

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
MEETING
March 12, 2019 – 9:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of February 21, February 26, and March 5, 2019

2. PUBLIC HEARINGS

- A. New Massage Establishment Licenses
 - a) Company: Massage by Suzanne
 - (1) Location: 914 Lincoln Way West
 - (2) Favorable Recommendations
 - b) Company: Well Being Massage LLC
 - (1) Location: 115 N. William Street
 - (2) Favorable Recommendations

3. OPENING OF BIDS

- A. Three Twenty at the Cascade - Exterior Insulation and Finish System – Project No. 118-074B - R
 - 1. Funding: REDA TIF (429.1050.460.42.02)
- B. West Bank Trail Corridor Improvements – Project No. 117-085
 - 1. Funding: RWDA TIF/RWDA TIF Bond (324.1050.460.31.02/452.1101.452.31.02)

4. OPENING OF QUOTATIONS

- A. 2019 Venues, Parks and Arts Cemetery Mowing
 - 1. Funding: VPA Maintenance (201.1101.452.39.89)
- B. Lot 12 U.S. 31 Industrial Park Asphalt Paving – Project No. 119-026
 - 1. Funding: RWDA TIF (324.1050.460.42.01)
- C. Lot 12 U.S. 31 Industrial Park Landscape Work – Project No. 119-029
 - 1. Funding: RWDA TIF (324.1050.460.42.01)
- D. Century Center Exterior Landscaping – Project No. 118-101
 - 1. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- E. Century Center Mall Door Repair – Project No. 118-036D
 - 1. Funding: Hotel/Motel Tax (7304.42010.000.0099)

5. AWARD BID EXTENSION

- A. One (1) or More, 2018 or Newer, ¾ Ton Extended Cab Two (2) Wheel Drive Pick-Up Trucks – Spec W
 - 1. Description: Extend Award of October 9, 2018 for Two (2) Additional Trucks
 - 2. Company: Jordan Ford
 - 3. Amount: \$38,170 each/\$76,340 for Two (2) with Alternates 1, 2, & 3
 - 4. Funding: Water Works Capital (622.0640.415.43.02)

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6. AWARD QUOTATIONS AND APPROVE CONTRACTS

- A. Ratify Award of Beck's Lake Control Valve – Material Procurement
 - 1. Company: Underground Pipe and Valve, Inc. (Ferguson Waterworks)
 - 2. Amount: NTE \$15,246
 - 3. Funding: Utilities, Sewage Works Operations (641.0630.793.23.62/.10)
- B. Ratify Award of Wastewater Treatment Plant Reuse Building Wall Repairs
 - 1. Company: Zimmerman Industrial Piping, Inc.
 - 2. Amount: NTE \$15,652
 - 3. Funding: Utilities, Wastewater, Equipment Repair & Maintenance (641.0630.793.36.05)
- C. Ratify Award of Organic Resources Facility Flagpole and Installation Services
 - 1. Company: Flags International, Inc.
 - 2. Amount: NTE \$4,782; Base Bid Division A
 - 3. Funding: Utilities, Organic Resources, Building Repair & Maintenance (641.0630.793.36.01)
- D. Ratify Award of Organic Resources Facility Flagpole and Installation Services
 - 1. Company: Martell Electric, LLC
 - 2. Amount: NTE \$4,501; Base Bid Division B
 - 3. Funding: Utilities, Organic Resources, Building Repair & Maintenance (641.0630.793.36.01)

7. CHANGE ORDERS

- A. Erskine Clubhouse Renovation – Project No. 116-108
 - 1. Company: Ziolkowski Construction, Inc.
 - 2. Change Order No.: 9
 - 3. Increase Amount: \$62,852
 - 4. Percent of Increase: 6.2%
 - 5. Total Percent of Change: 18.73%
 - 6. Revised Contract Amount: \$1,076,842
 - 7. Funding: VPA Capital (201.1101.452.42.01)
- B. Four Winds Field Landscaping
 - 1. Company: Foegley Landscaping, Inc.
 - 2. Change Order No.: 1
 - 3. Increase Amount: Seventeen (17) Days
 - 4. Revised Completion Date: April 1, 2019
 - 5. Funding: Coveleski Non-Reverting (401.1101.452.36.09)
- C. Three Twenty at the Cascade – Site Utilities – Project No. 118-074D, Divisions A & C
 - 1. Company: Indiana Earth, Inc.

