

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
AGENDA REVIEW SESSION
October 3, 2019 – 10:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

AGENDA REVIEW SESSION

1. DECLARE EMERGENCY REPAIR

- A. Poppy Road Lift Station Force Main Emergency Repair – Project No. 119-073
 - 1. Description: Declare Emergency Repair per I.C. 36-1-2-4.5
 - 2. Funding: Sewage Works Equipment Capital (642.0630.415.43.66)

2. APPROVE TITLE SHEET

- A. Kizer Mansion Window Repair Rebid – Project No. 119-024R
 - 1. Funding: WWDA TIF (422.1050.460.42.02)
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REGULAR MEETING

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of September 19, September 24, and October 1, 2019

2. OPENING OF BIDS

- A. Fire Stations 3 & 6 Renovations – Project No. 118-047
 - 1. Funding: Fire Capital (287.0902.422.42.02)
- B. Muessel Grove Public Restroom Renovation – Project No. 118-099R
 - 1. Funding: VPA Capital (416.0404.453.36.01)
- C. Edison Filtration Plant Roof Replacement – Project No. 119-014
 - 1. Funding: Waste Water Capital Building Improvements (622.0640.415.42.02)
- D. Century Center Elevator Renovation – Project No. 118-104D
 - 1. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- E. Sale of City-Owned Property - 407 Cottage Grove

3. OPENING OF QUOTATIONS

- A. Byers Orange Field Scoreboard Electrical Supply
 - 1. Funding: Community Foundation (201.1101.452.36.09)
- B. Byers Orange Field Shade Structure
 - 1. Award
 - 2. Funding: Community Foundation (201.1101.452.36.09)
- C. Ivy Tech Pod Disposal – Project No. 119-091
 - 1. Funding: TBD
- D. North Pumping Station Flood Damage Repairs – Project No. 118-302
 - 1. Funding: Liability Insurance (226.0419.672.36.01; 226.0419.380.10.83)
- E. Notre Dame Ave. APS – Project No. 119-090
 - 1. Award
 - 2. Funding: Traffic Signal Maintenance (251.0608.431.36.67)

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4. AWARD BIDS AND APPROVE CONTRACTS

- A. Century Center Parking Lot Entry Gateway Improvements – Project No. 118-035A
 - 1. Company: Larson Danielson Construction Company, Inc.
 - 2. Amount: \$155,948.44
 - 3. Description: Low Bidder Non-Responsive to Responsible Bidder Ordinance
 - 4. Funding: Hotel/Motel Tax; Traffic Signal Maintenance (7304.42010.000.0099; 251.0608.431.36.67)
- B. Olive Water Treatment Plant Improvements – Project No. 118-024
 - 1. Company: Bowen Engineering Corporation
 - 2. Amount: \$1,796,470
 - 3. Funding: RWDA TIF/Water Capital (TBD)

5. AWARD QUOTATIONS AND APPROVE CONTRACTS

- A. Northwest Fence Replacement
 - 1. Company: Milestone Fence, LLC
 - 2. Amount: \$39,900
 - 3. Funding: Wastewater & Sewer O&M (641.0630.793.36.05)
- B. Fire Department Training Center Classrooms Furniture – Project No. 117-127
 - 1. Company: Office 360
 - 2. Amount: \$37,505.80
 - 3. Funding: Fire Dept. Repairs & Maintenance (288.0909.422.36.05)
- C. Palais Royale Interior Painting – Project No. 119-055R
 - 1. Company: M&V Pro Services, Inc.
 - 2. Amount: \$34,160
 - 3. Funding: Historic Preservation (450.0405.453.36.01)

6. AWARD PROPOSAL

- A. Corby Blvd./Ironwood Dr./Rockne Dr. – Project No. 116-034
 - 1. Company: Lochmueller Group, Inc.
 - 2. Amount: Highest Scoring Proposal
 - 3. Funding: LRSA Capital (251.0608.431.42.96)

