

**CITY OF SOUTH BEND  
BOARD OF PUBLIC WORKS  
AGENDA REVIEW SESSION  
September 19, 2019 – 10:30 a.m.**



Location: 1308 County-City Building  
South Bend, Indiana 46601

---

**1. REVIEW OF MINUTES**

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of September 5, September 10, and September 17, 2019

**2. OPENING OF BIDS**

- A. Main St./Wayne St. Garage Improvements – Project No. 119-066
  - 1. Funding: RWDA TIF (324.1050.460.42.02)
- B. Main and Colfax Parking Structure Painting Removal– Project No. 119-078
  - 1. Funding: Parking Garage Fund (601.0462.645.36.01)
- C. Century Center Parking Lot Gateway Improvements – Project No. 118-035R
  - 1. Funding: Hotel Motel Tax Fund (7304.42010.000.0099)

**3. OPENING OF QUOTATIONS**

- A. Northwest Fence Replacement
  - 1. Funding: Sewage Operations & Maintenance (641.0630.793.36.05)
- B. Palais Royale Interior Painting – Project No. 119-055R
  - 1. Funding: Historic Preservation (450.0405.453.36.01)
- C. Fire Training Center Furniture
  - 1. Funding: Repairs & Maintenance Services (288.0909.422.36.05)
- D. Three Twenty at the Cascade Site Paving – Project No. 119-087
  - 1. Award
  - 2. Funding: REDA TIF (429.1050.460.42.02)

**4. AWARD BIDS AND APPROVE CONTRACTS**

- A. Vested Interest Building Roof Repair – Project No. 119-049
  - 1. Company: Midland Engineering Company, Inc.
  - 2. Amount: \$226,800; Sole Bidder on Base Bid
  - 3. Funding: RWDA TIF (324.1050.460.42.02)
- B. One (1) or More, 2019 or Newer, LP Powered Lift Truck – Spec N
  - 1. Company: Hull Lift Truck
  - 2. Amount: \$31,846; Base Bid only
  - 3. Description: Second Lowest Responsive Bidder; No Warranty on Low Bidder's Equipment
  - 4. Funding: Equipment Services Capital Lease (224.0605.419.38.01/.02)
- C. One (1) or More, 2019 or Newer, 4x4 Crew Cab Concrete Truck – Spec T
  - 1. Company: Jordan Ford
  - 2. Amount: \$57,680; Unit Price plus \$985 Dealer Suggestion Option
  - 3. Funding: Sewer Capital (750.0621.792.43.02)

**5. REJECT BIDS**

**CITY OF SOUTH BEND  
BOARD OF PUBLIC WORKS  
AGENDA REVIEW SESSION  
September 19, 2019 – 10:30 a.m.**



Location: 1308 County-City Building  
South Bend, Indiana 46601

---

- A. Kizer Mansion Window Repair – Project No. 119-024
  - 1. Reason: Non-Responsive and did not meet Responsible Bidder Ordinance
  - 2. Funding: WWDA TIF (422.1050.460.42.02)

**6. AWARD QUOTATIONS AND APPROVE CONTRACTS**

- A. 315 & 319 W. Jefferson Electrical Repairs – Project No. 119-064Q
  - 1. Company: Elite Electrical LLC
  - 2. Amount: \$42,750
  - 3. Funding: RWDA TIF (324.1050.460.42.02)
- B. Morris Theater Handrails – Project No. 119-074
  - 1. Company: Larson-Danielson Construction Co., Inc.
  - 2. Amount: \$85,560; Base Quote plus Alternate No. 1 and 2
  - 3. Funding: VPA Morris (226.0419.672.36.01)

