

**CITY OF SOUTH BEND  
BOARD OF PUBLIC WORKS  
AGENDA REVIEW SESSION  
October 4, 2018 – 10:30 a.m.**



Location: 1308 County-City Building  
South Bend, Indiana 46601

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**AGENDA REVIEW SESSION**

**1. OPENING OF BIDS**

- A. Liberty Tower Exterior Renovations – Project No. 118-086A
  - 1. Funding: RWDA TIF (324.1050.460.42.02)

**2. AWARD BIDS AND APPROVE CONTRACTS**

- A. Howard Park Redevelopment – Project No. 117-047B
  - 1. Company: Larson Danielson Construction Co., Inc.
  - 2. Amount: NTE \$18,819,307; Base Bid Nos. 1, 2, and 3
  - 3. Funding: Park Bond/REDA TIF/Regional Cities & Cumulative Capital (452.1101.452.02/.03; 429.1050.460.42.02; 201.1111.452.42.01; 407.1101.452.42.01)

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**REGULAR MEETING**

**1. REVIEW OF MINUTES**

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of September 20, September 25, and October 2, 2018

**2. OPENING OF BIDS**

- A. Three Twenty at The Cascade – Exterior Insulation and Finish System – Project No. 118-074B
  - 1. Funding: REDA TIF (429.1050.460.42.03)
- B. Lafayette Building Skylight and Masonry Repairs – Project No. 117-100R
  - 1. Funding: RWDA TIF (324.1050.460.42.02)
- C. Gemini at Washington-Colfax Apartments Masonry and Stair Repair – Project No. 118-080B
  - 1. Funding: WWDA TIF (422.1050.460.42.02)

**3. OPENING OF QUOTATIONS**

- A. 2018 Tree Planting – Project No. 118-048B
  - 1. Award
  - 2. Funding: MVH (202.0619.431.31.06)
- B. Lime Bike Parking Areas – Project No. 118-059R
  - 1. Award
  - 2. Funding: Complete Streets Transportation (404.1001.460.42.03)
- C. Leighton Plaza Maintenance
  - 1. Funding: Parks Maintenance (201.1101.452.39.89)

**4. AWARD BIDS AND APPROVE CONTRACTS**

- A. One (1) or More, Used Low Boy Tractor – Spec T

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- 1. Company: Truck Centers, Inc.
- 2. Amount: \$49,436
- 3. Funding: Street Department (202.0607.431.38.01/.02)
- B. One (1) or More, 2018 or Newer, Compact Track Loader – Spec U
  - 1. Company: Hull Lift Truck, Inc.
  - 2. Amount: \$66,709.53; All Alternates, Back-Up Camera, and Trade-In Discount
  - 3. Funding: Street Department (202.0607.431.38.01/.02)
- C. One (1) or More, 2018 or Newer, 50 Ton Paver Special Trailer – Spec V
  - 1. Company: Southeastern Equipment Co., Inc.
  - 2. Amount: \$60,000
  - 3. Funding: Street Department Capital Lease (202.0607.431.37.11/.12)
- D. One (1) or More, 2018 or Newer,  $\frac{3}{4}$  Ton Extended Cab Two Wheel Drive Pick Up Trucks – Spec W
  - 1. Company: Jordan Ford
  - 2. Amount: \$38,170; Base Bid plus Alternates 1, 2, and 3
  - 3. Funding: Water Works Capital (622.0640.415.43.02)
- E. Great Lakes Capital Spec Building – Project No. 118-058
  - 1. Company: Walsh & Kelly, Inc.
  - 2. Amount: \$447,834.20
  - 3. Funding: RWDA TIF (324.1050.460.42.04)

**5. AWARD QUOTATIONS AND APPROVE CONTRACTS**

- A. Century Center Convention Hall A-B New Entry – Project No. 115-017A
  - 1. Company: Brown & Brown General Contractors, Inc.
  - 2. Amount: \$75,552; Base Bid plus Alternate No. 1
  - 3. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- B. Wastewater Treatment Plant Bank Stabilization Phase 2
  - 1. Company: EFM Excavating, Inc.
  - 2. Amount: NTE \$99,650
  - 3. Funding: Utilities, Wastewater, Other Equipment (641.0630.793.36.05)

