

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
MEETING
November 13, 2018 – 9:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of October 18, October 23, October 30, and November 6, 2018

2. OPENING OF BIDS

- A. 2018 Demolitions – Project No. 118-307
 - 1. Funding: COIT (404.1201.415.39.87)

3. OPENING OF QUOTATIONS

- A. Olive Production Well No. 6 Rehabilitation – Project No. 118-102
 - 1. Funding: Water Works Operations & Maintenance (620.0640.602.31.06)
- B. Edison Production Well No. 2A Rehabilitation – Project No. 118-103
 - 1. Funding: Water Works Operations & Maintenance (620.0640.602.31.06)
- C. Four Winds Field Landscaping
 - 1. Funding: Cove Non-Reverting Fund (401.1101.452.36.09)
- D. Morris Theater Mezzanine Handrails – Project No. 118-081
 - 1. Funding: Morris Capital (416.0404.453.42.02)
- E. Engineering Office Improvements
 - 1. Funding: Building Maintenance and Repairs (101.0602.431.36.01)

4. OPENING OF PROPOSALS

- A. INDOT School Zone Flashing Beacon Assemblies – Project No. 117-075
 - 1. Funding: INDOT/Major Moves (412.0602.431.42.03)

5. RESCIND BID AWARD

- A. One (1) or More, 2018 or Newer, Compact Track Loader – Spec U
 - 1. Company: Hull Lift Truck, Inc.
 - 2. Reason: Bidder Error in Bid Amount

6. AWARD BIDS AND APPROVE CONTRACTS

- A. Two (2), More or Less, 2018 or Newer, Single Axle Dump Truck – Spec X
 - 1. Company: Selking International
 - 2. Amount: \$159,308 each for Base Bid plus Alternates 1, 2, and 4; Total \$318,616
 - 3. Funding: Sewer Department Capital (642.0621.415.43.02)
- B. One (1) or More, 2018 or Newer, Compact Track Loader – Spec U
 - 1. Company: Hardings, Inc.; Second Lowest Responsible/Responsive Bid
 - 2. Amount: \$89,140; Including All Alternates, Back Up Camera and Trade-In Discount
 - 3. Funding: Street Department (202.0607.431.38.01/.02)

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7. REJECT BIDS

- A. Venues, Parks, and Arts Restroom Remodeling – Project No. 118-043
 - 1. Description: Exceeds Budget; Will be Re-Scoped
 - 2. Funding: Park Bond Series I (471.1138.452.42.01)

8. AWARD QUOTATIONS AND APPROVE CONTRACTS

- A. Ratify Emergency Repairs for Century Center Broken Storm Line Flooding
 - 1. Description: Ratify Award of Repairs per I.C. 5-22-10-4(a), Emergency Conditions
 - a) Company: Bob Frame, Inc.
(1) Amount: \$10,344.96
 - b) Company: First Response Disaster Restoration Specialists
(1) Amount: \$5,590.93
 - 2. Funding: Insurance Fund

9. AWARD PROPOSAL

- A. City of South Bend Branded Apparel and Accessories
 - 1. Company: The Dugout Sporting Goods
 - 2. Amount: Highest Scoring Vendor
 - 3. Funding: Various

10. CHANGE ORDERS

- A. Downtown Cross Street Improvements – Project No. 117-041A
 - 1. Company: Walsh & Kelly, Inc.
 - 2. Change Order No.: 3
 - 3. Increase Amount: \$786
 - 4. Percent of Increase: 0.05%
 - 5. Total Percent of Change: 0.78%
 - 6. Revised Contract Amount: \$1,671,938.60
 - 7. Funding: RWDA TIF (324.1050.460.42.03)
- B. Downtown Cross Street Improvements – Project No. 117-041A
 - 1. Company: Walsh & Kelly, Inc.
 - 2. Change Order No.: 6
 - 3. Increase Amount: Thirteen (13) Days; No Change in Cost
 - 4. Revised Completion Date: November 16, 2018
 - 5. Funding: RWDA TIF (324.1050.460.42.03)
- C. Safe Routes to School: Monroe Primary and Studebaker Elementary – Project No. 116-039
 - 1. Company: Indiana Department of Transportation

