

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
MEETING
May 28, 2019 – 9:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of May 9, May 14, and May 21, 2019

2. OPENING OF BIDS

- A. Commerce Center Architectural Precast Concrete Panels – Project No. 119-030
 - 1. Funding: REDA TIF (429.1050.460.42.02)
- B. 2019 Community Crossings – Project No. 119-015
 - 1. Funding: LRSA (251.0608.431.42.96)
- C. One (1) or More, 2019 or Newer, Combination Jet Rodder/Vacuum Machine with Cab and Chassis – Spec M
 - 1. Funding: Sewer Dept. Capital (642.0621.415.43.02)
- D. One (1) or More, 2019 or Newer LP Powered Lift Truck – Spec N
 - 1. Funding: Equipment Services Capital Lease (224.0605.419.38.01/02)

3. OPENING OF QUOTATIONS

- A. Electric Gate-Public Works Service Center
 - 1. Award
 - 2. Funding: MVH/Sewage Operations & Maintenance (202.0607.431.36.01/641.0621.792.36.01)
- B. Erskine Well Variable Frequency Drive Installation – Project No. 119-032
 - 1. Award
 - 2. Funding: SSDA TIF (430.1050.460.42.07)
- C. Temporary Traffic Calming Materials & Installation – Project No. 119-053
 - 1. Funding: LRSA Capital (251.0608.431.42.96)
- D. 2019 City Cemetery Paths
 - 1. Funding: COIT (408.1001.460.42.01)
- E. Century Center Office Furniture – Project No. 118-104B
 - 1. Funding: Hotel/Motel Tax (97304.42010.000.0099)

4. OPENING OF PROPOSALS

- A. INDOT – Corby Blvd./Ironwood Dr./Rockne Dr. – Project No. 116-034
 - 1. Funding: INDOT

5. AWARD BIDS AND APPROVE CONTRACTS

- A. Michigan Street Reconstruction – Project No. 118-075
 - 1. Company: Walsh & Kelly, Inc.
 - 2. Amount: NTE \$1,912,399; Base Bid plus Alternates A1, A2, and B
 - 3. Funding: RWDA TIF/Light Up South Bend (324.1050.460.31.02/404.0602.431.22.40)

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- B. One (1) or More, 2018 or Newer Truck Mounted Automatic Pothole Patcher – Spec D
 - 1. Company: Hoosier Equipment LLC
 - 2. Amount: \$201,556
 - 3. Funding: Street Department Capital Lease (202.0607.431.38.01/.02)
- C. One (1) or More, 2019 or Newer Front Wheel Drive Cargo Van – Spec J
 - 1. Company: Jordan Ford
 - 2. Amount: \$28,384
 - 3. Funding: Water Works Capital (622.0640.415.43.02)
- D. One (1) or More, 2019 or Newer, Full Size Passenger Van – Spec L
 - 1. Company: Jordan Ford
 - 2. Amount: \$28,140; Base Bid plus Dealer Options
 - 3. Funding: Fire Department Capital (287.0902.422.43.02)
- E. 2019 Curb and Sidewalk Construction – Project No. 119-004
 - 1. Companies:
 - a) Rieth-Riley Construction Co., Inc.; Divisions A1, B1, C1, C2, D1 and Alternate No. 2
 - (1) Amount: Unit Prices NTE \$394,628.50
 - b) Premium Concrete Services, Inc.; Division D2
 - (1) Amount: Unit Prices NTE \$42,124
 - 2. Funding: MVH (202.0619.431.31.06)
- F. Western Avenue Streetscapes, Phase III – Project No. 118-076
 - 1. Company: Indiana Earth, Inc.
 - 2. Amount: \$2,634,385.35 (Corrected Error in Math on Line 99)
 - 3. Funding: RWDA TIF (324.1050.460.42.03)

