

**CITY OF SOUTH BEND  
BOARD OF PUBLIC WORKS  
AGENDA REVIEW SESSION  
November 8, 2018 – 10:30 a.m.**



Location: 1308 County-City Building  
South Bend, Indiana 46601

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**AGENDA REVIEW SESSION**

**1. OPENING OF BIDS**

- A. Main Street/Wayne Street Parking Garage Roof Replacement – Project No. 118-096A
  - 1. Funding: RWDA TIF (324.1050.460.42.02)

**2. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS**

- A. Wastewater Treatment Plant Raw Sewage Pump No. 2 Rehabilitation – Project No. 118-020
  - 1. Utilities, Sewage Works Capital, Treatment & Disposal Equipment (642.0630.415.43.66)

**3. TITLE SHEET**

- A. South Bend Fire Department Training Center Classroom Building – Project No. 117-127R
  - 1. Funding: 2018 Fire Station No. 9 Capital (451.0901.422.42.02)

**4. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA**

- A. First Amendment to Bike Sharing Service Agreement – Neutron Holdings, Inc. d/b/a Lime
    - 1. Description: e-Scooter Pilot Program
    - 2. Amount: No cost
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**REGULAR MEETING**

**1. REVIEW OF MINUTES**

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of October 18, October 23, October 30, and November 6, 2018

**2. OPENING OF BIDS**

- A. 2018 Demolitions – Project No. 118-307
  - 1. Funding: COIT (404.1201.415.39.87)

**3. OPENING OF QUOTATIONS**

- A. Olive Production Well No. 6 Rehabilitation – Project No. 118-102
    - 1. Funding: Water Works Operations & Maintenance (620.0640.602.31.06)
  - B. Edison Production Well No. 2A Rehabilitation – Project No. 118-103
    - 1. Funding: Water Works Operations & Maintenance (620.0640.602.31.06)
  - C. Four Winds Field Landscaping
    - 1. Funding: Cove Non-Reverting Fund (401.1101.452.36.09)
  - D. Morris Theater Mezzanine Handrails – Project No. 118-081
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- 1. Funding: Morris Capital (416.0404.453.42.02)
- E. Engineering Office Improvements
  - 1. Funding: Professional Services (101.0602.431.36.01)

**4. OPENING OF PROPOSALS**

- A. INDOT School Zone Flashing Beacon Assemblies – Project No. 117-075
  - 1. Funding: INDOT/Major Moves (412.0602.431.42.03)

**5. AWARD BIDS AND APPROVE CONTRACTS**

- A. Two (2) or More, 2018 or Newer, Single Axle Dump Truck – Spec X
  - 1. Company: Selking International
  - 2. Amount: \$159,308 each for Base Bid plus Alternates 1, 2, and 4; Total \$318,616; Two (2)
  - 3. Funding: Sewer Department Capital (642.0621.415.43.02)
- B. Three Twenty at the Cascades – Glazed Assemblies – Project No. 118-074A
  - 1. Company: Precision Wall Systems, Inc.
  - 2. Amount: \$1,448,000
  - 3. Funding: REDA TIF (429.1050.460.42.03)
- C. One (1) or More, 2018 or Newer, Compact Track Loader – Spec U
  - 1. Company: Hardings, Inc.
  - 2. Amount: \$89,140; Including All Alternates, Back Up Camera and Trade-In Discount
  - 3. Funding: Street Department (202.0607.431.38.01/.02)

**6. RESCIND BID AWARD**

- A. One (1) or More, 2018 or Newer, Compact Track Loader – Spec U
  - 1. Company: Hull Lift Truck, Inc.
  - 2. Reason: Bidder Error in Bid Amount

**7. REJECT BIDS**

- A. Venues, Parks, and Arts Restroom Remodeling – Project No. 118-043
  - 1. Description: Exceeds Budget; Will be Re-Scoped
  - 2. Funding: Park Bond Series I (471.1138.452.42.01)

**8. AWARD QUOTATIONS AND APPROVE CONTRACTS**

- A. Ratify Emergency Repairs for Century Center Broken Storm Line Flooding
  - 1. Description: Ratify Award of Repairs per I.C. 5-22-10-4(a), Emergency Conditions
    - a) Company: Bob Frame, Inc.  
(1) Amount: \$10,344.96

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- b) Company: First Response Disaster Restoration Specialists
  - (1) Amount: \$5,590.93
- 2. Funding: Insurance Fund

**9. AWARD PROPOSAL**

- A. City of South Bend Branded Apparel and Accessories
  - 1. Company: The Dugout Sporting Goods
  - 2. Amount: Highest Scoring Vendor
  - 3. Funding: Various

