

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
REGULAR MEETING
September 11, 2018 – 9:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of August 23, August 28, and September 4, 2018

2. OPENING OF BIDS

- A. Gemini at Washington-Colfax Apartment Improvements – Project No. 118-080A
 - 1. Funding: WWDA TIF (422.1050.460.42.02)
- B. One (1) or More, Used Low Boy Tractor – Spec T
 - 1. Funding: Street Department (202.0607.431.38.01/02)

3. AWARD BIDS AND APPROVE CONTRACTS

- A. St. Joseph Streetscape – Project No. 118-008
 - 1. Company: Walsh & Kelly, Inc.
 - 2. Amount: \$423,000
 - 3. Funding: SSDA TIF (430.1050.460.42.03)
- B. Venues, Parks, and Arts Maintenance Storage Building – Project No. 118-046R
 - 1. Company: The Robert Henry Corporation
 - 2. Amount: \$330,174; Base Bid plus Alternate Nos. 1, 2, and 3 (Alternate No. 1 = Unit Price \$4,421 x 3)
 - 3. Funding: Park Bond Series 1 (471.1138.452.42.01)
- C. Lincoln Way East Corridor Improvements: Sample Street to Twyckenham Drive – Project No. 117-055A
 - 1. Company: Walsh & Kelly, Inc.
 - 2. Amount: \$459,000
 - 3. Funding: Park Bond E/RWDA TIF (471.1134.452.42.01/452.1101.452.31.06)

4. AWARD QUOTATIONS AND APPROVE CONTRACTS

- A. Charles Black Monument Sign
 - 1. Company: Burkhart Sign Systems
 - 2. Amount: \$39,600
 - 3. Funding: 2015 Park Bond (751.1101.452.39.89)

5. CHANGE ORDERS

- A. Downtown Cross Street Improvements – Project No. 117-041A
 - 1. Company: Walsh & Kelly, Inc.
 - 2. Change Order No.: 5
 - 3. Increase Amount: \$31,537
 - 4. Percent of Increase: 1.86%
 - 5. Total Percent of Change: 4.20%
 - 6. Revised Contract Amount: \$1,728,726.22

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- 7. Funding: RWDA TIF (450.0405.453.36.01)
 - B. Two-Way Conversion of Colfax Avenue – Project No. 115-053A
 - 1. Company: Rieth-Riley Construction Co., Inc.
 - 2. Change Order No.: 1
 - 3. Increase Amount: \$6,500
 - 4. Percent of Increase: 1.19%
 - 5. Revised Contract Amount: \$553,203.93
 - 6. Funding: Palais Royale Historic Preservation (450.0405.345.36.01)
 - C. Hibberd Plaza Improvements – Project No. 117-063R
 - 1. Company: R. Yoder Construction, Inc.
 - 2. Change Order No.: 1
 - 3. Increase Amount: \$6,798.54
 - 4. Percent of Increase: 1.53%
 - 5. Revised Contract Amount: \$451,874.54
 - 6. Funding: RWDA TIF (324.1050.460.42.01)
 - D. Mishawaka Avenue Roto Rooter Jetter Removal – Project No. 118-069R
 - 1. Company: Selge Construction Co., Inc.
 - 2. Change Order No.: 1
 - 3. Increase Amount: \$19,507
 - 4. Percent of Increase: 36.95%
 - 5. Revised Contract Amount: \$72,307
 - 6. Funding: Sewer Capital (641.0621.792.63.35)
- 6. CHANGE ORDERS AND PROJECT COMPLETION AFFIDAVITS**
- A. Fellows Street Raised Crosswalk – Project No. 117-086
 - 1. Company: Rieth-Riley Construction Co., Inc.
 - 2. Change Order No.: 1 (Final)
 - 3. Increase Amount: \$2,346.12
 - 4. Percent of Increase: 2.25%
 - 5. Final Contract Amount: \$106,438.62
 - 6. Funding: RWDA TIF (324.1050.460.42.03)
- 7. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS**
- A. Gemini Washington-Colfax Masonry and Stair Repairs – Project No. 118-080B
 - 1. Funding: WWDA TIF (422.1050.460.42.02)
 - B. Liberty Tower Exterior Renovations – Project No. 118-086A
 - 1. Title Sheet
 - 2. Funding: RWDA TIF (324.1050.460.42.02)
 - C. Lafayette Building Skylight and Masonry Repairs – Project No. 117-100R
 - 1. Title Sheet

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2. Funding: RWDA TIF (324.1050.460.42.02)

8. RESOLUTIONS

- A. No. 47-2018 – A Resolution of the Board of Public Works of the City of South Bend, Indiana Approving Transfer of Real Property to City of South Bend Redevelopment Commission
 - 1. Description: 900 S. Lafayette Blvd.
- B. No. 48-2018 – A Resolution of the Board of Public Works of the City of South Bend, Indiana Approving the Donation of Additional Funds to the St. Joseph County Library
 - 1. Description: Donation of \$25,000 to Library for Technical Equipment to support Digital Access Center at Charles Black Recreation Center

9. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. Professional Services Agreement – Bolt Limited, Inc.
 - 1. Description: Historic Preservation Digitization of Records
 - 2. Amount: \$20,000
 - 3. Funding: DCI Administration (211.1001.460.31.06)
- B. QPA Hardware Lease – AT&T Capital Services, Inc.
 - 1. Description: iPads and Surfaces for Various City Departments
 - 2. Amount: \$656.22/Month for Thirty-Six (36) Months; \$23,623.92 Total
 - 3. Funding: IT Lease (279.0672.415.37.11/12)
- C. Contract – Department of Community Investment
 - 1. Description: Subsidize Staff Costs of Performing Historic Reviews for Federally Funded Projects
 - 2. Amount: \$5,000
 - 3. Funding: CDBG (212.1001.460.39.30)
- D. Contract – Department of Community Investment
 - 1. Description: Provide Necessary Home Repairs for Low to Moderate Income Owners
 - 2. Amount: \$200,000
 - 3. Funding: CDBG (212.1001.460.39.30)
- E. Contract – Department of Community Investment
 - 1. Description: Subsidize DCI Staff Costs for Administering Emergency Solutions Grant
 - 2. Amount: \$3,945
 - 3. Funding: ESG (212.1001.460.39.30)
- F. Professional Services Agreement - AMCS
 - 1. Description: Update and Migrate City Production Software to New Environment and Develop New API's for South Bend Integrations

