

**CITY OF SOUTH BEND**  
**BOARD OF PUBLIC WORKS**  
**MEETING**  
**February 26, 2019 – 9:30 a.m.**



Location: 1308 County-City Building  
South Bend, Indiana 46601

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**1. REVIEW OF MINUTES**

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of February 7, February 12, and February 19, 2019

**2. PUBLIC HEARING**

- A. New Massage Establishment License
1. Company: New You Oasis LLC
  2. Location: 910 E. Ireland Road, Suite A
  3. Favorable Recommendations

**3. AWARD BIDS AND APPROVE CONTRACTS**

- A. Mishawaka Ave. Traffic Signals at Fire Station No. 9 – Project No. 117-120A
1. Company: Pemberton Davis Electric, Inc.
  2. Amount: NTE \$171,285.37; Divisions A and B
  3. Funding: LRSA Traffic Signal Maintenance/EMS Capital (251.0608.431.36.67/287.0902.422.02)
- B. 2019 Trucking of Belt Pressed Biosolids for Land Application
1. Company: Trucks R Us, Inc.
  2. Amount: \$114.00 Per Truck/Per Hour
  3. Funding: Organic Resources, Contractual Services Other (641.0631.793.63.35)
- C. North Station Well No. 1 Replacement – Project No. 117-031R
1. Company: Peerless Midwest, Inc.
  2. Amount: \$532,763
  3. Funding: Water Works (622.0640.661.46.02)

**4. AWARD QUOTATIONS AND APPROVE CONTRACTS**

- A. Code Enforcement Office Improvements – Project No. 018-019
1. Company: Brown and Brown General Contractors, Inc.
  2. Amount: \$4,776
  3. Funding: Code Enforcement Capital (600.1201.415.39.89)
- B. Century Center Site Signs – Project No. 118-035B
1. Company: Burkhart Sign Systems
  2. Amount: \$149,430
  3. Funding: Hotel/Motel Tax (7304.42010.000.0099)

**5. CHANGE ORDERS**

- A. Light Up South Bend – Riverside Lighting – Project No. 118-011A
1. Company: Martell Electric, LLC
  2. Change Order No.: 2 (Final)
  3. Increase Amount: \$7,961.20
  4. Percent of Increase: 8.36%

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5. Total Percent of Change: 16.31%
6. Revised Contract Amount: \$103,189.20
7. Funding: COIT (404.0602.431.31.06)
- B. Fire Station No. 9 – Project No. 116-012
  1. Company: Ziolkowski Construction, Inc.
  2. Change Order No.: 4
  3. Decrease Amount: (\$22,757)
  4. Percent of Decrease: (0.62%)
  5. Total Percent of Change: 1.04%
  6. Revised Contract Amount: \$3,645,102
  7. Funding: Fire Station No. 9 Capital (451.0901.422.42.02)

**6. PROJECT COMPLETION AFFIDAVITS**

- A. Century Center Kitchen Door Installation – Project No. 118-036B
  1. Company: Larson Danielson Construction Co., Inc.
  2. Final Contract Amount: \$17,975.11
  3. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- B. Bowman Creek Improvements – Project No. 118-017
  1. Company: Selge Construction Co., Inc.
  2. Final Contract Amount: \$98,240
  3. Funding: Sewer Contractual (641.0621.792.63.35)
- C. Morris Theater Mezzanine Handrails – Project No. 118-081
  1. Company: Larson-Danielson Construction Co., Inc.
  2. Final Contract Amount: \$23,525
  3. Funding: MPAC Capital (101.0404.453.36.01)

**7. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS**

- A. 2019 Street and Sewer Department Materials – Project No. 119-008
  1. Funding: Streets, Curb & Sidewalks, Sewer Concrete, Sewer Insurance, Water Works, VPA
- B. Tech Resource Center – Project No. 118-090
  1. Funding: RWDA TIF (324.1050.460.42.02)
- C. Sale of City Owned Property
  1. Location: 1143 E. Corby Blvd.
- D. Century Center Upgrades and Renovations – Project No. 118-104A
  1. Title Sheet
  2. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- E. Main and Jefferson Earthwork – Project No. 119-022
  1. Title Sheet
  2. Funding: RWDA TIF (324.1050.460.42.01)

