

# City of South Bend Monthly Cash Report 

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## Distribution

Mayor
Chief of Staff
Deputy Chief of Staff
Common Council
Department Heads
Fiscal Officers
Pete Buttigieg
Laura O'Sullivan
Suzanna Fritzberg

## Narrative

## Fiscal Responsibility

The City's management team is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft, or misuse and to ensure that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles.

## Controller's Cash Report (pages 3-5)

The Controller's Cash Report is a monthly summary of cash and investment transactions within the current period by Fund. It summarizes the cash received, interest earned, cash disbursed, and cash transferred between Funds within the City of South Bend as well as any loans between Funds. The report provides a month-end view of the City's cash balance in the reporting period.

## Cash Reserves Summary (pages 6-8)

The purpose of the Cash Reserves Summary Report is keep track of whether the City's funds are meeting their cash reserve requirement. Cash reserve requirements are set for each fund by the City of South Bend or other governing body (e.g. bond counsel, Century Center Board of Managers).

## Cash Trends Summary (pages 9-13)

The purpose of the Cash Trends Summary is to track trends in cash balances for the City of South Bend over an extended period of time, from January 1 , 2007 through the present date. Charts and graphs for the cash balances are provided in four areas--total cash, enterprise fund cash, redevelopment fund cash, and civil city fund cash.

## Cash Reserve Requirements

Cash reserve requirements are typically based on fund type.

- Most City funds are assigned a cash reserve requirement of a percentage of the fund's annual expenditures.
- The Rainy Day Fund 102 has a reserve requirement of $3 \%$ of the City's prior year operational expenditures, excluding one-time capital expenditures.
- Some funds have a set dollar amount as the reserve requirement, such as the Police Take Home Vehicle Fund 278 and the Century Center Capital Fund 671.
- Capital project funds, grant funds, and bond capital funds do not have reserve requirements as they are spent down to zero.
- The IT/Innovation/311 Call Center Fund 279 does not have a reserve requirement because it is an internal service fund, reimbursed by departments within other City funds. Its budgeted revenues are equal to its budgeted expenditures.
- Debt service reserve funds are required to hold all reserves until the respective debt has been paid in full. The amount is often defined in bond covenants.


## Pooled Cash

The City utilities pooled cash, the majority of the City's money being held in a single bank account. Although the money is in a single account, each fund retains ownership of its own cash. Any interest earned on the bank account is distributed amongst the funds based on each funds' cash balance.

## Trustee Cash

The City also has cash maintained by trustees or escrow agents at financial institutions and expended upon the provision by the City of a proper claim form and invoice. These funds are typically for debt service payments, debt service reserves, or capital project expenditures.

## Changes in Cash Balance

Property taxes are received in June and December of each year and this will cause the cash balances to fluctuate for total cash, redevelopment fund cash and civil city fund cash. Enterprise fund cash balances will fluctuate based on the receipt of bond proceeds and the spending down of cash on capital projects. Redevelopment fund cash accounts will vary based on capital spending on projects in tax increment financing (TIF) funds.

## Negative Cash Balances

Due to the timing of revenue and expenditures, certain funds will not meet cash reserve requirements and may even have a negative cash balance at different times throughout the year. Although a fund has a negative cash balance, the City does not have negative cash overall. Pooled cash can cover those funds so necessary expenditures can be made even if revenues have not been received yet.

## Fund 312, 701, and 377 have negative cash balances.

- The 2017 Parks Bond Debt Service Fund 312 receives property tax revenue in June and December, but still has to make a debt payments in January and July. When property tax revenue is received in December, this fund won't be negative.
- The Professional Sports Development Area Fund 377 made the final debt service payment on the Coveleski Stadium Bonds on January 15, 2019. This fund will receive an interfund transfer from the Coveleski Debt Service Reserve Fund 317 in February to cover this final payment.
- The Firefighter's Pension Fund 701 receives reimbursement from the State in June and September. This fund can a have a negative balance when it is waiting to be reimbursed by the State.


## January 2019 Highlights:

The City received a donation of $\$ 545,000$ from the Pokagon Band of the Potawatomi. $\$ 100,000$ is to be spent on the Bowman Creek Project and $\$ 445,000$ is to be spent on Howard Park Improvements.
The City received the Cities of Service-Love Your Block grant for $\$ 12,500$. The City will match this grant.

## Questions

If you should have additional questions, please contact the Department of Administration \& Finance by calling 311.


