

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
AGENDA REVIEW SESSION
May 23, 2019 – 10:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

AGENDA REVIEW SESSION

1. OPENING OF BIDS

- A. West Bank Trail Corridor Improvements – Project No. 117-085R
 - 1. Funding: RWDA TIF/RWDA TIF Bond
(324.1050.460.31.02/452.1101.452.31.02)
- B. Western Avenue Streetscape – Phase III – Project No. 118-076
 - 1. Funding: RWDA TIF (324.1050.460.42.03)

2. RESCIND BID AWARD AND READVERTISE

- A. 2019 Street and Sewer Department Materials – Project No. 119-008
 - 1. Company: Rieth-Riley Construction Co., Inc.
 - 2. Description: Rescind Award of and Re-Advertise Items C-1 and C-3 due to Delivery Costs not Included in Bid

3. TRAFFIC CONTROL DEVICE

- A. Revision – Parking Restriction
 - 1. Description: Replace Existing “Wednesdays” Parking Restriction to “Mondays” to alleviate Trash Collection Difficulties
 - 2. Location: 1300 Block of Fisher St.
 - 3. All criteria has been met

REGULAR MEETING

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of May 9, May 14, and May 21, 2019

2. OPENING OF BIDS

- A. Commerce Center Architectural Precast Concrete Panels – Project No. 119-030
 - 1. Funding: REDA TIF (429.1050.460.42.02)
- B. Drewry’s Brewery Cleanup – Project No. 119-031A
 - 1. Funding: RWDA TIF/Consolidated Building Fund (324.1050.460.39.82)
- C. 2019 Community Crossings – Project No. 119-015
 - 1. Funding: LRSA (251.0608.431.42.96)
- D. One (1) or More, 2019 or Newer, Combination Jet Rodder/Vacuum Machine with Cab and Chassis – Spec M
 - 1. Funding: Sewer Dept. Capital (642.0621.415.43.02)
- E. One (1) or More, 2019 or Newer LP Powered Lift Truck – Spec N
 - 1. Funding: Equipment Services Capital Lease (224.0605.419.38.01/02)

3. OPENING OF QUOTATIONS

- A. Electric Gate-Public Works Service Center

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1. Award
 2. Funding: MVH/Sewage Operations & Maintenance
(202.0607.431.36.01/641.0621.792.36.01)
 - B. Erskine Well Variable Frequency Drive Installation – Project No. 119-032
 1. Award
 2. Funding: SSDA TIF (430.1050.460.42.07)
 - C. Temporary Traffic Calming Materials & Installation – Project No. 119-053
 1. Funding: LRSA Capital (251.0608.431.42.96)
 - D. 2019 City Cemetery Paths
 1. Funding: COIT (408.1001.460.42.01)
 - E. Century Center Office Furniture – Project No. 118-104B
 1. Funding: Hotel/Motel Tax (97304.42010.000.0099)
- 4. OPENING OF PROPOSALS**
- A. INDOT – Corby Blvd./Ironwood Dr./Rockne Dr. – Project No. 116-034
 1. Funding: INDOT
- 5. AWARD BIDS AND APPROVE CONTRACTS**
- A. Michigan Street Reconstruction – Project No. 118-075
 1. Company: Walsh & Kelly, Inc.
 2. Amount: NTE \$1,912,399; Base Bid plus Alternates A1, A2, and B
 3. Funding: RWDA TIF/Light Up South Bend
(324.1050.460.31.02/404.0602.431.22.40)
 - B. One (1) or More, 2018 or Newer Truck Mounted Automatic Pothole Patcher – Spec D
 1. Company: Hoosier Equipment LLC
 2. Amount: \$201,556
 3. Funding: Street Department Capital Lease (202.0607.431.38.01/.02)
 - C. One (1) or More, 2019 or Newer Front Wheel Drive Cargo Van – Spec J
 1. Company: Jordan Ford
 2. Amount: \$28,384
 3. Funding: Water Works Capital (622.0640.415.43.02)
 - D. One (1) or More, 2019 or Newer, Full Size Passenger Van – Spec L
 1. Company: Jordan Ford
 2. Amount: \$28,140; Base Bid plus Dealer Options
 3. Funding: Fire Department Capital (287.0902.422.43.02)
 - E. 2019 Curb and Sidewalk Construction – Project No. 119-004
 1. Companies:
 - a) Rieth-Riley Construction Co., Inc.; Divisions A1, B1, C1, C2, D1 and Alternate No. 2
(1) Amount: Unit Prices NTE \$394,628.50