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2. Change Order No.: 3
 3. Increase Amount: \$15,289.92; Additional Seven (7) Days
 4. Percent of Increase: 0.79%
 5. Total Percent of Change: 0.71%
 6. Revised Contract Amount: \$1,951,731.71
 7. Revised Completion Date: September 28, 2018
 8. Funding: Federal/City 80/20 Split
- D. Venues, Parks and Arts Maintenance Storage Building – Project No. 118-046R
1. Company: The Robert Henry Corporation
 2. Change Order No.: 2
 3. Decrease Amount: (\$20)
 4. Percent of Decrease: (0.006%)
 5. Total Percent of Change: (5.68%)
 6. Revised Contract Amount: \$348,954
 7. Funding: Park Bond Series I (471.1138.452.42.01)
- E. Howard Park Redevelopment and St. Louis Boulevard Improvements – Project No. 117-047B
1. Company: Larson Danielson Construction Company, Inc.
 2. Change Order No.: 1
 3. Decrease Amount: (\$843,275); Additional Thirty (30) Days
 4. Percent of Decrease: (4.48%)
 5. Revised Contract Amount: \$17,976,032
 6. Revised Contract Completion Date: December 15, 2019
 7. Funding: Park Bond/RETIF/Regional Cities & Cumulative Capital (452.1101.452.02/.03; 429.1050.460.42.02; 201.111.452.42.01; 407.1101.452.42.01)
- F. Rum Village Dog Park Construction
1. Company: R. Yoder Construction, Inc.
 2. Change Order No.: 2
 3. Increase Amount: \$13,077.31
 4. Percent of Increase: 10.05%
 5. Total Percent of Change: 18.98%
 6. Revised Contract Amount: \$143,257.31
 7. Funding: 2015 Park Bond (751.1101.452.39.89)
- G. Wastewater Treatment Plant Headworks Gate Improvements – Project No. 117-026
1. Company: HRP Construction, Inc.
 2. Change Order No.: 1
 3. Decrease Amount: (\$351,345.56); Additional Twenty (20) Days
 4. Percent of Decrease: (36.35%)
 5. Revised Contract Amount: \$615,154.44

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- 6. Revised Completion Date: November 16, 2018
- 7. Funding: Utilities, Wastewater Capital (642.0630.415.43.66)
- H. Erskine Clubhouse Renovation – Project No. 116-108
 - 1. Company: Ziolkowski Construction, Inc.
 - 2. Change Order No.: 1
 - 3. Description: Eliminate Intermediate Phase I Completion Date of November 30, 2018; No Change in Final Completion Date or Contract Amount
 - 4. Funding: Golf Operations (201.1101.452.42.02)
- I. Erskine Clubhouse Renovation – Project No. 116-108
 - 1. Company: Ziolkowski Construction, Inc.
 - 2. Change Order No.: 2
 - 3. Increase Amount: \$7,899
 - 4. Percent of Increase: 0.87%
 - 5. Total Percent of Change: 0.87%
 - 6. Revised Contract Amount: \$914,899
 - 7. Funding: Golf Operations (201.1101.452.42.02)

11. CHANGE ORDERS AND PROJECT COMPLETION AFFIDAVITS

- A. Downtown Bridge Striping – Project No. 117-129
 - 1. Company: The Airmarking Co., Inc.
 - 2. Change Order No.: 2 (Final)
 - 3. Decrease Amount: (\$445.05)
 - 4. Percent of Decrease: (0.51%)
 - 5. Total Percent of Change: 19.11%
 - 6. Final Contract Amount: \$86,357.15
 - 7. Funding: LRSA/Lane Markings; LRSA/Street Maintenance (251.0608.431.42.93/251.0608.431.36.10)

12. PROJECT COMPLETION AFFIDAVITS

- A. Mishawaka Avenue Roto Rooter Jetter Removal – Project No. 118-069R
 - 1. Company: Selge Construction Co., Inc.
 - 2. Final Contract Amount: \$72,307
 - 3. Funding: Sewer Capital (641.0621.792.63.35)
- B. FLIR Traffic Camera Replacements – Project No. 118-006
 - 1. Company: Pemberton Davis Electric, Inc.
 - 2. Final Contract Amount: \$123,866.10
 - 3. Funding: LRSA (251.0608.431.36.67)
- C. FLIR Traffic Cameras, Divisions A, B and C – Project No. 117-122
 - 1. Company: Pemberton Davis Electric, Inc.
 - 2. Final Contract Amount: \$111,848