| Fund | Fund Name |  | Receipts | Disbursements | Interest Earned | $\begin{gathered} \text { Transfers } \\ \text { In } \end{gathered}$ | Transfers Out | Ending Cash Balance | Investments | Total Cash \& Investments | Interfund Loans <br> (Borrowing) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 751 | 2015 PARKS BOND CAPITAL | 471,687.11 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 471,687.11 | 0.00 | 471,687.11 |  |
| 753 | SMART STREET BOND CAPITAL | 68,842.83 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 68,842.83 | 0.00 | 68,842.83 | 0.00 |
| 759 | EDDY ST COMMONS CAPITAL | 7,650,244.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 7,650,244.25 | 0.00 | 7,650,244.25 | 0.00 |
|  | Total Capital \& Debt Service Funds | 47,847,203.91 | 5,852.43 | 2,180,889.75 | 56,203.37 | 0.00 | 0.00 | 45,728,369.96 | 0.00 | 45,728,369.96 | 2,781,424.34 |
|  | Enterprise Funds |  |  |  |  |  |  |  |  |  |  |
| 287 | EMS CAPITAL | 4,109,519.34 | 0.00 | 164,050.25 | 7,324.71 | 0.00 | 202,750.00 | 3,750,043.80 | 0.00 | 3,750,043.80 | 0.00 |
| 288 | EMS OPERATING | 1,961,341.13 | 447,135.93 | 455,268.24 | 4,577.73 | 0.00 | 0.00 | 1,957,786.55 | 0.00 | 1,957,786.55 | 0.00 |
| 600 | CONSOLIDATED BUILDING DEPARTMENT | 2,097,306.56 | 128,864.36 | 346,683.00 | 3,825.14 | 0.00 | 0.00 | 1,883,313.06 | 0.00 | 1,883,313.06 | 0.00 |
| 601 | PARKING GARAGES | 1,329,185.37 | 104,170.40 | 162,012.06 | 2,321.93 | 0.00 | 0.00 | 1,273,665.64 | 0.00 | 1,273,665.64 | 0.00 |
| 610 | SOLID WASTE OPERATIONS | 526,852.94 | 401,517.00 | 337,478.86 | 882.53 | 0.00 | 332,860.00 | 258,913.61 | 0.00 | 258,913.61 | 0.00 |
| 611 | SOLID WASTE CAPITAL | 44,603.03 | 0.00 | 185,116.08 | 78.61 | 332,860.00 | 0.00 | 192,425.56 | 0.00 | 192,425.56 | 0.00 |
| 620 | WATER WORKS OPERATIONS | 4,629,470.44 | 1,486,238.77 | 1,361,374.36 | 6,983.99 | 10,426.62 | 663,635.00 | 4,108,110.46 | 0.00 | 4,108,110.46 | 0.00 |
| 622 | WATER WORKS CAPITAL | 1,892,831.71 | 2,139.50 | 38,597.50 | 3,444.73 | 270,083.00 | 0.00 | 2,129,901.44 | 0.00 | 2,129,901.44 | 0.00 |
| 624 | WATER WORKS CUSTOMER DEPOSIT | 1,506,991.98 | 9,913.55 | 11,746.88 | 2,663.65 | 0.00 | 2,663.65 | 1,505,158.65 | 0.00 | 1,505,158.65 | 0.00 |
| 625 | WATER WORKS SINKING FUND | 1,730,278.50 | 0.00 | 1,715,666.93 | 3,040.56 | 168,000.00 | 3,040.56 | 182,611.57 | 0.00 | 182,611.57 | 0.00 |
| 626 | WATER WORKS BOND RESERVE | 1,426,312.77 | 0.00 | 0.00 | 2,476.21 | 0.00 | 0.00 | 1,428,788.98 | 0.00 | 1,428,788.98 | 0.00 |
| 629 | WATER WORKS RESERVE - O \& M | 2,670,169.40 | 0.00 | 0.00 | 4,722.41 | 225,552.00 | 4,722.41 | 2,895,721.40 | 0.00 | 2,895,721.40 | 0.00 |
| 640 | SEWER REPAIR INSURANCE | 2,019,717.98 | 51,119.71 | 27,271.84 | 3,545.14 | 0.00 | 0.00 | 2,047,110.99 | 0.00 | 2,047,110.99 | 0.00 |
| 641 | SEWAGE WORKS OPERATIONS | 15,201,614.77 | 2,776,120.29 | 2,153,243.22 | 25,221.05 | 9,548.71 | 1,266,629.50 | 14,592,632.10 | 0.00 | 14,592,632.10 | 0.00 |
| 642 | SEWAGE WORKS CAPITAL | 9,122,982.88 | 6,183.00 | 344,225.50 | 16,265.55 | 425,000.00 | 0.00 | 9,226,205.93 | 0.00 | 9,226,205.93 | 0.00 |
| 643 | SEWAGE WORKS RESERVE - O \& M | 5,399,084.29 | 0.00 | 0.00 | 9,548.71 | 151,717.00 | 9,548.71 | 5,550,801.29 | 0.00 | 5,550,801.29 | 0.00 |
| 649 | SEWAGE WORKS BOND SINKING | 966,029.57 | 0.00 | 1,100.00 | 1,699.32 | 648,400.00 | 0.00 | 1,615,028.89 | 0.00 | 1,615,028.89 | 0.00 |
| 653 | SEWAGE WORKS DEBT SERVICE RESERVE | 4,204,245.69 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4,204,245.69 | 0.00 | 4,204,245.69 | 0.00 |
| 670 | CENTURY CENTER | 1,533,008.68 | 818,212.99 | 198,940.52 | 0.00 | 0.00 | 0.00 | 2,152,281.15 | 0.00 | 2,152,281.15 | 0.00 |
| 671 | CENTURY CENTER CAPITAL | 857,363.22 | 0.00 | 0.00 | 1,092.93 | 0.00 | 0.00 | 858,456.15 | 0.00 | 858,456.15 | 0.00 |
| 672 | CENTURY CENTER ENERGY SAVINGS | 170,608.97 | 0.00 | 0.00 | 223.43 | 0.00 | 0.00 | 170,832.40 | 0.00 | 170,832.40 | 0.00 |
|  | Total Enterprise Funds | 63,399,519.22 | 6,231,615.50 | 7,502,775.24 | 99,938.33 | 2,241,587.33 | 2,485,849.83 | 61,984,035.31 | 0.00 | 61,984,035.31 | 0.00 |