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- b) Premium Concrete Services, Inc.; Division D2
 - (1) Amount: Unit Prices NTE \$42,124
- 2. Funding: MVH (202.0619.431.31.06)

6. AWARD QUOTATIONS AND APPROVE CONTRACTS

- A. Morris Performing Arts Center Joint Resealing – Project No. 119-050
 - 1. Company: Ziolkowski Construction, Inc.
 - 2. Amount: \$13,726
 - 3. Funding: MPAC Capital (416.0404.453.36.01)
- B. Four Winds Field Water Softener
 - 1. Company: Culligan Water
 - 2. Amount: \$13,325
 - 3. Funding: Non-Reverting Cove Fund (401.1101.452.36.09)

7. CHANGE ORDERS

- A. Three Twenty at the Cascade – Project No. 118-074D
 - 1. Company: Indiana Earth, Inc.
 - 2. Change Order No.: 2
 - 3. Increase Amount: \$2,416
 - 4. Percent of Increase: 1.29%
 - 5. Total Percent of Change: 12.29%
 - 6. Revised Contract Amount: \$189,183
 - 7. Funding: REDA TIF (429.1050.460.42.02)
- B. Century Center Site Improvements – Project No. 118-101
 - 1. Company: Acorn Landscaping LLC
 - 2. Change Order No.: 1
 - 3. Increase Amount: \$5,211.06; Additional Seven (7) Days
 - 4. Percent of Increase: 3.98%
 - 5. Revised Contract Amount: \$136,280.08
 - 6. Revised Completion Date: June 1, 2019
 - 7. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- C. Century Center Lower Level Restroom Remodel – Project No. 118-082A
 - 1. Company: Brown and Brown General Contractors, Inc.
 - 2. Change Order No.: 2
 - 3. Increase Amount: \$9,831.34; Additional Twenty-Two (22) Days
 - 4. Percent of Increase: 4.2%
 - 5. Total Percent of Change: 5.7%
 - 6. Revised Contract Amount: \$252,070.61
 - 7. Revised Completion Date: May 10, 2019
 - 8. Funding: Liability Insurance (226.0419.672.43.02)
- D. Bendix Theater Lift at Century Center – Project No. 118-036C