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**8. REQUEST TO ADVERTISE FOR PROPOSALS**

- A. 2019 Lawn Maintenance and Mentorship Program
  - 1. Funding: VPA Maintenance (201.1101.452.39.89)

**9. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA**

- A. Agreement – Habitat for Humanity of St. Joseph County, Inc.
  - 1. Description: Development Subsidy to Rehab Foreclosed Property at 1217 Miner St. to be sold to Low-Moderate Income Buyer
  - 2. Amount: \$51,347
  - 3. Funding: NSP3 (212.1001.460.39.30)
- B. Eighth Addendum to Agreement – Urban Enterprise Association of South Bend, Inc.
  - 1. Description: Additional Funding for West Side Main Streets Matching Grant Program
  - 2. Amount: \$200,000; New Total \$1,121,000
  - 3. Funding: COIT (404.1001.460.39.30)
- C. Agreement – Neighborhood Resources & Technical Services Corp. d/b/a Neighborhood Resources Connection
  - 1. Description: Neighborhood Programs and Services Support
  - 2. Amount: NTE \$100,000
  - 3. Funding: Neighborhood Organization Support (408.1001.460.39.30)
- D. RFP Agreement for Goods and Services – The Dugout Sporting Goods
  - 1. Description: Partner for Purchase of Branded Clothing and Accessories
  - 2. Amount: Price per Item
  - 3. Funding: Various Departmental Funding
- E. Agreement – Roberts Environmental Services, LLC
  - 1. Description: Authorize Entry upon Public Property for Drilling Purposes and Revocable Permit for Environmental Remediation Purposes
  - 2. Location: 3502 W. Sample St.
- F. Professional Services Agreement – Jacob Burnett
  - 1. Description: IT Project Portfolio Management
  - 2. Amount: \$20,000
  - 3. Funding: IT Professional Services (279.0672.415.31.06)
- G. Memorandum of Understanding – United Way of St. Joseph County
  - 1. Description: Neighborhood Programs and Services
  - 2. Amount: NTE \$25,000
  - 3. Funding: EDIT (408.1101.460.31.06)
- H. Open Market Contract – Ritschard Bros., Inc.
  - 1. Description: Unity Gardens Learning Center Site Improvements – Project No. 117-050R
  - 2. Amount: \$69,160
  - 3. Funding: RWDA TIF (324.1050.460.42.01)

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- I. Professional Services Agreement – Lawson-Fisher Associates, P.C.
  - 1. Description: 2019 FERC Safety Surveillance and Monitoring Report for South Bend Dam
  - 2. Amount: \$3,300
  - 3. Funding: Engineering Professional Services (101.0602.431.31.06)
  
- 10. LICENSES AND PERMITS**
  - A. Licenses
    - 1. Type: Massage Establishment
      - a) Applicant: Sai Shakti Massage and Healing
        - (1) Location: 115 N. William Street
        - (2) Favorable Recommendations
      - b) Applicant: New You Oasis, LLC
        - (1) Location: 910 E. Ireland Road, Suite A
        - (2) Favorable Recommendations
  - B. Triple Trailer Permit
    - 1. Applicant: XPO Logistics
    - 2. Location: 1530 S. Olive Street
    - 3. Favorable Recommendations
  
- 11. TRAFFIC CONTROL DEVICES**
  - A. New Installation and Removal – BMV Guide Signs
    - 1. Description: Remove Existing BMV Guide Sign at 702 N. Michigan and Install Two (2) New BMV Guide Signs at Intersection of S. Michigan St. and E. Ireland Rd.
    - 2. All criteria has been met
  
- 12. RATIFY BONDS**
  - A. Occupancy Bonds
    - 1. Christman Construction, LLC, Approved effective February 8, 2019
  
- 13. CLAIMS**
  
- 14. PRIVILEGE OF THE FLOOR**
  
- 15. ADJOURNMENT**

**NOTICE**  
**FOR HEARING AND SIGHT IMPAIRED PERSONS**  
**Auxiliary Aid or Other Services are Available upon Request at No Charge.**  
**Please Give Reasonable Advance Request when Possible.**