|  | Internal Service Funds |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 222 | CENTRAL SERVICES | 1,005,873.01 | 1,101,505.63 | 1,071,999.81 | 1,122.42 | 0.00 | 0.00 | 1,036,501.25 | 0.00 | 1,036,501.25 | 0.00 |
| 224 | CENTRAL SERVICES CAPITAL | 168,606.35 | 0.00 | 14,260.44 | 302.48 | 0.00 | 0.00 | 154,648.39 | 0.00 | 154,648.39 | 0.00 |
| 226 | LIABILITY INSURANCE | 3,705,795.64 | 340,986.00 | 163,212.44 | 6,669.54 | 0.00 | 0.00 | 3,890,238.74 | 0.00 | 3,890,238.74 | 0.00 |
| 278 | TAKE HOME VEHICLE POLICE | 750,703.08 | 320.00 | 0.00 | 1,325.43 | 0.00 | 0.00 | 752,348.51 | 0.00 | 752,348.51 | 0.00 |
| 279 | IT / INNOVATION / 311 CALL CENTER | 2,765,025.22 | 679,854.90 | 1,101,185.91 | 5,117.70 | 0.00 | 0.00 | 2,348,811.91 | 0.00 | 2,348,811.91 | 0.00 |
| 711 | SELF-FUNDED EMPLOYEE BENEFITS | 12,026,306.80 | 1,114,143.21 | 1,561,378.25 | 21,857.80 | 0.00 | 0.00 | 11,600,929.56 | 0.00 | 11,600,929.56 | 0.00 |
| 713 | UNEMPLOYMENT COMP FUND | 209,022.98 | 0.00 | 0.00 | 369.15 | 0.00 | 0.00 | 209,392.13 | 0.00 | 209,392.13 | 0.00 |
| 714 | PARENTAL LEAVE FUND | 51,250.77 | 12,711.24 | 12,059.09 | 91.89 | 0.00 | 0.00 | 51,994.81 | 0.00 | 51,994.81 | 0.00 |
|  | Total Internal Service Funds | 20,682,583.85 | 3,249,520.98 | 3,924,095.94 | 36,856.41 | 0.00 | 0.00 | 20,044,865.30 | 0.00 | 20,044,865.30 | 0.00 |


|  | Trust \& Agency Funds |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 701 | FIREFIGHTERS PENSION | 315,853.25 | 0.00 | 367,448.83 | 1,127.86 | 0.00 | 0.00 | (50,467.72) | 0.00 | (50,467.72) | 0.00 |
| 702 | POLICE PENSION | 947,846.37 | 59.06 | 514,919.42 | 2,464.90 | 0.00 | 0.00 | 435,450.91 | 0.00 | 435,450.91 | 0.00 |
| 709 | PAYROLL FUND | 0.00 | 8,113,267.05 | 8,979,554.46 | 0.00 | 0.00 | 0.00 | $(866,287.41)$ | 0.00 | $(866,287.41)$ | 0.00 |
| 718 | STATE TAX DEDUCTION FUND | 324,526.47 | 281,924.40 | 360,981.86 | 0.00 | 0.00 | 0.00 | 245,469.01 | 0.00 | 245,469.01 | 0.00 |
| 725 | MORRIS / PALAIS BOX OFFICE | 2,226,914.44 | 89,438.83 | 0.00 | 0.00 | 0.00 | 0.00 | 2,316,353.27 | 0.00 | 2,316,353.27 | 0.00 |
| 726 | POLICE DISTRIBUTIONS PAYABLE | 838,526.17 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 838,526.17 | 0.00 | 838,526.17 | 0.00 |
| 730 | CITY CEMETERY TRUST | 28,986.65 | 0.00 | 0.00 | 51.19 | 0.00 | 0.00 | 29,037.84 | 0.00 | 29,037.84 | 0.00 |
| 731 | BOWMAN CEMETERY | 455,997.61 | 0.00 | 0.00 | 805.79 | 0.00 | 0.00 | 456,803.40 | 0.00 | 456,803.40 | 0.00 |
|  | Total Trust \& Agency Funds | 5,138,650.96 | 8,484,689.34 | 10,222,904.57 | 4,449.74 | 0.00 | 0.00 | 3,404,885.47 | 0.00 | 3,404,885.47 | 0.00 |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  | Total City Funds | 243,116,036.94 | 23,527,519.35 | 34,412,192.62 | 362,663.90 | 3,071,587.33 | 2,549,493.70 | 233,116,121.20 | 73,993.34 | 233,190,114.54 | 2,981,424.34 |