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1. Company: Brown and Brown General Contractors, Inc.
 2. Change Order No.: 1
 3. Increase Amount: \$9,550.77; Additional Fifteen (15) Days
 4. Percent of Increase: 13.40%
 5. Revised Contract Amount: \$80,850.77
 6. Revised Completion Date: June 13, 2019
 7. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- E. Cleveland Well Field Refurbishments – Project No. 118-021A
1. Company: Peerless Midwest, Inc.
 2. Change Order No.: 2
 3. Increase Amount: \$4,500; Additional Four (4) Days
 4. Percent of Increase: 3.20%
 5. Total Percent of Change: 6.13%
 6. Revised Contract Amount: \$145,244
 7. Revised Completion Date: June 4, 2019
 8. Funding: RWDA TIF (324.1050.460.42.02)
- F. Main and Colfax Parking Structure Repairs – Project No. 115-143A
1. Company: D.C. Byers Co./Detroit Inc.
 2. Change Order No.: 1
 3. Increase Amount: Additional Fourteen (14) Days
 4. Revised Completion Date: June 10, 2019
 5. Funding: Parking Garage Fund/RWDA TIF (401.0401.415.36.01/324.1050.460.42.02)
- G. Gemini at Washington/Colfax Apartments Masonry and Stair Repairs, Division A – Project No. 118-080B
1. Company: Bokon Masonry, Inc.
 2. Change Order No.: 1
 3. Increase Amount: \$47,542; Additional Fourteen (14) Days
 4. Percent of Increase: 25%
 5. Revised Contract Amount: \$237,713
 6. Revised Completion Date: June 14, 2019
 7. Funding: WWDA TIF (422.1050.460.42.02)
- H. Berlin Place No. 2 Electrical, Mechanical & Plumbing – Project No. 117-048P- R
1. Company: CBS Services, LLC
 2. Change Order No.: 3
 3. Increase Amount: Thirty (30) Day Extension
 4. Revised Completion Date: June 30, 2019
 5. Funding: RWDA TIF (324.1050.460.31.02)
- 8. CHANGE ORDERS AND PROJECT COMPLETION AFFIDAVITS**
- A. 2018 Demolitions – Project No. 118-307

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1. Company: Ritschard Bros., Inc.
 2. Change Order No.: 1 (Final)
 3. Decrease Amount: (\$55,341)
 4. Percent of Decrease: (17.31%)
 5. Final Contract Amount: \$264,417
 6. Funding: COIT (404.1201.415.39.87)
- B. Mishawaka Avenue Tree Replacement – Project No. 118-111
1. Company: Acorn Landscaping, LLC
 2. Change Order No.: 1 (Final)
 3. Decrease Amount: (\$2,415)
 4. Percent of Decrease: (11.06%)
 5. Final Contract Amount: \$19,424.50
 6. Funding: Complete Streets Transportation (404.1001.460.42.30)
- 9. PROJECT COMPLETION AFFIDAVITS**
- A. Fire Station Nos. 10 and 11 Equipment – Project No. 118-108
1. Company: Herrman and Goetz, Inc.
 2. Final Contract Amount: \$47,287
 3. Funding: Equipment Purchases/Materials & Equipment (287.0902.422.43.10)
- 10. REQUEST TO ADVERTISE FOR THE RECEIPT OF PROPOSALS**
- A. Towing Services for the Department of Code Enforcement
1. No Cost to City
- 11. RESOLUTIONS**
- A. No. 19-2019 – A Resolution of the Board of Public Works for the City of South Bend, Indiana, Approving the Tax-Exempt Lease Purchase Financing Proposal of Key Government Finance, Inc.
1. Description: 2019 Vehicle and Equipment Lease Financing and Authorization for City Controller to Execute Documents
- 12. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA**
- A. Hardware Lease Agreement – AT&T Capital Services, Inc.
1. Description: Lease of Fifteen (15) iPads for Various City Departments
 2. Amount: \$5,826.60; \$161.85/Month for Thirty-Six (36) Months
 3. Funding: IT Lease (279.0672.415.38.01/.02)
- B. Amendment to Software Agreement – Aquitas Solutions Inc.
1. Description: Addition of One (1) Limited License and Seven (7) Maximo Anywhere Licenses to Current Five (5) Year Contract
 2. Amount: \$21,740.61