**6. CHANGE ORDERS**

- A. Ravina Park – Bowman Creek Stabilization – Project No. 117-073A
  - 1. Company: Williams Creek Management Corporation
  - 2. Change Order No.: 1
  - 3. Decrease Amount: (\$26,810.80); Additional Forty-Eight (48) Days
  - 4. Percent of Decrease: (9.87%)
  - 5. Revised Contract Amount: \$244,899.20
  - 6. Revised Project Completion Date: November 17, 2018
  - 7. Funding: Special LOIT (257.0608.431.42.96)

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**7. CHANGE ORDERS AND PROJECT COMPLETION AFFIDAVITS**

- A. Monroe Street Parking Lot and Street Improvements– Project No. 117-043
  - 1. Company: Walsh & Kelly, Inc.
  - 2. Change Order No.: 2 (Final)
  - 3. Decrease Amount: (\$6,933.15)
  - 4. Percent of Decrease: (2.99%)
  - 5. Total Percent of Change: (1.64%)
  - 6. Final Contract Amount: \$225,138.93
  - 7. Funding: RWDA TIF (324.1050.460.42.01)

**8. PROJECT COMPLETION AFFIDAVIT**

- A. Leighton Parking Garage Entrance Repairs – Project No. 118-038
  - 1. Company: Walsh & Kelly, Inc.
  - 2. Final Contract Amount: \$28,025
  - 3. Funding: Major Moves (412.0401.415.36.01)
- B. Tucker Drive – Project No. 116-118A
  - 1. Company: Walsh & Kelly, Inc.
  - 2. Final Contract Amount: \$309,203.68
  - 3. Funding: RWDA TIF (324.1050.460.31.02)

**9. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS**

- A. Wastewater Treatment Plant Electrical Upgrades – Project No. 117-032
  - 1. Title Sheet
  - 2. Funding: Utilities, Wastewater, Capital (642.0630.415.43.66)
- B. Three Twenty at the Cascade – Site Utilities – Project No. 118-074D
  - 1. Title Sheet
  - 2. Funding: REDA TIF (429.1050.460.42.03)

**10. RESOLUTIONS**

- A. No. 51-2018 – A Resolution of the South Bend Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Property
  - 1. Description: 1997 Chevy Van
- B. No. 52-2018 – A Resolution of the South Bend Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Property
  - 1. Description: Wastewater 2004 Kawasaki Mule
- C. No. 53-2018 – A Resolution of the South Bend Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Property
  - 1. Description: Police 2011 Buick Lacrosse

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- D. No. 54-2018 – A Resolution of the South Bend Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Property
  - 1. Description: Police UHF Portable Radios

**11. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA**

- A. Professional Services Agreement – DLZ Indiana, LLC
  - 1. Description: Preparation and Assistance with Fat Daddy’s Demolition
  - 2. Amount: \$49,800
  - 3. Funding: RWDA TIF (324.1050.460.31.06)
- B. Agreement – INVO Cleaning Services
  - 1. Description: RFP Award for Cleaning of Morris Performing Arts Center and Palais Royale after Events
  - 2. Amount: Price Per Event/Per Area
  - 3. Funding: Box Office Funds
- C. Memorandum of Understanding – Teamsters Local Union No. 364
  - 1. Description: Add Meter Reader Staff Position to Public Works Water Works Supplemental Agreement
- D. Amendment No. 1 to Professional Services Agreement – DLZ Indiana, LLC
  - 1. Description: Prepare Construction Bid Documents for Century Center Damage Inspection Report
  - 2. Amount: NTE \$38,400; New Total \$49,900
  - 3. Funding: Liability Insurance (226.0419.672.43.02)
- E. Amendment No. 1 to Professional Services Agreement – Wantman Group, Inc.
  - 1. Description: Reflect Engineering Firm Ownership Buy-Out of Carl Walker, Inc. by Wantman Group, Inc. and increase Hourly Rates for Downtown Parking Garage Repairs
  - 2. Amount: No Change in Total Contract Amount
  - 3. Funding: Parking Garage Fund (412.0401.415.36.01)
- F. Legal Services Agreement – City of South Bend Legal Department
  - 1. Description: Legal Services and Representation regarding Redevelopment Commission Projects
  - 2. Amount: \$87,533
  - 3. Funding: RWDA TIF (324.1050.460.31.01)
- G. Professional Services Agreement – Abonmarche Consultants, Inc.
  - 1. Description: Design of New Traffic Signal System at Ewing and Fellows Intersection
  - 2. Amount: NTE \$14,000
  - 3. Funding: LRSA Traffic Signals (251.0608.431.36.67)
- H. Professional Services Agreement – Jones Petrie Rafinski Corporation
  - 1. Description: McKinley Avenue and Fremont Park Improvements

