

**CITY OF SOUTH BEND  
BOARD OF PUBLIC WORKS  
AGENDA REVIEW SESSION  
June 20, 2019 – 10:30 a.m.**



Location: 1308 County-City Building  
South Bend, Indiana 46601

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**1. REVIEW OF MINUTES**

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of June 6, June 11, and June 18, 2019

**2. OPENING OF BIDS**

- A. Pulaski Park Improvements – Project No. 118-056
  - 1. Funding: TIF Park Bond (452.1101.452.31.06)

**3. OPENING OF QUOTATIONS**

- A. Erskine Clubhouse Basement Flooring
  - 1. Funding: VPA Golf Maintenance (201.1102.452.42.02)
- B. O'Brien Fitness Center HVAC
  - 1. Funding: VPA Maintenance (201.1101.452.39.89)
- C. East Race Boat Launch Slope Repair – Project No. 118-305B
  - 1. Funding: Streets and Alleys (226.0419.672.43.03)

**4. OPENING OF PROPOSALS**

- A. Towing Services for Department of Code Enforcement
  - 1. Funding: No Cost to City

**5. AWARD BIDS AND APPROVE CONTRACTS**

- A. One (1) or More, 2019 or Newer, 18,000lb. Four Wheel Drive Chassis with Custom Flat Bed – Spec I
  - 1. Company: Jordan Ford
  - 2. Amount: \$102,840; Base Bid plus Alternate No. 1
  - 3. Funding: Street Department Capital Lease (202.0607.431.38.01/.02)
- B. One (1) or More, 2019 or Newer, Combination Jet Rodder/Vacuum Machine with Cab and Chassis – Spec M
  - 1. Company: Best Equipment Co., Inc.
  - 2. Amount: \$361,864; Base Bid less Trade-In
  - 3. Funding: Sewer Department Capital (642.0621.415.43.02)
- C. Two (2) More or Less, 2019 or Newer, Mid-Size Extended Cab Four Wheel Drive Pick-Up Trucks – Spec O
  - 1. Company: Jordan Ford
  - 2. Amount: \$59,668; \$26,499 Each plus Alternate Nos. 2 and 4
  - 3. Funding: Code Enforcement Capital Lease (612.1201.415.38.01/02)

**6. REJECT BIDS**

- A. Muessel Grove Public Restroom – Project No. 118-099
  - 1. Description: Exceeds Budget

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2. Funding: VPA Capital (416.0404.453.36.01)

**7. AWARD QUOTATIONS AND APPROVE CONTRACTS**

- A. Code Enforcement Office Door
  - 1. Company: Brown & Brown General Contractors, Inc.
  - 2. Amount: \$3,148
  - 3. Funding: Code Enforcement (600.1201.415.39.89)
- B. Hydrant Flow Testing – Project No. 119-041R
  - 1. Company: Shambaugh and Son, LP
  - 2. Amount: \$37,145
  - 3. Funding: Water Works Professional Services (620.0640.658.31.02)

**8. CHANGE ORDERS**

- A. Howard Park Redevelopment and St. Louis Blvd. Improvements – Project No. 117-047B
  - 1. Company: Larson-Danielson Construction Co., Inc.
  - 2. Change Order No.: 6
  - 3. Increase Amount: \$89,509.43
  - 4. Percent of Increase: 0.5%
  - 5. Total Percent of Change: 4.30%
  - 6. Revised Contract Amount: \$17,997,438.65
  - 7. Funding: Park Bond/RETIF/Regional Cities & Cumulative Capital (452.1101.452.02.03/429.1050.460.42.02/201.1111.452.42.01/407.1101.452.42.01)
- B. Three Twenty at the Cascade – Site Utilities, Division B – Project No. 118-074D
  - 1. Company: Ritschard Bros., Inc.
  - 2. Change Order No.: 1
  - 3. Increase Amount: \$2,063.50
  - 4. Percent of Increase: 4.01%
  - 5. Revised Contract Amount: \$53,487
  - 6. Funding: REDA TIF (429.1050.460.42.02)
- C. Airport Annexation Area Sanitary Sewer Extension – Project No. 117-108
  - 1. Company: HRP Construction, Inc.
  - 2. Change Order No.: 1
  - 3. Increase Amount: \$7,200
  - 4. Percent of Increase: 0.94%
  - 5. Revised Contract Amount: \$774,157
  - 6. Funding: 2018 RWDA TIF (324.1050.460.31.02)
- D. Colfax Water Works Building Repainting – Project No. 118-055
  - 1. Company: Facelift Painting & Powerwashing

