

**CITY OF SOUTH BEND  
BOARD OF PUBLIC WORKS  
AGENDA REVIEW SESSION  
September 5, 2019 – 10:30 a.m.**



Location: 1308 County-City Building  
South Bend, Indiana 46601

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- 1. REVIEW OF MINUTES**
  - A. Agenda Review, Regular Meeting, and Claims Review Meeting of August 22, August 27, and September 3, 2019
  
- 2. OPENING OF BIDS**
  - A. Vested Interest Building Roof Repair – Project No. 119-049
    1. Funding: RWDA TIF (324.1050.460.42.02)
  - B. Kizer Mansion Window Repair – Project No. 119-024
    1. Funding: WWDA TIF (422.1050.460.42.02)
  - C. One (1) or More, 2019 or Newer, 4x4 Crew Cab Concrete Truck – Spec T
    1. Funding: Sewer Department (750.0621.792.43.02)
  
- 3. OPENING OF QUOTATIONS**
  - A. 510 S. Main Street Building Improvements – Project No. 119-084
    1. Award
    2. Funding: EDIT/Grants & Subsidies Fund (408.1001.460.39.30;433.1050.460.39.30)
  - B. Morris Theater Handrails – Project No. 119-074
    1. Funding: VPA Morris (226.0419.672.36.01)
  - C. 315 & 319 W. Jefferson Electrical Repairs – Project No. 119-064Q
    1. Funding: RWDA TIF (324.1050.460.42.02)
  
- 4. AWARD BIDS AND APPROVE CONTRACTS**
  - A. Sale of City-Owned Property – 1007 Oak Street
    1. Bidder: Donna Adkins
    2. Amount: \$1,375
    3. Approve Purchase Agreement
  
- 5. REJECT BIDS**
  - A. Drewry's Brewery Cleanup – Project No. 119-031A
    1. Reason: Bids exceed Project Budget
  - B. One (1) or More, 2019 or Newer Truck Mounted Street Sweeper – Spec P
    1. Reason: All Bids found Non-Responsive to Bid Specifications
  - C. Olive Water Treatment Plant Improvements – Project No. 118-024
    1. Reason: Bid exceeds Budget
  
- 6. AWARD QUOTATIONS AND APPROVE CONTRACTS**
  - A. 2019 Tree Planting – Project No. 119-013
    1. Company: Douglas Landscape, Inc.
    2. Amount: \$12,320

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- 3. Funding: MVH (202.0619.431.31.06)
- B. Cleveland Well Field Refurbishments-Well Cleaning – Project No. 118-021C
  - 1. Company: Peerless Midwest, Inc.
  - 2. Amount: \$49,000
  - 3. Funding: RWDA TIF (324.1050.460.42.02)
- C. Jackson Road Sanitary Sewer Extension – Project No. 119-072
  - 1. Company: HRP Construction, Inc.
  - 2. Amount: \$115,820
  - 3. Funding: Sewer Contractual (641.0621.792.63.65)

**7. REJECT QUOTATIONS**

- A. East Bank Trail Storm Repairs – Project No. 118-306
  - 1. Reason: Exceeds Quote Limit and Project Budget
- B. Palais Royale Interior Painting – Project No. 119-055
  - 1. Reason: Quote exceeds Project Budget

**8. CHANGE ORDERS**

- A. Gemini at Washington-Colfax Apartment Improvements – Project No. 118-080A
  - 1. Company: Dudeck Roofing and Sheet Metal
  - 2. Change Order No.: 1
  - 3. Increase Amount: \$4,475
  - 4. Percent of Increase: 3.47%
  - 5. Revised Contract Amount: \$133,295
  - 6. Funding: WWDA TIF (422.1050.460.42.03)
- B. Venues, Parks, and Arts Restroom Remodeling – Project No. 118-043R
  - 1. Company: Michiana Contracting, Inc.
  - 2. Change Order No.: 2
  - 3. Increase Amount: Nineteen (19) Days
  - 4. Revised Contract Completion Date: September 18, 2019
  - 5. Funding: Parks Bond I (471.1138.452.42.01)
- C. Western Avenue Streetscape, Phase III – Project No. 118-076
  - 1. Company: Indiana Earth, Inc.
  - 2. Change Order No.: 1
  - 3. Increase Amount: \$41,431; Additional Four (4) Days
  - 4. Percent of Increase: 1.57%
  - 5. Revised Contract Amount: \$2,675,816.35
  - 6. Revised Contract Completion Date: November 8, 2019
  - 7. Funding: RWDA TIF/Storm Water Fund (324.1050.460.42.03;667.0621.792.42.04)
- D. North Station Well No. 1 Replacement – Project No. 117-031R

