

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
AGENDA REVIEW SESSION
July 18, 2019 – 10:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

AGENDA REVIEW SESSION

1. OPENING OF QUOTATIONS

- A. Technology Resource Center - Low Voltage Installation – Project No. 118-090
 - 1. Funding: IT Professional Services (279.0672.415.31.06)

2. AWARD QUOTATIONS AND APPROVE CONTRACTS

- A. East Race Boat Launch Slope Repairs – Project No. 118-305B
 - 1. Company: Selge Construction Co., Inc.
 - 2. Amount: \$49,204
 - 3. Funding: Streets and Alleys (226.0419.672.42.03)
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REGULAR MEETING

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of July 3, July 9, and July 16, 2019

2. OPENING OF BIDS

- A. 2019 Contractor Paving – Project No. 119-062
 - 1. Award
 - 2. Funding: TBD based on Special Council Appropriation
- B. Drewry's Brewery Cleanup – Project No. 119-031A
 - 1. Funding: RWDA TIF, Consolidated Budget Fund (324.1050.460.39.82; 600.1201.415.39.82)
- C. Wayne Street and Leighton Plaza Parking Structure Repairs 2019 – Project No. 119-048
 - 1. Funding: Parking Garage Fund (601.0464.645.36.01; 601.0462.645.36.01)
- D. One (1) or More, 2019 or Newer Truck Mounted Street Sweeper – Spec P
 - 1. Funding: Street Department Capital Lease (612.1201.415.38.01/.02)
- E. One (1) or More, 2019 or Newer, 1 Yard Front End Rubber Tire Loader – Spec Q
 - 1. Funding: Wastewater Capital Lease (642.0630.415.38.01/.02)
- F. Twenty-Nine (29), More or Less, Brand New Leaf Boxes – Spec R
 - 1. Funding: Street Department Capital Lease (202.0607.431.38.01/.02)

3. OPENING OF QUOTATIONS

- A. Light Up South Bend – LED Luminaires – Project No. 119-005A
 - 1. Award
 - 2. Funding: COIT (404.0602.431.22.40)
- B. Fire Station Parking Lot Improvements – Project No. 119-059
 - 1. Funding: Capital Building Improvements (287.0902.422.42.02)
- C. Century Center River Lights – Project No. 119-056
 - 1. Funding: Hotel/Motel Tax (7304.42010.000.009)

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4. AWARD QUOTATIONS AND APPROVE CONTRACTS

- A. 2019 Demolitions, Phase I – Project No. 119-035
 - 1. Company: Ritschard Bros., Inc.
 - 2. Amount: \$115,365
 - 3. Funding: WWCDA TIF; RWDA TIF; EDIT (422.1050.460.42.01; 324.1050.460.42.01; 408.1050.460.36.01)

5. CHANGE ORDERS

- A. Mishawaka Avenue Traffic Signals at Fire Station No. 9 – Project No. 117-120A
 - 1. Company: Pemberton Davis Electric, Inc.
 - 2. Change Order No.: 1
 - 3. Increase Amount: \$16,638.57
 - 4. Percent of Increase: 9.71%
 - 5. Revised Contract Amount: \$187,923.94
 - 6. Funding: LRSA Traffic Signal Maintenance; EMS Capital (251.0608.431.36.67; 287.0902.422.42.02)
- B. Howard Park Redevelopment and St. Louis Blvd. Improvements – Project No. 117-047B
 - 1. Company: Larson Danielson Construction Company, Inc.
 - 2. Change Order No.: 7
 - 3. Increase Amount: \$63,915.34
 - 4. Percent of Increase: 0.3%
 - 5. Total Percent of Change: (4.0%)
 - 6. Revised Contract Amount: \$18,061,353.99
 - 7. Funding: Park Bond; RETIF; Regional Cities & Cumulative Capital (452.1101.452.02.03; 429.1050.460.42.02; 201.1111.452.42.01; 407.1101.452.42.01)
- C. Civic Alleyway Repaving – Project No. 118-110
 - 1. Company: Walsh & Kelly, Inc.
 - 2. Change Order No.: 1 (Final)
 - 3. Increase Amount: \$3,355
 - 4. Percent of Increase: 6.62%
 - 5. Revised Contract Amount: \$54,047.51
 - 6. Funding: Complete Streets Transportation (404.1001.460.42.30)
- D. Century Center Upgrades and Renovations – Project No. 118-104AR
 - 1. Company: R. Yoder Construction, Inc.
 - 2. Change Order No.: 1
 - 3. Increase Amount: \$8,075
 - 4. Percent of Increase: 9.02%
 - 5. Revised Contract Amount: \$97,575

