

**CITY OF SOUTH BEND  
BOARD OF PUBLIC WORKS  
AGENDA REVIEW SESSION  
June 6, 2019 – 10:30 a.m.**



Location: 1308 County-City Building  
South Bend, Indiana 46601

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**1. REVIEW OF MINUTES**

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of May 23, May 28, and June 4, 2019

**2. OPENING OF BIDS**

- A. Morris Theater Plaster Repair – Project No. 118-094
  - 1. Funding: VPA Morris (226.0419.672.36.01)
- B. Muessel Grove Public Restroom – Project No. 118-099
  - 1. Funding: VPA Capital (416.0404.453.36.01)
- C. Gemini Site Improvements – Project No. 119-043
  - 1. Funding: WWDA TIF (422.1050.460.42.02)
- D. Drewry’s Brewery Cleanup – Project No. 119-031A
  - 1. Funding: RWDA TIF/Consolidated Building Fund (324.1050.460.39.82/600.1201.415.39.82)
- E. 2019 Street and Sewer Department Materials – Project No. 119-008R
  - 1. Funding: Streets, Curb & Sidewalk, Sewer Concrete, Sewer Insurance, Water Works, Parks (202.0607.431.22.24/.30/.40/23.02/.03/.20/.40/39.89; 641.0621.792.22.24/.23.02/.03/.04; 202.0619.431.23.03/.24; 641.0625.792.22.24/23.04; 640.0620.811.22.24/23.04; 620.0640.606.23.30; 201.1101.452.39.89)
- F. Two (2), More or Less, 2019 or Newer, Mid-Size Extended Cab Four Wheel Drive Pick-Up Trucks – Spec O
  - 1. Funding: Code Enforcement Capital Lease (612.1201.415.38.01/.02)

**3. OPENING OF QUOTATIONS**

- A. Hydrant Flow Testing – Project No. 119-041R
  - 1. Funding: Water Works Professional Services (620.0640.658.31.02)
- B. Code Enforcement Office Door
  - 1. Funding: Code Enforcement (600.1201.415.39.89)

**4. AWARD BIDS AND APPROVE CONTRACTS**

- A. One (1) or More, 2018 or Newer Utility Work Machine – Spec K
  - 1. Company: Bobcat of Michiana
  - 2. Amount: \$57,254.26; Base Bid plus Alternate Nos. 1, 2, 3, 5, and Dealer Suggested Rear Window Guard
  - 3. Funding: VPA Capital (406.1101.452.42.01)
- B. Sale of City Owned Property – 1510 and 1512 Ford Street
  - 1. Bidder: Rosa Gonzalez
  - 2. Amount:
    - a) 1510 Ford Street - \$850

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- b) 1512 Ford Street - \$875
  - C. 2019 Community Crossings – Project No. 119-015
    - 1. Company: Walsh & Kelly, Inc.
    - 2. Amount: \$1,106,505.95
    - 3. Funding: LRSA (251.0608.431.42.96)
  - D. Ductile Iron Pipes, Valves and Hydrants – Project No. 119-034
    - 1. Company: Core and Main LP
    - 2. Amount: Unit Prices NTE \$702,159
    - 3. Funding: Water Works Operations (620.0640.606.23.62)
- 5. AWARD QUOTATIONS AND APPROVE CONTRACTS**
- A. 2019 City Cemetery Paths
    - 1. Company: Acorn Landscaping, LLC
    - 2. Amount: \$46,830
    - 3. Funding: COIT (408.1001.460.42.01)
  - B. Century Center Office Furniture – Project No. 118-104B
    - 1. Company: Office Interiors
    - 2. Amount: \$75,797.29
    - 3. Funding: Hotel/Motel Tax (7304.42010.000.0099)
  - C. Electric Gate-Public Works Service Center
    - 1. Company: Superior Access and Door
    - 2. Amount: \$22,655; Option A
    - 3. Funding: MVH/Sewer Operations & Maintenance (202.0607.431.36.01/641.0621.792.36.01)
- 6. AWARD PROPOSALS**
- A. Venues, Parks, and Arts Signage and Wayfinding
    - 1. Company:
      - a) Geograph Industries, Inc.: Howard Park Signage and Wayfinding
      - b) Burkhart Sign Systems: City Cemetery, West Bank Trail, Leeper Park, Pinhook Park, the Riverwalk, and Pulaski Park
    - 2. Amount: Highest Scoring Proposal
    - 3. Funding: VPA Cumulative Capital (406.1101.452.42.01)
- 7. CHANGE ORDERS**
- A. Bendix Theater Lift at Century Center – Project No. 118-036C
    - 1. Company: Brown and Brown General Contractors, Inc.
    - 2. Change Order No.: 2
    - 3. Increase Amount: \$1,828.81
    - 4. Percent of Increase: 2.26%

