacement – Project No. 119-014
 - 1. Company: Brown & Brown General Contractors, Inc.
 - 2. Amount: \$465,700; Base Bid plus Alternate No. 1
 - 3. Funding: Water Works Capital (622.0640.415.42.02)
- B. Main St. & Wayne St. Garage Improvements – Project No. 119-066
 - 1. Company: Majority Builders, Inc.
 - 2. Amount: \$428,914; Base Bid plus Alternates 1, 2, 5, 8, and 11

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- 3. Funding: RWDA TIF (324.1050.460.42.02)
- C. Sale of City Property and Purchase Agreement – 407 Cottage Grove
 - 1. Bidder: Bobadilla Investment, LLC
 - 2. Amount: \$1,450 plus Associated Fees

- 6. REJECT BIDS AND RE-ADVERTISE**
 - A. Century Center North Restroom Renovation – Project No. 118-104C
 - 1. Reason: Bids exceed Budget
 - 2. Funding: Hotel/Motel Tax (7304.42010.000.0099)

- 7. AWARD QUOTATIONS AND APPROVE CONTRACTS**
 - A. Ivy Tech Pod Disposal – Project No. 119-091
 - 1. Company: Indiana Earth, Inc.
 - 2. Amount: \$41,100
 - 3. Funding: RWDA TIF (324.1050.460.42.01)

- 8. REJECT QUOTATIONS**
 - A. Byers Orange Field Scoreboard Electrical Supply
 - 1. Reason: Quotes exceed Budget
 - 2. Funding: Community Foundation (201.1101.452.36.09)

- 9. CHANGE ORDERS**
 - A. 2019 Lamppost Lighting Program – Project No. 119-006
 - 1. Company: Gama Sonic USA, Inc.
 - 2. Change Order No.: 1
 - 3. Increase Amount: \$4,239.76
 - 4. Percent of Increase: 8.89%
 - 5. Revised Contract Amount: \$51,936.76
 - 6. Funding: COIT (404.0602.431.31.06)
 - B. Howard Park Redevelopment – Project No. 117-047B
 - 1. Company: Larson-Danielson Construction Company, Inc.
 - 2. Change Order No.: 10
 - 3. Increase Amount: \$101,329.08
 - 4. Percent of Increase: 0.53%
 - 5. Total Percent of Change: (1.98%)
 - 6. Revised Contract Amount: \$18,447,088.66
 - 7. Funding: Park Bond, RETIF, Regional Cities & Cumulative Capital (452.1101.452.02.03; 429.1050.460.42.02; 201.1111.452.42.01; 407.1101.452.42.01)

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- C. Safe Routes to School near LaSalle Intermediate and Marquette Primary – Project No. 116-040
 - 1. Company: Indiana Department of Transportation
 - 2. Change Order No.: 2
 - 3. Increase Amount: Thirty-Six (36) Days
 - 4. Revised Completion Date: September 27, 2019
 - 5. Funding: LOIT (257.0608.431.42.96)
- D. Safe Routes to School near LaSalle Intermediate and Marquette Primary – Project No. 116-040
 - 1. Company: Indiana Department of Transportation
 - 2. Change Order No.: 3
 - 3. Decrease Amount: (\$64,937.27)
 - 4. Percent of Decrease: (4.087%)
 - 5. Total Percent of Change: (4.087%)
 - 6. Revised Contract Amount: \$1,524,062.73
 - 7. Funding: LOIT (257.0608.431.42.96)
- E. Pulaski Park Improvements – Project No. 118-056
 - 1. Company: Larson-Danielson Construction Co., Inc.
 - 2. Change Order No.: 1
 - 3. Increase Amount: Sixty-Three (63) Days
 - 4. Revised Completion Date: December 20, 2019
 - 5. Funding: RWDA TIF Bond (452.1101.452.31.06)
- F. J.C. Lauber Site Improvements – Project No. 118-083B
 - 1. Company: Rieth-Riley Construction Co., Inc.
 - 2. Change Order No.: 3
 - 3. Increase Amount: \$8,882.38
 - 4. Percent of Increase: 2.18%
 - 5. Total Percent of Change: 11.47%
 - 6. Revised Contract Amount: \$416,367.38
 - 7. Funding: REDA TIF (429.1050.460.42.03)
- G. 510 S. Main Street Building Improvements – Project No. 119-084
 - 1. Company: HC3 LLC d/b/a St. Clair Development
 - 2. Change Order No.: 1
 - 3. Increase Amount: \$5,219.46
 - 4. Percent of Increase: 3.49%
 - 5. Revised Contract Amount: \$154,704.46
 - 6. Funding: EDIT / Redevelopment Grants & Subsidies (408.1001.460.39.30; 433.1050.460.39.30)
- H. Technology Resource Center – Low Voltage Installation Service – Project No. 118-090