6. AWARD QUOTATIONS AND APPROVE CONTRACTS

- A. Morris Performing Arts Center Joint Resealing – Project No. 119-050
 - 1. Company: Ziolkowski Construction, Inc.
 - 2. Amount: \$13,726
 - 3. Funding: MPAC Capital (416.0404.453.36.01)
- B. Four Winds Field Water Softener
 - 1. Company: Culligan Water
 - 2. Amount: \$13,325
 - 3. Funding: Non-Reverting Cove Fund (401.1101.452.36.09)

7. CHANGE ORDERS

- A. Three Twenty at the Cascade – Project No. 118-074D
 - 1. Company: Indiana Earth, Inc.
 - 2. Change Order No.: 2
 - 3. Increase Amount: \$2,416

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4. Percent of Increase: 1.29%
 5. Total Percent of Change: 12.29%
 6. Revised Contract Amount: \$189,183
 7. Funding: REDA TIF (429.1050.460.42.02)
- B. Century Center Site Improvements – Project No. 118-101
1. Company: Acorn Landscaping LLC
 2. Change Order No.: 1
 3. Increase Amount: \$5,211.06; Additional Seven (7) Days
 4. Percent of Increase: 3.98%
 5. Revised Contract Amount: \$136,280.08
 6. Revised Completion Date: June 1, 2019
 7. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- C. Century Center Lower Level Restroom Remodel – Project No. 118-082A
1. Company: Brown and Brown General Contractors, Inc.
 2. Change Order No.: 2
 3. Increase Amount: \$9,831.34; Additional Twenty-Two (22) Days
 4. Percent of Increase: 4.2%
 5. Total Percent of Change: 5.7%
 6. Revised Contract Amount: \$252,070.61
 7. Revised Completion Date: May 10, 2019
 8. Funding: Liability Insurance (226.0419.672.43.02)
- D. Bendix Theater Lift at Century Center – Project No. 118-036C
1. Company: Brown and Brown General Contractors, Inc.
 2. Change Order No.: 1
 3. Increase Amount: \$9,550.77; Additional Fifteen (15) Days
 4. Percent of Increase: 13.40%
 5. Revised Contract Amount: \$80,850.77
 6. Revised Completion Date: June 13, 2019
 7. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- E. Cleveland Well Field Refurbishments – Project No. 118-021A
1. Company: Peerless Midwest, Inc.
 2. Change Order No.: 2
 3. Increase Amount: \$4,500; Additional Four (4) Days
 4. Percent of Increase: 3.20%
 5. Total Percent of Change: 6.13%
 6. Revised Contract Amount: \$145,244
 7. Revised Completion Date: June 4, 2019
 8. Funding: RWDA TIF (324.1050.460.42.02)
- F. Main and Colfax Parking Structure Repairs – Project No. 115-143A
1. Company: D.C. Byers Co./Detroit Inc.
 2. Change Order No.: 1

