

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
MEETING
August 28, 2018 – 9:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of August 9, August 14, and August 21, 2018

2. OPENING OF BIDS

- A. Howard Park Redevelopment – Project No. 117-047B
 - 1. Funding: Park Bond, RETIF, Regional Cities & Cumulative Capital (452.1101.452.02/03, 429.1050.460.42.02, 201.1111.452.42.01, 407.1101.452.42.01)
- B. St. Joseph Streetscape Improvements – Project No. 118-008
 - 1. Funding: SSFA TIF (430.1050.460.42.02)
- C. Venues, Parks, and Arts Maintenance Storage Building – Project No. 118-046R
 - 1. Funding: Park Bond Series I (471.1138.452.42.01)
- D. One (1) or More, 2018 or Newer Emergency Medical Vehicle – Spec S
 - 1. Funding: Fire Department (287.0902.421.43.02)

3. OPENING OF QUOTATIONS

- A. Charles Black Monument Sign
 - 1. Funding: 2015 Park Bond (751.1101.452.39.89)
- B. JMS Building: Parking Lot Improvements – Project No. 118-003
 - 1. Funding: RWDA TIF (324.1050.460.42.02)

4. AWARD BIDS AND APPROVE CONTRACTS

- A. Sale of City Owned Property – 18 Vac. 3 LaSalle Court
 - 1. Bidder: Robert Vernon
 - 2. Amount: \$225.00 plus Advertising and Transfer Fees
 - 3. Approve Purchase Agreement
- B. Erskine Clubhouse Renovation – Project No. 116-108
 - 1. Company: Ziolkowski Construction, Inc.
 - 2. Amount: \$907,000; Base Bid Only
 - 3. Funding: SSDA TIF (430.1050.460.42.02)

5. AWARD QUOTATIONS AND APPROVE CONTRACTS

- A. Century Center Recital Hall Carpet
 - 1. Company: Carpet Service Outlet, Inc.
 - 2. Amount: \$15,886
 - 3. Funding: Hotel/Motel Tax
- B. Angela Bridge Lighting – Project No. 116-111
 - 1. Company: Martell Electric, LLC
 - 2. Amount: \$49,022

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3. Funding: COIT (404.0602.431.31.06)

6. CHANGE ORDERS

- A. Ironwood Drive Pavement Rehabilitation and Intersection – Project No. 117-071A
 - 1. Company: C&E Excavating, Inc.
 - 2. Change Order No.: 3
 - 3. Increase Amount: Thirty-Two (32) Days
 - 4. Revised Contract Completion Date: September 25, 2018
 - 5. Funding: Local Road and Bridge Grant (265.0608.431.36.10)
- B. Tucker Drive – Project No. 116-118A
 - 1. Company: Walsh & Kelly, Inc.
 - 2. Change Order No.: 1
 - 3. Increase Amount: \$25,230.91
 - 4. Percent of Increase: 8.88%
 - 5. Revised Contract Amount: \$309,203.68
 - 6. Funding: RWDA TIF (324.1050.460.31.02)
- C. Rum Village Dog Park Construction
 - 1. Company: R. Yoder Construction, Inc.
 - 2. Change Order No.: 1
 - 3. Increase Amount: \$9,775
 - 4. Percent of Increase: 8.1%
 - 5. Revised Contract Amount: \$130,180
 - 6. Funding: 2015 Park Bond (751.1101.452.39.89)
- D. City Cemetery Path Resurfacing
 - 1. Company: Acorn Landscaping LLC
 - 2. Change Order No.: 1
 - 3. Increase Amount: \$3,000
 - 4. Percent of Increase: 6.4%
 - 5. Revised Contract Amount: \$49,830
 - 6. Funding: COIT (408.1001.460.42.01)
- E. Downtown Cross Street Improvements – Project No. 117-041A
 - 1. Company: Walsh & Kelly, Inc.
 - 2. Change Order No.: 4
 - 3. Increase Amount: \$25,250.62; Additional Eight (8) Days
 - 4. Percent of Increase: 1.51%
 - 5. Total Percent of Change: 2.30%
 - 6. Revised Contract Amount: \$1,697,189.22
 - 7. Revised Project Completion Date: November 3, 2018
 - 8. Funding: RWDA TIF (324.1050.460.42.03)