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3. Funding: LRSA (251.0608.431.36.67)

13. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS

- A. Code Enforcement Sale of Abandoned Vehicles
- B. Main and Colfax Parking Structure Repairs 2019 – Project No. 115-143A
 - 1. Title Sheet
 - 2. Funding: Parking Garage Fund/RWDA TIF
(401.0401.415.36.01/324.1050.460.42.02)
- C. McKinley Avenue and Fremont Park Improvements – Project No. 118-072
 - 1. Title Sheet
 - 2. Funding: LRSA/Utility Expense/Contractual Services
(251.0608.431.42.96/201.1101.452.36.01)
- D. Small Drainage Design and Repair – Project No. 118-063
 - 1. Title Sheet
 - 2. Funding: LRSA (251.0608.431.42.96); SSDA TIF
- E. Wastewater Treatment Plant Administration Building Masonry Improvements – Project No. 118-087
 - 1. Title Sheet
 - 2. Funding: Sewage Works Operations, Building Repairs & Maintenance
(641.0630.793.36.01)
- F. Sewer and Manhole Rehabilitation – Project No. 118-093
 - 1. Funding: Utility Expense/Contractual Service (641.0621.792.63.35)

14. REQUEST TO ADVERTISE FOR THE RECEIPT OF PROPOSALS

- A. Police Vehicle Decal Design and Application
 - 1. Funding: Police Department (202.0607.431.38.01/.02)

15. RESOLUTIONS

- A. No. 58-2018 – A Resolution of the South Bend Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Property
 - 1. Description: Various Wastewater Machinery, Equipment, Computers, Electronics, Software Licenses, Furniture and Fixtures

16. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. Memorandum of Understanding – Oaklawn Psychiatric Center
 - 1. Description: Donation to fund Addiction Recovery Coaching Certification and Services at Beacon Emergency Room and Other Community Sites
 - 2. Amount: \$25,000
 - 3. Funding: COIT (404.0401.415.31.06)
- B. Contract – Department of Innovation

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1. Description: Extend Free Wi-Fi Accessibility to Low-Moderate Income Neighborhoods via Community Centers
2. Amount: \$300,000
3. Funding: CDBG (212.1001.460.39.30)
- C. Agreement – Community Homebuyers Corporation
 1. Description: Community Investment Staff Services for administering Community Homebuyers Corporation Homeownership Assistance Program
 2. Amount: \$15,000 to City
 3. Funding: Department Admin Fund 211
- D. Agreement – Urban Enterprise Association of South Bend, Inc.
 1. Description: Community Investment Staff Services related to administering Urban Enterprise Association's Various Programs and Services
 2. Amount: \$40,000 to City
 3. Funding: Department Admin Fund 211
- E. Fifth Addendum to Agreement – Urban Enterprise Association of South Bend, Inc.
 1. Description: Revise End Date of Vacant and Abandoned Property Repair Matching Grant Agreement from December 31, 2018 to November 13, 2018
 2. Amount: \$105,498.81
 3. Funding: EDIT (227.120.415.39.89/408.1001.460.39.30)
- F. Professional Services Agreement – United Way of St. Joseph County
 1. Description: Increase Number of Designated "High Quality" Pre-K Providers in South Bend for Early Childhood Education Provider Capacity Grant Program
 2. Amount: \$100,000
 3. Funding: COIT (404.0401.415.31.06)
- G. Amendment No. 2 to Professional Services Agreement – Abonmarche Consultants, Inc.
 1. Description: Additional Survey and Design Work for St. Louis Blvd. Festival Street
 2. Amount: \$92,800; New Total \$265,400
 3. Funding: Park Bond Series D (471.1133.452.31.02)
- H. Memorandum of Understanding – St. Joseph County Health Department
 1. Description: Lead Paint Analyzer Donation
 2. Amount: \$26,516
 3. Funding: EDIT (408.1001.460.39.30)
- I. Professional Services Agreement – Hull and Associates, Inc.
 1. Description: General Environmental Consulting Services
 2. Amount: \$30,000
 3. Funding: Studebaker Oliver Grants (209.1402.460.31.06)
- J. Professional Services Agreement – The Troyer Group
 1. Description: Update Century Center Exterior Landscape

