

**CITY OF SOUTH BEND  
BOARD OF PUBLIC WORKS  
AGENDA REVIEW SESSION  
October 18, 2018 – 10:30 a.m.**



Location: 1308 County-City Building  
South Bend, Indiana 46601

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**AGENDA REVIEW SESSION**

**1. AWARD BIDS AND APPROVE CONTRACTS**

- A. Lafayette Building Exterior Renovation – Project No. 117-100R
    - 1. Company:
      - a) Precision Wall Systems, Inc.  
(1) Amount: \$213,900; Division A, No Alternates
      - b) C&S Masonry Restoration, LLC  
(1) Amount: \$236,705; Division B, Base Bid, B1, B2, B3 and B4
    - 2. Funding: RWDA TIF (324.1050.460.42.02)
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**REGULAR MEETING**

**1. REVIEW OF MINUTES**

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of October 4, October 9, and October 16, 2018

**2. OPENING OF BIDS**

- A. Three Twenty at the Cascade – Glazed Assemblies – Project No. 118-074A
  - 1. Funding: REDA TIF (429.1050.460.42.03)
- B. Venues, Parks, and Arts Restroom Remodeling – Project No. 118-043
  - 1. Funding: Park Bond I (471.1138.452.42.01)
- C. Two (2), More or Less, 2018 or Newer, Single Axle Dump Trucks – Spec X
  - 1. Funding: Sewer Department Capital (642.0621.415.43.02)

**3. OPENING OF PROPOSALS**

- A. City of South Bend Branded Apparel and Accessories
  - 1. Funding: Various

**4. AWARD BIDS AND APPROVE CONTRACTS**

- A. Gemini at Washington-Colfax Apartments Masonry and Stair Repair – Project No. 118-080B
  - 1. Company:
    - a) Bokon Masonry, Inc.  
(1) Amount: \$190,171; Division A, Base Bid
    - b) Paul's Welding, Inc.  
(1) \$168,844; Division B, Base Bid
  - 2. Funding: WWDA TIF (422.1050.460.42.02)

**5. REJECT BIDS**

- A. Three Twenty at the Cascade – Exterior Insulation & Finish System – Project No. 118-074B

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1. Description: Exceeds Budget
2. Funding: REDA TIF (429.1050.460.42.03)
- B. One (1) or More, 2018 or Newer ¾ Ton Two-Wheel Drive Pick-Up Truck – Spec I
  1. Description: Doesn't meet Needs
  2. Funding: Water Works Capital
  
- 6. AWARD QUOTATIONS AND APPROVE CONTRACTS**
  - A. Leighton Plaza Maintenance
    1. Company: Holladay Property Services Midwest, Inc.
    2. Amount: \$25,625/year; Total: \$51,250 for Two (2) Years
    3. Funding: Parks Maintenance (201.1101.452.39.89)
  
- 7. AWARD PROPOSAL**
  - A. Utility Billing System
    1. Company: Systems and Software
    2. Amount: Highest Scoring Vendor
    3. Funding: Support Services for Software Implementation (620.0640.657.31.06/641.0630.793.39.10)
  
- 8. CHANGE ORDERS**
  - A. Fire Station No. 9 – Project No. 116-012
    1. Company: Ziolkowski Construction, Inc.
    2. Change Order No.: 1
    3. Decrease Amount: (\$9,166)
    4. Percent of Decrease: (0.25%)
    5. Revised Contract Amount: \$3,643,334
    6. Funding: Fire Dept. Capital (451.0901.422.42.02)
  - B. Ironwood Drive Sidewalk, Edison Rd. to SR 23 – Project No. 117-033A
    1. Company: Walsh & Kelly, Inc.
    2. Change Order No.: 1 (Final)
    3. Increase Amount: \$5,160.24
    4. Percent of Increase: 2.82%
    5. Revised Contract Amount: \$188,144.74
    6. Funding: LRSA/Major Moves (251.0608.431.42.96)
  - C. Venues, Parks, and Arts Maintenance Storage Building – Project No. 118-046R
    1. Company: The Robert Henry Corporation
    2. Change Order No.: 1
    3. Increase Amount: \$18,800
    4. Percent of Increase: 5.69%