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2. Change Order No.: 1
3. Increase Amount: Additional Fifty-Five (55) Days
4. Revised Contract Completion Date: June 20, 2019
5. Funding: Water Works Building Repair & Maintenance (620.0640.657.36.01)
- E. East Bank Sinkhole Repairs – Project No. 118-305A
  1. Company: Northern Indiana Construction Company, Inc.
  2. Change Order No.: 1
  3. Increase Amount: \$14,482.75
  4. Percent of Increase: 21.07%
  5. Revised Contract Amount: \$83,210.75
  6. Funding: Streets and Alleys (226.0419.672.42.03)
- F. Historic Leeper Park Improvements – Project No. 118-010A
  1. Company: Ancon Construction Co., Inc.
  2. Change Order No.: 1
  3. Increase Amount: \$13,883.94; Additional Seven (7) Days
  4. Percent of Increase: 1.06%
  5. Revised Contract Amount: \$1,322,012.97
  6. Revised Project Completion Date: July 24, 2019
  7. Funding: RWDA TIF Bond (452.1101.452.31.02)

**9. CHANGE ORDERS AND PROJECT COMPLETION AFFIDAVITS**

- A. Fat Daddy's Building Demolition – Project No. 118-066
  1. Company: R&R Excavating, Inc.
  2. Change Order No.: 1 (Final)
  3. Decrease Amount: (\$36,000)
  4. Percent of Decrease: (6.67%)
  5. Final Contract Amount: \$504,000
  6. Funding: RWDA TIF (324.1050.460.39.82)
- B. McKinley Avenue & Fremont Park Improvements, Division A – Project No. 118-072
  1. Company: Rieth-Riley Construction Co., Inc.
  2. Change Order No.: 1 (Final)
  3. Decrease Amount: (\$3,484)
  4. Percent of Decrease: (3.79%)
  5. Final Contract Amount: \$88,533
  6. Funding: LRSA (251.0608.431.42.96)
- C. Small Drainage Design and Repair, Division B – Project No. 118-063
  1. Company: Selge Construction Co., Inc.
  2. Change Order No.: 1 (Final)
  3. Decrease Amount: (\$4,148.87)

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4. Percent of Decrease: (3.96%)
5. Final Contract Amount: \$100,619.41
6. Funding: LRSA (251.0608.431.42.96)
- D. 2018 Curb and Sidewalk, Divisions A1, A2, B1, C, D1, D2, E, F, G1, and G2 – Project No. 118-007
  1. Company: Rieth-Riley Construction Co., Inc.
  2. Change Order No.: 2 (Final)
  3. Decrease Amount: (\$14,510.87)
  4. Percent of Decrease: (2.19%)
  5. Total Percent of Change: 12.72%
  6. Final Contract Amount: \$647,385.12
  7. Funding: LRSA (251.0608.431.42.96)

**10. PROJECT COMPLETION AFFIDAVITS**

- A. Lot 12 US 31 Industrial Park Landscape Work – Project No. 119-029
  1. Company: Fuerbringer Landscaping and Design, Inc.
  2. Final Contract Amount: \$52,110
  3. Funding: RWDA TIF (324.1050.460.42.01)
- B. Berlin Place Site Concrete, Landscape Plantings, and Bldg. No. 4 Roof Pavers, Division B – Project No. 118-057
  1. Company: Rieth-Riley Construction Co., Inc.
  2. Final Contract Amount: \$325,000
  3. Funding: RWDA TIF (324.1050.460.42.01)
- C. Lafayette Building Exterior Masonry Renovations, Division B – Project No. 117-100R
  1. Company: C&S Masonry Restoration, LLC
  2. Final Contract Amount: \$284,045
  3. Funding: RWDA TIF (324.1050.460.42.02)