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3. Increase Amount: Additional Fourteen (14) Days
 4. Revised Completion Date: June 10, 2019
 5. Funding: Parking Garage Fund/RWDA TIF
(401.0401.415.36.01/324.1050.460.42.02)
- G. Gemini at Washington/Colfax Apartments Masonry and Stair Repairs, Division A – Project No. 118-080B
1. Company: Bokon Masonry, Inc.
 2. Change Order No.: 1
 3. Increase Amount: \$47,542; Additional Fourteen (14) Days
 4. Percent of Increase: 25%
 5. Revised Contract Amount: \$237,713
 6. Revised Completion Date: June 14, 2019
 7. Funding: WWDA TIF (422.1050.460.42.02)
- H. Berlin Place No. 2 Electrical, Mechanical & Plumbing – Project No. 117-048P- R
1. Company: CBS Services, LLC
 2. Change Order No.: 3
 3. Increase Amount: Thirty (30) Day Extension
 4. Revised Completion Date: June 30, 2019
 5. Funding: RWDA TIF (324.1050.460.31.02)
- 8. CHANGE ORDERS AND PROJECT COMPLETION AFFIDAVITS**
- A. 2018 Demolitions – Project No. 118-307
1. Company: Ritschard Bros., Inc.
 2. Change Order No.: 1 (Final)
 3. Decrease Amount: (\$55,341)
 4. Percent of Decrease: (17.31%)
 5. Final Contract Amount: \$264,417
 6. Funding: COIT (404.1201.415.39.87)
- B. Mishawaka Avenue Tree Replacement – Project No. 118-111
1. Company: Acorn Landscaping, LLC
 2. Change Order No.: 1 (Final)
 3. Decrease Amount: (\$2,415)
 4. Percent of Decrease: (11.06%)
 5. Final Contract Amount: \$19,424.50
 6. Funding: Complete Streets Transportation (404.1001.460.42.30)
- 9. PROJECT COMPLETION AFFIDAVITS**
- A. Fire Station Nos. 10 and 11 Equipment – Project No. 118-108
1. Company: Herrman and Goetz, Inc.
 2. Final Contract Amount: \$47,287
 3. Funding: Equipment Purchases/Materials & Equipment (287.0902.422.43.10)

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10. REQUEST TO ADVERTISE FOR THE RECEIPT OF PROPOSALS

- A. Towing Services for the Department of Code Enforcement
 - 1. No Cost to City

11. RESOLUTIONS

- A. No. 19-2019 – A Resolution of the Board of Public Works for the City of South Bend, Indiana, Approving the Tax-Exempt Lease Purchase Financing Proposal of Key Government Finance, Inc.
 - 1. Description: 2019 Vehicle and Equipment Lease Financing and Authorization for City Controller to Execute Documents
- B. No. 16-2019 – A Resolution of the Board of Public Works of the City of South Bend Authorizing Staff to Effectuate the Acquisition of Certain Real Property
 - 1. Description: Acquisition of 510 S. Main St. and Authorization for David Relos to Finalize Documents on Board's behalf

12. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. Hardware Lease Agreement – AT&T Capital Services, Inc.
 - 1. Description: Lease of Fifteen (15) iPads for Various City Departments
 - 2. Amount: \$5,826.60; \$161.85/Month for Thirty-Six (36) Months
 - 3. Funding: IT Lease (279.0672.415.38.01/.02)
- B. Amendment to Software Agreement – Aquitas Solutions Inc.
 - 1. Description: Addition of One (1) Limited License and Seven (7) Maximo Anywhere Licenses to Current Five (5) Year Contract
 - 2. Amount: \$21,740.61
 - 3. Funding: IT/Innovation, Computer Equipment Repair & Maintenance (279.0672.415.36.04)
- C. Licensing, Maintenance, and Professional Services Agreement – BOLT Limited, Inc.
 - 1. Description: Laserfiche Rio Upgrade and Professional Services for Onboarding and Support
 - 2. Amount: \$106,070
 - 3. Funding: IT Operating/Professional Services (279.0672.415.36.04/31.06)
- D. Renewal of Proposal – ASAP Towing & Recovery
 - 1. Description: Renew No Cost Towing Services for South Bend Police Department for One (1) Year
- E. Agreement – Indiana Michigan Power Company
 - 1. Description: New Power Service for Street Lighting and Traffic Signal at Michigan and Wayne Streets
 - 2. Amount: \$12,491.48
 - 3. Funding: RWDA TIF (324.1050.460.31.02)