| Fund | Fund Name | Cash <br> Balance | Outstanding Encumb. | $\begin{gathered} \text { Available } \\ \text { Cash } \\ \hline \end{gathered}$ | Cash Reserve Requirement | Variance | $\begin{gathered} \text { Actual } \\ \text { \% of } \\ \text { Budget } \end{gathered}$ |  | Notes | Cash Reserve Policy |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Under Reserve Requirement |  |  |  |  |  |  |  |  |  |  |
| 211 | DCI Administration Fund | 540,634 | 93,410 | 447,225 | 788,167 | $(340,942)$ | 14\% | $\times$ | Receives quarterly interfund transfers to cover | 25\% of Annual expenditures |
| 222 | Central Services | 1,036,501 | 26,473 | 1,010,028 | 1,197,546 | $(187,518)$ | 21\% | $\times$ | Just under reserve target | $25 \%$ of Annual expenditures, excluding utility accounting |
| 406 | Cumulative Capital Development | 419,340 | 380,053 | 39,287 | 204,530 | $(165,243)$ | 5\% | $\times$ | Encumbrances reflect total annual debt payments | 25\% of Annual expenditures |
| 610 | Solid Waste Operations | 258,914 | 705,250 | $(446,336)$ | 552,998 | $(999,334)$ | -8\% | $\times$ | High encumbrances | 10\% of Annual expenditures |
| 701 | Firefighters Pension | $(50,468)$ | - | $(50,468)$ | 511,246 | $(561,714)$ | -1\% | $\times$ | Pension payments received in June \& Sept | $10 \%$ of Annual expenditures |
| 702 | Police Pension | 435,451 |  | 435,451 | 635,590 | $(200,139)$ | 7\% | $\times$ | Pension payments received in June \& Sept | 10\% of Annual expenditures |
|  |  | 2,640,372 | 1,205,185 | 1,435,187 | 3,890,077 | $(2,454,890)$ |  |  |  |  |
| Meets or Exceeds Requirement |  |  |  |  |  |  |  |  |  |  |
| 101 | General Fund | 35,411,429 | 1,138,258 | 34,273,171 | 22,934,842 | 11,338,329 | 52\% | $\checkmark$ | Property tax distribution received in June \& Dec | $35 \%$ of Annual expenditures |
| 102 | Rainy Day Fund | 10,483,479 | - | 10,483,479 | 9,142,632 | 1,340,847 | 3\% | $\checkmark$ |  | $3 \%$ of total expenditures in previous fiscal year, excluding one-time capital expenditures |
| 202 | Motor Vehicle Highway | 7,675,054 | 1,571,071 | 6,103,984 | 3,829,557 | 2,274,427 | 40\% | $\checkmark$ |  | $25 \%$ of Annual expenditures |
| 201 | Parks \& Recreation | 6,802,853 | 1,336,924 | 5,465,929 | 5,444,236 | 21,693 | 25\% | $\downarrow$ | Property tax distribution received in June \& Dec | 25\% of Annual expenditures |
| 216 | Police State Seizures | 227,605 | - | 227,605 | 8,000 | 219,605 | 711\% | $\checkmark$ |  | 25\% of Annual expenditures |
| 218 | Police Curfew Violations | 13,132 | - | 13,132 | 250 | 12,882 | 1313\% | $\checkmark$ |  | 25\% of Annual expenditures |
| 219 | Unsafe Building | 514,056 | 193,086 | 320,970 | 260,859 | 60,111 | 31\% | $\checkmark$ |  | 25\% of Annual expenditures |
| 220 | Law Enforce. Continuing Education | 349,440 | 13,325 | 336,115 | 129,387 | 206,728 | 65\% | $\downarrow$ |  | 25\% of Annual expenditures |
| 226 | Liability Insurance | 3,890,239 | 281,917 | 3,608,322 | 2,078,828 | 1,529,494 | 87\% | $\checkmark$ |  | 50\% of Annual expenditures |
| 249 | Public Safety L.O.I.T. | 2,234,802 | - | 2,234,802 | 685,324 | 1,549,478 | 26\% | $\checkmark$ |  | 8\% of Annual expenditures - one month reserve |
| 251 | Local Roads \& Streets | 4,044,598 | 1,161,209 | 2,883,390 | 1,733,678 | 1,149,712 | 42\% | $\checkmark$ |  | 25\% of Annual expenditures |
| 258 | Human Rights - Federal Grant | 530,717 | - | 530,717 | 58,747 | 471,970 | 226\% | $\checkmark$ |  | 25\% of Annual expenditures |
| 273 | Morris PAC/Palais Royale Marketing | 57,580 | - | 57,580 | 7,500 | 50,080 | 192\% | $\downarrow$ |  | 25\% of Annual expenditures |
| 274 | Morris PAC/Self-Promotion | 101,899 | - | 101,899 | 18,750 | 83,149 | 136\% | $\downarrow$ |  | $25 \%$ of Annual expenditures |
| 278 | Take Home Vehicle Police | 752,349 | - | 752,349 | 750,000 | 2,349 | 1505\% | $\checkmark$ |  | Set dollar amount of \$750,000 |
| 287 | EMS Capital | 3,750,044 | 1,453,024 | 2,297,020 | 875,569 | 1,421,451 | 66\% | $\checkmark$ |  | $25 \%$ of Annual expenditures |
| 288 | EMS Operating | 1,957,787 | 148,222 | 1,809,564 | 1,607,667 | 201,897 | 28\% | $\checkmark$ |  | 25\% of Annual expenditures |
| 289 | HAZMAT | 18,590 | - | 18,590 | 2,618 | 15,972 | 178\% | $\checkmark$ |  | 25\% of Annual expenditures |
| 291 | Indiana River Rescue | 186,936 | 1,736 | 185,200 | 27,580 | 157,620 | 168\% | $\checkmark$ |  | 25\% of Annual expenditures |
| 294 | Regional Police Academy | 101,114 |  | 101,114 | 5,625 | 95,489 | 449\% | $\checkmark$ |  | 25\% of Annual expenditures |