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7. PROJECT COMPLETION AFFIDAVITS

- A. Morris Performing Arts Center Marquee Display Installation – Project No. 117-070A
 - 1. Company: Burkhart Sign Systems, LLC
 - 2. Final Contract Amount: \$34,600
 - 3. Funding: Morris Capital Improvement Fund (416.0404.453.43.08)
- B. West Race Emergency Repairs – Project No. 115-115
 - 1. Company: HRP Construction Co.
 - 2. Final Contract Amount: \$93,250
 - 3. Funding: Hotel/Motel Tax (7304.42010.000.0099)

8. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS

- A. Great Lakes Capital Spec Building – Project No. 118-058
 - 1. Funding: RWDA TIF (324.1050.460.42.04)
- B. One (1) or More, 2018 or Newer, 50 Ton Paver Special Trailer – Spec V
 - 1. Funding: Street Department Capital Lease (202.0607.431.37.11/.12)
- C. One (1) or More, 2018 or Newer ¾ Ton Extended Cab Two (2) Wheel Drive Pick Up Trucks – Spec W
 - 1. Funding: Water Works Capital (622.0640.415.43.02)
- D. One (1) or More, 2018 or Newer, Compact Track Loader – Spec U
 - 1. Funding: Subject to Street Department Lease (202.0607.431.38.01/.02)
- E. J.C. Lauber Site Improvements – Project No. 118-083B
 - 1. Funding: REDA TIF (429.1050.460.42.01)
- F. Three Twenty Cascades
 - 1. Glazing Assemblies – Project No. 118-074A
 - 2. Exterior Insulation and Finish System – Project No. 118-074B
 - 3. Wall Panel System – Project No. 118-074C
 - 4. Funding: REDA TIF (429.1050.460.42.03)

9. RESOLUTIONS

- A. No. 41-2018 – A Resolution of the South Bend Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Property
 - 1. Description: Two (2), Fire Department 2012 Chevrolet Colorado's
- B. No. 42-2018 – A Resolution of the Board of Public Works of the City of South Bend Consenting to the Assignment of the South Bend Fire Department 2018 Service Agreement
 - 1. Description: Assignment of Provision of Medical Services Agreement with Public Safety Health Systems, Inc. d/b/a Public Safety Medical to St. Vincent Health, Wellness, and Preventive Care Institute, Inc.

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10. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. Statement of Work – Canon Solutions America
 - 1. Description: No Cost Upgrade to uniFlow Agreement from Corporate Licensing to Enterprise Licensing
- B. Unified Lease Agreement – Canon Solutions America
 - 1. Description: Addition of Six (6) Printers to QPA Unified Lease
 - 2. Amount: \$334/Month for Sixty (60) Months; Total \$20,400
 - 3. Funding: IT Lease (279.0672.415.38.01)
- C. State QPA Enterprise License Agreement – Dell, Inc.
 - 1. Description: Three (3) Year Enterprise Agreement for Microsoft Licensing
 - 2. Amount: \$284,786.16/Year
 - 3. Funding: IT Operating (279.0672.415.36.04)
- D. Contract – Life Treatment Centers, Inc.
 - 1. Description: Subsidize Costs Associated with Operating an Emergency Shelter for Homeless Individuals
 - 2. Amount: \$32,608
 - 3. Funding: ESG (212.1001.460.39.30)
- E. Contract – South Bend Heritage Foundation
 - 1. Description: Rehabilitate Rental Unit at 307 Chapin Street for Lease to Low-Moderate Income Tenant
 - 2. Amount: \$165,000
 - 3. Funding: CDBG (212.1001.460.39.30)
- F. Contract – South Bend Heritage Foundation, Inc.
 - 1. Description: Subsidize Staff Costs for Operating Affordable Housing Programs
 - 2. Amount: \$100,000
 - 3. Funding: CDBG (212.1001.460.39.30)
- G. Contract – South Bend Heritage Foundation, Inc.
 - 1. Description: Acquire and Rehabilitate 220 Seebirt Place for Resale to Low-Moderate Income Household
 - 2. Amount: \$165,000
 - 3. Funding: CDBG (212.1001.460.39.30)
- H. Contract – South Bend Heritage Foundation, Inc.
 - 1. Description: Acquire and Rehabilitate 1122 W. Jefferson for Resale to Low-Moderate Income Household
 - 2. Amount: \$165,000
 - 3. Funding: CDBG (212.1001.460.39.30)
- I. Contract – Near Northwest Neighborhood, Inc.