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5. Total Percent of Change: 15.96%
  6. Revised Contract Amount: \$82,679.58
  7. Funding: Hotel/Motel Tax (7304.42010.000.0099)
  - B. Venues, Parks and Arts Maintenance Storage Building – Project No. 118-046R
    1. Company: The Robert Henry Corporation
    2. Change Order No.: 5
    3. Decrease Amount: (\$396)
    4. Percent of Decrease: (0.1%)
    5. Total Amount of Change: 17.81%
    6. Revised Contract Amount: \$388,984
    7. Funding: Park Bond Series I (471.1138.452.42.01)
- 8. CHANGE ORDERS AND PROJECT COMPLETION AFFIDAVITS**
- A. 2017 Lamppost Program – Project No. 117-011A
    1. Company: Martell Electric LLC
    2. Change Order No.: 1 (Final)
    3. Decrease Amount: (\$3,175)
    4. Percent of Decrease: (10.33%)
    5. Final Contract Amount: \$27,550
    6. Funding: COIT (404.0602.431.31.06)
  - B. South Bend One-Way to Two-Way Conversion, Division A – Project No. 116-001
    1. Company: Rieth-Riley Construction Co., Inc.
    2. Change Order No.: 8 (Final)
    3. Increase Amount: \$7,891.99
    4. Percent of Increase: 0.23%
    5. Total Percent of Change: 7.73%
    6. Final Contract Amount: \$3,447,864.79
    7. Completion Date: June 1, 2017
    8. Funding: SSDA TIF (202.0607.431.36.01)
- 9. SUBSTANTIAL COMPLETION AFFIDAVIT**
- A. Erskine Clubhouse Renovation – Project No. 116-108
    1. Company: Ziolkowski Construction, Inc.
    2. Substantial Completion Date: May 20, 2019
    3. Funding: VPA Capital (201.1101.452.42.01)
- 10. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS**
- A. Sale of City-Owned Property – 1421 N. Medora Street

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**11. REQUEST TO ADVERTISE FOR QUALIFICATIONS**

- A. Print Shop Services
  - 1. Funding: All City Departments

**12. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA**

- A. Site Access Agreement – Indiana Brownfields Program
  - 1. Description: Allow Access to City-Owned Property at 534 LaPorte for Environmental Assessment through Funds Granted by Indiana Brownfields
- B. Professional Services Agreement – Alpha Dog Agency LLC
  - 1. Description: Create Logo, Brand Standards, Marketing Plan and Recommendations for 311 Center
  - 2. Amount: \$7,500
  - 3. Funding: IT Professional Services (279.0672.415.31.06)
- C. Supplement No. 1 to Local Public Agency Project Coordination Contract – Indiana Department of Transportation
  - 1. Description: Time Extension for Bendix Drive Construction
- D. Amendment No. 2 to Professional Services Agreement – Epoch Architecture + Planning
  - 1. Description: Architectural Design and Construction Administration Services for Technology Resource Center Project
  - 2. Amount: \$33,377
  - 3. Funding: RWDA TIF (324.1050.460.42.02)
- E. Emergency Purchase – Selge Construction Co., Inc.
  - 1. Description: Replace Two-Hundred, Twenty (220) Linear Feet of Collapsed Sewer Line in 1500 Block of North Wellington Street
  - 2. Amount: \$49,370
  - 3. Funding: Sewage Operations and Maintenance (641.0621.792.63.35)
- F. Professional Services Agreement – enFocus, Inc.
  - 1. Description: Innovation and Technology Summer Internship Program
  - 2. Amount: \$25,000
  - 3. Funding: IT Professional Services (279.0672.415.31.06)
- G. Professional Services Agreement – South Bend Code Works LLC
  - 1. Description: Development of City of South Bend 311 Services Portal allowing Residents to Submit Requests Online
  - 2. Amount: \$25,000
  - 3. Funding: IT Professional Services (279.0672.415.31.06)