| 299 | Police Federal Drug Enforcement | 154,201 | 22,499 | 131,702 | 12,750 | 118,952 | 258\% | $\checkmark$ |  | 25\% of Annual expenditures |
| 315 | Airport 2003 Debt Reserve | 1,040,462 | - | 1,040,462 | 1,040,462 | - | 100\% | $\checkmark$ |  | 100\% debt service reserve per bond covenants |
| 317 | Coveleski Bond Debt Reserve | 527,517 | - | 527,517 | 527,517 | - | 100\% | $\checkmark$ |  | 100\% debt service reserve per bond covenants |
| 328 | SBCDA 2003 Debt Reserve | 1,739,495 | - ${ }^{-}$ | 1,739,495 | 1,739,495 | - ${ }^{-}$ | 100\% | $\checkmark$ |  | $100 \%$ debt service reserve per bond covenants |
| 324 | River West TIF (Airport TIF) | 26,915,191 | 8,466,636 | 18,448,554 | 6,121,238 | 12,327,316 | 75\% | $\checkmark$ |  | $25 \%$ of Annual expenditures |
| 351 | 2018 TIF Park Bond Debt Svc Reserve | 995,251 | - | 995,251 | - | 995,251 | 100\% | $\checkmark$ |  | 100\% debt service reserve per bond covenants |
| 404 | County Option Income Tax | 12,508,267 | 2,936,742 | 9,571,525 | 7,472,727 | 2,098,798 | 64\% | $\checkmark$ |  | 50\% of Annual expenditures |
| 407 | Cumulative Capital Improvement | 448,525 | - | 448,525 | 7,000 | 441,525 | 1602\% | $\checkmark$ |  | 25\% of Annual expenditures |
| 408 | Economic Development Income Tax | 15,611,434 | 4,707,295 | 10,904,139 | 7,085,351 | 3,818,788 | 77\% | $\checkmark$ |  | 50\% of Annual expenditures |
| 416 | Morris Performing Arts Center Capital | 379,453 | 23,684 | 355,769 | 56,366 | 299,403 | 158\% | $\checkmark$ |  | 25\% of Annual expenditures |
| 422 | TIF District - West Washington | 1,804,476 | 795,130 | 1,009,346 | 423,783 | 585,563 | 60\% | $\checkmark$ |  | 25\% of Annual expenditures |
| 425 | Redevelopment Retail Area | 8,555 | - | 8,555 | - | 8,555 | 100\% | $\checkmark$ |  | 25\% of Annual expenditures |
| 429 | River East Dev TIF (Northeast TIF) | 10,999,774 | 5,090,089 | 5,909,685 | 2,550,496 | 3,359,189 | 58\% | $\checkmark$ |  | 25\% of Annual expenditures |
| 430 | TIF Southside Development Area \#1 | 9,044,422 | 1,474,376 | 7,570,045 | 1,263,182 | 6,306,863 | 150\% | $\checkmark$ |  | 25\% of Annual expenditures |
| 433 | Redev Administration General | 616,882 | - | 616,882 | 268,500 | 348,382 | 57\% | $\checkmark$ |  | 25\% of Annual expenditures |
| 435 | TIF - Douglas Road | 204,692 | - | 204,692 | - | 204,692 | 100\% | $\checkmark$ |  | 10\% of Annual expenditures |
| 436 | River East Residential ( Ne Res TIF) | 1,111,245 | - | 1,111,245 | 1,068,750 | 42,495 | 26\% | $\checkmark$ |  | 25\% of Annual expenditures |
| 450 | Palais Royale Historic Preservation | 131,499 | 36,967 | 94,532 | 27,992 | 66,540 | 84\% | $\checkmark$ |  | 25\% of Annual expenditures |
| 600 | Consolidated Building Department | 1,883,313 | 273,782 | 1,609,531 | 1,192,076 | 417,455 | 34\% | $\checkmark$ |  | 25\% of Annual expenditures |
| 601 | Parking Garages | 1,273,666 | 48,190 | 1,225,475 | 476,646 | 748,829 | 64\% | $\checkmark$ |  | 25\% of Annual expenditures |
| 620 | Water Works Operations | 4,108,110 | 2,023,906 | 2,084,205 | 1,140,646 | 943,559 | 9\% | $\checkmark$ |  | $5 \%$ of Annual expenditures |
| 624 | Water Works Customer Deposit | 1,505,159 |  | 1,505,159 | 1,505,159 | - | 100\% | $\downarrow$ |  | 100\% cash reserves for customer deposits |
| 625 | Water Works Sinking Fund | 182,612 | 2,014,541 | $(1,831,930)$ | $(1,831,930)$ | - | 100\% | $\checkmark$ | Encumbrances reflect total annual debt payments | $100 \%$ cash reserves per bond covenants |
| 626 | Water Works Bond Reserve | 1,428,789 | - | 1,428,789 | 1,428,789 | - | 100\% | $\checkmark$ |  | 100\% cash reserves per bond covenants and Crowe Horwath |
| 629 | Water Works Reserve - O \& M | 2,895,721 | - | 2,895,721 | 2,879,222 | 16,499 | 17\% | $\checkmark$ |  | $16.67 \%$ of annual operating expenses in Fund 620, net of transfers |
| 640 | Sewer Repair Insurance | 2,047,111 | 22,961 | 2,024,150 | 165,797 | 1,858,353 | 305\% | $\checkmark$ |  | $25 \%$ of Annual expenditures |
| 641 | Sewage Works Operations | 14,592,632 | 6,440,517 | 8,152,115 | 2,307,147 | 5,844,968 | 18\% | $\checkmark$ |  | $5 \%$ of Annual expenditures |
| 643 | Sewage Works Reserve - O M M | 5,550,801 |  | 5,550,801 | 5,537,667 | 13,134 | 17\% | $\checkmark$ |  | 16.67\% of annual operating expenses in Fund 641, net of transfers |
| 649 | Sewage Works Bond Sinking | 1,615,029 | 7,773,226 | $(6,158,197)$ | $(6,158,197)$ | - | 100\% | $\checkmark$ | Encumbrances reflect total annual debt payments | $100 \%$ cash reserves per bond covenants |