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2. Change Order No.: 1
3. Increase Amount: \$18,295
4. Percent of Increase: 10.86%
5. Revised Contract Amount: \$186,767
6. Funding: REDA TIF (429.1050.460.42.02)

8. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS

- A. Two (2), More or Less, 2019 or Newer, $\frac{3}{4}$ Ton Extended Cab Four-Wheel Drive Pick-Up Trucks – Spec A
 1. Funding: Sewers Capital (642.0621.415.43.02)
- B. Two (2), More or Less, 2018 or Newer, 27 Cubic Yard Single Arm Side Loading Refuse Trucks – Spec B
 1. Funding: Solid Waste Capital Lease (611.0610.415.38.01/.02)
- C. Two (2), More or Less, 2019 or Newer, Full Size Cargo Vans – Spec C
 1. Funding: Water Works and Wastewater Capital (622.0640.415.43.02/642.0630.415.43.02)
- D. One (1) or More, Self- Propelled Easement Machine with Expandable Track-Drive and Trailer – Spec F
 1. Funding: Sewers Capital (642.0621.415.43.02)
- E. Two (2), More or Less, 2018 or Newer, Three (3) Yard Front End Rubber Tire Loaders - Spec G
 1. Funding: Water Works Capital (622.064.0415.43.02)
- F. Historic Leeper Park Improvements – Project No. 118-010A
 1. Title Sheet
 2. Funding: RWDA TIF Bond (452.1101.452.31.02)

9. RESOLUTIONS

- A. A Resolution of the South Bend Board of Public Works on Disposal of Unfit and/or Obsolete Property – Retired Firefighter Helmet and Boots
 1. No. 05-2019 – Firefighter Nicholas Schrader
 2. No. 06-2019 – Captain Thomas Sheets
- B. No. 07-2019 – A Resolution of the City of South Bend, Indiana Board of Public Works for the Disposal of Surplus Property
 1. Description: Retirement of Officer Steve Noonan’s Hand Gun
- C. No. 08-2019 – A Resolution of the Board of Public Works of the City of South Bend Authorizing Staff to Effectuate the Acquisition of Certain Real Property
 1. Description: Seitz Park and River Walk Improvements

10. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. Professional Services Agreement – Christopher B. Burke Engineering, LLC

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1. Description: Identify Impervious Cover Based Stormwater Program Costs and Develop Rate Structure and Fees with Recommendations for Implementation
 2. Amount: \$40,000
 3. Funding: Stormwater Fund Professional Services (667.0621.792.42.04)
- B. Agreement for Staff Services – The Industrial Revolving Fund
1. Description: City Staff Services provided to the Industrial Revolving Fund
 2. Amount: \$76,470; Paid to City
- C. Professional Services Contract – Indiana Housing and Community Development Authority
1. Description: Mortgage Foreclosure Counseling
 2. Amount: Fee per Service; Paid to City
- D. Professional Services Agreement – Purdue University MEP Center
1. Description: Training for Under-Skilled Workers to meet Labor Needs in the Community
 2. Amount: NTE \$12,000
 3. Funding: EDIT (404.1001.460.39.30)
- E. Professional Services Agreement – Lawson-Fisher Associates, P.C.
1. Description: Construction Inspection for Bendix Drive, Stage II
 2. Amount: NTE \$494,500
 3. Funding: LRSA (251.0608.431.42.96)
- F. Amendment No. 1 to Master Services Agreement – Stantec Consulting Services, Inc.
1. Description: Additional Time for LTCP Negotiations
 2. Amount: N/A
- G. Task Order No. 6 – Stantec Consulting Services, Inc.
1. Description: 2019 CSO LTCP Renegotiations Support
 2. Amount: NTE \$200,000
 3. Funding: Wastewater Professional Services Engineering (641.0630.793.32.01)
- H. Easement Agreement – Indiana Michigan Power Company
1. Description: Electrical Distribution Easements for New Electrical Services to Howard Park
- I. Professional Services Agreement – American Structurepoint, Inc.
1. Description: Right-of-Way Acquisitions in the West Side Quiet Zone
 2. Amount: \$16,030
 3. Funding: LRSA (251.0602.431.42.96)
- J. First Addendum to Agreement – Urban Enterprise Association of South Bend, Inc.
1. Description: Provide Additional Funds and Eligible Corridors to the Façade Matching Grant Programs
 2. Amount: \$375,000; New Total \$575,000