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- F. Agreement – University of Notre Dame Du Lac
 - 1. Description: VPA to provide Service, Equipment, and Advertising in exchange for Advertising, Tickets, and Benefits from the 40th United States Senior Open Championship
- G. Sole Source Special Purchase – Frank J. Zamboni & Co., Inc.
 - 1. Description: Purchase Ice Resurfacer from Sole Source Manufacturer in the United States
 - 2. Amount: \$106,944.54
 - 3. Funding: VPA Cumulative Capital (406.1101.452.42.01)
- H. Master Service Agreement – InfoSend, Inc.
 - 1. Description: Integration with Current and New CIS System to Print and Mail Water Works Bills
 - 2. Amount: Professional Services Fee \$175/hour; Various Material Fees based on Pieces and Sizes; Three (3) Year Term
 - 3. Funding: Water Works Operations and Maintenance (620.0640.657.31.35)
- I. Amendment to Agreement – Systems and Software
 - 1. Description: Complete Data Conversion for Utility CIS Project
 - 2. Amount: \$151,725
 - 3. Funding: Water Works O&M (620.0640.587.39.10)
- J. Statement of Work – Early Childhood Alliance
 - 1. Description: Train Necessary Skills to Under Skilled Workers to Meet Labor Needs in the Community
 - 2. Amount: \$11,427.30
 - 3. Funding: EDIT (404.1001.460.39.30)
- K. Statement of Work – Truck Drive Institute
 - 1. Description: Train Necessary Skills to Under Skilled Workers to Meet Labor Needs in the Community
 - 2. Amount: \$90,000
 - 3. Funding: EDIT (404.1001.460.39.30)
- L. Memorandum of Understanding – Board of Commissioners of St. Joseph County
 - 1. Description: Administrative Cost to Complete Transfer of Eighty-Four (84) Tax Delinquent Properties to City
 - 2. Amount: NTE \$109,200
 - 3. Funding: COIT (404.1001.460.41.01)
- M. Amendment to Product and Services Proposal – myStaffingPro
 - 1. Description: Add Text Feature to Applicant Tracking System
 - 2. Amount: \$825
 - 3. Funding: Admin. Misc. Charges & Services (101.0401.415.39.89)
- N. First Amendment to Professional Services Agreement – Jennifer L. Settle, LLC
 - 1. Description: Revise City Zoning Ordinance including New Development Standards and Graphics

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- 2. Amount: \$26,600
- 3. Funding: DCI Administration (211.1001.460.31.06)
- O. Professional Services Agreement – Jones Petrie Rafinski Corporation
 - 1. Description: Design of City Wayfinding Signage Locations and Foundations
 - 2. Amount: \$19,100
 - 3. Funding: Engineering Professional Services (101.0602.431.31.06)
- P. Professional Services Agreement – CTC Technology & Energy
 - 1. Description: Interactive Broadband Workshop and Support Broadband Planning
 - 2. Amount: NTE \$50,000
 - 3. Funding: IT Professional Services (279.0672.415.31.06)
- Q. Professional Services Agreement – American Structurepoint, Inc.
 - 1. Description: Prepare Wellhead Protection Plan Five (5) Year Update
 - 2. Amount: \$24,850
 - 3. Funding: Water Works Operations and Maintenance (620.0640.603.31.35)
- R. Correct Scrivener’s Error on Purchase Agreement – Word System’s Inc.
 - 1. Description: Correct Error from March 26, 2019 approval of Lease for iRecord Upgrade System for Total Amount of \$96,696.45 to Purchase of iRecord System in Total Amount of \$85,857
 - 2. Funding: Police Operating Supplies (101.0801.421.22.24)
- S. Third Amendment to Bike Sharing Services Agreement – Neutron Holdings, Inc.
 - 1. Description: Extend the No Cost E-Scooter Pilot Program to August 1, 2019
- T. Amendment to Professional Services Agreement – Troyer Group, Inc.
 - 1. Description: Geotechnical Services for Pulaski Park Improvements
 - 2. Amount: \$9,750
 - 3. Funding: Park Bond (452.1101.452.31.06)