## City of South Bend

Cash Reserves Summary by Fund Status

## January 31, 2019

| Fund | Fund Name | Cash <br> Balance | Outstanding Encumb. | Available Cash | Cash Reserve Requirement | Variance | $\begin{gathered} \text { Actual } \\ \text { \% of } \\ \text { Budget } \end{gathered}$ | Notes | Cash Reserve Policy |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 653 | Sewage Works Debt Service Reserve | 4,204,246 | - | 4,204,246 | 4,204,246 | - | 100\% | $\checkmark$ | 100\% cash reserves per bond covenants and Crowe Horwath |
| 655 | Project Releaf | 624,456 | - | 624,456 | 168,741 | 455,715 | 93\% | $\checkmark$ | 25\% of Annual expenditures |
| 670 | Century Center | 2,152,281 | 31,162 | 2,121,119 | 1,127,471 | 993,648 | 47\% | $\checkmark$ | $25 \%$ of Annual expenditures |
| 671 | Century Center Capital | 858,456 | - | 858,456 | 800,000 | 58,456 | 4292\% | $\checkmark$ | \$800,000 Minimum per Board of Managers |
| 705 | Police K-9 Unit | 2,339 | - | 2,339 | 505 | 1,834 | 116\% | $\checkmark$ | $25 \%$ of Annual expenditures |
| 711 | Self-Funded Employee Benefits | 11,600,930 | 1,272,331 | 10,328,598 | 4,155,747 | 6,172,851 | 62\% | $\checkmark$ | $25 \%$ of Annual expenditures |
| 713 | Unemployment Comp Fund | 209,392 | - | 209,392 | 17,500 | 191,892 | 299\% | $\checkmark$ | $25 \%$ of Annual expenditures |
| 714 | Parental Leave Fund | 51,995 | - | 51,995 | 38,924 | 13,071 | 33\% | $\checkmark$ | 25\% of Annual expenditures |
| 718 | State Tax Withholding Fund | 245,469 | - | 245,469 | 245,469 | - | 100\% | $\checkmark$ | 100\% cash reserves - trust \& agency funds |
| 725 | Morris / Palais Box Office | 2,316,353 | - | 2,316,353 | 2,316,353 | - | 100\% | $\checkmark$ | 100\% cash reserves - trust \& agency funds |
| 726 | Police Distributions Payable | 838,526 | - | 838,526 | 838,526 | - | 100\% | $\checkmark$ | 100\% cash reserves - trust \& agency funds |
| 730 | City Cemetery Trust | 29,038 | - | 29,038 | - | 29,038 | 100\% | $\checkmark$ | $25 \%$ of Annual expenditures |
| 731 | Bowman Cemetery | 456,803 | - | 456,803 | 400,000 | 56,803 | 100\% | $\checkmark$ | \$400,000 minimum |
| 752 | South Bend Redevelopment Authority | 210,492 |  | 210,492 | 210,492 | - | 100\% | $\checkmark$ | 100\% cash reserves per bond covenants |
| 753 | Smart Street Bond Capital | 68,843 | - | 68,843 | 68,843 | - | 100\% | $\checkmark$ | $100 \%$ cash reserves per bond covenants |
| 755 | South Bend Building Corporation | 791,026 | - | 791,026 | 791,026 | - | 100\% | $\checkmark$ | 100\% cash reserves per bond covenants |
| 756 | Smart Streets Debt Service Fund | 1,726,790 |  | 1,726,790 | 1,726,790 | - | 100\% | $\checkmark$ | 100\% cash reserves per bond covenants |
| 757 | 2015 Parks Bond Debt Service | 560,431 | - | 560,431 | 560,431 | - | 100\% | $\checkmark$ | 100\% cash reserves per bond covenants |
| 760 | Eddy St. Commons Debt Service | 3,452,908 | - | 3,452,908 | 2,500,000 | 952,908 | 266\% | $\checkmark$ | \$2,500,000 minimum |
|  |  | 230,828,760 | 50,752,807 | 180,075,952 | 108,081,344 | 71,994,608 |  |  |  |
| No Reserve Requirement |  |  |  |  |  |  |  |  |  |
| 209 | Studebaker/Oliver Revitalizing Grants | 901,558 | 199,351 | 702,207 | - | 702,207 | 100\% | $\checkmark$ | No reserve requirement - Grant fund - spend down to zero |
| 210 | DCI State Grants | 134,336 | 153,010 | $(18,674)$ | - | $(18,674)$ | 100\% | $\checkmark$ To be reimbursed by grant receipts | No reserve requirement - Grant fund - spend down to zero |
| 212 | DCI Grant Fund | 260,176 | 2,557,977 | $(2,297,802)$ | - | $(2,297,802)$ | 100\% | $\checkmark$ To be reimbursed by grant receipts | No reserve requirement - Grant fund - spend down to zero |
| 217 | Gift, Donation, Bequest | 706,558 | 52,894 | 653,664 | - | 653,664 | 100\% | $\checkmark$ | No reserve requirement |
| 221 | Landlord Registration | 10,148 |  | 10,148 | - | 10,148 | 100\% | $\checkmark$ | No reserve requirement |
| 224 | Central Services Capital | 154,648 | 17,607 | 137,042 | - | 137,042 | 100\% | $\checkmark$ | No reserve requirement - Capital fund - spend down to zero |
| 227 | Loss Recovery Fund | 628,477 | 47,506 | 580,971 | - | 580,971 | 100\% | $\checkmark$ | No reserve requirement |
| 257 | LOIT 2016 Special Distribution | 617,923 | 687,363 | $(69,440)$ | - | $(69,440)$ | 100\% | $\checkmark$ | No reserve requirement |
