

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
AGENDA REVIEW SESSION
December 6, 2018 – 10:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of November 21, November 27, and December 4, 2018

2. 2019 BOARD OF PUBLIC WORKS MEETING SCHEDULES

3. OPENING OF BIDS

- A. Small Drainage Design and Repair – Project No. 118-063
 - 1. Funding: LRSA/SSDA TIF (251.0608.431.42.96)
- B. Sewer and Manhole Rehabilitation – Project No. 118-093
 - 1. Funding: Utility Expense/Contractual Service (641.0621.792.63.35)
- C. McKinley Avenue and Fremont Park Improvements – Project No. 118-072
 - 1. Funding: LRSA/Utility Expense Contractual/VPA (251.0608.431.42.96/201.1101.452.36.01)
- D. Wastewater Treatment Plant Administration Building Masonry Improvements – Project No. 118-087
 - 1. Funding: Sewage Works Operations/Building Repairs & Maintenance (641.0630.793.36.01)
- E. Main and Colfax Parking Structure Repairs 2019 – Project No. 115-143A
 - 1. Funding: Parking Garage Fund/RWDA TIF (401.0401.415.36.01/324.1050.460.42.02)
- F. Three Twenty at the Cascade – Composite Wall Panels – Project No. 118-074C
 - 1. Funding: REDA TIF (429.1050.460.42.03)
- G. Three Twenty at the Cascade – Site Utilities – Project No. 118-074D
 - 1. Funding: REDA TIF (429.1050.460.42.03)
- H. Sale of Abandoned Vehicles

4. OPENING OF QUOTATIONS

- A. Fire Station No. 10 and 11 Equipment – Project No. 118-108
 - 1. Funding: Equipment Purchases/Materials & Equipment (287.0902.422.43.10)
- B. Colfax Water Works Building Repainting – Project No. 118-055
 - 1. Funding: Water Works Building Repair & Maintenance (620.0640.657.36.01)
- C. Organic Resources Facility Breakroom Addition
 - 1. Funding: Organic Resources/Wastewater (TBD)
- D. East Longfellow Ave. and North Riverside Dr. Traffic Calming – Project No. 118-113
 - 1. Funding: LRSA (251.0608.431.42.96)
- E. South Bend Civic Theater Alleyway Repaving – Project No. 118-110
 - 1. Funding: Complete Streets (404.1001.460.42.30)
- F. Morris Theater Mezzanine Handrails – Project No. 118-081R

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1. Funding: Morris Performing Arts Center Capital (TBD)

5. OPENING OF PROPOSALS

- A. Police Vehicle Decal Design and Application
 1. Funding: Police Department (202.0607.431.38.01/.02)
- B. Bendix Drive, Lathrop to Indiana Toll Road – Project No. 114-065
 1. Funding: LRSA (251.0608.431.42.96)

6. AWARD BIDS AND APPROVE CONTRACTS

- A. South Bend Fire Department Training Center Classroom Building – Project No. 117-127R
 1. Company: Brown & Brown General Contractors, Inc.
 2. Amount: \$649,937; Base Bid plus Alternate Nos. 2 and 4
 3. Funding: 2018 Fire Station No. 9 Capital (451.0901.422.42.02)
- B. Fat Daddy's Building Demolition – Project No. 118-066
 1. Company: R & R Excavating, Inc.
 2. Amount: \$540,000; Base Bid plus Alternate Nos. 1 and 3
 3. Funding: RWDA TIF (324.1050.460.39.82)
- C. Wastewater Treatment Plant Electrical Improvements – Project No. 117-132
 1. Company: Martell Electric, Inc.
 2. Amount: \$6,332,340; Base Bid plus Alternate Nos. 2, 3, and 4
 3. Funding: Wastewater Capital/Contractual (642.0630.415.43.66; 641.0630.793.63.35)
- D. Airport Annexation Area Sanitary Sewer Extension – Project No. 117-108
 1. Company: HRP Construction, Inc.
 2. Comments: Low Bidder Non-Responsive to Addendum
 3. Amount: \$766,957
 4. Funding: Sewage Works Capital/RWDA TIF (642.0621.415.42.05)
- E. Century Center Lower Level Restroom Remodel – Project No. 118-082A
 1. Company: Brown and Brown General Contractors, Inc.
 2. Amount: NTE \$238,638
 3. Funding: Liability Insurance (226.0419.672.43.02)