**10. CHANGE ORDERS**

- A. Downtown Cross Street Improvements – Project No. 117-041A
  - 1. Company: Walsh & Kelly, Inc.
  - 2. Change Order No.: 3
  - 3. Increase Amount: \$786
  - 4. Percent of Increase: 0.05%
  - 5. Total Percent of Change: 0.78%
  - 6. Revised Contract Amount: \$1,671,938.60
  - 7. Funding: RWDA TIF (324.1050.460.42.03)
- B. Downtown Cross Street Improvements – Project No. 117-041A
  - 1. Company: Walsh & Kelly, Inc.
  - 2. Change Order No.: 6
  - 3. Increase Amount: Thirteen (13) Days; No Change in Cost
  - 4. Revised Completion Date: November 16, 2018
  - 5. Funding: RWDA TIF (324.1050.460.42.03)
- C. Safe Routes to School: Monroe Primary and Studebaker Elementary – Project No. 116-039
  - 1. Company: Indiana Department of Transportation
  - 2. Change Order No.: 3
  - 3. Increase Amount: \$15,289.92; Additional Seven (7) Days
  - 4. Percent of Increase: 0.79%
  - 5. Total Percent of Change: 0.71%
  - 6. Revised Contract Amount: \$1,951,731.71
  - 7. Revised Completion Date: September 28, 2018
  - 8. Funding: Federal/City 80/20 Split
- D. Venues, Parks and Arts Maintenance Storage Building – Project No. 118-046R
  - 1. Company: The Robert Henry Corporation
  - 2. Change Order No.: 2
  - 3. Decrease Amount: (\$20)
  - 4. Percent of Decrease: (0.006%)

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5. Total Percent of Change: (5.68%)
  6. Revised Contract Amount: \$348,954
  7. Funding: Park Bond Series I (471.1138.452.42.01)
- E. Howard Park Redevelopment and St. Louis Boulevard Improvements – Project No. 117-047B
1. Company: Larson Danielson Construction Company, Inc.
  2. Change Order No.: 1
  3. Decrease Amount: (\$843,275); Additional Thirty (30) Days
  4. Percent of Decrease: (4.48%)
  5. Revised Contract Amount: \$17,976,032
  6. Revised Contract Completion Date: December 15, 2019
  7. Funding: Park Bond/RETIF/Regional Cities & Cumulative Capital (452.1101.452.02/.03; 429.1050.460.42.02; 201.111.452.42.01; 407.1101.452.42.01)
- F. Rum Village Dog Park Construction
1. Company: R. Yoder Construction, Inc.
  2. Change Order No.: 2
  3. Increase Amount: \$13,077.31
  4. Percent of Increase: 10.05%
  5. Total Percent of Change: 18.98%
  6. Revised Contract Amount: \$143,257.31
  7. Funding: 2015 Park Bond (751.1101.452.39.89)
- G. Wastewater Treatment Plant Headworks Gate Improvements – Project No. 117-026
1. Company: HRP Construction, Inc.
  2. Change Order No.: 1
  3. Decrease Amount: (\$351,345.56); Additional Twenty (20) Days
  4. Percent of Decrease: (36.35%)
  5. Revised Contract Amount: \$615,154.44
  6. Revised Completion Date: November 16, 2018
  7. Funding: Utilities, Wastewater Capital (642.0630.415.43.66)
- H. Erskine Clubhouse Renovation – Project No. 116-108
1. Company: Ziolkowski Construction, Inc.
  2. Change Order No.: 1
  3. Description: Eliminate Intermediate Phase I Completion Date of November 30, 2018; No Change in Final Completion Date or Contract Amount
  4. Funding: Golf Operations (201.1101.452.42.02)
- I. Erskine Clubhouse Renovation – Project No. 116-108
1. Company: Ziolkowski Construction, Inc.
  2. Change Order No.: 2
  3. Increase Amount: \$7,899

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4. Percent of Increase: 0.87%
5. Total Percent of Change: 0.87%
6. Revised Contract Amount: \$914,899
7. Funding: Golf Operations (201.1101.452.42.02)

**11. CHANGE ORDERS AND PROJECT COMPLETION AFFIDAVITS**

- A. Downtown Bridge Striping – Project No. 117-129
  1. Company: The Airmarking Co., Inc.
  2. Change Order No.: 2 (Final)
  3. Decrease Amount: (\$445.05)
  4. Percent of Decrease: (0.51%)
  5. Total Percent of Change: 19.11%
  6. Final Contract Amount: \$86,357.15
  7. Funding: LRSA/Lane Markings; LRSA/Street Maintenance (251.0608.431.42.93/251.0608.431.36.10)