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5. Revised Contract Amount: \$348,974
6. Funding: Park Bond Series I (471.1138.452.42.01)

**9. CHANGE ORDERS AND PROJECT COMPLETION AFFIDAVITS**

- A. Mishawaka Avenue Roto Rooter Jetter Removal and North Shore Drive Improvements – Project No. 118-069R
  1. Company: HRP Construction
  2. Change Order No.: 1 (Final)
  3. Decrease Amount: (\$21,438.50)
  4. Percent of Decrease: (47.17%)
  5. Final Contract Amount: \$24,012.50
  6. Funding: Sewer Capital (641.0621.792.63.35)

**10. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS**

- A. 2018 Demolitions – Project No. 118-307
  1. Funding: COIT (404.1201.415.39.87)
- B. Fat Daddy’s Building Demolition – Project No. 118-066
  1. Title Sheet
  2. Funding: RWDA TIF (324.1050.460.39.82)
- C. Airport Annexation Area Sewer Extension – Project No. 117-108
  1. Title Sheet
  2. Funding: Utilities, Sewage Works/Wastewater, Sewer Rehabilitation (642.0621.415.42.05)
- D. Wayne St. Parking Garage Roof Replacement – Project No. 118-096A
  1. Title Sheet
  2. Funding: RWDA TIF (324.1050.460.42.02)
- E. Century Center Lower North Restrooms Repair – Project No. 118-082A
  1. Title Sheet
  2. Funding: Liability Insurance (226.0419.672.43.02)

**11. RESOLUTIONS**

- A. No. 55-2018 – A Resolution of the South Bend, Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Property
  1. Description: Software Licenses
- B. No. 56-2018 - A Resolution of the South Bend, Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Property
  1. Description: City of South Bend County-City Building Improvements, Howard Park Lodge ADA and Miscellaneous Improvements, and Copiers

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- C. No. 57-2018 – A Resolution of the Board of Public Works of the City of South Bend, Indiana, Approving Tax-Exempt Lease-Purchase Financing with U.S. Bancorp Government Leasing and Finance, Inc.
  - 1. Description: \$522,878.28 Vehicle and Equipment Financing: Authorize City Controller to Execute Final Documents

**12. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA**

- A. Temporary and Permanent Easement – Sisters of the Holy Cross, Inc.
  - 1. Description: Easement for Public Utilities regarding Old Clay Utilities Sewer Lining Project
  - 2. Amount: \$3,595
  - 3. Funding: Utility Expense/Contractual Service/Other (641.0621.792.63.35)
- B. Amendment No. 1 to Professional Services Agreement – Smith Group JJR, Inc.
  - 1. Description: Final Design for Seitz Park, East Race Pedestrian Crossing, East Bank Trail, Trail for Seitz to Colfax, and Trail from Seitz to Howard Park
  - 2. Amount: \$683,500; New Total \$869,900
  - 3. Funding: Park Bond
- C. Memorandum of Understanding – Indiana University South Bend
  - 1. Description: Contribution to Demolition of Wooden Indian Motel at 1631 Lincoln Way East
  - 2. Amount: \$50,000
  - 3. Funding: EDIT (408.1201.415.39.89)
- D. Contribution-in-Aid-of-Construction Agreement – Indiana Michigan Power Company
  - 1. Description: I&M to convert Street Lighting Power at 6777 Enterprise Drive from 277/480 Volt Three (3) Phase to 120/208 Single Phase
  - 2. Amount: \$17,232.64
  - 3. Funding: Light Up South Bend; COIT (404.0602.431.31.06)
- E. Professional Services Agreement – Jones, Petrie, Rafinski Corporation
  - 1. Description: Michigan Street from Western Ave. to Colfax Ave. Reconstruction Design
  - 2. Amount: NTE \$170,000
  - 3. Funding: LRSA (251.0608.431.36.06)
- F. Professional Services Agreement – New Avenues
  - 1. Description: Renewal of City’s Employee Assistance Program
  - 2. Amount: \$3.60/employee/month; \$4.05/employee/month for Public Safety Employees
  - 3. Funding: Health Insurance Fund (711.0401.671.34.13)
- G. Professional Services Agreement – SEMMA Health, Inc.