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- 3. Funding: COIT (404.1001.460.39.30)
- K. Grant Agreement – The Bloomberg Family Foundation, Inc.
 - 1. Description: Grant Agreement for Bloomberg Mayor’s Challenge
 - 2. Amount: NTE \$1,000,000 Paid to the City
- L. Attachment A to Professional Services Agreement – Superior
 - 1. Description: Apply Stormwater Fee to All Existing Accounts
 - 2. Amount: \$5,120
 - 3. Funding: Water Works Operations and Maintenance (620.0640.657.31.35)

11. LICENSES AND PERMITS

- A. Use of the Right-of-Way for Processions
 - 1. Applicant: Venues, Parks and Arts
 - a) Event: St. Patrick’s Day Parade
 - b) Date/Time: March 16, 2019; 9:30 a.m.-1:00 p.m.
 - c) Route: Start at Jefferson Blvd. and Frances St., West to Niles Ave., North to Washington Street, East on Washington Street to Hill Street
 - 2. Applicant: March of Dimes
 - a) Event: MS Walk
 - b) Date/Time: May 4, 2019; 8:00 a.m.-12:00 p.m.
 - c) Route: Sidewalks only from IUSB to Howard Park or Boat House (if under Construction)
- B. License Renewals
 - 1. Type: Massage Establishment
 - a) Applicant: Therapeutic Indulgence
 - (1) Location: 903 E. Jefferson Blvd.
 - (2) Favorable Recommendations
 - b) Applicant: Summer Spa
 - (1) Location: 3601 E. Jefferson Blvd.
 - (2) Favorable Recommendations
 - c) Applicant: Hair Crafters
 - (1) Location: 602 Lincolnway East
 - (2) Favorable Recommendations
 - 2. Type: Public Parking Facility
 - a) Applicant: Beacon Health Systems
 - (1) Locations:
 - (a) 621 Memorial Drive
 - (b) 100 Navarre Street
 - (c) 707 N. Michigan Street
 - (2) Favorable Recommendations
 - 3. Type: Open Air Business

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- a) Applicant: Madis Market
- b) Location: 209 S. Michigan Street
- c) Date/Time: April - September, 2019; 11:00 a.m. to 7:00 p.m.
- d) Favorable Recommendations
- C. Sidewalk Café Permit
 - a) Applicant: Cinco 5 International
 - b) Location: 112 W. Colfax Ave.
 - c) Days/Times: Monday: 10:00 a.m.-3:00 p.m.; Tuesday-Friday: 10:00 a.m.-11:00 p.m.; Saturday: 4:00 p.m.-11:00 p.m.
 - d) Favorable Recommendations
- D. Encroachments/Revocable Permits
 - 1. Applicant: City of South Bend Department of Redevelopment
 - a) Location: 340 E. Colfax Avenue; Parcel ID's 018-5001-000702 and 018-5001-0005
 - b) Description: Restroom Building Foundation and Overhang, Dumpster Enclosure and Trees
 - c) Favorable Recommendations
 - 2. Applicant: Commerce Center Development, LLC
 - a) Location: 350 E. Lasalle Avenue
 - b) Description: Fresh Air Intake Shafts along LaSalle Avenue
 - c) See Comments

12. TRAFFIC CONTROL DEVICES

- A. New Installation - Handicapped Accessible Parking Space Sign
 - 1. Approve Locations:
 - a) 243 Altgeld Street
 - b) 829 E. Calvert Street
 - (1) All criteria has been met
 - 2. Deny Locations:
 - a) 1705 S. Kendall Street
 - b) 1261 Woodward Avenue
 - (1) All criteria has not been met

13. CONSENT TO ANNEXATION AND WAIVER OF RIGHTS TO REMONSTRATE

- A. Miller Family Trust
 - 1. 25693 Scent Trail – Water/Sewer
 - 2. 25593 Scent Trail – Water/Sewer
- B. Miller Builder's/Denny Miller; 52548 Common Elder Trail – Water/Sewer
- C. Stephen & JoAnn DeCloedt; 53333 N. Ironwood Road – Sewer

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- D. Capstone Building and Remodeling
 - 1. 18045 Stoneridge Street – Water/Sewer
 - 2. 26912 McArthur Court – Sewer

- 14. RATIFY BONDS**
 - A. Excavation Bonds
 - 1. J.F. Electric, Inc., Approved effective February 14, 2019
 - B. Occupancy Bonds
 - 1. Larson-Danielson Construction Company, Inc., Approved effective February 14, 2019
 - 2. J.F. Electric, Inc., Approved effective February 14, 2019
 - 3. F.E. Moran, Inc Fire Protection, Approved effective February 18, 2019

- 15. CLAIMS**

- 16. PRIVILEGE OF THE FLOOR**

- 17. ADJOURNMENT**

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.