**7. CHANGE ORDERS**

- A. Lincolnway East Corridor Improvements, Sample St. to Twyckenham Dr. – Project No. 117-055A
  - 1. Company: Walsh & Kelly, Inc.
  - 2. Change Order No.: 3
  - 3. Increase Amount: \$8,025; Additional Three-Hundred, Nine (309) Days
  - 4. Percent of Increase: 1.66%
  - 5. Total Percent of Change: 6.85%
  - 6. Revised Contract Amount: \$490,453.89
  - 7. Revised Contract Completion Date: September 7, 2019
  - 8. Funding: TIF Park Bond (452.1101.452.31.06)
- B. Safe Routes to School: LaSalle Intermediate and Marquette Primary – Project No. 116-040
  - 1. Company: Indiana Department of Transportation
  - 2. Change Order No.: 1
  - 3. Increase Amount: Six (6) Additional Days
  - 4. Revised Completion Date: August 22, 2019
  - 5. Funding: LOIT Major Projects (257.0608.431.42.96)
- C. Historic Leeper Park Improvements – Project No. 118-010A
  - 1. Company: Ancon Construction Company, Inc.
  - 2. Change Order No.: 3
  - 3. Increase Amount: \$27,017.29
  - 4. Percent of Increase: 2.01%
  - 5. Total Percent of Change: 4.94%
  - 6. Revised Contract Amount: \$1,372,814.36
  - 7. Funding: RWDA TIF (452.1101.452.31.02)

**CITY OF SOUTH BEND  
BOARD OF PUBLIC WORKS  
AGENDA REVIEW SESSION  
September 19, 2019 – 10:30 a.m.**



Location: 1308 County-City Building  
South Bend, Indiana 46601

---

**8. CHANGE ORDERS AND PROJECT COMPLETION AFFIDAVITS**

- A. Main and Colfax Parking Structure Repairs 2019 – Project No. 115-143A
  - 1. Company: D.C. Byers Co./Detroit, Inc.
  - 2. Change Order No.: 2 (Final)
  - 3. Decrease Amount: (\$145,735)
  - 4. Percent of Decrease: (16.80%)
  - 5. Total Percent of Change: (16.80%)
  - 6. Final Contract Amount: \$720,635
  - 7. Funding: Parking Garage Funds/RWDA TIF (401.0401.415.36.01; 324.1050.460.42.02)
- B. Main and Jefferson Earthwork – Project No. 119-022
  - 1. Company: Hardman Construction, Inc.
  - 2. Change Order No.: 1 (Final)
  - 3. Decrease Amount: (\$9,750)
  - 4. Percent of Decrease: (3.68%)
  - 5. Final Contract Amount: \$255,250
  - 6. Funding: RWDA TIF (324.1050.460.42.01)
- C. Farmington 14A Lift Station Rehabilitation – Project No. 117-027
  - 1. Company: John Boettcher Sewer & Excavating, Inc.
  - 2. Change Order No.: 1 (Final)
  - 3. Decrease Amount: (\$23,125.23); Increase of One-Hundred, Forty (140) Days
  - 4. Percent of Decrease: (6.41%)
  - 5. Final Contract Amount: \$337,452.56
  - 6. Final Contract Completion Date: September 30, 2018
  - 7. Funding: Utilities, Wastewater (642.0630.415.43.66)

**9. PROJECT COMPLETION AFFIDAVITS**

- A. Gemini at Washington-Colfax Apartments Masonry and Stair Repairs, Division A – Project No. 118-080B
  - 1. Company: Bokon Masonry, Inc.
  - 2. Final Contract Amount: \$237,713
  - 3. Funding: WWDA TIF (422.1050.460.42.02)
- B. Unity Gardens Learning Center Site Improvements – Project No. 117-050R
  - 1. Company: Ritschard Bros., Inc.
  - 2. Final Contract Amount: \$73,541.85
  - 3. Funding: RWDA TIF (324.1050.460.42.01)
- C. Three Twenty at the Cascade Composite Wall Panels, Division A – Project No. 118-074C
  - 1. Company: Construction Ahead, Inc.