**12. PROJECT COMPLETION AFFIDAVITS**

- A. Mishawaka Avenue Roto Rooter Jetter Removal – Project No. 118-069R
  1. Company: Selge Construction Co., Inc.
  2. Final Contract Amount: \$72,307
  3. Funding: Sewer Capital (641.0621.792.63.35)
- B. FLIR Traffic Camera Replacements – Project No. 118-006
  1. Company: Pemberton Davis Electric, Inc.
  2. Final Contract Amount: \$123,866.10
  3. Funding: LRSA (251.0608.431.36.67)
- C. FLIR Traffic Cameras, Divisions A, B and C – Project No. 117-122
  1. Company: Pemberton Davis Electric, Inc.
  2. Final Contract Amount: \$111,848
  3. Funding: LRSA (251.0608.431.36.67)

**13. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS**

- A. Code Enforcement Sale of Abandoned Vehicles
- B. Main and Colfax Parking Structure Repairs 2019 – Project No. 115-143A
  1. Title Sheet
  2. Funding: Parking Garage Fund/RWDA TIF (401.0401.415.36.01/324.1050.460.42.02)
- C. McKinley Avenue and Fremont Park Improvements – Project No. 118-072
  1. Title Sheet
  2. Funding: LRSA/Utility Expense/Contractual Services (251.0608.431.42.96/201.1101.452.36.01)

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- D. Small Drainage Design and Repair – Project No. 118-063
  - 1. Title Sheet
  - 2. Funding: LRSA (251.0608.431.42.96); SSDA TIF
- E. Wastewater Treatment Plant Administration Building Masonry Improvements – Project No. 118-087
  - 1. Title Sheet
  - 2. Funding: Sewage Works Operations, Building Repairs & Maintenance (641.0630.793.36.01)
- F. Sewer and Manhole Rehabilitation – Project No. 118-093
  - 1. Funding: Utility Expense/Contractual Service (641.0621.792.63.35)

**14. REQUEST TO ADVERTISE FOR THE RECEIPT OF PROPOSALS**

- A. Police Vehicle Decal Design and Application
  - 1. Funding: Police Department (202.0607.431.38.01/.02)

**15. RESOLUTIONS**

- A. No. 58-2018 – A Resolution of the South Bend Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Property
  - 1. Description: Various Wastewater Machinery, Equipment, Computers, Electronics, Software Licenses, Furniture and Fixtures
- B. No. 59-2018 - A Resolution of the South Bend Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Property
  - 1. Description: Two (2) Venues, Parks, and Arts Chevy Pick Up Trucks

**16. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA**

- A. Memorandum of Understanding – Oaklawn Psychiatric Center
  - 1. Description: Donation to fund Addiction Recovery Coaching Certification and Services at Beacon Emergency Room and Other Community Sites
  - 2. Amount: \$25,000
  - 3. Funding: COIT (404.0401.415.31.06)
- B. Contract – Department of Innovation
  - 1. Description: Extend Free Wi-Fi Accessibility to Low-Moderate Income Neighborhoods via Community Centers
  - 2. Amount: \$300,000
  - 3. Funding: CDBG (212.1001.460.39.30)
- C. Agreement – Community Homebuyers Corporation
  - 1. Description: Community Investment Staff Services for administering Community Homebuyers Corporation Homeownership Assistance Program
  - 2. Amount: \$15,000 to City
  - 3. Funding: Department Admin Fund 211