7. AWARD QUOTATIONS AND APPROVE CONTRACTS

- A. Mishawaka Avenue Tree Replacement – Project No. 118-111
 1. Company: Acorn Landscaping LLC
 2. Amount: \$21,839.50
 3. Funding: Complete Streets Transportation (404.1001.460.42.30)

8. CHANGE ORDERS

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- A. Venues, Parks and Arts Maintenance Storage Building – Project No. 118-046R
 - 1. Company: The Robert Henry Corporation
 - 2. Change Order No.: 3
 - 3. Increase Amount: \$38,936
 - 4. Percent of Increase: 11.16%
 - 5. Total Percent of Change: 17.48%
 - 6. Revised Contract Amount: \$387,890
 - 7. Funding: Park Bond Series I (471.1138.452.42.01)
- B. Howard Park Redevelopment and St. Louis Blvd. Improvements– Project No. 117-047B
 - 1. Company: Larson-Danielson Construction
 - 2. Change Order No.: 2
 - 3. Decrease Amount: (\$229,464)
 - 4. Percent of Decrease: (1.22%)
 - 5. Total Percent of Change: (5.70%)
 - 6. Revised Contract Amount: \$17,746,568
 - 7. Funding: Park Bond, RETIF, Regional Cities & Cumulative Capital (452.1101.452.02/.03; 429.1050.460.42.02; 201.1111.452.42.01; 407.1101.452.42.01)
- C. Navarre Street Milling and Asphalt Overlay – Project No. 117-128
 - 1. Company: Walsh & Kelly, Inc.
 - 2. Change Order No.: 1
 - 3. Increase Amount: \$7,000
 - 4. Percent of Increase: 16.47%
 - 5. Revised Contract Amount: \$49,503.50
 - 6. Funding: LRSA (251.0608.431.36.10)
- D. J.C. Lauber Site Improvements – Project No. 118-083B
 - 1. Company: Rieth-Riley Construction Co., Inc.
 - a) Change Order No.: 1
 - (1) Increase Amount: \$24,417
 - (2) Percent of Increase: 6.54%
 - (3) Revised Contract Amount: \$397,945
 - (4) Funding: REDA TIF (429.1050.460.42.03)
 - b) Change Order No.: 2
 - (1) Increase Amount: \$9,540
 - (2) Percent of Increase: 2.40%
 - (3) Total Percent of Change: 9.09%
 - (4) Revised Contract Amount: \$407,485
 - (5) Funding: MVH (202.0607.431.36.01)
- E. Lincoln Way East Corridor Improvements – Project No. 117-055A

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1. Company: Walsh & Kelly, Inc.
 2. Change Order No.: 1
 3. Increase Amount: \$16,385
 4. Percent of Increase: 3.57%
 5. Revised Contract Amount: \$475,385
 6. Funding: Park Bond/RWDA TIF (452.1101.452.31.06; 471.1134.452.42.01)
- F. Hibberd Plaza Improvements – Project No. 117-063R
1. Company: R. Yoder Construction, Inc.
 2. Change Order No.: 2
 3. Increase Amount: \$28,123.73
 4. Percent of Increase: 6.22%
 5. Total Percent of Change: 7.85%
 6. Revised Contract Amount: \$479,998.27
 7. Funding: RWDA TIF (324.1050.460.42.01)
- G. Erskine Clubhouse Renovation – Project No. 116-108
1. Company: Ziolkowski Construction Co., Inc.
 2. Change Order No.: 3
 3. Increase Amount: \$10,471
 4. Percent of Increase: 1.14%
 5. Total Percent of Change: 2.03%
 6. Revised Contract Amount: \$925,370
 7. Funding: VPA Maintenance (201.1101.452.39.89)