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- 6. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- E. Water Works North Pumping Station Well Replacement – Project No. 117-031R
 - 1. Company: Peerless Midwest, Inc.
 - 2. Change Order No.: 1
 - 3. Increase Amount: \$9,462.72
 - 4. Percent of Increase: 1.78%
 - 5. Revised Contract Amount: \$542,225.72
 - 6. Funding: Water Works (622.0640.661.46.02)
- F. 2019 Small Drainage - Lathrop – Project No. 119-019A
 - 1. Company: Selge Construction Co., Inc.
 - 2. Change Order No.: 1 (Final)
 - 3. Increase Amount: \$11,840.40
 - 4. Percent of Increase: 47.81%
 - 5. Revised Contract Amount: \$36,605.40
 - 6. Funding: Storm Sewer Capital (667.0621.792.42.04)
- G. Wastewater Treatment Plant Headworks Influent Gates Improvements – Project No. 117-026
 - 1. Company: HRP Construction, Inc.
 - 2. Change Order No.: 2
 - 3. Increase Amount: \$20,576.62; Additional One-Hundred Ninety-Seven (197) Days
 - 4. Percent of Increase: 2.13%
 - 5. Total Percent of Change: (34.22%)
 - 6. Revised Contract Amount: \$635,731.06
 - 7. Revised Project Completion Date: May 31, 2019
 - 8. Funding: Wastewater Capital (642.0630.415.43.66)
- H. Lafayette Building Exterior Renovation, Division A – Project No. 117-100R
 - 1. Company: Precision Wall Systems, Inc.
 - 2. Change Order No.: 1
 - 3. Increase Amount: \$3,683; Additional Eighty-Six (86) Days
 - 4. Percent of Increase: 1.72%
 - 5. Revised Contract Amount: \$217,583
 - 6. Revised Project Completion Date: July 26, 2019
 - 7. Funding: RWDA TIF (324.1050.460.42.02)
- I. Historic Leeper Park Improvements – Project No. 118-010A
 - 1. Company: Ancon Construction
 - 2. Change Order No.: 2
 - 3. Increase Amount: \$23,784.10; Additional Twelve (12) Days for Fountain
 - 4. Percent of Increase: 1.80%
 - 5. Total Percent of Change: 2.88%
 - 6. Revised Contract Amount: \$1,345,797.07

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7. Revised Project Completion Date: November 1, 2019 (Unchanged) (August 9, 2019 for Fountain)
8. Funding: RWDA TIF Bond (452.1101.452.31.02)

6. CHANGE ORDERS AND PROJECT COMPLETION AFFIDAVITS

- A. Great Lakes Capital Spec Building Paving – Project No. 118-058
 1. Company: Walsh & Kelly, Inc.
 2. Change Order No.: 2 (Final)
 3. Decrease Amount: (\$11,055.90)
 4. Percent of Decrease: (3.30%)
 5. Total Percent of Change: (27.73%)
 6. Final Contract Amount: \$323,665.80
 7. Funding: RWDA TIF (324.1050.460.42.04)