7. CHANGE ORDERS

- A. Michigan Street Pavement Replacement – Project No. 118-075
 - 1. Company: Walsh & Kelly, Inc.
 - 2. Change Order No.: 1
 - 3. Increase Amount: \$25,195.60; Additional Twenty-One (21) Days
 - 4. Percent of Increase: 1.32%
 - 5. Revised Contract Amount: \$1,937,594.60

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6. Revised Contract Completion Date: November 5, 2019
 7. Funding: RWDA TIF (324.1050.460.42.03)
- B. Howard Park Redevelopment – Project No. 117-047B
1. Company: Larson Danielson Construction Company, Inc.
 2. Change Order No.: 9
 3. Increase Amount: \$128,359
 4. Percent of Increase: 0.68%
 5. Total Percent of Change: (2.52%)
 6. Revised Contract Amount: \$18,345,759.58
 7. Funding: Park Bond, RETIF, Regional Cities & Cumulative Capital (452.1101.452.02.03; 429.1050.460.42.02; 201.111.425.42.01; 407.1101.452.42.01)
- C. East Longfellow Ave. and North Riverside Dr. Traffic Calming – Project No. 118-113
1. Company: Walsh & Kelly, Inc.
 2. Change Order No.: 1
 3. Increase Amount: \$3,473.94; Additional Forty-Six (46) Days
 4. Percent of Increase: 4.77%
 5. Revised Contract Amount: \$76,323.94
 6. Revised Contract Completion Date: July 31, 2019
 7. Funding: LRSA Capital Major Projects (251.0608.431.42.96)
- D. Wastewater Treatment Plant Electrical Improvements – Project No. 117-132
1. Company: Martell Electric, LLC
 2. Change Order No.: 1
 3. Increase Amount: \$83,449
 4. Percent of Increase: 1.32%
 5. Revised Contract Amount: \$6,415,789
 6. Funding: Sewage Works Capital (642.0630.415.43.66)
- E. Liberty Tower Exterior Renovations, Division B – Project No. 118-086R
1. Company: Mulder Waterproofing and Sealants, Inc.
 2. Change Order No.: 1
 3. Increase Amount: \$11,715
 4. Percent of Increase: 3.95%
 5. Revised Contract Amount: \$308,665
 6. Funding: RWDA TIF (324.1050.460.42.02)
- F. Liberty Tower Exterior Renovations, Division C – Project No. 118-086R
1. Company: Environmental Glass, Inc.
 2. Change Order No.: 4
 3. Increase Amount: \$2,975.31
 4. Percent of Increase: .97%

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5. Total Percent of Change: 1.57%
6. Revised Contract Amount: \$308,781.08
7. Funding: RWDA TIF (324.1050.460.42.02)

8. CHANGE ORDERS AND PROJECT COMPLETION AFFIDAVITS

- A. 2019 Tree & Stump Removal – Project No. 119-012
 1. Company: K & R Tree Service LLC
 2. Change Order No.: 1 (Final)
 3. Decrease Amount: (\$ 2,312.00)
 4. Percent of Decrease: (8.55%)
 5. Final Contract Amount: \$24,743.00
 6. Funding: MVH (202.0619.431.31.06)

9. PROJECT COMPLETION AFFIDAVITS

- A. Century Center Exterior Signage – Project No. 118-035B
 1. Company: Burkhart Sign Systems
 2. Final Contract Amount: \$152,030
 3. Funding: Hotel/Motel Tax (7304.42010.000.0099)

10. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS

- A. Ewing Avenue and Fellows Street Traffic Signal – Project No. 118-097
 1. Title Sheet
 2. Funding: LRSA Traffic Signal Maintenance (251.0608.431.36.67)
- B. Sale of City-Owned Property:
 1. 142 N. Chicago Street
 2. 722 LaPorte Avenue
 3. Funding: Professional Services (408.1050.460.31.25)
- C. Main & Colfax Parking Structure Paint Removal – Project No. 119-078R
 1. Funding: Parking Garages (601.0462.645.36.01)

