



CITY OF SOUTH BEND

DEPARTMENT OF PUBLIC WORKS

SPECIAL EVENTS COMMITTEE MEETING MINUTES

September 17, 2019, 10:00 AM
731 S. Lafayette Blvd, South Bend, IN 46601

Members present: Jonathan Jones, Toy Villa, Darwin Shipley, Brad Rohrscheib

1. Call to Order

The meeting was called to order at 10:07 AM by President Rohrscheib.

2. Approval of minutes

Upon a motion by Rohrscheib and seconded by Jones the minutes from the previous meeting, September 3rd was approved unanimously

3. Approval of Special Event Permits

Block Parties

- a. LaSalle: Twyckenham to Jacob – October 6th
Closure occurs from 12:00 PM to 8:00 PM. Has held this block party in past with no issues. T/L will drop cones for them to close off.

Upon a motion by Rohrscheib and seconded by Shipley, the permit is approved unanimously

4. Other Business

Amending the agenda to discuss Mama's Against Violence Annual Walk. President Rohrscheib had received a flyer promoting this event on September 25th from 6:00 PM to 8:00 PM with the information from his chief that a route needed to be provided for participants to follow. Confusion arose with the submission of an application for the date of September 21st. We have tried to reach out to Shay Davis (Mayor's Office) as well as the event coordinator Bobbie Woods to seek clarification. There has been no response on their end. Application fee also has not been submitted.

Upon a motion by Rohrscheib and seconded by Villa, the permit was tabled unanimously due to lack of information provided.

1. Privilege of the Floor - None

2. Adjournment

With no additional business, Rohrscheib motioned for adjournment and Shipley seconded. The meeting ended at 10:42 AM.