7. PROJECT COMPLETION AFFIDAVITS

- A. Cleveland Well Field Refurbishments - Program Related Items – Project No. 118-021A
 1. Company: Peerless Midwest, Inc.
 2. Final Contract Amount: \$145,244
 3. Funding: RWDA TIF (324.1050.460.42.02)
- B. Code Enforcement Office Improvements
 1. Company: Brown & Brown General Contractors, Inc.
 2. Final Contract Amount: \$8,894
 3. Funding: Code Enforcement (600.1201.415.39.89)
- C. McKinley Avenue and Fremont Park Improvements, Division B – Project No. 118-072
 1. Company: Walsh & Kelly, Inc.
 2. Final Contract Amount: \$245,920
 3. Funding: LRSA; VPA (251.0608.431.42.96; 201.1101.452.36.01)

8. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS

- A. South Bend Fire Department Solar PV – Project No. 119-067
 1. Funding: Fire Department Building Capital Improvements (750.0901.422.42.02)
- B. Sale of City-Owned Property – 1007 W. Oak Street
- C. Century Center North Restrooms – Project No. 118-104C
 1. Title Sheet
 2. Funding: Hotel/Motel Tax (7304.42010.000.0099)

9. RESOLUTIONS

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- A. No. 24-2019 – A Resolution of the City of South Bend, Indiana Board of Public Works Approving the Transfer of Personal Property to the City of South Bend, Indiana from the St. Joseph County Airport Authority
 - 1. Description: Metal Sculpture Donation
- B. No. 25-2019 – A Resolution of the Board of Public Works of the City of South Bend, Indiana Authorizing Staff to Effect Transaction
 - 1. Description: Authorize Pam Meyer in Conjunction with City Legal to Execute Any Documents related to Transfer of Properties to the City and Board of Public Works

10. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. Amendment to Professional Services Agreement – Crumlish and Crumlish Architects, Inc.
 - 1. Description: Finalize Documentation and Bidding Specifications for Code Enforcement Vestibule
 - 2. Amount: \$3,000
 - 3. Funding: Code Enforcement (600.0640.658.31.02)
- B. Hardware Lease – AT&T Capital Services, Inc.
 - 1. Description: Surface Tablet Lease for South Bend Police Department Violent Crimes Unit
 - 2. Amount: \$6,671.25; Total for Thirty-Six (36) Months
 - 3. Funding: IT Lease (279.0672.415.38.01/.02)
- C. Software Maintenance Agreement – Application Data Systems, Inc.
 - 1. Description: Maintain and Provide Support for South Bend Police Department Records Management System
 - 2. Amount: \$43,754; Annually for Four (4) Years
 - 3. Funding: IT Software (279.0672.415.36.04)
- D. Statement of Work – Michiana SHRM
 - 1. Description: Train Necessary Labor Skills to Under Skilled Workers under Pathways on Demand Program
 - 2. Amount: \$5,000
 - 3. Funding: EDIT (404.1001.460.39.30)
- E. Agreement – Purdue MEP
 - 1. Description: Train Necessary Labor Skills to Under Skilled Workers under Pathways on Demand Program
 - 2. Amount: \$21,500
 - 3. Funding: EDIT (404.1001.460.39.30)
- F. Professional Services Agreement – Troyer Group, Inc.
 - 1. Description: Development of Vacant Lot Guide to Process/Design of Re-Activating Vacant Lots
 - 2. Amount: \$35,000

