

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
MEETING
June 11, 2019 – 9:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of May 23, May 28, and June 4, 2019

2. OPENING OF BIDS

- A. Morris Theater Plaster Repair – Project No. 118-094
 - 1. Funding: VPA Morris (226.0419.672.36.01)
- B. Muessel Grove Public Restroom – Project No. 118-099
 - 1. Funding: VPA Capital (416.0404.453.36.01)
- C. Gemini Site Improvements – Project No. 119-043
 - 1. Funding: WWDA TIF (422.1050.460.42.02)
- D. 2019 Street and Sewer Department Materials – Project No. 119-008R
 - 1. Award Bid
 - 2. Funding: Streets, Curb & Sidewalk, Sewer Concrete, Sewer Insurance, Water Works, Parks (202.0607.431.22.24/.30/.40/23.02/.03/.20/.40/39.89; 641.0621.792.22.24/.23.02/.03/.04; 202.0619.431.23.03/.24; 641.0625.792.22.24/23.04; 640.0620.811.22.24/23.04; 620.0640.606.23.30; 201.1101.452.39.89)
- E. Two (2), More or Less, 2019 or Newer, Mid-Size Extended Cab Four Wheel Drive Pick-Up Trucks – Spec O
 - 1. Funding: Code Enforcement Capital Lease (612.1201.415.38.01/.02)

3. OPENING OF QUOTATIONS

- A. Hydrant Flow Testing – Project No. 119-041R
 - 1. Funding: Water Works Professional Services (620.0640.658.31.02)
- B. Code Enforcement Office Door
 - 1. Funding: Code Enforcement (600.1201.415.39.89)

4. AWARD BIDS AND APPROVE CONTRACTS

- A. One (1) or More, 2018 or Newer Utility Work Machine – Spec K
 - 1. Company: Bobcat of Michiana
 - 2. Amount: \$57,254.26; Base Bid plus Alternate Nos. 1, 2, 3, 5, and Dealer Suggested Rear Window Guard
 - 3. Funding: VPA Capital (406.1101.452.42.01)
- B. Sale of City Owned Property – 1510 and 1512 Ford Street
 - 1. Bidder: Rosa Gonzalez
 - 2. Amount:
 - a) 1510 Ford Street - \$850
 - b) 1512 Ford Street - \$875
- C. 2019 Community Crossings – Project No. 119-015
 - 1. Company: Walsh & Kelly, Inc.

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2. Amount: \$1,106,505.95
3. Funding: LRSA (251.0608.431.42.96)
- D. Ductile Iron Pipes, Valves and Hydrants – Project No. 119-034
 1. Company: Core and Main LP
 2. Amount: Unit Prices NTE \$702,159
 3. Funding: Water Works Operations (620.0640.606.23.62)

5. AWARD QUOTATIONS AND APPROVE CONTRACTS

- A. 2019 City Cemetery Paths
 1. Company: Acorn Landscaping, LLC
 2. Amount: \$46,830
 3. Funding: COIT (408.1001.460.42.01)
- B. Century Center Office Furniture – Project No. 118-104B
 1. Company: Office Interiors
 2. Amount: \$75,797.29
 3. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- C. Electric Gate-Public Works Service Center
 1. Company: Superior Access and Door
 2. Amount: \$22,655; Option A
 3. Funding: MVH/Sewer Operations & Maintenance (202.0607.431.36.01/641.0621.792.36.01)

6. AWARD PROPOSALS

- A. Venues, Parks, and Arts Signage and Wayfinding
 1. Company:
 - a) Geograph Industries, Inc.: Howard Park Signage and Wayfinding
 - b) Burkhart Sign Systems: City Cemetery, West Bank Trail, Leeper Park, Pinhook Park, the Riverwalk, and Pulaski Park
 2. Amount: Highest Scoring Proposal
 3. Funding: VPA Cumulative Capital (406.1101.452.42.01)

7. CHANGE ORDERS

- A. Bendix Theater Lift at Century Center – Project No. 118-036C
 1. Company: Brown and Brown General Contractors, Inc.
 2. Change Order No.: 2
 3. Increase Amount: \$1,828.81
 4. Percent of Increase: 2.26%
 5. Total Percent of Change: 15.96%
 6. Revised Contract Amount: \$82,679.58
 7. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- B. Venues, Parks and Arts Maintenance Storage Building – Project No. 118-046R