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1. Company: Peerless Midwest, Inc.
  2. Change Order No.: 2
  3. Increase Amount: \$1,345
  4. Percent of Increase: 0.25%
  5. Total Percent of Change: 2.03%
  6. Revised Contract Amount: \$543,570.72
  7. Funding: Water Works (622.0640.661.46.02)
- E. Liberty Tower Improvements, Division C – Project No. 118-086R
1. Company: Environmental Glass, Inc.
  2. Change Order No.: 2
  3. Increase Amount: \$2,219.78; Additional Fourteen (14) Days
  4. Percent of Increase: 0.74%
  5. Total Percent of Change: (0.66%)
  6. Revised Contract Amount: \$301,992.46
  7. Revised Contract Completion Date: September 13, 2019
  8. Funding: RWDA TIF (324.1050.460.42.02)
- F. Liberty Tower Improvements, Division C – Project No. 118-086R
1. Company: Environmental Glass, Inc.
  2. Change Order No.: 3
  3. Increase Amount: \$3,813.31
  4. Percent of Increase: 1.26%
  5. Total Percent of Change: 0.59%
  6. Revised Contract Amount: \$305,805.77
  7. Funding: RWDA TIF (324.1050.460.42.02)
- G. Lafayette Building Exterior Renovation, Division A – Project No. 117-100R
1. Company: Precision Wall Systems, Inc.
  2. Change Order No.: 2
  3. Increase Amount: \$20,229; Additional Sixty-Six (66) Days
  4. Percent of Increase: 9.30%
  5. Total Percent of Change: 11.18%
  6. Revised Contract Amount: \$237,812
  7. Revised Contract Completion Date: September 30, 2019
  8. Funding: RWDA TIF (324.1050.460.42.02)
- 9. PROJECT COMPLETION AFFIDAVITS**
- A. Code Enforcement Door Installation
1. Company: Brown & Brown General Contractors, Inc.
  2. Final Contract Amount: \$3,148
  3. Funding: Code Enforcement (600.1201.415.39.89;404.0617.431.36.01)

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- B. Lincoln Way West and Charles Martin Sr. Dr. Improvements – Project No. 117-072A
  - 1. Company: Selge Construction Co., Inc.
  - 2. Final Contract Amount: \$1,197,648.10
  - 3. Funding: RWDA TIF (324.1050.460.42.03)
- C. Charles Black Center Renovations – Project No. 116-073
  - 1. Company: Gibson-Lewis, LLC
  - 2. Final Contract Amount: \$3,973,460
  - 3. Funding: Park Bond (751.1101.452.39.89)
- D. Berlin Place No. 2 – Electrical, Mechanical, and Plumbing – Project No. 117-048
  - 1. Company: CBS Services, LLC
  - 2. Final Contract Amount: \$3,818,000
  - 3. Funding: RWDA TIF (324.1050.460.31.02)

**10. REQUEST TO ADVERTISE**

- A. Request for Bids:
  - 1. Muessel Grove Public Restroom – Project No. 118-099R
    - a) Funding: VPA Capital (416.0404.453.36.01)
  - 2. Sale of City-Owned Property – 407 Cottage Grove
  - 3. Century Center Elevator Renovations – Project No. 118-104D
    - a) Title Sheet
    - b) Funding: Hotel/Motel Tax (7304.42010.000.0099)

**11. RESOLUTIONS**

- A. No. 32-2019 – A Resolution of the South Bend Board of Public Works on Disposal of Unfit and/or Obsolete Property
  - 1. Description: Retired Firefighter Helmet and Boots – Mark Catanzarite
- B. No. 33-2019 – A Resolution of the South Bend Board of Public Works on Disposal of Unfit and/or Obsolete Property
  - 1. Description: Retired Firefighter Helmet and Boots – Mark Tice

**12. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA**

- A. Software Subscription Quote – Asset Panda, LLC
  - 1. Description: Three (3) Year Subscription to Asset Management Software including Setup and Training
  - 2. Amount: \$12,175.20; Total for Three (3) Years
  - 3. Funding: IT Operations (279.0672.415.36.04)
- B. Professional Services Agreement – Jones Petrie Rafinski Corporation
  - 1. Description: Prepare Master Plan for Redevelopment of Morris Theater Exterior Plaza and Jon Hunt Memorial Plaza