13. LICENSES AND PERMITS

- A. Street Closures for Special Events
 - 1. Event: Best Week Ever Rebel Fest
 - a) Date/Times: June 2, 2019/ 8:00 a.m. to 8:00 p.m.
 - b) Location: Wall St. from Greenlawn to Entrance of Potawatomi Zoo
 - 2. Event: Best Week Ever Game Night Extravaganza
 - a) Date/Times: June 3, 2019/ 10:00 a.m. to 8:00 p.m.
 - b) Location: California from Cottage Grove to Sherman
 - 3. Event: Best Week Ever River Light Music Festival
 - a) Date/Times: June 7-8, 2019/ 5:00 p.m. to 11:00 p.m.
 - b) Location: Niles Ave. from Jefferson Blvd. to Colfax St. and Washington St. from Niles Ave. to Alleyway of Knights of Columbus
 - 4. Event: Urban Garden Farmers Market
 - a) Date/Times: June 15, July 20, August 17, 2019/ 9:00 a.m. to 3:00 p.m.

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- b) Location: California from Portage to DeMaude
 - 5. Event: Wooded Estates Block Party
 - a) Date/Times: June 19, 2019 (Rain Date: June 20th)/ 6:30 p.m. to 8:00 p.m.
 - b) Location: Black Oak from Oak Park to Scottswood
 - 6. Event: Rise for HIV Prevention
 - a) Date/Times: June 22, 2019/ 12:00 p.m.
 - b) Location: No Street Closure; On Route as Submitted
 - 7. Event: Fallen Heroes Ride
 - a) Date/Times: June 23, 2019/ 11:00 a.m.
 - b) Location: No Street Closure; On Route as Submitted
 - 8. Event: Block Party - Bissell
 - a) Date/Times: May 25, 2019/ 3:00 p.m. to 7:00 p.m.
 - b) Location: Bissell St. from Eddy St. to Arthur
 - 9. Event: Stars and Stripes Ride
 - a) Date/Times: May 25, 2019/ 11:00 a.m.
 - b) Location: No Street Closure; On Route as Submitted
 - 10. Event: Block Party – Brookfield St.
 - a) Date/Times: May 26, 2019/ 2:00 p.m. to 8:00 p.m.
 - b) Location: Brookfield from Humboldt to Elwood
 - 11. Event: St. Joseph Grade School Field Day
 - a) Date/Times: June 4, 2019/ 8:10 a.m. to 2:45 p.m.
 - b) Location: St. Louis from Colfax to LaSalle
 - 12. Event: West Side Memorial Day Parade
 - a) Date/Times: May 27, 2019/ 5:30 a.m. to 12:00 p.m.
 - b) Location: Ford from Olive to Lombardy
 - B. Sidewalk Café Permit
 - 1. Applicant: Woochi Japanese Fusion & Bar
 - 2. Location: 119 N. Michigan St.
 - 3. Days/Times: Sunday: 12:00 p.m. to 9:00 p.m.; Monday-Thursday: 11:00 a.m. to 10:00 p.m.; Friday: 11:00 a.m. to 11:00 p.m.; Saturday: 12:00 p.m. to 11:00 p.m.
 - 4. Favorable Recommendations
- 14. STREET/ALLEY VACATIONS**
- A. Applicant: Alice Augustin
 - 1. Location: East/West Alley, South of Howard St., West from St. Louis Blvd. to North/South Alley
 - 2. Purpose: Consolidate Adjacent Properties along Howard St. with Fencing
 - 3. See Comments

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- 15. CONSENT TO ANNEXATION AND WAIVER OF RIGHTS TO REMONSTRATE**
 - A. 51212 Fenwick Court – Water and Sewer

- 16. RATIFY BONDS**
 - A. Contractor Bonds
 1. Ortiz Construction, Approved effective April 16, 2019
 - B. Occupancy Bonds
 1. Ortiz Construction, Approved effective April 16, 2019
 2. Custom Awning, Approved effective May 14, 2019

- 17. CLAIMS**

- 18. PRIVILEGE OF THE FLOOR**

- 19. ADJOURNMENT**

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.