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1. Company: The Robert Henry Corporation
2. Change Order No.: 5
3. Decrease Amount: (\$396)
4. Percent of Decrease: (0.1%)
5. Total Amount of Change: 17.81%
6. Revised Contract Amount: \$388,984
7. Funding: Park Bond Series I (471.1138.452.42.01)

8. CHANGE ORDERS AND PROJECT COMPLETION AFFIDAVITS

- A. 2017 Lamppost Program – Project No. 117-011A
 1. Company: Martell Electric LLC
 2. Change Order No.: 1 (Final)
 3. Decrease Amount: (\$3,175)
 4. Percent of Decrease: (10.33%)
 5. Final Contract Amount: \$27,550
 6. Funding: COIT (404.0602.431.31.06)
- B. South Bend One-Way to Two-Way Conversion, Division A – Project No. 116-001
 1. Company: Rieth-Riley Construction Co., Inc.
 2. Change Order No.: 8 (Final)
 3. Increase Amount: \$7,891.99
 4. Percent of Increase: 0.23%
 5. Total Percent of Change: 7.73%
 6. Final Contract Amount: \$3,447,864.79
 7. Completion Date: June 1, 2017
 8. Funding: SSDA TIF (202.0607.431.36.01)

9. SUBSTANTIAL COMPLETION AFFIDAVIT

- A. Erskine Clubhouse Renovation – Project No. 116-108
 1. Company: Ziolkowski Construction, Inc.
 2. Substantial Completion Date: May 20, 2019
 3. Funding: VPA Capital (201.1101.452.42.01)

10. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS

- A. Sale of City-Owned Property – 1421 N. Medora Street

11. REQUEST TO ADVERTISE FOR QUALIFICATIONS

- A. Print Shop Services
 1. Funding: All City Departments

12. RESOLUTIONS

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- A. No. 20-2019 – A Resolution of the City of South Bend, Indiana Board of Public Works Establishing the 2019 Prime Borrowing Rate for Calculating Installment Payment Amount for Water/Sewer Installation Charge
 - 1. Description: Establish Interest Rate for 2019 at 0%

13. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. Site Access Agreement – Indiana Brownfields Program
 - 1. Description: Allow Access to City-Owned Property at 534 LaPorte for Environmental Assessment through Funds Granted by Indiana Brownfields
- B. Professional Services Agreement – Alpha Dog Agency LLC
 - 1. Description: Create Logo, Brand Standards, Marketing Plan and Recommendations for 311 Center
 - 2. Amount: \$7,500
 - 3. Funding: IT Professional Services (279.0672.415.31.06)
- C. Supplement No. 1 to Local Public Agency Project Coordination Contract – Indiana Department of Transportation
 - 1. Description: Time Extension for Bendix Drive Construction
- D. Amendment No. 2 to Professional Services Agreement – Epoch Architecture + Planning
 - 1. Description: Architectural Design and Construction Administration Services for Technology Resource Center Project
 - 2. Amount: \$33,377
 - 3. Funding: RWDA TIF (324.1050.460.42.02)
- E. Emergency Purchase – Selge Construction Co., Inc.
 - 1. Description: Replace Two-Hundred, Twenty (220) Linear Feet of Collapsed Sewer Line in 1500 Block of North Wellington Street
 - 2. Amount: \$49,370
 - 3. Funding: Sewage Operations and Maintenance (641.0621.792.63.35)
- F. Professional Services Agreement – enFocus, Inc.
 - 1. Description: Innovation and Technology Summer Internship Program
 - 2. Amount: \$25,000
 - 3. Funding: IT Professional Services (279.0672.415.31.06)
- G. Professional Services Agreement – South Bend Code Works LLC
 - 1. Description: Development of City of South Bend 311 Services Portal allowing Residents to Submit Requests Online
 - 2. Amount: \$25,000
 - 3. Funding: IT Professional Services (279.0672.415.31.06)
- H. Amendment to Agreement – Systems & Software
 - 1. Description: Complete Business Process Analysis related to Policy Changes due to House Bill 1347 for Utility CIS Project
 - 2. Amount: \$38,700