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- 2. Amount: NTE \$46,780
- 3. Funding: LRSA Utility Expense Contractual Service/VPA (251.0608.431.42.96/TBD)
- I. Temporary Easement – Sisters of the Holy Cross, Inc.
  - 1. Description: Easement for Public Utilities regarding Old Clay Utilities Sewer Lining Project
  - 2. Amount: \$3,595
  - 3. Funding: Utility Expense/Contractual Service/Other (641.0621.792.63.35)
- J. Professional Services Agreement – VS Engineering, Inc.
  - 1. Description: Design and Construction Administration of Sewer and Manhole Rehabilitation
  - 2. Amount: \$79,430
  - 3. Funding: Utility Expense/Contractual Service (641.0621.792.63.35)
- K. Professional Services Agreement – Michiana Health Information Network
  - 1. Description: Data Analysis of Property Records, Electronic Medical Records, and Environmental Health Data Related to Child Lead Poisoning in the City of South Bend
  - 2. Amount: \$13,950
  - 3. Funding: EDIT (408.1001.460.39.30)
- L. Professional Services Agreement – American Structurepoint, Inc.
  - 1. Description: Morris Theater Emergency Plaster Work Report
  - 2. Amount: \$8,900
  - 3. Funding: Liability Insurance (226.0419.672.43.02)
- M. Emergency Services Agreement – Belfor USA Group, Inc.
  - 1. Description: Installation of Hanging Nets around Damaged Plaster Cornices at Morris Performing Arts Center
  - 2. Amount: \$14,566
  - 3. Funding: Liability Insurance (226.0419.672.43.02)
- N. Emergency Rental Contract – Service One Access, Inc.
  - 1. Description: Lift Truck Rental for Morris Performing Arts Center Falling Plaster Repair
  - 2. Amount: \$5,700
  - 3. Funding: Liability Insurance (226.0419.672.43.02)
- O. Temporary Right of Entry Agreement – Sean Meehan
  - 1. Description: Temporary Right of Entry to Install Concrete Approach and Tie-In to Existing at 1047 Lincoln Way East
- P. Open Market Quote – Milestone Fence, LLC
  - 1. Description: JMS Building Parking Lot Improvements
  - 2. Amount: \$84,681; Base Quote plus Alternate Nos. 1 and 2
  - 3. Funding: RWDA TIF (324.1050.460.42.02)

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- Q. Software License Agreement – Crowe LLP
  - 1. Description: Crowe Government Accelerator for Dynamics 365
  - 2. Amount: \$195,000; \$39,000 Annually for Five (5) Years
  - 3. Funding: IT Operating (279.0672.415.36.04)
- R. Services Agreement – Crowe LLP
  - 1. Description: Enterprise Resource Planning System and Implementation Services for Dynamics 365
  - 2. Amount: \$2,974,000
  - 3. Funding: Other Professional Services (404.0672.415.31.06)
- S. Professional Services Agreement – Corbin Design
  - 1. Description: Wayfinding Signage Master Plan
  - 2. Amount: \$80,000
  - 3. Funding: Fund 217/Complete Streets Transportation (TBD/404.001.460.42.03)
- T. Professional Services Agreement – ACM Engineering and Environmental Services
  - 1. Description: Lead and Asbestos Testing of Erskine Clubhouse
  - 2. Amount: TBD
  - 3. Funding: Golf Operations (201.1101.452.42.02)
- U. Amendment No. 1 to Professional Agreement – Patrick Engineering, Inc.
  - 1. Description: Assess Improvements and Costs to Re-Open East Side Quiet Zone Alleyways
  - 2. Amount: NTE \$25,000; New Total \$53,500
  - 3. Funding: LRSA/Engineering Professional Services (251.0608.431.23.02/101.0608.431.31.06)