11. RESOLUTIONS

- A. No. 34-2019 – A Resolution of the South Bend Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Property
 1. Description: Building Department 2012 Chevy Cruze Sedan

12. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. Consulting Contract – Lochmueller Group, Inc.
 1. Description: Construction Inspection for Corby Blvd./Ironwood Dr./Rockne Dr. Intersection Improvements
 2. Amount: NTE \$406,400

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- 3. Funding: LRSA Capital (251.0608.431.42.96)
- B. Amendment No. 1 to Professional Services Agreement – The Troyer Group, Inc.
 - 1. Description: Additional Engineering Services for East Bank and East Race Repairs
 - 2. Amount: \$6,185; New Total \$40,387
 - 3. Funding: Streets and Alleys (226.0419.672.42.03)
- C. Professional Services Agreement – Urban Enterprise Association of South Bend, Inc.
 - 1. Description: Administer Commercial and Mixed-Use Building and Property Improvement Grant for Projects in Neighborhood Centers
 - 2. Amount: \$200,000
 - 3. Funding: EDIT (408.1001.460.39.30)
- D. Agreement – City of Mishawaka
 - 1. Description: Striping of Jefferson Boulevard in City of Mishawaka Right-of-Way as Part of 2019 Community Crossings Project
 - 2. Amount: No Increase
 - 3. Funding: Local Road and Bridge Grant (265.0608.431.36.10)
- E. Community Development Program Contract – South Bend Heritage Foundation, Inc.
 - 1. Description: Provide a Development Subsidy for the Construction of a Single-Family Home for Low-Mid Income Homebuyer
 - 2. Amount: \$210,000
 - 3. Funding: CDBG (212.1001.460.39.30)
- F. Community Development Program Contract – Near Northwest Neighborhood, Inc.
 - 1. Description: Provide a Development Subsidy for the Construction of a Single-Family Home for Low-Mid Income Homebuyer
 - 2. Amount: \$165,000
 - 3. Funding: CDBG (212.1001.460.39.30)
- G. Professional Services Agreement – Arcadis U.S., Inc.
 - 1. Description: America’s Water Infrastructure Act Compliance Gap Analysis
 - 2. Amount: \$24,900
 - 3. Funding: Water Works Engineering (620.0640.658.31.02)
- H. Supplemental Agreement No. 3 – DLZ Indiana, LLC
 - 1. Description: Staking Right-of-Way and Inspecting Utility Relocation before Street Reconstruction Contract is Awarded by INDOT, and Services during Construction
 - 2. Amount: \$22,500; New Total \$557,750
 - 3. Funding: LRSA Capital (251.0608.431.42.96)
- I. Memorandum of Understanding – Teamsters Local Union No. 364

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- J. 1. Description: Increase 2019 and 2020 Rates for Customer Service Work Group Amendment No. 1 to Professional Services Agreement – Abonmarche Consultants, Inc.
 - 1. Description: Additional Engineer Services for Western Ave. Streetscapes
 - 2. Amount: NTE \$11,000; New Total \$195,400
 - 3. Funding: RWDA TIF (324.1050.460.31.02)
- K. Professional Services Agreement – Wdi Architecture, Inc.
 - 1. Description: Inspection and Determination of Solution for Police Department’s Roof
 - 2. Amount: \$14,280
 - 3. Funding: Engineering Professional Services (101.0602.431.31.06)
- L. Real Property Transfer Agreement – Near Northwest Neighborhood, Inc.
 - 1. Description: Transfer Property at 823 N Harrison St. for New Construction of Low-Mid Income Housing through use of Federal Funds.
 - 2. Amount: \$1 Paid to City
- M. QPA Purchase – Daktronics, Inc.
 - 1. Description: New Scoreboard for Orange Field at Byer’s Softball Complex through Omnia Contract
 - 2. Amount: \$16,155
 - 3. Funding: Community Foundation (201.1101.452.36.09)
- N. Professional Services Agreement – Baker Tilly Municipal Advisors, LLC
 - 1. Description: Municipal Advisory Services related to development of a Low-Income Customer Assistance Program for Sewer Rate Credit
 - 2. Amount: \$8,000
 - 3. Funding: Engineering Professional Services (101.0602.431.31.06)