**11. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS**

- A. One (1) or More, 2019 or Newer, Truck Mounted Street Sweeper – Spec P
  1. Funding: Street Department Capital Lease (612.1201.415.38.01/.02)
- B. One (1) or More, 2019 or Newer, One (1) Yard Front End Tire Loader – Spec Q
  1. Funding: Wastewater Capital Lease (642.0630.415.38.01/.02)
- C. Twenty-Nine (29), More or Less, Brand New Leaf Boxes – Spec R
  1. Funding: Street Department Capital Lease (202.0607.431.38.01/.02)
- D. 2019 Demolitions, Phase I – Project No. 119-035
  1. Funding: WWCD A TIF/RWDA TIF/EDIT  
(422.1050.460.42.01/324.1050.460.42.01/408.1050.460.36.01)
- E. 2019 Contractor Paving – Project No. 119-062

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- 1. Funding: TBD based on Special Council Appropriation
- F. Wayne Street and Leighton Plaza Parking Structure Repairs 2019 – Project No. 119-048
  - 1. Title Sheet
  - 2. Funding: Parking Garage Fund (601.0464.645.36.01/601.0462.645.36.01)

**12. RESOLUTIONS**

- A. No. 21-2019 – A Resolution of the South Bend Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Property
  - 1. Description: Six (6) Copiers/Printed from Police Department
- B. No. 22-2019 – A Resolution of the City of South Bend, Indiana Board of Public Works for the Disposal of Surplus Property
  - 1. Description: Retirement Gift of Police Department Firearm to Office Eugene Eyster
- C. No. 23-2019 – A Resolution of the Board of Public Works of the City of South Bend, Indiana, Authorizing Staff to Effect Transaction
  - 1. Description: Facilitate Seitz Park Renovation and Hydraulic Plant and Authorize Dave Relos to Sign on Behalf of Board of Works

**13. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA**

- A. Release of Easement – Five Corners, LLC
  - 1. Description: Release Easement for Five Corners, LLC to Create Legal Lot for Development of “Hayes Towers” being constructed along South Bend Avenue at Corby Street
- B. Software License Agreement and First Addendum to Software License Agreement – The Housing Partnership Network, Inc.
  - 1. Description: Replace Current HUD Client Management System Retiring October 31, 2019; Addendum to Section 6 regarding Confidential Information
  - 2. Amount: \$900; Annually for Two (2) Years
  - 3. Funding: DCI Administration (211.1001.460.36.06)
- C. Special Purchase
  - 1. Description: Confidential Purchase of South Bend Police Department Drug Investigator Undercover Vehicle
  - 2. Amount: NTE \$21,000; Unit Price less Trade-In
  - 3. Funding: Police Motor Equipment (299.0801.421.43.02)
- D. Contract – Near Northwest Neighborhood, Inc.
  - 1. Description: Three (3) Community Outreach Workers to Provide Lead-Based Paint Education and Recruit Eligible Families for Lead Grant Assistance
  - 2. Amount: \$126,533
  - 3. Funding: CDBG (212.1001.460.39.30)

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- E. End-User License Agreement – NetMotion Software, Inc.
  - 1. Description: Police and Fire Department Laptop Connectivity during Loss of Cellular Service
  - 2. Amount: \$15,700/year; \$47,100 for Three (3) Years
  - 3. Funding: IT Operations (279.0672.415.36.04)
- F. Authorization Agreement – Honeywell International, Inc.
  - 1. Description: Authorizing Entry upon Public Property for Drilling and Installation of Monitoring Wells for Environmental Remediation Purposes at Bendix Drive and Eclipse Place (Kennedy Park Right-of- Way)
- G. Professional Services Agreement – Shive-Hattery
  - 1. Description: Engineering Design for South Bend Fire Station Nos. 3 and 6 Renovations
  - 2. Amount: NTE \$107,300
  - 3. Funding: Fire Capital Building Improvements (287.0902.422.42.02)
- H. Agreement for Services – Near Northwest Neighborhood, Inc.
  - 1. Description: Three (3) Community Outreach Workers to Conduct Program, Street Level Outreach, Provide Education and Recruitment for Eligible Families for Lead Grant Assistance
  - 2. Amount: \$13,467
  - 3. Funding: EDIT (408.1001.460.39.30)
- I. Amendment to Professional Services Agreement – MPinsky, LLC d/b/a Five/Four Advisors
  - 1. Description: Explore Capacity and Ability to Implement CDFI Friendly City Model in South Bend
  - 2. Amount: \$50,000
  - 3. Funding: DCI Professional Services (211.1001.460.31.06)
- J. Professional Services Agreement – Jennifer Settle, LLC
  - 1. Description: Development of Zoning Ordinance Teacher’s Edition and ADU Design Guidelines
  - 2. Amount: \$43,200
  - 3. Funding: DCI Administration (211.1001.460.31.06)
- K. Project Agreement – University of Notre Dame du Lac and FREG Stephenson Mill Associates, LLC
  - 1. Description: No Cost Agreement allowing Notre Dame and City to use Parking Lot around Stephenson Mill for Construction of Notre Dame’s Hydroelectric Facility and Improvements to Seitz Park
- L. Agreement to Terminate and Release Real Property Interests – Wharf Partners, LLC and FREG Stephenson Mill Associates, LLC
  - 1. Description: No Cost Easement Termination Agreement to Consolidate Property Ownership in Deedholders for Seitz Park Improvements Project