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1. Description: Subsidize Staff Costs Associated with Operating CDBG Funded Housing Program
 2. Amount: \$80,000
 3. Funding: CDBG (212.1001.460.39.30)
- J. Contract – Department of Community Investment
1. Description: Subsidize Staff Costs for Performing Historic Reviews for Federally Funded Projects
 2. Amount: \$5,000
 3. Funding: CDBG (212.1001.460.39.30)
- K. Contract – Department of Community Investment
1. Description: Provide Necessary Home Repairs for Low-Moderate Income Owners
 2. Amount: \$200,000
 3. Funding: CDBG (212.1001.460.39.30)
- L. Contract – AIDS Ministries/AIDS Assist of North Indiana, Inc.
1. Description: Subsidize Costs of Providing Emergency Shelter and Rental Assistance for AIDS Ministries Clients
 2. Amount: \$21,000
 3. Funding: ESG (212.1001.460.39.30)
- M. Contract – Department of Community Investment
1. Description: Subsidize DCI Staff Costs for Administering Emergency Solutions Grant
 2. Amount: \$3,945
 3. Funding: ESG (212.1001.460.39.30)
- N. Professional Services Agreement – Fifth Third Securities, Inc.
1. Description: Underwriter Services for Preparation and Negotiated Sale of Tax-Exempt 501(c)(3) Qualified Bonds in Support of Zoo Capital Projects
 2. Amount: NTE \$3.37/Per Thousand of Par Amount; Estimated Total \$14,575.25
 3. Funding: Bond Proceeds (453.1104.452.38.04)
- O. Professional Services Agreement – zedIT Solutions
1. Description: Augment Internal IT Resources for Accela Support and Development
 2. Amount: \$10,000; Eighty (80) Hours at \$125/Hour
 3. Funding: IT Professional Services (279.0672.415.31.06)
- P. State QPA Agreement – Network Solutions Incorporated
1. Description: Hardware, SmartNet, and Professional Services for Charles Black Center
 2. Amount: \$13,377.83

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- 3. Funding: Innovation and Technologies Supplies Account
(279.0672.415.21.05)
- Q. Amendment to Professional Services Agreement – EPOCH Architecture
 - 1. Description: Venues, Parks, and Arts Restroom Remodeling Design Services
 - 2. Amount: \$16,750; New Total \$62,200
 - 3. Funding: Parks Bond I (471.1138.452.42.01)
- R. Professional Services Agreement – Arcadis U.S., Inc.
 - 1. Description: Design for Rehabilitation of Raw Sewage Pump No. 2
 - 2. Amount: NTE \$53,150
 - 3. Funding: Utilities, Sewage Works/Wastewater Engineering
(641.0630.793.31.02)
- S. Professional Services Agreement – DLZ Indiana, LLC
 - 1. Description: Century Center Floor Slab Damage Repair Report
 - 2. Amount: NTE \$11,500
 - 3. Funding: Liability Insurance (226.0419.672.43.02)