**13. LICENSES AND PERMITS**

- A. Street Closures for Special Events
  - 1. Event: Bacon around the Bend

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- a) Date/Times: June 22, 2019; 7:00 a.m. to 10:00 a.m.
  - b) Location: Sidewalks and East Race Trail
  2. Event: Parade of Champions
    - a) Date/Times: June 22, 2019; 7:00 a.m. to 12:00 p.m.
    - b) Location: Lafayette Blvd. to Colfax Ave. to Williams St. and back to Western Ave.
  3. Event: Leeper Park Art Fair
    - a) Date/Times: June 14, 15, and 16, 2019; 3:00 p.m. June 14 to 7:00 p.m. June 15; 7:00 a.m. June 15 to 5:00 p.m. June 16
    - b) Location: Riverside from Michigan St. to Bartlett St.; Handicapped Parking North Side of Bartlett St. from St. Joseph St. to Roundabout; No Parking from St. Joseph St. to Riverside St.
  4. Event: Family Fun Day
    - a) Date/Times: June 8, 2019; 8:00 a.m. to 2:00 p.m.
    - b) Location: Eddy St. from Angela Blvd. to Napoleon St.
  5. Event: Angel of Hope Memorial Ride
    - a) Date/Times: August 10, 2019; 8:00 a.m.
    - b) Location:
  6. Event: East Washington Street Neighborhood Block Party
    - a) Date/Times: June 23, 2019; 11:00 a.m. to 8:00 p.m.
    - b) Location: E. Washington St. from Sunnyside St. to Jacob St.
  7. Event: Transformation Ministries Summer Festival Block Party
    - a) Date/Time: June 9, 2019; 12:00 p.m. to 8:00 p.m.
    - b) Location: Bulla St. from Portage Ave. to Anderson St.
  8. Event: All Church Picnic Block Party
    - a) Date/Time: June 16, 2019; 8:00 a.m. to 2:00 p.m.
    - b) Location: South Frances St. from Washington St. to Jefferson Blvd.
  9. Event: Oakwood Village Spring Social Block Party
    - a) Date/Time: June 22, 2019; 12:00 p.m. to 7:00 p.m.
    - b) Location: Oakbrook Dr. from Corpus Christy Dr. to Bent Oak Ct.
  10. Event: Ellsworth Block Party
    - a) Date/Time: July 3, 2019; 3:00 p.m. to 8:00 p.m.
    - b) Location: Ellsworth St. from Washington St. to Wilson St.
  11. Event: July 4<sup>th</sup> Block Party
    - a) Date/Time: July 4, 2019; 12:00 p.m. to 11:00 p.m.
    - b) Location: Grace St. from Arnold St. to Dead-End
- B. Licenses
1. Type: Transient Merchant
    - a) Applicant: St. Joe Watercolor Society
    - b) Location: Leeper Park

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- c) Date/Time: June 15 and 16, 2019; 10:00 a.m. to 6:00 p.m.
- d) Favorable Recommendations

**14. STREET/ALLEY VACATIONS**

- A. Applicant: Les Jackson on behalf of Jackson Transport
  - 1. Location: East/West Alley from Fremont St. to N. Olive St. and Half North/South Alley from Lawton St., South to the East/West Alley
  - 2. Purpose: To Keep Property Clean
  - 3. See Comments

**15. TRAFFIC CONTROL DEVICES**

- A. New Installation – Honorary Street Sign
  - 1. Applicant: Junior League of South Bend
  - 2. Location: Chapin St. and W. Jefferson Blvd. or Thomas St.
  - 3. Description: Junior League Blvd. or JLSB Way
  - 4. See Comments

**16. RATIFY BONDS**

- A. Contractor Bonds
  - 1. Ace Builders, Inc., Released effective June 15, 2019
- B. Excavation Bonds
  - 1. Civil & Environmental Consultants, Inc., Approved effective May 22, 2019
  - 2. SAC Wireless, LLC, Approved effective April 18, 2019
  - 3. Metro Fibernet, LLC, Approved effective May 22, 2019
- C. Occupancy Bonds
  - 1. Facelift Painting and Power Washing; Approved effective May 21, 2019
  - 2. SAC Wireless, LLC, Approved effective April 18, 2019
  - 3. Metro Fibernet, LLC, Approved effective May 22, 2019
  - 4. Civil & Environmental Consultants, Inc., Approved effective May 22, 2019

**17. CLAIMS**

**18. PRIVILEGE OF THE FLOOR**

**19. ADJOURNMENT**

**NOTICE**  
**FOR HEARING AND SIGHT IMPAIRED PERSONS**  
**Auxiliary Aid or Other Services are Available upon Request at No Charge.**  
**Please Give Reasonable Advance Request when Possible.**