

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
MEETING
August 13, 2019 – 9:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of July 18, July 23, July 30, and August 6, 2019

2. PUBLIC HEARING

- A. Notice of Intent to Self-Perform 2019 Annual Paving Program
 - 1. Description: Intent to Self-Perform Work for Project Greater than \$100,000

3. OPENING OF BIDS

- A. Olive Water Treatment Plant Improvements – Project No. 118-042
 - 1. Funding: RWDA TIF (324.1050.460.42.02)
- B. 315 & 319 W. Jefferson Exterior Renovations – Project No. 119-064
 - 1. Funding: RWDA TIF (324.1050.460.42.02)
- C. Commerce Center Architectural Precast Concrete Panels – Project No. 119-030R
 - 1. Funding: REDA TIF (429.1050.460.42.02)
- D. One (1) or More, Pre-Owned 55’ Aerial Four Wheel Drive Bucket Truck Complete – Spec S
 - 1. Funding: VPA Capital (201.1101.452.43.07)
- E. Sale of City-Owned Property – 1007 W. Oak Street

4. OPENING OF QUOTATIONS

- A. City of South Bend Wayfinding Signage Program, Phase 1 – Project No. 119-052
 - 1. Award
 - 2. Funding: WWDA TIF/REDA TIF/RWDA TIF/Professional Services (324.1050.460.42.03;429.1050.460.42.03;422.1050.460.42.03;217.0602.367.31.06)
- B. Kernan Park Drive Gate
 - 1. Funding: Parks Maintenance (201.1101.452.39.89)
- C. Century Center Parking Lot Entry Gateway Improvements – Project No. 118-035
 - 1. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- D. Jackson Road Sanitary Sewer Extension – Project No. 119-072
 - 1. Funding: Sewer Contractual (641.0621.792.63.35)
- E. Walnut Grove and North Riverside Drive Traffic Calming – Project No. 119-071
 - 1. Funding: LRSA Major Capital Projects (251.0608.431.42.96)
- F. The Garage Site Improvements – Project No. 118-083C
 - 1. Award
 - 2. Funding: REDA TIF (429.1050.460.42.03)

5. AWARD BIDS AND APPROVE CONTRACTS

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- A. Wayne Street and Leighton Plaza Parking Structure Repairs 2019 – Project No. 119-048
 - 1. Company: D.C. Byers Co./Detroit Inc.
 - 2. Amount: NTE \$368,330; Base Bid Only
 - 3. Funding: Parking Garage Fund (601.0464.645.36.01;601.0462.645.36.01)
- B. One (1) or More, 2019 or Newer, One (1) Yard Front End Rubber Tire Loader – Spec Q
 - 1. Company: McCann Industries, Inc.
 - 2. Amount: \$101,400; Unit Price with Trade-In plus Alternate Nos. 2,3,4 and 5
 - 3. Funding: Wastewater Capital Lease (642.0630.415.38.01/02)

6. AWARD QUOTATIONS AND APPROVE CONTRACTS

- A. Century Center River Lights – Project No. 119-056
 - 1. Company: Martell Electric, LLC
 - 2. Amount: \$9,800
 - 3. Funding: Hotel/Motel Tax (7304.42010.000.009)
- B. Fire Station Parking Lot Improvements – Project No. 119-059
 - 1. Company: Rieth-Riley Construction Co., Inc.
 - 2. Amount: \$123,817.50; Base Quote plus Alternate No. 1
 - 3. Funding: Capital Improvements/Building Improvements (287.0902.422.42.02)
- C. O'Brien Fitness Center HVAC
 - 1. Company: Dynamic Mechanical Services
 - 2. Amount: \$43,295; Base Bid plus Alternate
 - 3. Funding: VPA Maintenance (201.1101.452.39.89)

