

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
MEETING
September 24, 2019 – 9:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of September 5, September 10, and September 17, 2019

2. OPENING OF BIDS

- A. Main St./Wayne St. Garage Improvements – Project No. 119-066
 - 1. Funding: RWDA TIF (324.1050.460.42.02)
- B. Main and Colfax Parking Structure Painting Removal– Project No. 119-078
 - 1. Funding: Parking Garage Fund (601.0462.645.36.01)
- C. Century Center Parking Lot Gateway Improvements – Project No. 118-035R
 - 1. Funding: Hotel Motel Tax Fund (7304.42010.000.0099)

3. OPENING OF QUOTATIONS

- A. Northwest Fence Replacement
 - 1. Funding: Sewage Operations & Maintenance (641.0630.793.36.05)
- B. Palais Royale Interior Painting – Project No. 119-055R
 - 1. Funding: Historic Preservation (450.0405.453.36.01)
- C. Fire Training Center Furniture
 - 1. Funding: Repairs & Maintenance Services (288.0909.422.36.05)
- D. Three Twenty at the Cascade Site Paving – Project No. 119-087
 - 1. Award Subject to Private Funding
 - 2. Funding: REDA TIF/Wharf Properties, LLC (429.1050.460.42.02)

4. OPENING OF PROPOSALS

- A. Olive Street Reconstruction – Project No. 114-064
 - 1. Funding: INDOT

5. AWARD BIDS AND APPROVE CONTRACTS

- A. Vested Interest Building Roof Repair – Project No. 119-049
 - 1. Company: Midland Engineering Company, Inc.
 - 2. Amount: \$226,800; Sole Bidder on Base Bid
 - 3. Funding: RWDA TIF (324.1050.460.42.02)
- B. One (1) or More, 2019 or Newer, LP Powered Lift Truck – Spec N
 - 1. Company: Hull Lift Truck
 - 2. Amount: \$31,846; Base Bid only
 - 3. Description: Lowest Responsive and Responsible Bidder; No Warranty on Low Bidder's Equipment
 - 4. Funding: Equipment Services Capital Lease (224.0605.419.38.01/.02)
- C. One (1) or More, 2019 or Newer, 4x4 Crew Cab Concrete Truck – Spec T
 - 1. Company: Jordan Ford

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
MEETING
September 24, 2019 – 9:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

2. Amount: \$57,680; Unit Price plus \$985 Dealer Suggestion Option
3. Funding: Sewer Capital (750.0621.792.43.02)

6. REJECT BIDS

- A. Kizer Mansion Window Repair – Project No. 119-024
 1. Reason: (1) Non-Responsive; (1) did not meet Responsible Bidder Ordinance
 2. Funding: WWDA TIF (422.1050.460.42.02)

7. AWARD QUOTATIONS AND APPROVE CONTRACTS

- A. 315 & 319 W. Jefferson Electrical Repairs – Project No. 119-064Q
 1. Company: Elite Electrical LLC
 2. Amount: \$42,750
 3. Funding: RWDA TIF (324.1050.460.42.02)
- B. Morris Theater Handrails – Project No. 119-074
 1. Company: Larson-Danielson Construction Co., Inc.
 2. Amount: \$85,560; Base Quote plus Alternate No. 1 and 2
 3. Funding: VPA Morris (226.0419.672.36.01)

8. CHANGE ORDERS

- A. Lincolnway East Corridor Improvements, Sample St. to Twyckenham Dr. – Project No. 117-055A
 1. Company: Walsh & Kelly, Inc.
 2. Change Order No.: 3
 3. Increase Amount: \$8,025; Additional Three-Hundred, Nine (309) Days
 4. Percent of Increase: 1.66%
 5. Total Percent of Change: 6.85%
 6. Revised Contract Amount: \$490,453.89
 7. Revised Contract Completion Date: September 7, 2019
 8. Funding: TIF Park Bond (452.1101.452.31.06)
- B. Safe Routes to School: LaSalle Intermediate and Marquette Primary – Project No. 116-040
 1. Company: Indiana Department of Transportation
 2. Change Order No.: 1
 3. Increase Amount: Six (6) Additional Days
 4. Revised Completion Date: August 22, 2019
 5. Funding: LOIT Major Projects (257.0608.431.42.96)
- C. Historic Leeper Park Improvements – Project No. 118-010A
 1. Company: Ancon Construction Company, Inc.
 2. Change Order No.: 3
 3. Increase Amount: \$27,017.29

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
MEETING
September 24, 2019 – 9:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

4. Percent of Increase: 2.01%
5. Total Percent of Change: 4.94%
6. Revised Contract Amount: \$1,372,814.36
7. Funding: RWDA TIF (452.1101.452.31.02)