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- D. Agreement – Urban Enterprise Association of South Bend, Inc.
  - 1. Description: Community Investment Staff Services related to administering Urban Enterprise Association’s Various Programs and Services
  - 2. Amount: \$40,000 to City
  - 3. Funding: Department Admin Fund 211
- E. Fifth Addendum to Agreement – Urban Enterprise Association of South Bend, Inc.
  - 1. Description: Revise End Date of Vacant and Abandoned Property Repair Matching Grant Agreement from December 31, 2018 to November 13, 2018
  - 2. Amount: \$105,498.81
  - 3. Funding: EDIT (227.120.415.39.89/408.1001.460.39.30)
- F. Professional Services Agreement – United Way of St. Joseph County
  - 1. Description: Increase Number of Designated “High Quality” Pre-K Providers in South Bend for Early Childhood Education Provider Capacity Grant Program
  - 2. Amount: \$100,000
  - 3. Funding: COIT (404.0401.415.31.06)
- G. Amendment No. 2 to Professional Services Agreement – Abonmarche Consultants, Inc.
  - 1. Description: Additional Survey and Design Work for St. Louis Blvd. Festival Street
  - 2. Amount: \$92,800; New Total \$265,400
  - 3. Funding: Park Bond Series D (471.1133.452.31.02)
- H. Memorandum of Understanding – St. Joseph County Health Department
  - 1. Description: Lead Paint Analyzer Donation
  - 2. Amount: \$26,516
  - 3. Funding: EDIT (408.1001.460.39.30)
- I. Professional Services Agreement – Hull and Associates, Inc.
  - 1. Description: General Environmental Consulting Services
  - 2. Amount: \$30,000
  - 3. Funding: Studebaker Oliver Grants (209.1402.460.31.06)
- J. Professional Services Agreement – The Troyer Group
  - 1. Description: Update Century Center Exterior Landscape
  - 2. Amount: NTE \$14,700
  - 3. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- K. Amendment No. 2 to Professional Services Agreement – Earth Exploration, Inc.
  - 1. Description: Additional Design Work for Howard Park Renovation
  - 2. Amount: NTE \$600; New Total \$13,169.50
  - 3. Funding: REDA TIF (429.1050.460.31.02)
- L. Professional Services Agreement – Lochmueller Group, Inc.
  - 1. Description: Construction Inspection Services for Howard Park Redevelopment
  - 2. Amount: NTE \$520,200

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- 3. Funding: Fund 407 (407.1101.452.31.06)
- M. Professional Services Agreement – WBK Engineering, LLC
  - 1. Description: Design Services for Venues, Parks and Arts Athletic Court Renovations
  - 2. Amount: NTE \$48,500
  - 3. Funding: VPA Capital (416.0404.453.36.01)
- N. Professional Services Agreement – DLZ Indiana, LLC
  - 1. Description: Design Services for Pinhook Park Improvements Project
  - 2. Amount: NTE \$61,200
  - 3. Funding: Park Bond Series H (471.1136.452.31.02)
- O. Consulting Agreement – EnFocus, Inc.
  - 1. Description: 2018-2019 EnFocus Fellowship Program
  - 2. Amount: \$28,000
  - 3. Funding: DCI Professional Services (211.1001.460.31.06)
- P. Dedicated Improvements Agreement – KRG Eddy Street Land II, LLC
  - 1. Description: Eddy Street Commons Phase II
- Q. Agreement for Goods and Services – CM Buck and Associates, Inc. dba Associated Controls and Design
  - 1. Description: Integration/Programming of New LED Lighting to Century Center River Lights
  - 2. Amount: \$13,433
  - 3. Funding: Hotel/Motel Tax
- R. Professional Services Agreement – American Structurepoint, Inc.
  - 1. Description: Renewable Fuel Standard Registration Assistance
  - 2. Amount: NTE \$21,450
  - 3. Funding: Utilities, Sewage Works/Wastewater, Engineering (641.0630.793.31.02)
- S. Professional Services Agreement – Mpinsky LLC d/b/a Five/Four Advisors
  - 1. Description: Explore Capacity and Ability to Implement Community Development Finance Strategy Friendly Model in South Bend
  - 2. Amount: \$40,000
  - 3. Funding: DCI Professional Services (211.1001.460.31.06)
- T. Professional Services Agreement – Forum Architects, LLC
  - 1. Description: O'Brien Recreation Center Renovation
  - 2. Amount: \$33,750
  - 3. Funding: SSDA TIF (430.1050.460.42.02)
- U. Amendment to Professional Services Agreement – Jones Petrie Rafinski
  - 1. Description: EPA Required Offsite Waste Delineation, Groundwater Investigation and Solid Disposal/SMP Implementation for CBRC for Beck's Lake Project