7. CHANGE ORDERS

- A. Fire Station No. 9 – Project No. 116-012
 - 1. Company: Ziolkowski Construction, Inc.
 - 2. Change Order No.: 6
 - 3. Increase Amount: \$37,153.50
 - 4. Percent of Increase: 1.02%
 - 5. Total Percent of Change: 0.80%
 - 6. Revised Contract Amount: \$3,681,702.50
 - 7. Funding: 2018 Fire Station No. 9 Capital (451.0901.422.42.02)
- B. Miami Street Basin Drainage Improvements – Project No. 116-082C
 - 1. Company: HRP Construction, Inc.
 - 2. Change Order No.: 3
 - 3. Increase Amount: \$3,010
 - 4. Percent of Increase: 0.60%
 - 5. Total Percent of Change: 2.39%

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6. Revised Contract Amount: \$504,790
7. Funding: SSDA TIF (430.1050.460.42.01)
- C. Unity Gardens Learning Center Site Improvements – Project No. 117-050R
 1. Company: Ritschard Bros., Inc.
 2. Change Order No.: 1
 3. Increase Amount: \$4,381.85
 4. Percent of Increase: 6.34%
 5. Revised Contract Amount: \$73,541.85
 6. Funding: RWDA TIF (324.1050.460.42.01)
- D. South Bend Fire Department Training Center Classroom Building – Project No. 117-127
 1. Company: Brown & Brown General Contractors, Inc.
 2. Change Order No.: 2
 3. Increase Amount: \$6,140
 4. Percent of Increase: 0.94%
 5. Total Percent of Change: 1.28%
 6. Revised Contract Amount: \$658,228
 7. Funding: 2018 Fire Station No. 9 Capital (451.0901.422.42.02)
- E. Three Twenty at the Cascade - Glazed Assemblies – Project No. 118-074A
 1. Company: Precision Wall Systems, Inc.
 2. Change Order No.: 1
 3. Increase Amount: \$24,632; Additional Fifty-Four (54) Days
 4. Percent of Increase: 1.70%
 5. Revised Contract Amount: \$1,472,632
 6. Revised Contract Completion Date: October 15, 2019
 7. Funding: REDA TIF (429.1050.460.42.02)
- F. St. Joseph Street Improvements – Project No. 118-008
 1. Company: Walsh & Kelly, Inc.
 2. Change Order No.: 1
 3. Increase Amount: \$26,436.52; Ninety-Two (92) Days
 4. Percent of Increase: 6.25%
 5. Revised Contract Amount: \$449,436.52
 6. Revised Contract Completion Date: March 1, 2019
 7. Funding: SSDA TIF (430.1050.460.42.02)
- G. Lafayette Building Drain Replacement – Project No. 119-042
 1. Company: Niezgodski Plumbing, Inc.
 2. Change Order No.: 1
 3. Increase Amount: \$20,745.60
 4. Percent of Increase: 55.88%
 5. Revised Contract Amount: \$57,872.60

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6. Funding: RWDA TIF (324.1050.460.42.02)

8. CHANGE ORDERS AND PROJECT COMPLETION AFFIDAVITS

- A. Lincolnway West and Charles Martin Sr. Dr. Improvements – Project No. 117-072A
1. Company: Selge Construction Co., Inc.
 2. Change Order No.: 5 (Final)
 3. Decrease Amount: (\$875)
 4. Percent of Decrease: (0.07%)
 5. Total Percent of Change: 5.89%
 6. Final Contract Amount: \$1,197,648.10
 7. Funding: RWDA TIF (324.1050.460.42.03)

9. PROJECT COMPLETION AFFIDAVITS

- A. 2019 Small Drainage-Lathrop – Project No. 119-019A
1. Company: Selge Construction Co., Inc.
 2. Final Contract Amount: \$36,605.40
 3. Funding: Storm Sewer Fund (667.0621.792.42.04)
- B. East Bank Sinkhole Repairs – Project No. 118-305A
1. Company: Northern Indiana Construction Company, Inc.
 2. Final Contract Amount: \$83,210.75
 3. Funding: Streets and Alleys (226.0419.672.42.03)