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- M. Shared, Perpetual, Non-Exclusive Ingress, Egress, and Utility Easement Agreement - Wharf Partners, LLC and FREG Stephenson Mill Associates, LLC
  - 1. Description: Granting Stephenson Mill and Wharf Partners Access to their Properties via Gintz Road
- N. Agreement to Terminate and Release Real Property Interests – FREG Central High Associates, LLC
  - 1. Description: Terminate Any Easements Not Found in a Title Search regarding Seitz Park Improvements Project
- O. Agreement for Goods and Services – Presidio Networked Solutions Group, LLC
  - 1. Description: IT Managed Presidio Milestone Camera System for Martin Luther King Jr. Recreation Center
  - 2. Amount: \$16,776.44
  - 3. Funding: VPA Recreation Capital (201.1103.452.22.24)
- P. Agreement for Goods and Services – Presidio Networked Solutions Group, LLC
  - 1. Description: IT Managed Presidio Milestone Camera System for Howard Park
  - 2. Amount: \$29,916.11
  - 3. Funding: VPA Cumulative Capital (406.1101.452.42.01)
- Q. QPA Purchase – Network Solutions, Inc.
  - 1. Description: Howard Park IT Infrastructure
  - 2. Amount: \$60,643.46
  - 3. Funding: VPA Cumulative Capital (406.1101.452.42.01)
- R. Amendment to QPA Purchase – GameTime c/o Sinclair Recreation
  - 1. Description: Design Change for Leeper Park Upgrades
  - 2. Amount: \$7,350
  - 3. Funding: Park Bond Series I (471.1137.452.42.01)
- S. Open Market Contract – Klink Trucking, Inc.
  - 1. Description: 2019 Street and Sewer Department Materials Item Nos. C-1 and C-3
  - 2. Amount: Unit Prices
  - 3. Funding: Streets, Curb & Sidewalk, Sewer Concrete, Sewer Ins., Water Works, Parks  
(202.0607.431.22.24/22.30/22.40/23.02/23.03/23.20/23.40/39.89,  
641.0621.792.22.24/23.02/23.03/23.04, 202.0619.431.23.03/23.24,  
641.0625.792.22.24/23.04, 640.0620.811.22.24/23.04,  
620.0640.606.23.30, 201.1101.452.39.89)
- T. Interlocal Cooperative Agreement – Indiana Department of Transportation
  - 1. Description: Cleveland Road/Brick Road Pavement Improvements
  - 2. Amount: \$1,677,300
  - 3. Funding: RWDA TIF (324.1050.460.42.03)
- U. Consulting Agreement – enFocus, Inc.

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1. Description: Operational Support for Bloomberg Mayors Challenge
  2. Amount: \$234,500
  3. Funding: Bloomberg Mayors Challenge Award - Gift/Bequest Fund (217.0674.415.31.06)
- V. Revision – City of South Bend Municipal Utilities Rules and Regulations
1. Description: Revision to Address HB 1347 Changes to Owner/Tenant Accounts
- W. Professional Services Agreement – Emnet, LLC
1. Description: Hidden Revenue Locator to Analyze Water Meter Reading to Determine if Meters are Underreporting
  2. Amount: \$20,000
  3. Funding: Water Works O&M (620.0640.357.31.02)