**CITY OF SOUTH BEND  
BOARD OF PUBLIC WORKS  
AGENDA REVIEW SESSION  
September 19, 2019 – 10:30 a.m.**



Location: 1308 County-City Building  
South Bend, Indiana 46601

---

- 2. Final Contract Amount: \$174,729
- 3. Funding: REDA TIF (429.1050.460.42.02)
- D. Century Center Site Improvements – Project No. 118-101
  - 1. Company: Acorn Landscaping LLC
  - 2. Final Contract Amount: \$136,280.08
  - 3. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- E. Gemini at Washington-Colfax Roof Improvements – Project No. 118-080A
  - 1. Company: Dudeck Roofing and Sheet Metal
  - 2. Final Contract Amount: \$133,295
  - 3. Funding: WWDA TIF (422.1050.460.42.03)
- F. Century Center Convention Hall A-B New Entry – Project No. 115-017A
  - 1. Company: Brown & Brown General Contractors, Inc.
  - 2. Final Contract Amount: \$96,325
  - 3. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- G. Century Center Upgrades and Renovations – Project No. 118-104AR
  - 1. Company: R. Yoder Construction, Inc.
  - 2. Final Contract Amount: \$104,180
  - 3. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- H. Erskine Well Variable Frequency Drive Installation – Project No. 119-032
  - 1. Company: Herrman & Goetz, Inc.
  - 2. Final Contract Amount: \$6,175
  - 3. Funding: SSDA TIF (430.1050.460.42.07)
- I. Wastewater Treatment Plant Headworks Influent Gates Improvements – Project No. 117-026
  - 1. Company: HRP Construction, Inc.
  - 2. Final Contract Amount: \$635,731.06
  - 3. Funding: Wastewater Capital Account (642.0630.415.43.66)

**10. REQUEST TO ADVERTISE**

- A. Request for Bids
  - 1. 2019 Demolitions, Phase 2 – Project No. 119-079
    - a) Funding: Vacant and Abandoned (404.1201.415.39.87)
  - 2. City Uniforms, Mats and Rags
    - a) Funding: Multiple City Departments
  - 3. Historic Leeper Park Improvements – Project No. 118-010B
    - a) Funding: RWDA TIF (452.1101.452.31.02)
  - 4. One (1) or More, 2019 or Newer, Single Axle Stainless Steel Multi-Use Dump Truck – Spec U
    - a) Funding: Street Department Capital Lease (202.0607.431.38.01/.02)

**CITY OF SOUTH BEND  
BOARD OF PUBLIC WORKS  
AGENDA REVIEW SESSION  
September 19, 2019 – 10:30 a.m.**



Location: 1308 County-City Building  
South Bend, Indiana 46601

---

- 5. Two (2) More or Less, 2019 or Newer, Tandem Axle Stainless Steel Multi-Use Dump Truck – Spec V
  - a) Funding: Street Department Capital Lease (202.0607.431.38.01/02)
- B. Request for Proposals
  - 1. Plumbing Services Contract
    - a) Funding: Various Department Budgets

**11. TITLE SHEET**

- A. North Pumping Station Flood Damage Repairs – Project No. 118-302
  - 1. Funding: Liability Insurance (226.0419.672.36.01; 226.0419.380.10.83)

**12. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA**

- A. Equipment Lease – AT&T Capital Services, Inc.
  - 1. Description: iPads and Surface Tablet Lease for Utilities Department and Public Works
  - 2. Amount: \$9,958.75; Total for Thirty-Six (36) Months
  - 3. Funding: IT Lease (279.0672.415.38.01/.02)
- B. Amendment No. 1 to Professional Services Agreement – Jones Petrie Rafinski Corporation
  - 1. Description: On-Call Land Surveying and Right-of-Way Services
  - 2. Amount: NTE \$6,000; New Total \$16,000
  - 3. Funding: Professional Services (101.0602.431.31.06)
- C. Master Services Agreement – Accela, Inc.
  - 1. Description: Software Renewal for Accela Software for Code Enforcement
  - 2. Amount: \$53,286.18
  - 3. Funding: IT Operating (279.0672.415.36.04)
- D. Professional Services Agreement – Urban3, LLC
  - 1. Description: City of South Bend Cost Study, Phase 3
  - 2. Amount: \$39,940
  - 3. Funding: DCI (211.1001.460.31.06)
- E. Addendum to Special Purchase – Office Interiors, Inc.
  - 1. Description: Additional Technology Resource Center Fixtures, Furnishing and Equipment
  - 2. Amount: \$4,647.98
  - 3. Funding: Certified Tech Park Fund (439.1050.460.42.02)
- F. Financial Assistance Agreement – Indiana Finance Authority
  - 1. Description: Environmental Assessment Cleanup and Remediation of Property at 534 LaPorte through Indiana Brownsfield Program Funds
- G. Professional Services Agreement – Invoice Cloud
  - 1. Description: Credit Card Payment Processing