| 265 | Local Road \& Bridge Grant | 330,769 | 83,291 | 247,479 | - | 247,479 | 100\% | $\checkmark$ | No reserve requirement - Grant fund - spend down to zero |
| 279 | IT / Innovation / 311 Call Center | 2,348,812 | 1,707,901 | 640,911 | - | 640,911 | 100\% | $\checkmark$ Reimbursed through interfund allocation | No reserve requirement |
| 280 | Police Block Grants | 3,999 | - | 3,999 | - | 3,999 | 100\% | $\checkmark$ | No reserve requirement - Grant fund - spend down to zero |
| 292 | Police Grants | 26,716 | - ${ }^{-}$ | 26,716 | - | 26,716 | 100\% | $\checkmark$ | No reserve requirement - Grant fund - spend down to zero |
| 295 | COPS MORE Grant | 187,333 | 45,534 | 141,799 | - | 141,799 | 100\% | $\checkmark$ | No reserve requirement - Grant fund - spend down to zero |
| 312 | 2017 Parks Bond Debt Service | $(435,698)$ | 597,758 | $(1,033,456)$ | - | $(1,033,456)$ | 100\% | - Property tax distribution received in June \& Dec | No reserve requirement |
| 313 | Hall of Fame Debt Service | 97,077 | - | 97,077 | - | 97,077 | 100\% |  | No reserve requirement |
| 377 | Professional Sports Development | $(350,184)$ | - | $(350,184)$ | - | $(350,184)$ | 100\% | $\checkmark$ Interfund transfer will cover in February | No reserve requirement |
| 401 | Coveleski Stadium Capital | 73,565 | 64,622 | 8,943 | - | 8,943 | 100\% | $\checkmark$ | No reserve requirement - Capital fund - spend down to zero |
| 410 | Urban Develop Action Grant (UDAG) | 25,351 |  | 25,351 | - | 25,351 | 100\% | $\checkmark$ | No reserve requirement - Grant fund - spend down to zero |
| 412 | Major Moves Construction | 2,777,600 | 771,236 | 2,006,365 | - | 2,006,365 | 100\% | $\checkmark$ | No reserve requirement - Capital fund - spend down to zero |
| 439 | Certified Technology Park | 625,306 | - | 625,306 | - | 625,306 | 100\% | $\checkmark$ | No reserve requirement |
| 451 | 2018 Fire St \#9 Capital | 2,936,649 | 2,660,251 | 276,398 | - | 276,398 | 100\% | $\checkmark$ | No reserve requirement - Bond capital fund - spend down to zero |
| 452 | 2018 TIF Park Bond Capital | 10,397,700 | 3,279,741 | 7,117,959 | - | 7,117,959 | 100\% | $\checkmark$ | No reserve requirement - Bond capital fund - spend down to zero |
| 454 | Airport Urban Enterprise Zone | 394,346 | - | 394,346 | - | 394,346 | 100\% | $\checkmark$ | No reserve requirement |
| 471 | 2017 Parks Bond Capital | 12,489,379 | 2,641,409 | 9,847,971 | - | 9,847,971 | 100\% | $\checkmark$ | No reserve requirement - Bond capital fund - spend down to zero |
| 611 | Solid Waste Capital | 192,426 | 776,372 | $(583,946)$ | - | $(583,946)$ | 100\% | V Receives transfers from Fund 610 as needed | No reserve requirement - Capital fund - spend down to zero |
| 622 | Water Works Capital | 2,129,901 | 177,121 | 1,952,780 | - | 1,952,780 | 100\% | $\checkmark$ | No reserve requirement - Capital fund - spend down to zero |
| 642 | Sewage Works Capital | 9,226,206 | 8,150,109 | 1,076,097 | - | 1,076,097 | 100\% | $\checkmark$ Receives transfers from Fund 641 as needed | No reserve requirement - Capital fund - spend down to zero |
| 672 | Century Center Energy Savings | 170,832 | 415,424 | $(244,592)$ | - | $(244,592)$ | 100\% | $\checkmark$ | No reserve requirement |
| 677 | Hall of Fame Capital Fund | 426,282 | 3,514 | 422,768 | - | 422,768 | 100\% | $\checkmark$ | No reserve requirement - Capital fund - spend down to zero |
| 750 | Equipment/Vehicle Leasing | 2,942,044 | 998,124 | 1,943,920 | - | 1,943,920 | 100\% | $\checkmark$ | No reserve requirement - Capita lease fund - spend down to zero |
| 751 | 2015 Parks Bond Capital | 471,687 | 25,258 | 446,429 | - | 446,429 | 100\% | $\checkmark$ | No reserve requirement - Bond capital fund - spend down to zero |
| 754 | Industrial Revolving Fund | 1,632,491 | - | 1,632,491 | - | 1,632,491 | 100\% | $\checkmark$ | No City reserve requirement; there are program requirements |
| 759 | Eddy St Commons Capital | 7,650,244 | - - | 7,650,244 | - | 7,650,244 | 100\% | $\checkmark$ | No reserve requirement - Bond capital fund - spend down to zero |
|  |  | 60,184,659 | 26,113,370 | 34,071,287 | - | 34,071,287 |  |  |  |
|  | City Operations Total | 293,653,791 | 78,071,363 | 215,582,426 | 111,971,421 | 103,611,005 |  |  |  |
|  | Note: Available Cash is a Fund's cash balance minus any outstanding encumbrances |  |  |  |  |  |  |  |  |