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1. Company: Brite Electric, Inc.
 2. Change Order No.: 1
 3. Increase Amount: \$2,850
 4. Percent of Increase: 7.94%
 5. Revised Contract Amount: \$38,750
 6. Funding: IT Professional Services (279.0672.415.31.06)
- I. Olive Water Treatment Plant Improvements – Project No. 118-024
1. Company: Bowen Engineering Corporation
 2. Change Order No.: 1
 3. Decrease Amount: (\$418,361)
 4. Percent of Decrease: 23.29%
 5. Revised Contract Amount: \$ 1,378,109
 6. Funding: RWDA TIF (324.1050.460.42.02)
- 10. CHANGE ORDERS AND PROJECT COMPLETION AFFIDAVITS**
- A. Liberty Tower Improvements, Division A – Upper Level Roof Work – Project No. 118-086R
1. Company: Slatile Roofing and Sheet Metal Co., Inc.
 2. Change Order No.: 1 (Final)
 3. Decrease Amount: (\$12,077.50)
 4. Percent of Decrease: (4.40%)
 5. Final Contract Amount: \$262,140.50
 6. Funding: RWDA TIF (324.1050.460.42.02)
- B. Miami Street Basin Drainage Improvements – Project No. 116-082C
1. Company: HRP Construction, Inc.
 2. Change Order No.: 4 (Final)
 3. Decrease Amount: (\$19,920)
 4. Percent of Decrease: (3.95%)
 5. Total Percent of Change: (1.65%)
 6. Final Contract Amount: \$484,870
 7. Funding: SSDA TIF (430.1050.460.42.01)
- 11. PROJECT COMPLETION AFFIDAVITS**
- A. Temporary Traffic Calming Materials & Installation – Project No. 119-053
1. Company: Selge Construction co., Inc.
 2. Final Contract Amount: \$67,350
 3. Funding: LRSA (251.0608.431.42.96)
- 12. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS AND PROPOSALS**
- A. Pinhook Park Site Improvements – Project No. 118-077A

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- 1. Title Sheet
- 2. Funding: VPA Capital (416.0404.453.36.01)
- B. Pinhook Park Pavilion Improvements – Project No. 118-077B
 - 1. Title Sheet
 - 2. Funding: VPA Capital (416.0404.453.36.01)
- C. Morris Theater Emergency Plaster Work – Project No. 118-094R
 - 1. Title Sheet
 - 2. Funding: VPA Morris (226.0419.672.36.01)
- D. Water Works Utility Service Line Repair Program
 - 1. Funding: Water Works O&M (620.0630.711.61.02)
- E. East Bank Trail Storm Repair – Project No. 118-306
 - 1. Title Sheet
 - 2. Funding: Liability Insurance Fund (226.0419.672.42.03)
- F. Community Crossings Round 2 – Project No. 119-065
 - 1. Funding: LRSA (251.0608.431.31.06)
- G. Two-Way Conversion of Colfax Ave., Phase II – Project No. 115-053B
 - 1. Title Sheet
 - 2. Funding: WWDA TIF (422.1050.460.42.03)
- H. Wastewater Treatment Plant Secondary and Disinfection Improvements – Project No. 119-069
 - 1. Title Sheet
 - 2. Funding: Sewage Works Capital (642.0621.415.42.05; 642.0630.415.43.66)
- I. One (1) or More, 2019 or Newer, Six (6) Wheeled Motor Grader – Spec W
 - 1. Funding: Street Department Capital Lease (202.0607.431.38.01/.02)
- J. Privet Lane Culvert Replacement – Project No. 118-013B
 - 1. Funding: LRSA (251.0608.431.42.96)
- K. Small Drainage Design and Repair – Overlook Court & Sampson Street – Project No. 118-063A
 - 1. Funding: Storm Sewer Fund (667.0621.792.42.04)
- L. City-Wide Overhead Door Contract RFP
 - 1. Funding: Various Department’s Building Maintenance Budgets

13. RESOLUTIONS

- A. No. 35-2019 – A Resolution of the South Bend Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Property
 - 1. Description: Administration and Finance Inductively Coupled Plasma Spectrometer
- B. No. 36-2019 – A Resolution of the South Bend Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Property

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1. Description: Two (2) South Bend Police Department Radio Antennas on Garst St.
- C. Resolution No. 37-2019 – A Resolution of the City of South Bend Indiana Board of Public Works Related to Dell Financial Services Lease Proposal/Quote 3000047500086.2
 1. Description: Authorize Sue Gerlach to Execute Lease Documents

14. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. Memorandum of Understanding - MACOG
 1. Description: Traffic Data Collection for City of South Bend
 2. Amount: \$28,000
 3. Funding: LRSA (251.0608.431.31.06)
- B. Amendment No. 1 to Professional Services Agreement – American Structurepoint, Inc.
 1. Description: Increase Number of Intersections for Field Inventory; System Timing Review; Model Development for Traffic Signal System Inventory
 2. Amount: \$34,300; New Total \$127,860
 3. Funding: LRSA Traffic Signal Maintenance (251.0608.431.36.67)
- C. Professional Services Agreement – Abonmarche Consultants, Inc.
 1. Description: Eagle Way Sewer Extension Easements, Design, Bidding and Construction Administration, and Decommissioning of Existing Lift Station
 2. Amount: NTE \$33,100
 3. Funding: RWDA TIF (324.1050.460.31.02)
- D. Donation Agreement – South Bend Heritage Foundation
 1. Description: Donation of Four (4) Vacant Lots to the City; Three (3) along City Cemetery, One (1) at Charles Martin Youth Center
 2. Amount: \$1
- E. Amendment to Master Lease Purchase Agreement – Hewlett-Packard Financial Services Company
 1. Description: Add Forty (40) Notebooks to Master Lease
 2. Amount: \$39,800; \$821.07/Month for Forty-Eight (48) Months
 3. Funding: Capital Lease (279.0672.415.38.01/.02)
- F. Addendum to Professional Services Agreement – Auriel Information Systems, Inc.
 1. Description: Additional Licensing and Support for Area Plan Commission, Zoning, and Engineering
 2. Amount: \$1,600
 3. Funding: Community Investment Professional Services (211.1001.460.31.06)
- G. Contract – The Center for the Homeless, Inc.
 1. Description: Permanent Supportive Housing Scattered Site Operations

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- 2. Amount: \$129,000
- 3. Funding: CDBG (212.1001.460.39.30)
- H. Amendment to Professional Services Agreement – St. Mary’s College Women’s Entrepreneurship Initiative
 - 1. Description: Extend Original Scope and Term through December 2020
 - 2. Amount: \$20,000; New NTE Total \$50,000
 - 3. Funding: Redevelopment General (Pokagon) (433.1050.460.39.30)
- I. QPA Contract Amendment - Daktronics
 - 1. Description: Add Installation Charges for Solar System Scoreboard
 - 2. Amount: \$4,495; New Total \$20,995
 - 3. Funding: Community Foundation (201.1101.452.36.09)
- J. Release of Reserved Utility Easement – City of South Bend
 - 1. Description: Release Reserved 15’ Utility Easement in Park One Northwest for Development; No Utilities Present or Needed
- K. Professional Services Agreement – DLZ Indiana, LLC
 - 1. Description: Cleveland South Well Field Bulk Fluoride Tank Replacement
 - 2. Amount: \$8,800
 - 3. Funding: RWDA TIF (324.1050.460.42.02)
- L. Open Market Contract – Otis Elevators
 - 1. Description: Upgrades and Renovations to Century Center Elevator
 - 2. Amount: TBD
 - 3. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- M. Open Market Purchase Approval Request – One (1) or More, 2019 or Newer, Truck Mounted Street Sweepers – Spec P
 - 1. Description: Pursuant to I.C. 5-22-10-10, No Responsive Bids received at July 23, 2019 Bid Opening. Minutes state Equipment will be Re-Bid
 - 2. Funding: Sewer Capital (642.0621.415.43.02)
- N. Approve Agent of Board of Works to Solicit, Open and Award Quote – Street Department Gate
 - 1. Description: Request Terri Swift to act as Agent of the Board pursuant to IC 36-1-12-5(b)(1)(B) for Quotes for Wind Damaged Street Department Gate

15. LICENSES AND PERMITS

- A. Long Term Occupancy Permit Extension
 - 1. Applicant: KRG Eddy Street Land II, LLC
 - 2. Location: 1055-1145 N. Eddy St.
 - 3. Date: November 2019 – July 2020

16. TRAFFIC CONTROL DEVICES

- A. New Installation – Residential Handicapped Accessible Parking Space Sign

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1. Location: 1350 Chalfant St.
 2. All criteria has not been met
 - B. New Installation – Two (2) No Parking Signs with Arrows
 1. Location: 816 S. Michigan St.; North and South of Commercial Driveway
 2. All criteria has been met
 - C. New Installation – Two (2) 15 Minute Parking, Loading Zone Signs
 1. Location: 1145 Napoleon Street
 2. All criteria has been met
 - D. New Installation – Two (2) W1-3, Two (2) W1-6 (R), and Two (2) W1-6 (L) Signs
 1. Location: East and West Bound Directions of W. Washington St. at Liston St. and Circle Ave.
 2. All criteria has been met
17. **CLAIMS**
18. **PRIVILEGE OF THE FLOOR**
19. **ADJOURNMENT**

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.