10. REQUEST TO ADVERTISE

- A. Request for Bids – Vested Interest Building Roof Repair – Project No. 119-049
1. Title Sheet
 2. Funding: RWDA TIF (324.1050.460.42.02)
- B. Request for Bids – Kizer Mansion Window Repair – Project No. 119-024
1. Title Sheet
 2. Funding: WWDA TIF (422.1050.460.42.02)
- C. Request for Bids – One (1) or More, 2019 or Newer, 4X4 Crew Cab Concrete Truck – Spec T
1. Funding: Sewer Department (750.0621.792.43.02)

11. RESOLUTIONS

- A. No. 26-2019 – A Resolution of the South Bend, Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Property
1. Description: Machinery and Equipment from Venues, Parks and Arts

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- B. No. 27-2019 – A Resolution of the Board of Public Works of the City of South Bend, Indiana Accepting Transfer of Real Property from South Bend Redevelopment Commission
 - 1. Description: Transfer of Five (5) Redevelopment Commission Owned Properties to Board of Public Works
- C. No. 28-2019 – A Resolution of the South Bend, Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Vehicles and Equipment
 - 1. Description: Disposal of City-Owned Property at Central Service’s Public Auction

12. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. Temporary Use Agreement – Walsh & Kelly, Inc.
 - 1. Description: No Cost Use of Asphalt Paving Machine to Pave City Streets during Event of Mechanical Failure and Repairs occurring to City-Owned Equipment
- B. QPA Special Purchase – Phoenix Safety Outfitters
 - 1. Description: Ninety (90) Sets of Body Armor for South Bend Fire Department
 - 2. Amount: \$115,639.80
 - 3. Funding: Materials and Equipment (287.0902.422.43.10)
- C. Task Order No. 7 – Stantec Consulting Services, Inc.
 - 1. Description: Renegotiation of New Long-Term Control Plan
 - 2. Amount: NTE \$200,000
 - 3. Funding: Wastewater Professional Services (641.0630.793.32.01)
- D. Professional Services Agreement – Bolt Limited, Inc.
 - 1. Description: Historic Preservation Digitization of Records
 - 2. Amount: \$20,000
 - 3. Funding: DCI Administration (211.1001.460.31.06)
- E. Agreement – Department of Community Investment
 - 1. Description: Subsidize Costs for Administering City’s Emergency Solutions Grant
 - 2. Amount: \$2,000
 - 3. Funding: ESG (212.1001.460.39.30)
- F. Contract – South Bend Police Department
 - 1. Description: Subsidize Cost of SBPD Foot and Bike Patrols in Designated Neighborhood Reclamation Areas
 - 2. Amount: \$90,000
 - 3. Funding: CDBG (212.1001.460.39.30)
- G. Contract – Life Treatment Centers
 - 1. Description: Subsidize Cost of Operating Homeless Shelter
 - 2. Amount: \$30,000

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- 3. Funding: ESG (212.1001.460.39.30)
- H. Contract – The Center for the Homeless, Inc.
 - 1. Description: Subsidize Cost of Operating Homeless Shelter
 - 2. Amount: \$32,000
 - 3. Funding: ESG (212.1001.460.39.30)
- I. Contract – The Center for the Homeless, Inc.
 - 1. Description: Subsidize Cost of Assisting Homeless Households to Access Housing and Social Services
 - 2. Amount: \$50,000
 - 3. Funding: CDBG (212.1001.460.39.30)
- J. Contract – South Bend Human Rights Commission
 - 1. Description: Subsidize Cost of Investigating Housing Discrimination Complaints and Providing Fair Housing Education
 - 2. Amount: \$10,000
 - 3. Funding: CDBG (212.1001.460.39.30)
- K. Contract – Near Northwest Neighborhood, Inc.
 - 1. Description: Subsidize Cost of Operating Housing Programs for Low-Moderate Income Households
 - 2. Amount: \$80,000
 - 3. Funding: CDBG (212.1001.460.39.30)
- L. Contract – South Bend Heritage Foundation
 - 1. Description: Subsidize Cost of Operating Housing Programs for Low-Moderate Income Households
 - 2. Amount: \$100,000
 - 3. Funding: CDBG (212.1001.460.39.30)
- M. Contract – AIDS Ministries/AIDS Assist of North Indiana, Inc.
 - 1. Description: Subsidize Cost of Operating Homeless Shelter
 - 2. Amount: \$22,000
 - 3. Funding: ESG (212.1001.460.39.30)
- N. Contract – Department of Community Investment
 - 1. Description: Subsidize Staff Costs for Historic Review of Federally Funded Projects
 - 2. Amount: \$5,000
 - 3. Funding: CDBG (212.1001.460.39.30)
- O. Contract – Department of Community Investment
 - 1. Description: Subsidize Staff Costs for Housing Inspection, Program Coordination and Housing Counseling Activities
 - 2. Amount: \$40,000
 - 3. Funding: CDBG (212.1001.460.39.30)
- P. Contract – Department of Community Investment