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- 3. Funding: IT/Innovation, Computer Equipment Repair & Maintenance (279.0672.415.36.04)
- C. Licensing, Maintenance, and Professional Services Agreement – BOLT Limited, Inc.
 - 1. Description: Laserfiche Rio Upgrade and Professional Services for Onboarding and Support
 - 2. Amount: \$106,070
 - 3. Funding: IT Operating/Professional Services (279.0672.415.36.04/31.06)
- D. Renewal of Proposal – ASAP Towing & Recovery
 - 1. Description: Renew No Cost Towing Services for South Bend Police Department for One (1) Year
- E. Agreement – Indiana Michigan Power Company
 - 1. Description: New Power Service for Street Lighting and Traffic Signal at Michigan and Wayne Streets
 - 2. Amount: \$12,491.48
 - 3. Funding: RWDA TIF (324.1050.460.31.02)
- F. Agreement – University of Notre Dame Du Lac
 - 1. Description: VPA to provide Service, Equipment, and Advertising in exchange for Advertising, Tickets, and Benefits from the 40th United States Senior Open Championship
- G. Sole Source Special Purchase – Frank J. Zamboni & Co., Inc.
 - 1. Description: Purchase Ice Resurfacer from Sole Source Manufacturer in the United States
 - 2. Amount: \$106,944.54
 - 3. Funding: VPA Cumulative Capital (406.1101.452.42.01)
- H. Master Service Agreement – InfoSend, Inc.
 - 1. Description: Integration with Current and New CIS System to Print and Mail Water Works Bills
 - 2. Amount: Professional Services Fee \$175/hour; Various Material Fees based on Pieces and Sizes; Three (3) Year Term
 - 3. Funding: Water Works Operations and Maintenance (620.0640.657.31.35)
- I. Amendment to Agreement – Systems and Software
 - 1. Description: Complete Data Conversion for Utility CIS Project
 - 2. Amount: \$151,725
 - 3. Funding: Water Works O&M (620.0640.587.39.10)
- J. Statement of Work – Early Childhood Alliance
 - 1. Description: Train Necessary Skills to Under Skilled Workers to Meet Labor Needs in the Community
 - 2. Amount: \$11,427.30
 - 3. Funding: EDIT (404.1001.460.39.30)
- K. Statement of Work – Truck Drive Institute

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1. Description: Train Necessary Skills to Under Skilled Workers to Meet Labor Needs in the Community
2. Amount: \$90,000
3. Funding: EDIT (404.1001.460.39.30)
- L. Memorandum of Understanding – Board of Commissioners of St. Joseph County
 1. Description: Administrative Cost to Complete Transfer of Eighty-Four (84) Tax Delinquent Properties to City
 2. Amount: NTE \$109,200
 3. Funding: COIT (404.1001.460.41.01)
- M. Amendment to Product and Services Proposal – myStaffingPro
 1. Description: Add Text Feature to Applicant Tracking System
 2. Amount: \$825
 3. Funding: Admin. Misc. Charges & Services (101.0401.415.39.89)
- N. First Amendment to Professional Services Agreement – Jennifer L. Settle, LLC
 1. Description: Revise City Zoning Ordinance including New Development Standards and Graphics
 2. Amount: \$26,600
 3. Funding: DCI Administration (211.1001.460.31.06)
- O. Professional Services Agreement – Jones Petrie Rafinski Corporation
 1. Description: Design of City Wayfinding Signage Locations and Foundations
 2. Amount: \$19,100
 3. Funding: Engineering Professional Services (101.0602.431.31.06)
- P. Professional Services Agreement – CTC Technology & Energy
 1. Description: Interactive Broadband Workshop and Support Broadband Planning
 2. Amount: NTE \$50,000
 3. Funding: IT Professional Services (279.0672.415.31.06)
- Q. Professional Services Agreement – American Structurepoint, Inc.
 1. Description: Prepare Wellhead Protection Plan Five (5) Year Update
 2. Amount: \$24,850
 3. Funding: Water Works Operations and Maintenance (620.0640.603.31.35)
- R. Correct Scrivener’s Error on Purchase Agreement – Word System’s Inc.
 1. Description: Correct Error from March 26, 2019 approval of Lease for iRecord Upgrade System for Total Amount of \$96,696.45 to Purchase of iRecord System in Total Amount of \$85,857
 2. Funding: Police Operating Supplies (101.0801.421.22.24)
- S. Third Amendment to Bike Sharing Services Agreement – Neutron Holdings, Inc.
 1. Description: Extend the No Cost E-Scooter Pilot Program to August 1, 2019