**12. LICENSES AND PERMITS**

- A. Block Party – Residential
  - 1. Applicant: Gina Jozwiak
    - a) Event: Oakwood Village Fall Social 2018
    - b) Location: Oakbrook Dr. from Intersection at Corpus Christi Dr. to Cul de Sac
    - c) Date/Time: October 20, 2018; 1:00 p.m. to 5:00 p.m.
    - d) Favorable Recommendations
- B. Block Party – Non-Residential
  - 1. Applicant: Don Lindner
    - a) Event: Avanti House Museum and Guest House Grand Opening
    - b) Location: Thomas St. from Laurel St. to Chapin St.
    - c) Date/Time: October 28, 2018; 7:00 a.m. to 12:00 p.m.
    - d) Favorable Recommendations



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2. Applicant: City of South Bend Venues, Parks, and Arts
    - a) Event: First Friday Tree Lighting Ceremony
    - b) Locations:
      - (1) Michigan St. from Jefferson Blvd. to Washington St.
      - (2) Washington St. from Michigan St. to Martin Luther King Jr. Blvd.
    - c) Date/Time: December 7, 2018; 4:00 p.m. to 8:00 p.m.
    - d) Favorable Recommendations
  3. Applicant: Kite Realty Group
    - a) Event: Trick-or-Treat
    - b) Location: Eddy St. from Angela Blvd. to Napoleon Blvd.
    - c) Date/Time: October 23, 2018; 1:00 p.m. to 8:00 p.m.
    - d) Favorable Recommendations
  - C. Processions
    1. Applicant: City of South Bend Venues, Parks, and Arts
      - a) Event: Tree Lighting Ceremony
      - b) Date/Time: December 7, 2018; 6:00 p.m. to 7:00 p.m.
      - c) Favorable Recommendations
  - D. Licenses
    1. Type: Open Air Business
      - a) Applicant: Martinez Produce
      - b) Location: 743 and 745 S. Walnut St.; Property Owner Approval
      - c) Date/Time: Friday and Sunday through December 2018; 11:00 a.m. to 7:00 p.m.
      - d) See Engineering Comments
- 13. STREET/ALLEY VACATIONS**
- A. Applicant: Danch, Harner and Associates on behalf of Damsha Bua, LLC
    1. Location: First East/West Alley from Lawrence Street to North/South Alley between Corby Street and Howard Street
    2. Purpose: Allow Properties Located on either Side to be Enlarged and Close Public Right-of-Way which allows Vehicles to come within a few Feet of existing Homes
    3. Favorable Recommendations
  - B. Applicant: Century Builders, Inc.
    1. Location: East/West Alley from Hill Street to North/South Alley between Corby Blvd. and Kalorama St.
    2. Purpose: Location Between Two (2) Residential Homes and not used on Regular Basis
    3. Favorable Recommendations

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**14. TRAFFIC CONTROL DEVICES**

- A. New Installation - Handicapped Accessible Parking Space Sign
  - 1. Locations:
    - a) 1133 Roosevelt St.
    - b) 1942 E Fox St.
    - c) 942 S. 36<sup>th</sup> St.
  - 2. All criteria has been met
- B. New Installation - Handicapped Accessible Parking Space Sign
  - 1. Locations:
    - a) 2415 Prast Blvd.
    - b) 604 Cottage Grove Ave.
    - c) 801 Turnock St.
  - 2. All criteria has not been met
- C. Removal – Parking Restriction Signs
  - 1. Location: West Side of South Michigan Street between Tasher St. and Sherwood St.
  - 2. Description: Remove Six (6) “No Parking, 7:00 a.m. to 4:00 p.m.” Signs no Longer needed at former Xavier School of Excellence

**15. CONSENT TO ANNEXATION AND WAIVER OF RIGHTS TO REMONSTRATE**

- A. 51605 Audubon Woods Dr. – Water

**16. RATIFY BONDS**

- A. Occupancy Bonds
  - 1. Waste Management of Indiana, LLC, Approved Effective September 21, 2018
  - 2. Alpine Construction, Inc., Approved Effective September 21, 2018

**17. CLAIMS**

**18. PRIVILEGE OF THE FLOOR**

**19. ADJOURNMENT**

**NOTICE**  
**FOR HEARING AND SIGHT IMPAIRED PERSONS**  
**Auxiliary Aid or Other Services are Available upon Request at No Charge.**  
**Please Give Reasonable Advance Request when Possible.**