**CITY OF SOUTH BEND  
BOARD OF PUBLIC WORKS  
AGENDA REVIEW SESSION  
September 19, 2019 – 10:30 a.m.**



Location: 1308 County-City Building  
South Bend, Indiana 46601

---

- 2. Amount: Based on Credit Card and Various Sales
- 3. Funding: Water O&M
- H. Donation Agreement – Habitat for Humanity of St. Joseph County, Inc.
  - 1. Description: Donation of Vacant Lot at 1251 W. Colfax to the City
- I. Professional Services Agreement – Romona Bethany
  - 1. Description: Project Management Support for Group Violence Intervention Program
  - 2. Amount: \$11,000
  - 3. Funding: IT Professional Services (279.0672.415.31.06)
- J. Professional Services Agreement – Raymond Kate Training
  - 1. Description: Educational Pilot Programs for Upskilling City Staff and Residents Pursuing Employment in Technology
  - 2. Amount: \$150,000
  - 3. Funding: IT Professional Services (279.0672.415.31.06)
- K. First Amendment to Agreement for Programs and Services – St. Mary’s College Women’s Entrepreneurship Initiative
  - 1. Description: No Cost Place-Based, Minority Small Business Accelerator Pilot related to Engagement and Empowerment Team’s Goals
- L. Professional Services Agreement – Strong Towns
  - 1. Description: Partnership with Notre Dame and Realtors Association to Host Charles Marohn and Strong Towns Book Tour Event in South Bend to Discuss Strategies to make South Bend a More Resilient City
  - 2. Amount: \$6,000
  - 3. Funding: DCI Admin/Other Professional Services (211.1001.460.31.06)

**13. LICENSES AND PERMITS**

- A. Street Closures for Special Events
  - 1. Event: LaSalle Block Party
  - 2. Date/Times: October 6, 2019, 12:00 p.m. – 8:00 p.m.
  - 3. Location: LaSalle Ave. from Jacob to Twyckenham
- B. Encroachments/Revocable Permits
  - 1. Applicant: Honeywell International
  - 2. Location: 250 Ft. East of Bertrand St./Eclipse Pl. Intersection
  - 3. Description: Install 6” Extraction Well
  - 4. Favorable Recommendations

**14. STREET/ALLEY VACATIONS**

- A. Applicant: Camille Robinson
  - 1. Location: A Portion of the First North/South Alley East of Niles Ave., South of Howard Street

**CITY OF SOUTH BEND  
BOARD OF PUBLIC WORKS  
AGENDA REVIEW SESSION  
September 19, 2019 – 10:30 a.m.**



Location: 1308 County-City Building  
South Bend, Indiana 46601

---

2. Purpose: Parking
3. See Engineering, Community Investment and Streets Comments

**15. TRAFFIC CONTROL DEVICES**

- A. New Installation – Two (2), Fifteen (15) Minute Parking, Loading Zone Signs
  1. Location: 1145 Napoleon
  2. All criteria has been met

**16. RATIFY BONDS**

- A. Contractor Bonds
  1. Willie Clark dba Clark Concrete & Construction, Approved effective September 5, 2019
- B. Excavation Bonds
  1. Michiana Contracting, Inc., Approved effective September 10, 2019
- C. Occupancy Bonds
  1. Michiana Contracting, Inc., Approved effective September 10, 2019
  2. Direct Line Communications, Inc., Approved effective September 10, 2019
  3. Willie Clark dba Clark Concrete & Construction, Approved effective September 5, 2019
  4. Community Action of NE Indiana, Inc. dba Brightpoint, Approved effective September 4, 2019

**17. CLAIMS**

**18. PRIVILEGE OF THE FLOOR**

**19. ADJOURNMENT**

**NOTICE**  
**FOR HEARING AND SIGHT IMPAIRED PERSONS**  
**Auxiliary Aid or Other Services are Available upon Request at No Charge.**  
**Please Give Reasonable Advance Request when Possible.**