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- 1. Description: Subsidize Cost for Administering City's Community Development Block Grant
- 2. Amount: \$392,000
- 3. Funding: CDBG (212.1001.460.39.30)
- Q. Contract – Community Homebuyers Corporation, Inc.
 - 1. Description: Provide Mortgage Reduction and Down Payment Assistance for Low-Moderate Income Homebuyers
 - 2. Amount: \$200,000
 - 3. Funding: CDBG (212.1001.460.39.30)
- R. Amendment to Professional Services Agreement – Kronos, Inc.
 - 1. Description: Extend Timeline for Implementation of Kronos HR Payroll System by Four-Hundred, Sixty-Two (462) Hours
 - 2. Amount: \$32,850
 - 3. Funding: IT Professional Services (279.0672.415.31.06)
- S. Proposal Agreement – Geograph Industries, Inc.
 - 1. Description: Howard Park Signage and Wayfinding Final Agreement
 - 2. Amount: \$133,715
 - 3. Funding: VPA Marketing and Regional Cities (201.1110.452.39.89/201.1111.452.42.01)
- T. QPA Special Purchase – Recreation inSites LLC
 - 1. Description: New Playground at Pulaski Park through OMNIA Partners Contract
 - 2. Amount: \$43,749
 - 3. Funding: Park Bond Series I (471.1137.452.42.01)
- U. Memorandum of Understanding for Reimbursement – American Electric Power Company, Inc.
 - 1. Description: Reimbursement to City for Michigan Street Reconstruction Project
 - 2. Amount: \$129,135
- V. Second Amendment to Collaboration Agreement – Bowman Creek Educational Ecosystem and Venues, Parks and Arts
 - 1. Description: Seventeen (17) Additional Lots for Community Tree Nursery Collaboration
- W. Professional Services Agreement – M&V Pro Services, Inc.
 - 1. Description: Support for Love Your Block Home Repairs
 - 2. Amount: \$3,500
 - 3. Funding: COIT (404.1001.460.39.30)
- X. Professional Services Agreement – Marq Patton
 - 1. Description: Skilled Laborer Responsible for Completing Small Home Repairs Defined by Love Your Block Program