9. CHANGE ORDERS AND PROJECT COMPLETION AFFIDAVITS

- A. Ameritech Drive Pavement Improvements – Project No. 117-057A
1. Company: Walsh & Kelly, Inc.
 2. Change Order No.: 1 (Final)
 3. Decrease Amount: (\$19,563.96)
 4. Percent of Decrease: (5.03%)
 5. Final Contract Amount: \$369,436.04
 6. Funding: RWDA TIF (324.1050.460.31.20)
- B. Ziker Sample Street Building: Restroom Remodel – Project No. 117-123
1. Company: Premier 1 Construction, Inc.
 2. Change Order No.: 1 (Final)
 3. Decrease Amount: (\$3,782)
 4. Percent of Decrease: (15.92%)
 5. Final Contract Amount: \$19,978
 6. Funding: RWDA TIF (324.1050.460.42.02)
- C. 2016 Manhole and Sewer Lining – Project No. 116-026
1. Company: Insituform Technologies USA, LLC

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2. Change Order No.: 5 (Final)
3. Decrease Amount: (\$162,538.70)
4. Percent of Decrease: (5.42%)
5. Total Percent of Change: 4.08%
6. Final Contract Amount: \$2,837,196.20
7. Funding: Utility Expense/Contractual (641.0621.792.63.35)

10. PROJECT COMPLETION AFFIDAVITS

- A. Lime Bike Parking Areas – Project No. 118-059R
 1. Company: The Airmarking Co., Inc.
 2. Final Contract Amount: \$9,800
 3. Funding: Complete Streets Transportation (404.1001.460.42.03)
- B. Ironwood Drive Sidewalk, Edison Rd. to SR 23 – Project No. 117-033A
 1. Company: Walsh & Kelly, Inc.
 2. Final Contract Amount: \$188,144.74
 3. Funding: LRSA (251.0608.431.42.96)
- C. Rum Village Dog Park Construction
 1. Company: R. Yoder Construction
 2. Final Contract Amount: \$143,257.31
 3. Funding: 2015 Park Bond (751.1101.452.39.89)

11. RESOLUTIONS

- A. No. 64-2018 – A Resolution of the South Bend Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Property
 1. Description: Various Computers and Electronics
- B. No. 67-2018 - A Resolution of the South Bend Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Property
 1. Description: Various Furniture, Fixtures, Machinery, Equipment and Building Improvements
- C. No. 68-2018 – A Resolution of the Board of Public Works of the City of South Bend, Indiana, Approving the Acceptance of Transfers of Real Property
 1. Description: Acceptance of Twenty-Six (26) Blighted Properties from Urban Enterprise Association of South Bend, Inc. for Demolition

12. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. QPA Purchase – Network Solutions, Inc.
 1. Description: Refresh Seventy (70) Legacy Wireless Access Points used across City Buildings for Wireless Connectivity
 2. Amount: \$54,864.50
 3. Funding: IT Supplies and Professional Services (279.0672.415.21.05/31.06)

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- B. Service Agreement – Digital Defense Incorporated
 - 1. Description: Digital Defense Frontline Advanced Self-Directed Scanning
 - 2. Amount: \$33,504; Total for Three (3) Years; (Year 1: \$12,900; Years 2 and 3: \$10,302)
 - 3. Funding: IT Operating (279.0672.415.36.04)
- C. QPA Software Licensing Agreement – Carahsoft Technology Corp.
 - 1. Description: Licensing for ServiceNow IT Service Management
 - 2. Amount: \$48,202/Year for Three (3) Years, Plus \$7,200 Training; Total \$151,808.04
 - 3. Funding: IT Operating (279.0672.415.36.04)
- D. Professional Services Agreement – Calfee Strategic Solutions, LLC dba Calfee Zoning
 - 1. Description: Administrative Process, Legal and Peer Review of South Bend Zoning Ordinance Updates
 - 2. Amount: \$31,000
 - 3. Funding: EDIT (408.1001.460.31.06)
- E. Professional Services Agreement - EmNet
 - 1. Description: 2018 CSO Reduction Projects
 - 2. Amount: \$279,001
 - 3. Funding: Wastewater LTCP Engineering (641.0630.793.31.02)
- F. Non-Exclusive License Agreement – Triangle Homeowners Association, Inc.
 - 1. Description: Use of City of South Bend Burns Triangle Right-of-Way Area for Homeowner Association Gatherings
- G. Municipal Advisory Services – H.J. Umbaugh & Associates
 - 1. Description: Financial Advisory Services for Long Term Control Plan Capital Funding Plan
 - 2. Amount: \$25,000
 - 3. Funding: Wastewater LTCP (641.0630.793.31.02)
- H. QPA Purchase – Gametime, Inc.
 - 1. Description: Purchase of Playground Equipment as part of 2019 Parks Upgrade Program
 - 2. Amount: \$214,802.60
 - 3. Funding: Park Bond Series I (471.1137.452.42.01)
- I. Special Purchase – Emergency Radio Services
 - 1. Description: One-Hundred, Ten (110) Portable Radio Chargers for Hardwire Mount in Police Vehicles Compatible with Radios
 - 2. Amount: \$49,298.70
 - 3. Funding: Grant
- J. Memorandum of Understanding - MACOG
 - 1. Description: Traffic Count Data Collection