13. LICENSES AND PERMITS

- A. Street Closures for Special Events

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1. Event: Best Week Ever Rebel Fest
 - a) Date/Times: June 2, 2019/ 8:00 a.m. to 8:00 p.m.
 - b) Location: Wall St. from Greenlawn to Entrance of Potawatomi Zoo
 2. Event: Best Week Ever Game Night Extravaganza
 - a) Date/Times: June 3, 2019/ 10:00 a.m. to 8:00 p.m.
 - b) Location: California from Cottage Grove to Sherman
 3. Event: Best Week Ever River Light Music Festival
 - a) Date/Times: June 7-8, 2019/ 5:00 p.m. to 11:00 p.m.
 - b) Location: Niles Ave. from Jefferson Blvd. to Colfax St. and Washington St. from Niles Ave. to Alleyway of Knights of Columbus
 4. Event: Urban Garden Farmers Market
 - a) Date/Times: June 15, July 20, August 17, 2019/ 9:00 a.m. to 3:00 p.m.
 - b) Location: California from Portage to DeMaude
 5. Event: Wooded Estates Block Party
 - a) Date/Times: June 19, 2019 (Rain Date: June 20th)/ 6:30 p.m. to 8:00 p.m.
 - b) Location: Black Oak from Oak Park to Scottswood
 6. Event: Rise for HIV Prevention
 - a) Date/Times: June 22, 2019/ 12:00 p.m.
 - b) Location: No Street Closure; On Route as Submitted
 7. Event: Fallen Heroes Ride
 - a) Date/Times: June 23, 2019/ 11:00 a.m.
 - b) Location: No Street Closure; On Route as Submitted
 8. Event: Block Party - Bissell
 - a) Date/Times: May 25, 2019/ 3:00 p.m. to 7:00 p.m.
 - b) Location: Bissell St. from Eddy St. to Arthur
 9. Event: Stars and Stripes Ride
 - a) Date/Times: May 25, 2019/ 11:00 a.m.
 - b) Location: No Street Closure; On Route as Submitted
 10. Event: Block Party – Brookfield St.
 - a) Date/Times: May 26, 2019/ 2:00 p.m. to 8:00 p.m.
 - b) Location: Brookfield from Humboldt to Elwood
 11. Event: St. Joseph Grade School Field Day
 - a) Date/Times: June 4, 2019/ 8:10 a.m. to 2:45 p.m.
 - b) Location: St. Louis from Colfax to LaSalle
 12. Event: West Side Memorial Day Parade
 - a) Date/Times: May 27, 2019/ 5:30 a.m. to 12:00 p.m.
 - b) Location: Ford from Olive to Lombardy
- B. Sidewalk Café Permit
1. Applicant: Woochi Japanese Fusion & Bar
 2. Location: 119 N. Michigan St.

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3. Days/Times: Sunday: 12:00 p.m. to 9:00 p.m.; Monday-Thursday: 11:00 a.m. to 10:00 p.m.; Friday: 11:00 a.m. to 11:00 p.m.; Saturday: 12:00 p.m. to 11:00 p.m.
4. Favorable Recommendations

14. STREET/ALLEY VACATIONS

- A. Applicant: Alice Augustin
 1. Location: East/West Alley, South of Howard St., West from St. Louis Blvd. to North/South Alley
 2. Purpose: Consolidate Adjacent Properties along Howard St. with Fencing
 3. See Comments

15. CONSENT TO ANNEXATION AND WAIVER OF RIGHTS TO REMONSTRATE

- A. 51212 Fenwick Court – Water and Sewer

16. RATIFY BONDS

- A. Contractor Bonds
 1. Ortiz Construction, Approved effective April 16, 2019
- B. Occupancy Bonds
 1. Ortiz Construction, Approved effective April 16, 2019
 2. Custom Awning, Approved effective May 14, 2019

17. CLAIMS

18. PRIVILEGE OF THE FLOOR

19. ADJOURNMENT

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.