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- 2. Amount: NTE \$14,700
- 3. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- K. Amendment No. 2 to Professional Services Agreement – Earth Exploration, Inc.
 - 1. Description: Additional Design Work for Howard Park Renovation
 - 2. Amount: NTE \$600; New Total \$13,169.50
 - 3. Funding: REDA TIF (429.1050.460.31.02)
- L. Professional Services Agreement – Lochmueller Group, Inc.
 - 1. Description: Construction Inspection Services for Howard Park Redevelopment
 - 2. Amount: NTE \$520,200
 - 3. Funding: Fund 407 (407.1101.452.31.06)
- M. Professional Services Agreement – WBK Engineering, LLC
 - 1. Description: Design Services for Venues, Parks and Arts Athletic Court Renovations
 - 2. Amount: NTE \$48,500
 - 3. Funding: VPA Capital (416.0404.453.36.01)
- N. Professional Services Agreement – DLZ Indiana, LLC
 - 1. Description: Design Services for Pinhook Park Improvements Project
 - 2. Amount: NTE \$61,200
 - 3. Funding: Park Bond Series H (471.1136.452.31.02)
- O. Consulting Agreement – EnFocus, Inc.
 - 1. Description: 2018-2019 EnFocus Fellowship Program
 - 2. Amount: \$28,000
 - 3. Funding: DCI Professional Services (211.1001.460.31.06)
- P. Dedicated Improvements Agreement – KRG Eddy Street Land II, LLC
 - 1. Description: Eddy Street Commons Phase II
- Q. Agreement for Goods and Services – CM Buck and Associates, Inc. dba Associated Controls and Design
 - 1. Description: Integration/Programming of New LED Lighting to Century Center River Lights
 - 2. Amount: \$13,433
 - 3. Funding: Hotel/Motel Tax
- R. Professional Services Agreement – American Structurepoint, Inc.
 - 1. Description: Renewable Fuel Standard Registration Assistance
 - 2. Amount: NTE \$21,450
 - 3. Funding: Utilities, Sewage Works/Wastewater, Engineering (641.0630.793.31.02)
- S. Professional Services Agreement – Mpinsky LLC d/b/a Five/Four Advisors
 - 1. Description: Explore Capacity and Ability to Implement Community Development Finance Strategy Friendly Model in South Bend
 - 2. Amount: \$40,000

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- 3. Funding: DCI Professional Services (211.1001.460.31.06)
- T. Professional Services Agreement – Forum Architects, LLC
 - 1. Description: O'Brien Recreation Center Renovation
 - 2. Amount: \$33,750
 - 3. Funding: SSDA TIF (430.1050.460.42.02)
- U. Amendment to Professional Services Agreement – Jones Petrie Rafinski
 - 1. Description: EPA Required Offsite Waste Delineation, Groundwater Investigation and Solid Disposal/SMP Implementation for CBRC for Beck's Lake Project
 - 2. Amount: NTE \$291,000
 - 3. Funding: Professional Services EPA (226.0412.672.39.02)
- V. Amendment to Professional Services Agreement – Richard T. Brown/Veritas, LLC
 - 1. Description: Manage Remedial Investigation and Feasibility Study for LaSalle Park Area of Beck's Lake Site and Assist City and City Legal Team with EPA Deliverables and Analysis Projects
 - 2. Amount: NTE \$300,000; \$100/Hour
 - 3. Funding: Professional Services EPA (226.0412.672.39.02)
- W. Agreement – Anthem Blue Cross and Blue Shield
 - 1. Description: Administer Self-Funded Medical Insurance for City Employees for 2019 Calendar Year
 - 2. Amount: Stop Loss Premium: \$589,162.56; Medical Administration Costs: \$793,879.80; Prescription; Varies
 - 3. Funding: Health Insurance Fund (711.0401.671.31.06)
- X. Agreement – Accordware, LLC
 - 1. Description: Assist City with IRS Reporting Obligations pursuant to Patient Protection and Affordable Care Act
 - 2. Amount: \$1.25/Per 1095-C Form, \$1.00/Per Employee Reporting Fee, \$1,250 Base Fee
 - 3. Funding: Health Insurance Fund (711.0401.671.31.06)
- Y. Amendment No. 1 to Professional Services Agreement – Activate Healthcare, LLC
 - 1. Description: Employee Clinic Contract Renewal for 2019 Calendar Year
 - 2. Amount: \$27.21/Member/Month; Estimated Total Cost \$964,308
 - 3. Funding: Health Insurance Fund (711.0401.671.31.06)
- Z. Network Master Agreement – US Signal Company, L.L.C.
 - 1. Description: Renewal of Connectivity Services to provide Communications between Remote Water Production Sites and SCADA Environment for Real-Time Control and Monitoring of Water Systems
 - 2. Amount: \$2,520/Month for Thirty-Six (36) Months; Total \$30,240
 - 3. Funding: Utilities O&M (620.0640.603.32.04)
- AA. Professional Services Agreement – Zach Hurst