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- 2. Amount: \$3,320
- 3. Funding: COIT (404.1001.460.39.30)
- Y. Professional Services Agreement – Huey Hudson
 - 1. Description: Skilled Laborer Responsible for Completing Small Home Repairs Defined by Love Your Block Program
 - 2. Amount: \$3,320
 - 3. Funding: COIT (404.1001.460.39.30)
- Z. Professional Services Agreement – Tyantwon Redding
 - 1. Description: Skilled Laborer Responsible for Completing Small Home Repairs Defined by Love Your Block Program
 - 2. Amount: \$3,320
 - 3. Funding: COIT (404.1001.460.39.30)
- AA. Professional Services Agreement – Darryl Watson
 - 1. Description: Skilled Laborer Responsible for Completing Small Home Repairs Defined by Love Your Block Program
 - 2. Amount: \$1,660
 - 3. Funding: COIT (404.1001.460.39.30)
- BB. Professional Services Agreement – Ronald Williams
 - 1. Description: Skilled Laborer Responsible for Completing Small Home Repairs Defined by Love Your Block Program
 - 2. Amount: \$1,660
 - 3. Funding: COIT (404.1001.460.39.30)
- CC. Professional Services Agreement – Jones Petrie Rafinski Corporation
 - 1. Description: Provide Design/Drawings for Bidding and Building Handrails for Three (3) Balconies at Morris Theater
 - 2. Amount: NTE \$6,000
 - 3. Funding: VPA Morris (226.0419.672.36.01)
- DD. Special Purchase – Office Interiors, Inc.
 - 1. Description: OMNIA Partners Quantity Purchase of Fixtures, Furnishings and Equipment for Technology Resource Center
 - 2. Amount: \$149,827.95
 - 3. Funding: Certified Tech Park Fund (439.1050.460.42.02)
- EE. Software License Agreement – Electronic Data Collection Corporation
 - 1. Description: New AIMS Parking Ticket System for Enforcing and Patrolling Downtown Parking Spaces
 - 2. Amount: \$23,320; Total for Three (3) Years
 - 3. Funding: IT Innovation (279.0672.415.36.04)
- FF. Fourth Amendment to Bike Sharing Services Agreement – Neutron Holdings, Inc. dba Lime
 - 1. Description: Extend No Cost E-Scooter Program to December 31, 2019

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- GG. Agreement – Network Solutions, Inc.
 - 1. Description: Cisco Network Equipment for New City of South Bend Technical Resource Center
 - 2. Amount: \$37,714.76
 - 3. Funding: IT Supplies/Purchases and IT Professional Services (279.0672.415.22.60; 279.0672.415.31.06)
- HH. Agreement – EnFocus, Inc.
 - 1. Description: Project Management Support for Technology Resource Center
 - 2. Amount: \$28,000
 - 3. Funding: IT Professional Services (279.0672.415.31.06)
- II. Agreement – EnFocus, Inc.
 - 1. Description: Project Management Support for Data Governance and IT Portfolio Projects
 - 2. Amount: \$56,000
 - 3. Funding: IT Professional Services (279.0672.415.31.06)
- JJ. Donation Agreement – EnFocus, Inc.
 - 1. Description: Donation of Wireless Gear for Operational Management of Public Wi-Fi by Infrastructure Division
- KK. Statement of Work – Vision33
 - 1. Description: Assistance and Work with Accela to Sync the Cities Production, Test, and Support Accela Environments
 - 2. Amount: \$8,750; Hourly Rate \$125/Hour for One-Hundred Seventy (170) Hours
 - 3. Funding: IT Professional Services (279.0672.415.31.06)
- LL. Biller Agreement – Invoice Cloud
 - 1. Description: Process Electronic Payments made through Web Portal, IVR, In Office Sales, PayGo, and Kiosks for Water Works Department
 - 2. Amount: \$400,000; Annual Estimate Based on Transaction Type and Volume for Three (3) Years
 - 3. Funding: Water Works Operating/Other Contractual Service (620.0640.657.31.35)
- MM. Professional Services Agreement – Auriel Information Systems
 - 1. Description: Services to South Bend Plan Commission for IT related Software Development and Three (3) Licenses for Zoning Staff
 - 2. Amount: \$6,000
 - 3. Funding: Community Investment Administration (211.1001.460.31.06)
- NN. Second Amendment to Professional Services Agreement – Jones Petrie Rafinski Corp.
 - 1. Description: Reallocation of Funds and Addition of New Task for Soil Sampling for Beck’s Lake Site

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2. Amount: \$25,000; New NTE \$316,000
3. Funding: EPA Professional Services (226.0412.672.39.02)

