

**CITY OF SOUTH BEND  
BOARD OF PUBLIC WORKS  
AGENDA REVIEW SESSION  
August 22, 2019 – 10:30 a.m.**



Location: 1308 County-City Building  
South Bend, Indiana 46601

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**AGENDA REVIEW SESSION**

**1. AWARD QUOTATIONS AND APPROVE CONTRACTS**

- A. Walnut Grove and N. Riverside Drive Traffic Calming – Project No. 119-071
    - 1. Company: Premium Concrete Services, Inc.
    - 2. Amount: \$77,500
    - 3. Funding: LRSA Major Capital Projects/Traffic Calming (251.0608.431.42.96)
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**REGULAR MEETING**

**1. REVIEW OF MINUTES**

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of August 8, August 13, and August 20, 2019

**2. OPENING OF BIDS**

- A. Century Center North Restroom Renovation – Project No. 118-104C
  - 1. Funding: Hotel/Motel Tax (7304.42010.000.0099)

**3. OPENING OF QUOTATIONS**

- A. City of South Bend Wayfinding Signage Program, Phase I – Project No. 119-052R
  - 1. Award
  - 2. Funding: WWDA TIF/REDA TIF/RWDA TIF/Professional Services (324.1050.460.42.03;429.1050.460.42.03;422.1050.460.42.03;217.0602.367.31.06)
- B. East Bank Trail Bank Stabilization – Project No. 118-306
  - 1. Funding: Liability Insurance Fund (226.0419.672.42.03)
- C. 2019 Tree Planting – Project No. 119-013
  - 1. Funding: MVH (202.0619.431.31.06)
- D. Palais Royale Interior Painting – Project No. 119-055
  - 1. Funding: Historic Preservation (450.0405.453.36.01)
- E. Cleveland Well Field Refurbishments Well Cleaning – Project No. 118-021A
  - 1. Funding: RWDA TIF (324.1050.460.42.02)

**4. OPENING OF PROPOSALS**

- A. Guaranteed Energy Savings Contract: South Bend Fire Department Solar PV
  - 1. Funding: Fire Capital/Building Improvements (750.0901.422.42.02)

**5. AWARD BIDS AND APPROVE CONTRACTS**

- A. One (1) or More, 2019 or Newer, Truck Mounted Street Sweeper – Spec P
  - 1. Company: Jack Doheny Companies; Sole Responsive, Responsible Bidder
  - 2. Amount: \$279,898; Unit Prices less Trade-In

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- 3. Funding: Street Department Capital Lease (612.1201.415.38.01/02)
- B. Twenty-Nine (29) More or Less, Brand New Leaf Boxes – Spec R
  - 1. Company: Hoosier Equipment LLC
  - 2. Amount: \$189,595 for Twenty-Eight (28)
  - 3. Funding: Street Department Capital Lease (202.0607.431.38.01/.02)
- C. 315 & 319 W. Jefferson Exterior Renovations – Project No. 119-064
  - 1. Company:
    - a) Slatile Roofing and Sheet Metal Co., Inc.; Division A - \$55,812
    - b) Ziolkowski Construction, Inc.; Division B - \$39,574
    - c) Walsh & Kelly, Inc.; Division C - \$45,989; Base Bid plus Alternate 1
  - 2. Reject Bids for Division D
  - 3. Funding: RWDA TIF (324.1050.460.42.02)
  
- 6. AWARD QUOTATIONS AND APPROVE CONTRACTS**
  - A. Kernan Park Drive Gate
    - 1. Company: Custom Fence Company
    - 2. Amount: \$2,604.09
    - 3. Funding: Parks Maintenance (201.1101.452.39.89 )
  
- 7. AWARD PROPOSAL**
  - A. Print Shop Services
    - 1. Company: Carothers Printing Company
    - 2. Amount: Highest Scoring Vendor
    - 3. Funding: All City Departments
  