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1. Description: Help City Develop 2020 Benefit Plan by ensuring City is Paying Reasonable Rates for Medical Services
  2. Amount: \$2/month/employee + 25% Success Fee
  3. Funding: Self-Funded Benefits (711.0401.671.31.06)
- H. Amendment No. 1 to Professional Services Agreement – KIL Architecture & Planning
1. Description: Design Changes for Venues, Parks, and Arts Maintenance Storage Building
  2. Amount: \$2,950; New Total \$41,850
  3. Funding: Park Bond Series I (751.1101.452.39.89)
- I. Right of Entry Agreement – Ceol Mor Properties, LLC
1. Description: Right of Entry to Install Concrete Approach and Tie-In to Existing along the North Side of Lincolnway East at 1047 Lincolnway East
- J. Temporary Right of Entry Agreement – Bridge Financial Services, Inc.
1. Description: Right of Entry to Install a Concrete Approach and Curb Ramp Tie-In to Existing along the North Side of Lincolnway East at 1009 Lincolnway East
  2. Amount: N/A
  3. Funding: RWDA TIF (324.1050.460.31.02)
- K. QPA Purchase – Dell, Inc.
1. Description: ERP Software Licenses
  2. Amount: \$125,859.93
  3. Funding: IT Operating (279.0672.415.36.04)
- L. Special Purchase – Hoosier Fire Equipment
1. Description: SCBA Fill Station Compatible with Scott SCBA Equipment
  2. Amount: \$69,985
  3. Funding: Equipment Purchases/Material & Equipment (287.0902.422.43.10)
- M. Software Agreement – ESO Solutions, Inc.
1. Description: Web-Based Software for Fire Reports, Properties, and Inspections
  2. Amount: \$27,775
  3. Funding: Professional Services (101.0901.422.31.06)
- N. Amendment No. 1 to Professional Services Agreement – Black and Veatch Corporation
1. Description: Olive GAC Plant Replacements and Refurbishments
  2. Amount: \$8,840
  3. Funding: Engineering Professional Services (101.0602.431.31.06)

**13. LICENSES AND PERMITS**

- A. Block Party – Residential

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1. Applicant: Park Avenue Neighborhood Association
    - a) Event: Halloween Party
    - b) Location: Manitou Pl. from Park Ave. to Forest Ave.
    - c) Date/Time: October 28, 2018; 3:00 p.m. to 6:00 p.m.
    - d) Favorable Recommendations
  2. Applicant: Bryan Woodward
    - a) Event: College Street Block Party
    - b) Location: College St. from Bulla Ave. to Elwood Ave.
    - c) Date/Time: November 3, 2018; 9:00 a.m. to 8:00 p.m.
    - d) See Police and Traffic & Lighting Comments
  - B. Encroachments/Revocable Permits
    1. Applicant: East Wayne Street Neighborhood Association
      - a) Location: West End of Large Island at 1100 Wayne Street
      - b) Description: Book Kiosk
      - c) See Engineering and Community Investment Comments
- 14. STREET/ALLEY VACATIONS**
- A. Applicant: Elida Matovina
    1. Location: East/West Alley West of N. Notre Dame Ave. and East of N. St. Peter St., South of Napoleon Blvd. and North of St. Vincent St.
    2. Purpose: Traffic through Alley a Concern for Residents
    3. See Comments from Fire, Street, Community Investment, Engineering and Area Plan Commission
  - B. Applicant: Lee Slavinskas
    1. Location: East/West Alley South of Garst Street, North of Stull Street, West of South Main St. to North/South Alley
    2. Purpose: Use Land for Employee Parking
    3. Favorable Recommendations
  - C. Applicant: Frank and Rita Smith
    1. Location: Two (2) East/West Alleys South of W. Washington St. from Garfield St. to North/South Alley; One (1) North/South Alley between the Two (2) East/West Alleys
    2. Purpose: Privacy from Neighbors
    3. See Comments from Community Investment and Fire Department
  - D. Applicant: Marla Dill
    1. Location: Two (2) Alleys: First North/South Alley West of Robinson St., South of Dayton St. terminating at East/West Alley; East/West Alley, South of Dayton St., running between Existing North/South Alleys
    2. Purpose: Eliminate Trashed Cars Stored in Alley
    3. See Comments from Engineering and Community Investment