9. CHANGE ORDERS AND PROJECT COMPLETION AFFIDAVITS

- A. Main and Colfax Parking Structure Repairs 2019 – Project No. 115-143A
 1. Company: D.C. Byers Co./Detroit, Inc.
 2. Change Order No.: 2 (Final)
 3. Decrease Amount: (\$145,735)
 4. Percent of Decrease: (16.80%)
 5. Total Percent of Change: (16.80%)
 6. Final Contract Amount: \$720,635
 7. Funding: Parking Garage Funds/RWDA TIF (401.0401.415.36.01; 324.1050.460.42.02)
- B. Main and Jefferson Earthwork – Project No. 119-022
 1. Company: Hardman Construction, Inc.
 2. Change Order No.: 1 (Final)
 3. Decrease Amount: (\$9,750)
 4. Percent of Decrease: (3.68%)
 5. Final Contract Amount: \$255,250
 6. Funding: RWDA TIF (324.1050.460.42.01)
- C. Farmington 14A Lift Station Rehabilitation – Project No. 117-027
 1. Company: John Boettcher Sewer & Excavating, Inc.
 2. Change Order No.: 1 (Final)
 3. Decrease Amount: (\$23,125.23); Increase of One-Hundred, Forty (140) Days
 4. Percent of Decrease: (6.41%)
 5. Final Contract Amount: \$337,452.56
 6. Final Contract Completion Date: September 30, 2018
 7. Funding: Utilities, Wastewater (642.0630.415.43.66)

10. PROJECT COMPLETION AFFIDAVITS

- A. Gemini at Washington-Colfax Apartments Masonry and Stair Repairs, Division A – Project No. 118-080B
 1. Company: Bokon Masonry, Inc.
 2. Final Contract Amount: \$237,713
 3. Funding: WWDA TIF (422.1050.460.42.02)
- B. Unity Gardens Learning Center Site Improvements – Project No. 117-050R
 1. Company: Ritschard Bros., Inc.
 2. Final Contract Amount: \$73,541.85

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
MEETING
September 24, 2019 – 9:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

- 3. Funding: RWDA TIF (324.1050.460.42.01)
- C. Three Twenty at the Cascade Composite Wall Panels, Division A – Project No. 118-074C
 - 1. Company: Construction Ahead, Inc.
 - 2. Final Contract Amount: \$174,729
 - 3. Funding: REDA TIF (429.1050.460.42.02)
- D. Century Center Site Improvements – Project No. 118-101
 - 1. Company: Acorn Landscaping LLC
 - 2. Final Contract Amount: \$136,280.08
 - 3. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- E. Gemini at Washington-Colfax Roof Improvements – Project No. 118-080A
 - 1. Company: Dudeck Roofing and Sheet Metal
 - 2. Final Contract Amount: \$133,295
 - 3. Funding: WWDA TIF (422.1050.460.42.03)
- F. Century Center Convention Hall A-B New Entry – Project No. 115-017A
 - 1. Company: Brown & Brown General Contractors, Inc.
 - 2. Final Contract Amount: \$96,325
 - 3. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- G. Century Center Upgrades and Renovations – Project No. 118-104AR
 - 1. Company: R. Yoder Construction, Inc.
 - 2. Final Contract Amount: \$104,180
 - 3. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- H. Erskine Well Variable Frequency Drive Installation – Project No. 119-032
 - 1. Company: Herrman & Goetz, Inc.
 - 2. Final Contract Amount: \$6,175
 - 3. Funding: SSDA TIF (430.1050.460.42.07)
- I. Wastewater Treatment Plant Headworks Influent Gates Improvements – Project No. 117-026
 - 1. Company: HRP Construction, Inc.
 - 2. Final Contract Amount: \$635,731.06
 - 3. Funding: Wastewater Capital Account (642.0630.415.43.66)

11. REQUEST TO ADVERTISE

- A. Request for Bids
 - 1. 2019 Demolitions, Phase 2 – Project No. 119-079
 - a) Funding: Vacant and Abandoned (404.1201.415.39.87)
 - 2. City Uniforms, Mats and Rags
 - a) Funding: Multiple City Departments
 - 3. Historic Leeper Park Improvements – Project No. 118-010B
 - a) Funding: RWDA TIF (452.1101.452.31.02)

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
MEETING
September 24, 2019 – 9:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

4. One (1) or More, 2019 or Newer, Single Axle Stainless Steel Multi-Use Dump Truck – Spec U
 - a) Funding: Street Department Capital Lease (202.0607.431.38.01/.02)
5. Two (2) More or Less, 2019 or Newer, Tandem Axle Stainless Steel Multi-Use Dump Truck – Spec V
 - a) Funding: Street Department Capital Lease (202.0607.431.38.01/02)
- B. Request for Proposals
 1. Plumbing Services Contract
 - a) Funding: Various Department Budgets