**14. LICENSES AND PERMITS**

- A. Street Closures for Special Events
1. Event: Studebaker Car Classic
    - a) Date/Times: July 13, 2019; 5:00 a.m. to 5:00 p.m.
    - b) Location: W. Washington St. from Laurel St. to Chapin St.
  2. Event: Our Lady of Hungary Parish Festival
    - a) Date/Times: July 20, 2019; 11:00 a.m. to 10:00 p.m.
    - b) Location: Chapin St. from Bruce St. to Calvert St.
  3. Event: St. Paul Bethel Missionary Baptist Church
    - a) Date/Times: July 27, 2019; 7:00 a.m. to 2:00 p.m.
    - b) Location: Lindsey St. from Scott St. to Leland Ave.
  4. Event: Fireworks after Meet Me on the Island
    - a) Date/Times: July 5, 2019; 7:00 p.m. to 11:30 p.m.
    - b) Location: Jefferson Bridge from Martin Luther King Jr. Blvd. to Niles Ave.
  5. Event: Cars and Coffee
    - a) Date/Times: July 13, 2019; 9:00 a.m. to 2:00 p.m.
    - b) Location: Eddy St. from Angela Blvd. to Napoleon St.
  6. Event: Fallen Officers Ride
    - a) Date/Times: August 3, 2019; 12:00 p.m. to 5:00 p.m.
    - b) Location: On Route as Submitted
- B. Community Garden
1. Applicant: Kennedy Park Neighborhood
    - a) Locations:
      - (1) 1621 Florence St.
      - (2) 1623 Florence St.
      - (3) 1625 Florence St.



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---

- b) See Code Enforcement and Community Investment Comments
- C. Encroachments/Revocable Permits
  - 1. Applicant: Jairo Gallegos/ Los Tres Mangos
    - a) Location: 2518 W. Western Ave.
    - b) Description: Channel Letter Signs
    - c) Favorable Recommendations

**15. STREET/ALLEY VACATIONS**

- A. Applicant: Eduardo Rodriguez
  - 1. Location: East/West Alley running East from Walnut St. to Dead End at another Parcel, North of Railroad Tracks and South of Huron St.
  - 2. Purpose: Combine Petitioner's Adjacent Properties and Prevent Littering
  - 3. See Engineering Comments
- B. Applicant: John and Sonia Long
  - 1. Location: First North/South Alley West of Portage Ave., North of Hamilton St.
  - 2. Purpose: Additional Access to West Side of Garage and Prevent Littering
  - 3. See Police Department Comments
- C. Applicant: Abraham Marcus/Marcus Realty, LLC
  - 1. Location: 15' Wide Right-of-Way along the South Side of the Sidewalk along 810 E. Napoleon St. from N. St. Peter St. to N. Notre Dame Ave.
  - 2. Purpose: Extend Property Lines to Sidewalk and Extend Vacated Portion on Napoleon Blvd. East of Notre Dame Ave.
  - 3. See Engineering Comments

**16. TRAFFIC CONTROL DEVICES**

- A. New Installation – Residential Parking by Permit Only with Tow-Away Placard
  - 1. Location: East and West Side of N. Frances St. between Napoleon St. and Howard St., and North and South Side of St. Vincent St. between N. Notre Dame Ave. and E. Pokagon St.
  - 2. All criteria has been met
- B. Revision – School Speed Limit Sign
  - 1. Location: School Zone at Success Academy and Career Academy
  - 2. Description: Change Speed Limit Sign from 35 mph to 25 mph when Flashing
  - 3. All criteria has been met

**17. RATIFY BONDS**

- A. Contractor Bonds
  - 1. Parks Concrete LLC, Approved effective June 6, 2019
- B. Excavation Bonds

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---

1. Bales Mechanical, Inc., Released effective July 3, 2019
  2. M&V Pro Services, Inc., Released effective June 29, 2019
  - C. Occupancy Bonds
    1. Angel Crespo, Released effective August 24, 2019
    2. Thayer Power & Communication Line Construction Co., Released effective June 18, 2019
    3. Parks Concrete LLC, Approved effective June 6, 2019
- 18. CLAIMS**
- 19. PRIVILEGE OF THE FLOOR**
- 20. ADJOURNMENT**

**NOTICE**  
**FOR HEARING AND SIGHT IMPAIRED PERSONS**  
**Auxiliary Aid or Other Services are Available upon Request at No Charge.**  
**Please Give Reasonable Advance Request when Possible.**