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- E. Applicant: Alexander Kollie
  - 1. Location: First North/South Alley East of S. Michigan St. and West of S. St. Joseph South of E. Dubail St. and Terminating at the Existing East/West Alley
  - 2. Purpose: Close Access to Non-Residents
  - 3. See Comments from Streets, Area Plan Commission, Engineering, and Community Investment
  
- 15. TRAFFIC CONTROL DEVICES**
  - A. New Installation and Revision
    - 1. Description: Convert Intersections to All-Way Stop and Add Reflectorized Strips to Existing Stop Sign Posts
    - 2. Location: Intersection of South Bend Ave., Notre Dame Ave., and Campeau St.
    - 3. All criteria has been met
  - B. New Installation – Pedestrian Crossing
    - 1. Location: 120 Dr. Martin Luther King Jr. Blvd.
    - 2. All criteria has been met
  - C. Traffic Restriction
    - 1. Applicant: Tippecanoe Place Restaurant
    - 2. Location: North Side of Coquillard Park on Campeau St.
    - 3. Description: Reserved Parking for Sixteen (16) Motor Coach Buses
    - 4. See Traffic & Lighting and Engineering Comments
  
- 16. CONSENT TO ANNEXATION AND WAIVER OF RIGHTS TO REMONSTRATE**
  - A. 52277 Hickory Rd., Granger – Sewer
  - B. 18404 Summer Wind Lane – Sewer/Water
  
- 17. INDUSTRIAL WASTEWATER DISCHARGE PERMITS**
  - A. Upgrade Significant Industrial User Permits to meet Local Limitation Modifications
    - 1. Companies: Aramark, Edcoat, Federal Mogul, Honeywell, Imagineering (both locations), IN Tek & IN Kote, Linde, McCormick, Monarch, Steel Warehouse, Pioneer, South Bend Ethanol, Suzuki, TK Finishing, Unifrax, St. Joseph Energy Center, New Carlisle St. Joseph Energy Center Water Treatment Facility
  
- 18. RATIFY BONDS**
  - A. Contractor Bonds
    - 1. Raffin Construction Company, Released effective November 9, 2018
    - 2. 3 Sons Landscaping LLC, Approved effective September 28, 2018

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- 3. Greg Schoff d/b/a G. Enterprises, Approved effective September 27 , 2018
- B. Excavation Bonds
  - 1. Electrical Maintenance and Construction LLC, Released effective September 17, 2018
  - 2. Bradford Building Company, Inc., Released effective October 11, 2018
  - 3. Grade Rite Excavating, Inc., Released effective October 23, 2018
  - 4. Sav-Yor Plumbing, Released effective September 5, 2018
- C. Occupancy Bonds
  - 1. Shein Realty, Released effective September 17, 2018
  - 2. Sea of Glass dba Fish Window Cleaning, Approved effective September 12, 2018

**19. CLAIMS**

**20. PRIVILEGE OF THE FLOOR**

**21. ADJOURNMENT**

**NOTICE**  
**FOR HEARING AND SIGHT IMPAIRED PERSONS**  
**Auxiliary Aid or Other Services are Available upon Request at No Charge.**  
**Please Give Reasonable Advance Request when Possible.**