City of South Bend Cash Balances - All Funds January 1, 2007 - January 31, 2019


# City of South Bend Cash Balances - All Funds 

January 1, 2007 - January 31, 2019

| Date | Total Cash | Enterprise Funds | edevelopment Funds | Civil City Funds |
| :---: | :---: | :---: | :---: | :---: |
| 06/30/15 | 249,603,497.41 | 68,746,632.56 | 70,642,566.10 | ,214,298.75 |
| 07/31/15 | 236,381,857.01 | 70,884,051.33 | 65,048,413.67 | 100,449,392.01 |
| 08/31/15 | 228,483,356.31 | 72,023,119.13 | 61,042,169.83 | 95,418,067.35 |
| 09/30/15 | 234,514,964.30 | 75,617,268.98 | 59,936,471.64 | 98,961,223.68 |
| 10/3 | 230,114,056.20 | 77,155,814.42 | 56,339,743.69 | 96,618,498.09 |
| 11/30/15 | 222,277,823.00 | 75,987,100.36 | 54,715,027.81 | 91,575,694.83 |
| 12/3 | 228,782,505.24 | 64,215,673.59 | 61,194,710.47 | 103,372,121.18 |
| 01/31/16 | 217,346,607.43 | 65,062,377.54 | 55,690,681.11 | 96,593,548.78 |
| 02/29/16 | 213,873,714.80 | 67,564,110.56 | 53,548,676.30 | 92,760,927.94 |
| 03/31/16 | 211,205,005.30 | 69,211,164.87 | 53,434,486.66 | 88,559,353.77 |
| 04/30/16 | 207,587,385.26 | 69,616,174.97 | 51,317,725.09 | 86,653,485.20 |
| 05/31/16 | 206,530,605.82 | 69,399,868.04 | 50,296,085.76 | 86,834,652.02 |
| 06/30/16 | 249,745,397.89 | 68,720,691.90 | 64,433,239.06 | 116,591,466.93 |
| 07/31/16 | 236,139,560.82 | 69,227,392.30 | 58,518,600.58 | 121,999,405.01 |
| 08/31/16 | 229,469,472.57 | 67,673,880.42 | 55,966,718.35 | 105,828,873.80 |
| 09/30/16 | 231,252,737.44 | 69,398,336.63 | 55,065,472.04 | 106,788,928.77 |
| 10/31/16 | 224,757,043.80 | 68,809,369.21 | 52,059,580.89 | 103,888,093.70 |
| 11/30/1 | 210,677,437.29 | 61,451,803.84 | 51,222,578.99 | 98,003,054.46 |
| 12/31/16 | 234,529,325.24 | 58,486,210.11 | 60,406,691.98 | 115,636,423.15 |
| 01/31/17 | 237,205,923.15 | 58,517,537.99 | 54,709,591.50 | 123,978,793.66 |
| 02/28/17 | 242,890,155.89 | 60,687,347.41 | 60,693,512.64 | 121,509,295.84 |
| 03/31/17 | 233,258,187.04 | 62,502,426.31 | 54,200,785.07 | 116,554,975.66 |
| 04/30/17 | 227,611,544.94 | 63,062,862.44 | 53,618,489.08 | 110,930,193.42 |
| 05/31/17 | 222,671,842.56 | 62,923,609.40 | 50,870,962.23 | 108,877,270.93 |
| 06/30/17 | 264,329,452.56 | 62,218,464.08 | 64,818,554.92 | 137,292,433.56 |
| 07/31/17 | 254,200,729.74 | 63,518,960.13 | 59,955,849.53 | 130,725,920.08 |
| 08/31/17 | 252,059,534.11 | 64,818,240.75 | 60,726,084.24 | 126,515,209.12 |
| 09/30/17 | 277,635,581.14 | 66,236,471.94 | 57,532,562.70 | 153,866,546.50 |
| 10/31/17 | 269,348,596.25 | 66,667,885.35 | 55,546,746.25 | 147,133,964.65 |
| 11/30/17 | 258,560,219.00 | 59,754,036.10 | 55,251,426.66 | 143,554,756.24 |
| 12/31/17 | 291,289,923.15 | 57,620,088.62 | 65,818,514.83 | 167,851,319.70 |
| 01/31/18 | 282,785,943.66 | 59,858,871.62 | 60,435,599.30 | 162,491,472.74 |
| 02/28/18 | 276,155,955.04 | 58,423,954.94 | 58,919,560.09 | 158,812,440.01 |
| 03/31/18 | 274,783,580.98 | 60,255,912.54 | 56,967,800.25 | 157,559,868.19 |
| 04/30/18 | 280,256,559.54 | 61,537,542.97 | 70,308,595.71 | 148,410,420.86 |
| 05/31/18 | 280,820,481.43 | 62,676,079.74 | 69,433,440.38 | 148,710,961.31 |
| 06/30/18 | 329,782,564.72 | 62,779,584.12 | 81,992,642.55 | 185,010,338.05 |
| 07/31/18 | 317,008,229.34 | 64,079,751.06 | 78,753,842.27 | 174,174,636.01 |
| 08/31/18 | 308,391,385.21 | 65,896,576.77 | 73,401,834.82 | 169,092,973.62 |
| 09/30/18 | 306,023,826.98 | 67,628,081.52 | 70,934,670.78 | 167,461,074.68 |
| 10/31/18 | 297,350,750.07 | 70,191,910.88 | 58,183,703.49 | 168,975,135.70 |
| 11/30/18 | 282,111,836.71 | 62,080,096.93 | 57,701,465.11 | 162,330,274.67 |
| 12/31/18 | 309,811,785.05 | 63,399,519.22 | 66,695,748.11 | 179,716,517.72 |
| 01/31/19 | 292,787,503.35 | 61,984,035.31 | 59,597,388.81 | 171,206,079.23 |

City of South Bend Cash Balances - Enterprise Funds
January 1, 2007 - January 31, 2019


City of South Bend Cash Balances - Redevelopment Funds January 1, 2007 - January 31, 2019


City of South Bend Cash Balances - Civil City Funds January 1, 2007 - January 31, 2019