- 8. REJECT QUOTATIONS**
  - A. Notre Dame Triangle Alley Paving – Project No. 119-057
    - 1. Reason: Exceeds Budget
    - 2. Funding: LRSA/Repairs & Maintenance (251.0608.431.23.02)
  - B. Century Center Parking Lot Entry Gateway Improvements – Project No. 118-035
    - 1. Reason: Exceeds Budget and Quote Threshold
    - 2. Funding: Hotel/Motel Tax Fund (7304.42010.000.0099)
  
- 9. CHANGE ORDERS**
  - A. Howard Park Redevelopment and St. Louis Blvd. Improvements – Project No. 117-047B
    - 1. Company: Larson-Danielson Construction Company, Inc.
    - 2. Change Order No.: 8
    - 3. Increase Amount: \$156,046.59
    - 4. Percent of Increase: 0.1%

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5. Total Percent of Change: (0.31%)
  6. Revised Contract Amount: \$18,217,400.58
  7. Funding: Park Bond/RETIF/Regional Cities & Cumulative Capital  
(452.1101.452.02.03;429.1050.460.42.02;201.1111.452.42.01;407.1101.452.4  
2.01)
  - B. Century Center Upgrades and Renovations – Project No. 118-104AR
    1. Company: R. Yoder Construction, Inc.
    2. Change Order No.: 2
    3. Increase Amount: \$6,605
    4. Percent of Increase: 6.8%
    5. Total Percent of Change: 16.4%
    6. Revised Contract Amount: \$104,180
    7. Funding: Hotel/Motel Tax Fund (7304.42010.000.0099)
  - C. Century Center Site Signs – Project No. 118-035B
    1. Company: Burkhart Sign Systems
    2. Change Order No.: 1
    3. Increase Amount: \$2,600
    4. Percent of Increase: 1.74%
    5. Revised Contract Amount: \$152,030
    6. Funding: Hotel/Motel Tax Fund (7304.42010.000.0099)
  - D. VPA Restroom Remodeling – Project No. 118-043R
    1. Company: Michiana Contracting, Inc.
    2. Change Order No.: 2
    3. Increase Amount: Nineteen (19) Days
    4. Revised Completion Date: September 18, 2019
    5. Funding: Parks Bond I (471.1138.452.42.01)
- 10. CHANGE ORDERS AND PROJECT COMPLETION AFFIDAVITS**
- A. Small Drainage Design and Repair, Division A – Project No. 118-063
    1. Company: G.E. Marshall, Inc.
    2. Change Order No.: 1 (Final)
    3. Decrease Amount: (\$18,521.47)
    4. Percent of Decrease: (13.66%)
    5. Final Contract Amount: \$117,106.53
    6. Funding: Utility Expense/Contractual Service Fund/SSDA TIF  
(430.1050.460.42.01)
  - B. 2019 City Cemetery Paths
    1. Company: Acorn Landscaping LLC
    2. Change Order No.: 1 (Final)
    3. Increase Amount: \$3,170

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4. Percent of Increase: 6.8%
5. Final Contract Amount: \$50,000
6. Funding: COIT (408.1001.460.42.01)