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1. Description: Engineering Consultant Services for Development Agreements
2. Amount: \$35.00/Hour; NTE \$36,000
3. Funding: TIF (Subject to RDC Approval)
- BB. Licensing Agreement – Azteca Systems, LLC
 1. Description; Cityworks Enterprise License Upgrade
 2. Amount: \$60,000
 3. Funding: IT Operations (279.0672.415.36.04)

17. LICENSES AND PERMITS

- A. Processions
 1. Applicant: Downtown South Bend
 - a) Event: DTSB Holiday Light Parade
 - b) Date/Time: December 14, 2018; 6:00 p.m. to 7:45 p.m.
 - c) Favorable Recommendations
 2. Applicant: St. Joseph County Right to Life
 - a) Event: March for Life and Rally
 - b) Date/Time: January 18, 2019; 11:30 a.m. to 12:15 p.m.
 - c) Favorable Recommendations
 3. Applicant: St. Joseph Parish
 - a) Event: St. Nick 6K Race
 - b) Date/Time: December 1, 2018; 8:00 a.m. to 11:00 a.m.
 - c) Favorable Recommendations

18. STREET/ALLEY VACATIONS

- A. Applicant: Ned Green
 1. Location: North West/South East Alley East of N. Cushing St. and North of Van Buren St.
 2. Purpose: Clean Up Alley and create Parking for Tenants
 3. See Engineering and Community Investment Comments
- B. Applicant: Willie Rogers
 1. Location: North/South Alley North of Bryan St., South of Culver St., to first East/West Alley
 2. Purpose: Use for Driveway
 3. See Fire Department and Community Investment Comments

19. TRAFFIC CONTROL DEVICES

- A. New Installation - Handicapped Accessible Parking Space Sign
 1. Locations:
 - a) 842 S. Albert Ave.
 - b) 1711 Kendall St.

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- 2. All criteria has been met
 - B. New Installation – Handicapped Accessible Parking Space Sign
 - 1. Location: 3619 Pleasant St.
 - 2. All criteria has not been met
- 20. **CONSENT TO ANNEXATION AND WAIVER OF RIGHTS TO REMONSTRATE**
 - A. 51648 Audubon Woods Drive – Water
 - B. 53127 Flowing Stream Court – Water/Sewer
- 21. **RATIFY BONDS**
 - A. Contractor Bonds
 - 1. Larson-Danielson Construction Co., Inc., Approved Effective October 29, 2018
 - 2. M&J Concrete, Approved Effective October 10, 2018
 - B. Excavation Bonds
 - 1. Beach House LLC, Approved Effective October 25, 2018
 - C. Occupancy Bonds
 - 1. Bradley Company, LLC, Approved Effective October 2, 2018
 - 2. Sam Mar Tree, Approved Effective September 18, 2018
- 22. **CLAIMS**
- 23. **PRIVILEGE OF THE FLOOR**
- 24. **ADJOURNMENT**

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.