12. TITLE SHEET

- A. North Pumping Station Flood Damage Repairs – Project No. 118-302
 1. Funding: Liability Insurance (226.0419.672.36.01; 226.0419.380.10.83)

13. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. Equipment Lease – AT&T Capital Services, Inc.
 1. Description: iPads and Surface Tablet Lease for Utilities Department and Public Works
 2. Amount: \$9,958.75; Total for Thirty-Six (36) Months
 3. Funding: IT Lease (279.0672.415.38.01/.02)
- B. Amendment No. 1 to Professional Services Agreement – Jones Petrie Rafinski Corporation
 1. Description: On-Call Land Surveying and Right-of-Way Services
 2. Amount: NTE \$6,000; New Total \$16,000
 3. Funding: Professional Services (101.0602.431.31.06)
- C. Master Services Agreement – Accela, Inc.
 1. Description: Software Renewal for Accela Software for Code Enforcement
 2. Amount: \$53,286.18
 3. Funding: IT Operating (279.0672.415.36.04)
- D. Professional Services Agreement – Urban3, LLC
 1. Description: City of South Bend Cost Study, Phase 3
 2. Amount: \$39,940
 3. Funding: DCI (211.1001.460.31.06)
- E. Addendum to Special Purchase – Office Interiors, Inc.
 1. Description: Additional Technology Resource Center Fixtures, Furnishing and Equipment
 2. Amount: \$4,647.98
 3. Funding: Certified Tech Park Fund (439.1050.460.42.02)
- F. Financial Assistance Agreement – Indiana Finance Authority

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
MEETING
September 24, 2019 – 9:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

- 1. Description: Environmental Assessment Cleanup and Remediation of Property at 534 LaPorte through Indiana Brownsfield Program Funds
- G. Professional Services Agreement – Invoice Cloud
 - 1. Description: Credit Card Payment Processing
 - 2. Amount: Based on Credit Card and Various Sales
 - 3. Funding: Water O&M
- H. Donation Agreement – Habitat for Humanity of St. Joseph County, Inc.
 - 1. Description: Donation of Vacant Lot at 1251 W. Colfax to the City
- I. Professional Services Agreement – Romona Bethany
 - 1. Description: Project Management Support for Group Violence Intervention Program
 - 2. Amount: \$11,000
 - 3. Funding: IT Professional Services (279.0672.415.31.06)
- J. Professional Services Agreement – Raymond Kate Training
 - 1. Description: Educational Pilot Programs for Upskilling City Staff and Residents Pursuing Employment in Technology
 - 2. Amount: \$150,000
 - 3. Funding: IT Professional Services (279.0672.415.31.06)
- K. Professional Services Agreement – Strong Towns
 - 1. Description: Partnership with Notre Dame and Realtors Association to Host Charles Marohn and Strong Towns Book Tour Event in South Bend to Discuss Strategies to make South Bend a More Resilient City
 - 2. Amount: \$6,000
 - 3. Funding: DCI Admin/Other Professional Services (211.1001.460.31.06)

14. LICENSES AND PERMITS

- A. Street Closures for Special Events
 - 1. Event: LaSalle Block Party
 - 2. Date/Times: October 6, 2019, 12:00 p.m. – 8:00 p.m.
 - 3. Location: LaSalle Ave. from Jacob to Twyckenham
- B. Encroachments/Revocable Permits
 - 1. Applicant: Honeywell International
 - 2. Location: 250 Ft. East of Bertrand St./Eclipse Pl. Intersection
 - 3. Description: Install 6” Extraction Well
 - 4. Favorable Recommendations
- C. House Move
 - 1. Applicant: Transformational Spaces, Inc.
 - 2. Location: Move Home at 1003 St. Vincent St. to 739 Frances St.
 - 3. Favorable Recommendations

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
MEETING
September 24, 2019 – 9:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

15. STREET/ALLEY VACATIONS

- A. Applicant: Camille Robinson
 - 1. Location: A Portion of the First North/South Alley East of Niles Ave., South of Howard Street
 - 2. Purpose: Parking
 - 3. See Engineering, Community Investment and Streets Comments

16. RATIFY BONDS

- A. Contractor Bonds
 - 1. Willie Clark dba Clark Concrete & Construction, Approved effective September 5, 2019
- B. Excavation Bonds
 - 1. Michiana Contracting, Inc., Approved effective September 10, 2019
- C. Occupancy Bonds
 - 1. Michiana Contracting, Inc., Approved effective September 10, 2019
 - 2. Direct Line Communications, Inc., Approved effective September 10, 2019
 - 3. Willie Clark dba Clark Concrete & Construction, Approved effective September 5, 2019
 - 4. Community Action of NE Indiana, Inc. dba Brightpoint, Approved effective September 4, 2019

17. CLAIMS

18. PRIVILEGE OF THE FLOOR

19. ADJOURNMENT

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.