**11. PROJECT COMPLETION AFFIDAVITS**

- A. Century Center Lower Level Restroom Remodel – Project No. 118-082A
  1. Company: Brown & Brown General Contractors, Inc.
  2. Final Contract Amount: \$252,070.61
  3. Funding: Liability Insurance (226.0419.672.43.02)
- B. Erskine Clubhouse Renovation – Project No. 116-108
  1. Company: Ziolkowski Construction, Inc.
  2. Final Contract Amount: \$1,101,342
  3. Funding: SSDA TIF (430.1050.460.42.02; 405.1101.452.42.02)
- C. Small Drainage Design and Repair, Division C – Project No. 118-063
  1. Company: Walsh & Kelly, Inc.
  2. Final Contract Amount: \$72,200
  3. Funding: Utility Expense/Contractual Service Fund (251.0608.431.42.96)
- D. Bendix Theater Lift at Century Center – Project No. 118-036C
  1. Company: Brown & Brown General Contractors, Inc.
  2. Final Contract Amount: \$82,679.58
  3. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- E. St. Joseph Street Improvements – Project No. 118-008
  1. Company: Walsh & Kelly, Inc.
  2. Final Contract Amount: \$449,436.52
  3. Funding: SSDA TIF (430.1050.460.42.02)
- F. Civic Alleyway Repaving – Project No. 118-110
  1. Company: Walsh & Kelly, Inc.
  2. Final Contract Amount: \$54,047.51
  3. Funding: Complete Streets Transportation (404.1001.460.42.30)
- G. Gemini at Washington-Colfax Apartments Masonry and Stair Repair – Project No. 118-080B
  1. Company: Paul's Welding, Inc.
  2. Final Contract Amount: \$186,439
  3. Funding: WWDA TIF (422.1050.460.42.02)
- H. Three Twenty at the Cascade-Site Utilities, Division B – Project No. 118-074D
  1. Company: Ritschard Bros., Inc.
  2. Final Contract Amount: \$53,487
  3. Funding: REDA TIF (429.1050.460.42.02)
- I. Lafayette Building Drain Replacement – Project No. 119-042
  1. Company: Niezgodski Plumbing, Inc.

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- 2. Final Contract Amount: \$57,872.60
  - 3. Funding: RWDA TIF (324.1050.460.42.02)
  - J. Three Twenty at the Cascade Exterior Insulation and Finish System – Project No. 118-074B-R
    - 1. Company: Skyline Plastering, Inc.
    - 2. Final Contract Amount: \$561,500
    - 3. Funding: REDA TIF (429.1050.460.42.02)
  - K. JMS Building Parking Lot Improvements – Project No. 118-003R
    - 1. Company: Milestone Fence LLC
    - 2. Final Contract Amount: \$85,831
    - 3. Funding: RWDA TIF (324.1050.460.42.02)
- 12. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS**
- A. Century Center Parking Lot Entry Gateway Improvements – Project No. 118-035
    - 1. Funding: Hotel/Motel Tax Fund (7304.42010.000.0099)
  - B. Request for Bids - Edison Filtration Plant Roof Replacement – Project No. 119-014
    - 1. Funding: Building Improvements (622.0640.415.42.02)
  - C. Request for Bids - Main St. and Wayne St. Garage Improvements – Project No. 119-066
    - 1. Title Sheet
    - 2. Funding: RWDA TIF (324.1050.460.42.02)
  - D. Request for Bids - Fire Station Nos. 3 and 6 Renovations – Project No. 118-047
    - 1. Title Sheet
    - 2. Funding: Fire Capital Improvements/Building Improvement (287.0902.422.42.02)
- 13. RESOLUTIONS**
- A. No. 29-2019 – A Resolution of the City of South Bend, Indiana Board of Public Works for the Disposal of Surplus Property
    - 1. Description: Retirement Gift of SBPD Firearm to Officer Anthony Bontrager
  - B. No. 30-2019 – A Resolution of the City of South Bend, Indiana Board of Public Works for the Disposal of Surplus Property
    - 1. Description: Retirement Gift of SBPD Firearm to Officer Stephanie Fox
  - C. No. 31-2019 – A Resolution of the South Bend Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Property
    - 1. Description: Community Investment Hewlett Packard Plotter
- 14. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA**
- A. Right of Way Dedication