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2. Amount: \$15,500
 3. Funding: IT Professional Services (279.0672.415.31.06)
- G. Amendment to Professional Services Agreement – KIL Architecture and Planning
1. Description: Additional Engineering Services for Lafayette Building Skylight and Masonry Repairs
 2. Amount: \$6,000; New Total \$38,700
 3. Funding: RWDA TIF (324.1050.460.31.02)
- H. Software Agreement – Plan-It GEO
1. Description: Analysis of City-Wide Tree Canopy Coverage
 2. Amount: \$6,000
 3. Funding: Forestry Operations, Maintenance and Supplies (201.1101.452.22.24)
- I. Agreement – Clear Law Institute, LLC
1. Description: Online Harassment Training Program for all City Employees
 2. Amount: \$14,667/Year, for Three (3) Years
 3. Funding: Employee Benefits (711.0401.671.31.06)
- J. Contract – The Center for the Homeless, Inc.
1. Description: Subsidize Costs Associated with Operating an Emergency Shelter for Homeless Individuals
 2. Amount: \$31,000
 3. Funding: ESG (212.1001.460.39.30)
- K. Contract – YWCA North Central Indiana, Inc.
1. Description: Subsidize Costs Associated with Operating Emergency Shelter for Homeless Individuals and Provide Rental Assistance for Homeless Clients
 2. Amount: \$47,000
 3. Funding: ESG (212.1001.460.39.30)
- L. Contract – Youth Service Bureau of St. Joseph County, Inc.
1. Description: Subsidize Costs Associated with Operating Emergency Shelter for Homeless Individuals and Provide Rental Assistance for Homeless Clients
 2. Amount: \$77,406
 3. Funding: ESG (212.1001.460.39.30)
- M. Contract – The Center for the Homeless, Inc.
1. Description: Subsidize Staff Costs Associated with Connecting Homeless Persons to Housing and Support Services
 2. Amount: \$50,000
 3. Funding: CDBG (212.1001.460.39.30)
- N. Contract – Community Homebuyers Corporation, Inc.
1. Description: Provide Mortgage Reduction and Closing Cost Assistance to Low-Moderate Income First Time Homebuyers
 2. Amount: \$200,000

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- 3. Funding: CDBG (212.1001.460.39.30)
- O. Lateral Proposal – St. Joe Valley Metronet, Inc.
 - 1. Description: Add Eight (8) City of South Bend Locations to Metronet Buildout Phase 2
 - 2. Amount: \$438,635
 - 3. Funding: IT Professional Services (279.0672.415.31.06)
- P. UPS Agreement – Graybar Electric
 - 1. Description: Replacement and Addition of Uninterruptible Power Supply (UPS) Batteries
 - 2. Amount: \$9,381.19
 - 3. Funding: IT Supplies/Purchases (279.0672.415.21.05)
- Q. Statement of Work – MicroIntegration, Inc.
 - 1. Description: Active Directory/ADFS 2016 Upgrade Project
 - 2. Amount: \$9,000
 - 3. Funding: IT Professional Services (279.0672.415.31.06)
- R. Professional Services Agreement – Abonmarche Consultants, Inc.
 - 1. Description: Engineering Services for Western Avenue Streetscape, Phase III
 - 2. Amount: \$184,400
 - 3. Funding: RWDA TIF (324.1050.460.31.02)

10. LICENSES AND PERMITS

- A. Processions
 - 1. Applicant: Church World Services
 - a) Event: St. Joseph County Crop Walk
 - b) Date/Time: September 30, 2018; 12:00 p.m. to 4:00 p.m.
 - c) Favorable Recommendations; See Police Comments

11. STREET/ALLEY VACATIONS

- A. Applicant: Danch, Harner and Associates
 - 1. Location: North/South Alley from West Marion Street to West Madison Street, East of Lafayette Blvd. and West of Main St.
 - 2. Purpose: Allow Properties Located on either Side to be Enlarged and Close Public Right-of-Way for Safety
 - 3. See Engineering and Community Investment Comments

12. TRAFFIC CONTROL DEVICES

- A. Temporary Reserved Handicapped Parking – Permit No. 4
 - 1. Location: Outside of County-City Building; North Side of Jefferson, East of Lafayette
 - 2. All criteria has been met

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13. RATIFY BONDS

- A. Contractor Bonds
 - 1. Renaissance Maintenance, Inc., Approved Effective August 16, 2018
 - 2. Hostetter Excavating, Inc., Approved Effective August 23, 2018
 - 3. Lenker Services, Inc., Released Effective August 20, 2018
- B. Excavation Bonds
 - 1. Hostetter Excavating, Inc., Approved Effective August 23, 2018
 - 2. Bernardo Contreras, Released Effective September 24, 2018
- C. Occupancy Bonds
 - 1. Renaissance Maintenance, Inc., Approved Effective August 16, 2018
 - 2. Hostetter Excavating, Inc., Approved Effective August 23, 2018
 - 3. J&K Service, Inc., Approved Effective August 23, 2018

14. CLAIMS

15. PRIVILEGE OF THE FLOOR

16. ADJOURNMENT

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.