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- 2. Amount: \$10,150
- 3. Funding: VPA Morris (226.0419.672.36.01)
- C. Emergency Quote – Pelley Excavating
  - 1. Description: Emergency Demolition of 1824 S. Franklin Street for Unsafe Structure from Fire Damage
  - 2. Amount: \$165,338
  - 3. Funding: Vacant & Abandoned/Professional Services (to be reimbursed from CDBG) (404.1201.415.39.89/600.1201.415.31.06)
- D. Professional Services Agreement – Purdue MEP Center
  - 1. Description: Skills for Success Manufacturing Training to help soon to be Released Inmates gain Valuable Skills for an Organization
  - 2. Amount: \$21,500
  - 3. Funding: EDIT (404.1001.460.39.30)
- E. License Agreement – Fraternal Order of Police Lodge No. 36
  - 1. Description: Use of FOP Property at 23527 SR 23 and Firing Range by South Bend Police Department Officers for Training Purposes
  - 2. Amount: \$114,000; Total for Four (4) Years
  - 3. Funding: Land (101.0801.421.31.03)
- F. Professional Services Agreement – Baker Tilly Municipal Advisors, LLC
  - 1. Description: Financial Advisory Services for Long Term Control Plan
  - 2. Amount: NTE \$60,000
  - 3. Funding: Wastewater (641.0630.793.31.01)
- G. Amendment No. 1 to Professional Services Agreement – Danch, Harner and Associates, Inc.
  - 1. Description: Overlook Court Design and Construction Documents for Small Drainage Design and Repair Project
  - 2. Amount: \$19,080
  - 3. Funding: Storm Sewer Fund (667.0621.792.42.04)
- H. Consulting Agreement – EnFocus, Inc.
  - 1. Description: Payroll Support Services during transition to Kronos HR Payroll Software
  - 2. Amount: \$12,800
  - 3. Funding: Other Professional Services (101.0401.415.31.06)
- I. Amendment No. 2 to Professional Services Agreement – McCormick Engineering, LLC
  - 1. Description: Additional Tasks related to Analysis of Stormwater Issues within City
  - 2. Amount: \$59,450; New Total \$99,450
  - 3. Funding: Sewer Contractual (641.0621.792.63.35)
- J. Omnia QPA Purchase Agreement – Office Interiors, Inc.

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- 1. Description: New Howard Park Facilities' Furniture
- 2. Amount: \$144,305.79
- 3. Funding: Cumulative Capital/Regional Cities  
(406.1101.452.42.01;407.1101.452.42.01;201.1101.452.42.01)
- K. Professional Services Agreement – Fr. Austin Collins, C.S.C
  - 1. Description: Loan of Two (2) Sculptures for Roundabout Public Art Pilot
  - 2. Amount: \$5,000
  - 3. Funding: Community Investment (404.1001.460.42.03)
- L. Open Market Quote Award – J.W. Wertz & Son, Inc.
  - 1. Description: Repair of Mall Door at Century Center
  - 2. Amount: \$57,640
  - 3. Funding: Hotel/Motel Tax Fund (7304.42010.000.0099)
- M. Sewer Reimbursement Agreement – Mr. Dave Frame
  - 1. Description: Reimbursement for Portion of Sewer Extension to 1411 E. Jackson Rd.
  - 2. Amount: \$27,900; Paid to City
  - 3. Funding: Sewer Contractual (641.0621.792.63.35)

**13. LICENSES AND PERMITS**

- A. Street Closures for Special Events
  - 1. Event: Farmer's Market Classic Car Show
  - 2. Date/Times: September 21, 2019; 8:00 a.m. to 3:00 p.m.
  - 3. Location: Eddy St. from Beyer St. to Dead-End

**14. STREET/ALLEY VACATIONS**

- A. Applicant: Danch, Harner, & Assoc.
  - 1. Location: 1<sup>st</sup> East/West Alley West of St. Peter St. to the North/South Alley, North of Howard St.
  - 2. Purpose: Development of New Homes
  - 3. Favorable Recommendations

**15. TRAFFIC CONTROL DEVICES**

- A. New Installation – Residential Handicapped Accessible Parking Space Sign
  - 1. Locations:
    - a) 511 S. Grant St.
    - b) 621 E. Irvington Ave.
    - c) 1648 W. Indiana Ave.
  - 2. All criteria have been met
- B. New Installation – Residential Handicapped Accessible Parking Space Sign
  - 1. Location: 217 E. Pokagon St.

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- 2. All criteria have not been met
- C. New Installation – Neighborhood 25mph Speed Limit Sign
  - 1. Location: Near Northwest Neighborhood East of SR 933, between Marion and Bartlett Streets
  - 2. All criteria have been met
  
- 16. **CONSENT TO ANNEXATION AND WAIVER OF RIGHTS TO REMONSTRATE**
  - A. 25642 Scent Trail – Water/Sewer
  - B. 53194 Bracken Fern Dr. – Water
  - C. 51680 Audubon Woods Dr. – Water
  - D. 51535 Audubon Woods Dr. – Water
  - E. 53686 Terre Verde Hills Ct. – Water/Sewer
  - F. 51550 Prescott Ave. – Water
  
- 17. **RATIFY BONDS**
  - A. Contractor Bonds
    - 1. Renaissance Maintenance, Inc., Released Effective August 20, 2019
  
- 18. **CLAIMS**
  
- 19. **PRIVILEGE OF THE FLOOR**
  
- 20. **ADJOURNMENT**

**NOTICE**  
**FOR HEARING AND SIGHT IMPAIRED PERSONS**  
**Auxiliary Aid or Other Services are Available upon Request at No Charge.**  
**Please Give Reasonable Advance Request when Possible.**