13. LICENSES AND PERMITS

- A. Street Closures for Special Events
 - 1. Event: Red Ribbon March
 - a) Date/Times: October 18, 2019; 10:30 a.m. to 12:00 p.m.
 - b) Location: Colfax Center (914 Lincolnway West) East to Chapin, ends at Kroc Center
 - 2. Event: Classic Cruise-In Barnaby’s Celebrating 50th Anniversary
 - a) Date/Times: October 20, 2019; 3:00 p.m. to 6:30 p.m.
 - b) Location: St. Louis St. from Jefferson to Washington
 - 3. Event: Trick or Treat at Eddy Commons
 - a) Date/Times: October 20, 2019; 8:00 a.m. to 8:30 p.m.
 - b) Location: Eddy St. from Angela to Napoleon
 - 4. Event: Park Ave. Association Halloween Party
 - a) Date/Times: October 27, 2019; 2:00 p.m. to 6:00 p.m.

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- b) Location: Manitou Place from Park Ave to Forrest Ave
 - 5. Event: Steps for Cancer
 - a) Date/Times: November 9, 2019; 7:00 a.m. to 10:00 a.m.
 - b) Location: Four Winds Field, Lafayette to Jefferson, West to Taylor, East on Western to Williams St., South to Four Winds Field
 - 6. Event: SBMA Sci-Fy Parade
 - a) Date/Times: November 9, 2019; 4:00 p.m. to 5:00 p.m.
 - b) Location: Century Center to Michigan St., back to Century Center
 - B. Encroachments/Revocable Permits
 - 1. Applicant: Kenya Grayeda
 - a) Location: 2007 Miami St.
 - b) Description: Business Sign for La Fonda de La Miami
 - c) Favorable Recommendations
- 14. CONSENT TO ANNEXATION AND WAIVER OF RIGHTS TO REMONSTRATE**
- A. 51789 Hannigan Drive – Water/Sewer
 - B. 20260 Kiefer Way – Water/Sewer
 - C. 20132 Darden Road – Water
 - D. 53872 E. Marshall Drive –Sewer
- 15. RATIFY BONDS**
- A. Contractor Bonds
 - 1. Luis Garcia, Approved effective September 27, 2019
 - 2. Complete Concrete & Construction, LLC, Approved effective September 27, 2019
 - 3. Brett Crouch Construction, Approved effective September 27, 2019
 - 4. Artisan Builders Group, LLC, Approved effective September 30, 2019
 - B. Excavation Bonds
 - 1. Michels Corporation, Approved effective September 24, 2019
 - 2. Core Bore, LLC, Approved effective September 30, 2019
 - C. Occupancy Bonds
 - 1. Higher Ground Tree Care, LLC, Approved effective September 26, 2019
 - 2. Mantley, Westley dba Mantley Construction LLC, Approved effective September 24, 2019
 - 3. Michels Corporation, Approved effective September 24, 2019
 - 4. Luis Garcia, Approved effective September 27, 2019
 - 5. Burns Rent-Alls, Inc., Approved effective September 26, 2019
 - 6. Brett Crouch Construction, Approved effective September 27, 2019
 - 7. Ram Concrete LLC, Approved effective September 30, 2019

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8. Core Bore, LLC, Approved effective September 30, 2019
9. Artisan Builders Group, LLC, Approved effective September 30, 2019

16. CLAIMS

17. PRIVILEGE OF THE FLOOR

18. ADJOURNMENT

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.