13. LICENSES AND PERMITS

- A. Street Closures for Special Events
1. Event: Clark Run 5k
 - a) Date/Times: October 19, 2019; 8:30 a.m. to 11:30 a.m.
 - b) Location: Donmoyer, Ave., Ridgedale Rd., Woodmont Dr., E. Altgeld St., Marine St., and York Rd.
 2. Event: Workout for Water
 - a) Date/Times: September 19, 2019; 6:00 p.m. to 11:00 p.m.
 - b) Location: Close Colfax Bridge Martin Luther King Jr. Drive to Sycamore St.
 3. Event: Riley High School Parade
 - a) Date/Times: September 13, 2019; 5:00 p.m. to 6:00 p.m.
 - b) Location: Christian Center Church on Ireland Rd. to Miami St. to Jackson Rd., to Jackson Field
 4. Event: Game Day Chase
 - a) Date/Times: September 14, 2019; 5:00 a.m. to 10:00 a.m.
 - b) Location: See Map
 5. Event: YMCA 3 for 3 Triathlon
 - a) Date/Times: September 22, 2019; 8:30 a.m. to 12:00 p.m.
 - b) Location: Northside Blvd. from Logan St. to St. Louis St.
- B. Licenses
1. Type: Public Parking Facility
 - a) Applicant: MC Investments LLC
 - b) Location: 123 N. Main Street
 - c) Favorable Recommendations

14. TRAFFIC CONTROL DEVICES

- A. New Installation - Handicapped Accessible Parking Space Sign
1. Location: 727 N. Frances Street
 2. All criteria has been met
- B. New Installation - Handicapped Accessible Parking Space Sign
1. Locations:
 - a) 428 S. Illinois Street
 - b) 1111 W. Napier Street
 - c) 2173 Parkview Place
 2. All criteria has not been met

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- C. Scrivener's Error Correction - New Installation of Fourteen (14) Residential Parking by Permit Only with Tow-Away Placard
 - 1. Description: Correction of Drawing and Sign Quantity Errors in Previously Submitted Request on June 25, 2019
 - 2. Location: East Side and West Side of N. Frances St. between Napoleon St. and Howard St. and North Side and South Side of St. Vincent St. between N. Notre Dame Ave. and Alley East of N. Frances St.
 - 3. All criteria has been met

- 15. CONSENT TO ANNEXATION AND WAIVER OF RIGHTS TO REMONSTRATE**
 - A. 26053 W. Edison Road – Sewer
 - B. 61313 U.S. 31 South – Water
 - C. 18033 Stoneridge Drive – Water/Sewer

- 16. RATIFY BONDS**
 - A. Contractor Bonds
 - 1. Christopher Todd Stark dba Stark Construction & Development, Approved effective July 29, 2019
 - 2. Jesse Denlinger dba J.L. Denlinger Concrete, Approved effective July 22, 2019
 - 3. Davrey Properties, LLC, Released effective August 24, 2019
 - B. Excavation Bonds
 - 1. Walt's Septic Inspections, LLC, Approved effective June 24, 2019
 - 2. Corner Cable, Inc., Approved effective August 5, 2019
 - C. Occupancy Bonds
 - 1. Foster Concrete Construction, Approved effective July 22, 2019
 - 2. Stalkers Heating & Air Conditioning, Inc., Approved effective July 29, 2019
 - 3. Warren Bunton Jr. dba Call the Concrete Guy, Approved effective July 29, 2019
 - 4. Christopher Todd Stark dba Stark Construction & Development, Approved effective July 29, 2019
 - 5. Jesse Denlinger dba J.L. Denlinger Concrete, Approved effective July 22, 2019
 - 6. Weaver Siding LLC, Approved effective July 30, 2019
 - 7. Ross Remodeling & Construction LLC, Approved effective August 2, 2019
 - 8. DMTM, Inc., Approved effective August 5, 2019

- 17. CLAIMS**

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- 18. **PRIVILEGE OF THE FLOOR**
- 19. **ADJOURNMENT**

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.