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- 3. Funding: EDIT (408.1001.460.41.01)
- G. Correct Scrivener's Error on Professional Services Agreement – Joseph A. Dzierla AIA & Associates, Inc.
 - 1. Description: Correct Agreement to \$8,300 from \$3,800 for the Vested Interest Building Roof Repair
- H. Open Market Contract – Selge Construction Co., Inc.
 - 1. Description: Temporary Traffic Calming Materials and Installation
 - 2. Amount: \$67,350
 - 3. Funding: LRSA Capital (251.0608.431.42.96)
- I. Professional Services Agreement – Danch, Harner and Associates, Inc.
 - 1. Description: Survey Services to Prepare Legal Descriptions, Create Outlots, and Dedicate Four (4) Right-of-Ways and Streets
 - 2. Amount: \$29,550
 - 3. Funding: COIT/EDIT (408.1050.460.31.11)
- J. Emergency Sewer Repair – G.E. Marshall
 - 1. Description: Sample Street Emergency Sewer Repair
 - 2. Amount: \$200,000
 - 3. Funding: TBD
- K. Equipment Donation Agreement – Neutron Holdings, Inc dba Lime
 - 1. Description: Donation of One-Hundred (100) Bikes to City at No Cost and Train City Personnel to Dismantle Bikes to Remove any Proprietary Equipment
- L. Customer Service Platform Update, Maintenance, and Licensing Agreement – Selectron Technologies, Inc.
 - 1. Description: Upgrade to New Relay Platform in Coordination with Enquesta Implementation and Routine Maintenance and Support Renewal
 - 2. Amount: \$77,250
 - 3. Funding: Water/Wastewater O&M, IT Maintenance & Support (279.0672.415.36.04; 641.0630.793.39.10)
- M. Professional Services Agreement – Baker Tilly Municipal Advisors, LLC
 - 1. Description: Financial Advisory and Accounting Services for 2019 Solid Waste Rate Study
 - 2. Amount: NTE \$15,000
 - 3. Funding: Solid Waste Operations (610.0610.791.22.24)
- N. Agreement – Kaser's Auction Service
 - 1. Description: Conduct Auction for City of South Bend Annual Vehicle, Equipment, and Miscellaneous Items Auction at Central Services Facility
 - 2. Amount: 5% of Auction Proceeds
- O. Professional Services Agreement – Lawson-Fisher Associates P.C.
 - 1. Description: On-Call Engineering Services for Various Traffic Calming Surveys and Designs

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- 2. Amount: Hourly NTE \$50,000
- 3. Funding: LRSA Professional Services; Major Moves Professional Services (251.0608.431.31.06; 412.0602.431.31.06)
- P. Professional Services Agreement – Arcadis U.S., Inc.
 - 1. Description: Design and Construction Administration Services for Secondary Treatment and Disinfection Improvements at Wastewater Treatment Plant
 - 2. Amount: TBD
 - 3. Funding: Wastewater Capital Account (642.0630.415.43.66)
- Q. QPA Special Purchase – Seiler
 - 1. Description: Purchase of 3D Crime Scene Scanner System to assist with Crime Scene and Vehicle Crash Scene Investigations
 - 2. Amount: \$59,313.32
 - 3. Funding: Police Equipment (295.0801.421.43.06)
- R. Contract – Kirby-Risk
 - 1. Description: Utilities SCADA Environment Software Support and Renewal
 - 2. Amount: \$115,893; \$38,631 Annually for Three (3) Years
 - 3. Funding: Wastewater O&M (279.0672.415.36.04)
- S. Master Agreement – GH Armor Systems, Inc.
 - 1. Description: No Cost Agreement for South Bend Fire Department to Join National Association of State Procurement Officers for Future Purchases of Body Armor

11. LICENSES AND PERMITS

- A. Street Closures for Special Events
 - 1. Event: River Park Neighborhood Association Block Party
 - a) Date/Times: July 27, 2019/ 8:00 a.m. to 7:00 p.m.
 - b) Location: 25th St. from Mishawaka Ave. to Pleasant St.
 - 2. Event: Unity Gardens West Side BBQ
 - a) Date/Times: July 28, 2019/ 8:00 a.m. to 6:00 p.m.
 - b) Location: Prast St. from Bendix to Ardmore Tr.
 - 3. Event: Back to School Parade
 - a) Date/Times: August 8, 2019/ 4:00 p.m. to 7:00 p.m.
 - b) Location: South St. from Taylor to Lafayette, East to Lafayette, North to Jefferson, West to Williams, South to Four Winds Field
 - 4. Event: Graff Bash 5
 - a) Date/Times: July 20-21, 2019/ 7:00 a.m. to 11:00 p.m.
 - b) Location: Niles Ave. from Jefferson Blvd. to Washington St.
 - 5. Event: Arnold Block Party
 - a) Date/Times: July 27, 2019/ 9:00 a.m. to 10:00 p.m.
 - b) Location: Arnold from Indiana Ave. to Prairie Ave.
 - 6. Event: 19th Annual Kids Triathlon