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- 2. Amount: \$28,000
- 3. Funding: LRSA (251.0608.431.31.06)
- K. Access Permit – Indiana Michigan Power
 - 1. Description: Access to Northeast Corner of Muessel Grove Park for Soil Boring to Survey for Proposed Electric Transmission Line Route
- L. Temporary Storm Sewer Access Agreement – Madison LLC
 - 1. Description: Allow Commerce Center’s Temporary Parking Lot to connect to Storm Sewer in Madison Street
- M. Amendment No. 1 to Professional Services Agreement – Arcadis, U.S., Inc.
 - 1. Description: Disinfection Pilot Testing and Cost Estimating for Stress Testing Evaluation and LTCP
 - 2. Amount: \$11,630; New Total \$160,420
 - 3. Funding: Wastewater Engineering (641.0630.793.31.02)
- N. Amendment No. 1 to Professional Services Agreement – Lochmueller Group, Inc.
 - 1. Description: Addition of Utility and Railroad Coordination and Geotechnical Services; Elimination of Unneeded APA Services
 - 2. Amount: (\$350); New Total \$525,100
 - 3. Funding: RWDA TIF (324.1050.460.31.02)
- O. Professional Services Agreement – Incremental Development Alliance
 - 1. Description: Near Northwest Neighborhood Development Plan
 - 2. Amount: \$25,000
 - 3. Funding: EDIT (408.1001.460.31.06)
- P. Professional Services Agreement – Opticos Design, Inc.
 - 1. Description: Near Northwest Neighborhood Development Plan
 - 2. Amount: \$178,866
 - 3. Funding: EDIT (408.1001.460.31.06)
- Q. Escrow Agreement – Larson-Danielson Construction Co., Inc. and 1st Source Bank, NA
 - 1. Description: Escrow Agreement for Howard Park Redevelopment Project
- R. Agreement – U.S. Department of the Army and Department of Interior
 - 1. Description: Create Flood Inundation Mapper for South Bend
 - 2. Amount: \$71,000
 - 3. Funding: Wastewater Engineering (641.0630.793.31.02)

13. STREET/ALLEY VACATIONS

- A. Applicant: Matthew and Katherine Kent
 - 1. Location: East/West Alley running from North/South Alley to 27th Street; South of Pleasant Street and North of Northside Blvd.
 - 2. Purpose: Sole Property Owners to create Urban Farm for use by Montessori Center Preschool

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3. Favorable Recommendations

14. TRAFFIC CONTROL DEVICES

- A. New Installation - Handicapped Accessible Parking Space Sign
 - 1. Locations:
 - a) 429 S. Edison Avenue
 - b) 1217 W. Indiana Avenue
 - 2. All criteria has been met

15. CONSENT TO ANNEXATION AND WAIVER OF RIGHTS TO REMONSTRATE

- A. 25567 Shady Tree Court – Water and Sewer
- B. 52471 Blue Winged Trail – Water and Sewer
- C. 51541 Audubon Woods Drive – Water and Sewer
- D. 26900 Marshall Drive North – Sewer
- E. 53693 Terre Verde Hill Court – Water and Sewer

16. RATIFY BONDS

- A. Occupancy Bonds
 - 1. Lonewolf Enterprises, LLC, Released Effective February 7, 2019
 - 2. Jon Freeman, Released Effective November 28, 2018

17. CLAIMS

18. PRIVILEGE OF THE FLOOR

19. ADJOURNMENT

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.