11. LICENSES AND PERMITS

- A. Ratify Block Party – Residential
 - 1. Applicant: Fremont Youth Foundation
 - 2. Event: Fremont Park Stop the Violence Back to School Event
 - 3. Location: Fremont St. from W. Hamilton St. to Marquette Blvd.
 - 4. Date/Time: August 19, 2018; 12:00 p.m. to 8:00 p.m.
 - 5. Favorable Recommendations
- B. Block Party – Residential
 - 1. Applicant: Near Northwest Neighborhood, Inc.
 - 2. Event: NNN Arts Café
 - 3. Location: California Ave. from Sherman Ave. to Portage Ave.
 - 4. Date/Time: September 30, 2018; 8:00 a.m. to 5:00 p.m.
 - 5. Favorable Recommendations
- C. Block Party – Non-Residential
 - 1. Applicant: Morris Performing Arts Center
 - a) Events:
 - (1) Ringo Starr Concert; September 9, 2018; 5:30 p.m. to 9:00 p.m.
 - (2) Modest Mouse Concert; September 24, 2018; 5:30 p.m. to 9:00 p.m.
 - b) Location: Jon Hunt Plaza; Michigan St. from MLK Jr. Dr. to Colfax Ave.
 - c) Favorable Recommendations
 - 2. Applicant: Kite Realty Group
 - a) Event: Notre Dame Pep Rally
 - b) Location: Eddy St. from Angela Blvd. to Napoleon St.
 - c) Date/Times:

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- (1) September 7, 2018; 10:00 a.m. to 7:00 p.m.
- (2) September 28, 2018; 10:00 a.m. to 7:00 p.m.
- d) Police Comments
- 3. Applicant: South Bend Farmers Market
 - a) Event: Cars & Craft Brews
 - b) Location: South Eddy St. from East Sample St. to Dead End
 - c) Date/Time: September 22, 2018; 10:00 a.m. to 3:00 p.m.
 - d) Favorable Recommendations
- D. Sidewalk Café
 - 1. Applicant: Nom Nom Pho Asian Kitchen
 - 2. Location: 211 N. Main St.
 - 3. Date/Times: Tuesday to Thursday, 11:00 a.m. to 9:00 p.m.; Friday, 11:00 a.m. to 10:00 p.m.; Saturday, 11:00 a.m. to 9:30 p.m.; Sunday, 11:30 a.m. to 8:00 p.m.
 - 4. Favorable Recommendations Subject to 2' Clearance from Brick Ribbon
- 12. STREET/ALLEY VACATIONS**
 - A. Applicant: South Bend Venues, Parks, and Arts
 - 1. Location: Sampson St. between Randolph St. and East/West Alley
 - 2. Purpose: Combine Property; Safety
 - 3. Previously Tabled; Revised Recommendations subsequent to Meeting
- 13. CONSENT TO ANNEXATION AND WAIVER OF RIGHTS TO REMONSTRATE**
 - A. 51759 Hannigan Drive – Water/Sewer
- 14. RATIFY BONDS**
 - A. Contractor Bonds
 - 1. Ray Koch, Approved Effective August 10, 2018
 - 2. CK Concrete Construction LLC, Approved Effective August 15, 2018
 - B. Excavation Bonds
 - 1. CBM, LLC, Approved Effective August 7, 2018
 - 2. K&R Tree Service, LLC, Approved Effective August 14, 2018
 - 3. Ben Martin, Released Effective June 20, 2018
 - C. Occupancy Bonds
 - 1. CBM, LLC, Approved Effective August 7, 2018
 - 2. Wright Tree Service, Inc., Approved Effective July 17, 2018
- 15. CLAIMS**

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- 16. PRIVILEGE OF THE FLOOR
- 17. ADJOURNMENT

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.