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3. Funding: Water Works Operations and Maintenance (620.0640.587.39.10)

14. LICENSES AND PERMITS

- A. Street Closures for Special Events
1. Event: Bacon around the Bend
 - a) Date/Times: June 22, 2019; 7:00 a.m. to 10:00 a.m.
 - b) Location: Sidewalks and East Race Trail
 2. Event: Parade of Champions
 - a) Date/Times: June 22, 2019; 7:00 a.m. to 12:00 p.m.
 - b) Location: Lafayette Blvd. to Colfax Ave. to Williams St. and back to Western Ave.
 3. Event: Leeper Park Art Fair
 - a) Date/Times: June 14, 15, and 16, 2019; 3:00 p.m. June 14 to 7:00 p.m. June 15; 7:00 a.m. June 15 to 5:00 p.m. June 16
 - b) Location: Riverside from Michigan St. to Bartlett St.; Handicapped Parking North Side of Bartlett St. from St. Joseph St. to Roundabout; No Parking from St. Joseph St. to Riverside St.
 4. Event: Family Fun Day
 - a) Date/Times: June 8, 2019; 8:00 a.m. to 2:00 p.m.
 - b) Location: Eddy St. from Angela Blvd. to Napoleon St.
 5. Event: Angel of Hope Memorial Ride
 - a) Date/Times: August 10, 2019; 8:00 a.m.
 - b) Location:
 6. Event: East Washington Street Neighborhood Block Party
 - a) Date/Times: June 23, 2019; 11:00 a.m. to 8:00 p.m.
 - b) Location: E. Washington St. from Sunnyside St. to Jacob St.
 7. Event: Transformation Ministries Summer Festival Block Party
 - a) Date/Time: June 9, 2019; 12:00 p.m. to 8:00 p.m.
 - b) Location: Bulla St. from Portage Ave. to Anderson St.
 8. Event: All Church Picnic Block Party
 - a) Date/Time: June 16, 2019; 8:00 a.m. to 2:00 p.m.
 - b) Location: South Frances St. from Washington St. to Jefferson Blvd.
 9. Event: Oakwood Village Spring Social Block Party
 - a) Date/Time: June 22, 2019; 12:00 p.m. to 7:00 p.m.
 - b) Location: Oakbrook Dr. from Corpus Christy Dr. to Bent Oak Ct.
 10. Event: Ellsworth Block Party
 - a) Date/Time: July 3, 2019; 3:00 p.m. to 8:00 p.m.
 - b) Location: Ellsworth St. from Washington St. to Wilson St.
 11. Event: July 4th Block Party
 - a) Date/Time: July 4, 2019; 12:00 p.m. to 11:00 p.m.
 - b) Location: Grace St. from Arnold St. to Dead-End

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- B. Licenses
 - 1. Type: Transient Merchant
 - a) Applicant: St. Joe Watercolor Society
 - b) Location: Leeper Park
 - c) Date/Time: June 15 and 16, 2019; 10:00 a.m. to 6:00 p.m.
 - d) Favorable Recommendations

- 15. **STREET/ALLEY VACATIONS**
 - A. Applicant: Les Jackson on behalf of Jackson Transport
 - 1. Location: East/West Alley from Fremont St. to N. Olive St. and Half North/South Alley from Lawton St., South to the East/West Alley
 - 2. Purpose: To Keep Property Clean
 - 3. See Comments

- 16. **RATIFY BONDS**
 - A. Contractor Bonds
 - 1. Ace Builders, Inc., Released effective June 15, 2019
 - B. Excavation Bonds
 - 1. Civil & Environmental Consultants, Inc., Approved effective May 22, 2019
 - 2. SAC Wireless, LLC, Approved effective April 18, 2019
 - 3. Metro Fibernet, LLC, Approved effective May 22, 2019
 - C. Occupancy Bonds
 - 1. Facelift Painting and Power Washing; Approved effective May 21, 2019
 - 2. SAC Wireless, LLC, Approved effective April 18, 2019
 - 3. Metro Fibernet, LLC, Approved effective May 22, 2019
 - 4. Civil & Environmental Consultants, Inc., Approved effective May 22, 2019

- 17. **CLAIMS**

- 18. **PRIVILEGE OF THE FLOOR**

- 19. **ADJOURNMENT**

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.