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- 1. Description: Dedication of City-Owned Land on Portage Avenue at Boland Drive Roundabout for Street Right-of-Way and Excess Land to be Sold
- B. Professional Services Agreement – Abonmarche Consultants, Inc.
  - 1. Description: Mayflower and Adams Roads Traffic Impact Study
  - 2. Amount: \$28,400
  - 3. Funding: RWDA TIF (324.1050.460.31.02)
- C. Contract – YWCA North Central Indiana, Inc.
  - 1. Description: Subsidize Cost of Operating Homeless Shelter and Provide Rental Assistance for Permanent Housing
  - 2. Amount: \$58,069
  - 3. Funding: ESG (212.1001.460.39.30)
- D. Contract – Youth Service Bureau of St. Joseph County, Inc.
  - 1. Description: Subsidize Cost of Operating Homeless Shelter and Provide Rental Assistance for Permanent Housing
  - 2. Amount: \$74,184
  - 3. Funding: ESG (212.1001.460.39.30)
- E. Professional Services Agreement – Jones Petrie Rafinski
  - 1. Description: Create Specifications for Paint Repair at Four Winds Field
  - 2. Amount: \$6,800
  - 3. Funding: Non-Reverting Cove Fund (401.1101.452.36.01)
- F. Professional Services Agreement – Simply Organized, LLC
  - 1. Description: Communication Training for VPA Facilities and Grounds Staff
  - 2. Amount: \$9,647.10
  - 3. Funding: Parks Maintenance (201.1101.452.39.89)
- G. Amendment No. 3 to Professional Services Agreement – Arcadis U.S., Inc.
  - 1. Description: Additional Construction Administration Services for WWTP Secondary Treatment Improvements
  - 2. Amount: NTE \$36,100; New Total \$914,590
  - 3. Funding: Utilities/Sewage Works Operations/Contractual Services/Other (641.0630.793.63.35)
- H. Contribution-In-Aid-Of-Construction Agreement – Indiana Michigan Power Company
  - 1. Description: Installation and Relocation of Power Poles as Part of Electrical Improvements Work
  - 2. Amount: \$3,743.39
  - 3. Funding: Utilities/Sewage Works Operations/Contractual Services/Other (641.0630.793.63.35)
- I. Professional Services Agreement – American Structurepoint, Inc.
  - 1. Description: Engineering, Bidding and Specification Services for Poppy Road/US 20 Lift Station Force Main Repair Project

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- 2. Amount: \$41,200
- 3. Funding: Utilities/Sewage Works Operations/Contractual Services/Other (641.0630.793.63.35)
- J. Professional Services Agreement – Women’s Entrepreneurship Initiative
  - 1. Description: Spark Women’s Business Accelerator Neighborhood Pilot
  - 2. Amount: \$30,000
  - 3. Funding: Redevelopment General/Pokagon (433.1050.460.39.30)
- K. Professional Services Agreement – Incremental Development Alliance
  - 1. Description: Small Real Estate Capacity Building and Technical Assistance
  - 2. Amount: NTE \$20,000
  - 3. Funding: Redevelopment General/Pokagon (433.1050.460.39.30)
- L. Lateral Proposal – St. Joe Valley Metronet, Inc.
  - 1. Description: Technical Resource Center Metronet Buildout
  - 2. Amount: \$9,200
  - 3. Funding: IT Professional Services (279.0672.415.31.06)
- M. Professional Services Agreement – BOLT Limited, Inc.
  - 1. Description: Scanning, Indexing, and Pick-Up/Delivery to County-City Building for all DCI Records excluding Historic Preservation
  - 2. Amount: \$12,796.25
  - 3. Funding: DCI Admin/Other Professional Service (211.1001.460.31.06)
- N. Lateral Proposal – St. Joe Valley Metronet, Inc.
  - 1. Description: Management of Fiber Pulling and Splicing for Building Out Free Wireless Network
  - 2. Amount: \$11,814
  - 3. Funding: IT Professional Services (279.0672.415.31.06)
- O. Agreement – Network Solutions Incorporated
  - 1. Description: Equipment and Installation for Extension of Wireless Network on Lincolnway West
  - 2. Amount: \$17,957.70
  - 3. Funding: IT Operating (279.0672.415.21.05)
- P. Participation Agreement – Central Indiana Corporation Partnership, Inc. dba Ascend Indiana
  - 1. Description: Free Participation in Recruiting Pilot for Sourcing Recent Undergraduates from Indiana Colleges and Universities
- Q. Professional Services Agreement – M/E Design Services
  - 1. Description: Design Services for HVAC Issues at Olive Street and Pinhook Park Buildings
  - 2. Amount: \$10,800
  - 3. Funding: Utilities/Water Operations (620.0640.658.31.02)

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**15. LICENSES AND PERMITS**