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- 2. Amount: NTE \$278,250
- 3. Funding: Professional Services EPA (226.0412.672.39.02)
- V. Amendment to Professional Services Agreement – Richard T. Brown/Veritas, LLC
  - 1. Description: Manage Remedial Investigation and Feasibility Study for LaSalle Park Area of Beck’s Lake Site and Assist City and City Legal Team with EPA Deliverables and Analysis Projects
  - 2. Amount: NTE \$360,000; \$100/Hour
  - 3. Funding: Professional Services EPA (226.0412.672.39.02)
- W. Agreement – Anthem Blue Cross and Blue Shield
  - 1. Description: Administer Self-Funded Medical Insurance for City Employees for 2019 Calendar Year
  - 2. Amount: Stop Loss Premium: \$589,162.56; Medical Administration Costs: \$793,879.80; Prescription; Varies
  - 3. Funding: Health Insurance Fund (711.0401.671.31.06)
- X. Agreement – Accordware, LLC
  - 1. Description: Assist City with IRS Reporting Obligations pursuant to Patient Protection and Affordable Care Act
  - 2. Amount: \$1.25/Per 1095-C Form, \$1.00/Per Employee Reporting Fee, \$1,250 Base Fee
  - 3. Funding: Health Insurance Fund (711.0401.671.31.06)
- Y. Amendment No. 1 to Professional Services Agreement – Activate Healthcare, LLC
  - 1. Description: Employee Clinic Contract Renewal for 2019 Calendar Year
  - 2. Amount: \$27.21/Member/Month; Estimated Total Cost \$964,308
  - 3. Funding: Health Insurance Fund (711.0401.671.31.06)
- Z. Network Master Agreement – US Signal Company, L.L.C.
  - 1. Description: Renewal of Connectivity Services to provide Communications between Remote Water Production Sites and SCADA Environment for Real-Time Control and Monitoring of Water Systems
  - 2. Amount: \$2,520/Month for Thirty-Six (36) Months; Total \$30,240
  - 3. Funding: Utilities O&M (620.0640.603.32.04)
- AA. Professional Services Agreement – Zach Hurst
  - 1. Description: Engineering Consultant Services for Development Agreements
  - 2. Amount: \$35.00/Hour; NTE \$36,000
  - 3. Funding: TIF (Subject to RDC Approval)
- BB. Licensing Agreement – Azteca Systems, LLC
  - 1. Description; Cityworks Enterprise License Upgrade
  - 2. Amount: \$60,000
  - 3. Funding: IT Operations (279.0672.415.36.04)

**17. LICENSES AND PERMITS**

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- A. Processions
  - 1. Applicant: Downtown South Bend
    - a) Event: DTSB Holiday Light Parade
    - b) Date/Time: December 14, 2018; 6:00 p.m. to 7:45 p.m.
    - c) Favorable Recommendations
  - 2. Applicant: St. Joseph County Right to Life
    - a) Event: March for Life and Rally
    - b) Date/Time: January 18, 2019; 11:30 a.m. to 12:15 p.m.
    - c) Favorable Recommendations
  - 3. Applicant: St. Joseph Parish
    - a) Event: St. Nick 6K Race
    - b) Date/Time: December 1, 2018; 8:00 a.m. to 11:00 a.m.
    - c) Favorable Recommendations

**18. STREET/ALLEY VACATIONS**

- A. Applicant: Ned Green
  - 1. Location: North West/South East Alley East of N. Cushing St. and North of Van Buren St.
  - 2. Purpose: Clean Up Alley and create Parking for Tenants
  - 3. See Engineering and Community Investment Comments
- B. Applicant: Willie Rogers
  - 1. Location: North/South Alley North of Bryan St., South of Culver St., to first East/West Alley
  - 2. Purpose: Use for Driveway
  - 3. See Fire Department and Community Investment Comments

**19. TRAFFIC CONTROL DEVICES**

- A. New Installation - Handicapped Accessible Parking Space Sign
  - 1. Locations:
    - a) 842 S. Albert Ave.
    - b) 1711 Kendall St.
  - 2. All criteria has been met
- B. New Installation – Handicapped Accessible Parking Space Sign
  - 1. Location: 3619 Pleasant St.
  - 2. All criteria has not been met

**20. CONSENT TO ANNEXATION AND WAIVER OF RIGHTS TO REMONSTRATE**

- A. 51648 Audubon Woods Drive – Water
- B. 53127 Flowing Stream Court – Water/Sewer

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**21. RATIFY BONDS**

- A. Contractor Bonds
  - 1. Larson-Danielson Construction Co., Inc., Approved Effective October 29, 2018
  - 2. M&J Concrete, Approved Effective October 10, 2018
- B. Excavation Bonds
  - 1. Beach House LLC, Approved Effective October 25, 2018
- C. Occupancy Bonds
  - 1. Bradley Company, LLC, Approved Effective October 2, 2018
  - 2. Sam Mar Tree, Approved Effective September 18, 2018

**22. CLAIMS**

**23. PRIVILEGE OF THE FLOOR**

**24. ADJOURNMENT**

**NOTICE**  
**FOR HEARING AND SIGHT IMPAIRED PERSONS**  
**Auxiliary Aid or Other Services are Available upon Request at No Charge.**  
**Please Give Reasonable Advance Request when Possible.**