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- a) Date/Times: August 3, 2019/ 5:30 a.m. to 1:00 p.m.
- b) Location: Wall St. from Zoo Dr. to Greenlawn, Greenlawn to Railroad Tracks, Southwood from Greenlawn to Belmont, Belmont from Southwood to Greenlawn
- 7. Event: Vacation Bible School & Block Party
 - a) Date/Times: August 7-10, 2019/ 10:00 a.m. to 3:30 p.m.
 - b) Location: S. St. Joseph St. from Indiana Ave. to Dubail St.
- 8. Event: Back to School Rally
 - a) Date/Times: August 10, 2019/ 8:00 a.m. to 1:00 p.m.
 - b) Location: Adams from Liston to Orange
- 9. Event: Art Beat 2019
 - a) Date/Times: August 17, 2019/ 6:00 a.m. to 10:00 p.m.
 - b) Location: Wayne St. from Jefferson Bridge to Niles, Niles from Jefferson to Washington, Washington from Niles to Hill
- 10. Event: Studebaker Fountain Donor Gala
 - a) Date/Times: August 24-25, 2019/ 10:00 a.m. to 10:00 p.m.
 - b) Location: Riverside from Lafayette to Michigan

12. STREET/ALLEY VACATIONS

- A. Applicant: Amiee Frantom
 - 1. Location: North/South Alley between N. Meade St. and Eclipse Place running North of Westmoor St. to East/West Alley
 - 2. Purpose: Eliminate Speeding in Alley
 - 3. See Engineering Comment
- B. Applicant: Danny Camarillo
 - 1. Location: First East/West Alley South of Western Ave. running East of Warren St.
 - 2. Purpose: Parking
 - 3. See Comments from All Departments

13. TRAFFIC CONTROL DEVICES

- A. New Installation - Handicapped Accessible Parking Space Sign
 - 1. Locations:
 - a) 815 Cottage Grove Avenue
 - 2. All criteria has been met
- B. New Installation – Stop Sign
 - 1. Location: Riverside Dr. at Lafayette Blvd.
 - 2. All criteria has been met
- C. New Installation – 2-Hour Parking
 - 1. Description: Two (2) Spaces in front of AM General near Entrance to better serve frequent Visitors

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2. Location: 105 N. Niles Ave.
 3. All criteria has been met
- 14. CONSENT TO ANNEXATION AND WAIVER OF RIGHTS TO REMONSTRATE**
- A. 17788 State Road 23 – Water
- 15. RATIFY BONDS**
- A. Contractor Bonds
 1. Thomas Kowalski, Approved effective July 16, 2019
 - B. Excavation Bonds
 1. Advanced Property Maintenance of South Bend, Inc., Approved effective July 11, 2019
 2. Walter Siematkowski, Approved effective July 12, 2019
 3. Chris Wood, Approved effective July 12, 2019
 - C. Occupancy Bonds
 1. Advanced Property Maintenance of South Bend, Inc., Approved effective July 11, 2019
 2. Shambaugh & Son L.P., Approved effective July 11, 2019
 3. Walter Siematkowski, Approved effective July 12, 2019
 4. Casey's Concrete LLC dba Casey Adams, Approved effective July 12, 2019
 5. Thomas Kowalski, Approved effective July 16, 2019
- 16. CLAIMS**
- 17. PRIVILEGE OF THE FLOOR**
- 18. ADJOURNMENT**

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.