- A. Street Closures for Special Events
1. Event: Notre Dame Pep Rally
    - a) Date/Times: September 27, 2019; 8:00 a.m. to 8:00 p.m.
    - b) Location: Eddy St. from Napoleon to Angela Blvd.
  2. Event: St. Joseph County Crop Walk
    - a) Date/Times: September 28, 2019
    - b) Location: On Route as Submitted
  3. Event: NNN Art's Cafe
    - a) Date/Times: September 29, 2019; 8:00 a.m. to 7:00 p.m.
    - b) Location: California from Portage Ave. to Sherman St.
  4. Event: Over the Edge
    - a) Date/Times: October 4, 2019; 10:00 a.m. to 9:00 p.m.
    - b) Location: Jefferson Blvd. from Michigan St. to Parking Garage
  5. Event: Notre Dame Pep Rally
    - a) Date/Times: October 4, 2019; 8:00 a.m. to 8:00 p.m.
    - b) Location: Eddy St. from Napoleon St. to Angela Blvd.
  6. Event: Cinco 5 - DTSSB
    - a) Date/Times: September 6, 2019; 12:00 p.m. to 1:00 a.m.
    - b) Location: North Half of Woodward Ct. near Colfax Entrance
  7. Event: Block Party
    - a) Date/Times: September 14, 2019; 12:00 p.m. to 8:00 p.m.
    - b) Location: Grace from Arnold to Webster
  8. Event: Block Party
    - a) Date/Times: September 2, 2019; 2:00 p.m. to 8:00 p.m.
    - b) Location: Coquillard St. from Rockne Dr. to Cherry Tree Ln.
  9. Event: The Wall That Heals
    - a) Date/Times: September 17, 2019; 12:00 p.m. to 2:00 p.m.
    - b) Location: No Street Closure – Escorted by Police; Capital Ave. to LWE, West through Mishawaka to Sample St. Ramp, West on Sample St. to Grant Rd. to Cemetery

**16. STREET/ALLEY VACATIONS**

- A. Applicant: The History Museum/Jon Cook
1. Location: ½ Alley 128-134 Laurel Street
  2. Purpose: Relocate Navarre Cabin to Area
  3. Favorable Recommendations

**17. TRAFFIC CONTROL DEVICES**



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- A. New Installation – 2 Hour Parking – Electric Vehicles Only with Arrow and EV Sign Assembly
    - 1. Location: Two (2) Eastern-Most Parking Spaces at SW Corner of Intersection of Jefferson Blvd. and St. Louis Blvd.
    - 2. All criteria has been met
  - B. Revision – Revise No Turn on Red Time to End at 5:00 p.m. (from 4:00 p.m.)
    - 1. Location: Twyckenham Dr. and Mishawaka Ave.
    - 2. All criteria has been met
  - C. Revision and Additions – 1 Hour Parking to Judicial Officer - Permit Only
    - 1. Locations: 100 Block of S. Lafayette Blvd., East Side; 200 Block of W. Jefferson Blvd., North Side; 100 Block of S. Main St., West Side
    - 2. All criteria has been met
- 18. CONSENT TO ANNEXATION AND WAIVER OF RIGHTS TO REMONSTRATE**
- A. 18333 Forest Glade Drive – Water/Sewer
- 19. RATIFY BONDS**
- A. Excavation Bonds
    - 1. Refael C. Mejia dba M&M Construction, Approved effective August 16, 2019
    - 2. RB Trucking & Towing LLC, Approved effective August 14, 2019
  - B. Occupancy Bonds
    - 1. RB Trucking & Towing LLC, Approved effective August 14, 2019
    - 2. Fire Bins LLC, Approved effective August 21, 2019
- 20. CLAIMS**
- 21. PRIVILEGE OF THE FLOOR**
- 22. ADJOURNMENT**

**NOTICE**  
**FOR HEARING AND SIGHT IMPAIRED PERSONS**  
**Auxiliary Aid or Other Services are Available upon Request at No Charge.**  
**Please Give Reasonable Advance Request when Possible.**