

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
AGENDA REVIEW SESSION
August 23, 2018 – 10:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of August 9, August 14, and August 21, 2018

2. OPENING OF BIDS

- A. Howard Park Redevelopment – Project No. 117-047B
 - 1. Funding: Park Bond, RETIF, Regional Cities & Cumulative Capital (452.1101.452.02/03, 429.1050.460.42.02, 201.1111.452.42.01, 407.1101.452.42.01)
- B. St. Joseph Streetscape Improvements – Project No. 118-008
 - 1. Funding: SSFA TIF (430.1050.460.42.02)
- C. Venues, Parks, and Arts Maintenance Storage Building – Project No. 118-046R
 - 1. Funding: Park Bond Series I (471.1138.452.42.01)
- D. One (1) or More, 2018 or Newer Emergency Medical Vehicle – Spec S
 - 1. Funding: Fire Department (287.0902.421.43.02)

3. OPENING OF QUOTATIONS

- A. Charles Black Monument Sign
 - 1. Funding: 2015 Park Bond (751.1101.452.39.89)
- B. J.C. Lauber Site Utilities – Project No. 118-083A
 - 1. Funding: REDA TIF (429.1050.460.42.01)
- C. JMS Building: Parking Lot Improvements – Project No. 118-003
 - 1. Funding: RWDA TIF (324.1050.460.42.02)

4. AWARD BIDS AND APPROVE CONTRACTS

- A. Sale of City Owned Property – 18 Vac. 3 LaSalle Court
 - 1. Bidder: Robert Vernon
 - 2. Amount: \$225.00 plus Advertising and Transfer Fees
 - 3. Approve Purchase Agreement
- B. Erskine Clubhouse Renovation – Project No. 116-108
 - 1. Company: Ziolkowski Construction, Inc.
 - 2. Amount: \$907,000; Base Bid Only
 - 3. Funding: SSDA TIF (430.1050.460.42.02)

5. AWARD QUOTATIONS AND APPROVE CONTRACTS

- A. Century Center Recital Hall Carpet
 - 1. Company: Carpet Service Outlet, Inc.
 - 2. Amount: \$15,886
 - 3. Funding: Hotel/Motel Tax
- B. Angela Bridge Lighting – Project No. 116-111

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1. Company: Martell Electric, LLC
2. Amount: \$49,022
3. Funding: COIT (404.0602.431.31.06)

6. CHANGE ORDERS

- A. Ironwood Drive Pavement Rehabilitation and Intersection – Project No. 117-071A
 1. Company: C&E Excavating, Inc.
 2. Change Order No.: 3
 3. Increase Amount: Thirty-Two (32) Days
 4. Revised Contract Completion Date: September 25, 2018
 5. Funding: Local Road and Bridge Grant (265.0608.431.36.10)
- B. Tucker Drive – Project No. 116-118A
 1. Company: Walsh & Kelly, Inc.
 2. Change Order No.: 1
 3. Increase Amount: \$25,230.91
 4. Percent of Increase: 8.88%
 5. Revised Contract Amount: \$309,203.68
 6. Funding: RWDA TIF (324.1050.460.31.02)
- C. Rum Village Dog Park Construction
 1. Company: R. Yoder Construction, Inc.
 2. Change Order No.: 1
 3. Increase Amount: \$9,775
 4. Percent of Increase: 8.1%
 5. Revised Contract Amount: \$130,180
 6. Funding: 2015 Park Bond (751.1101.452.39.89)
- D. City Cemetery Path Resurfacing
 1. Company: Acorn Landscaping LLC
 2. Change Order No.: 1
 3. Increase Amount: \$3,000
 4. Percent of Increase: 6.4%
 5. Revised Contract Amount: \$49,830
 6. Funding: COIT (408.1001.460.42.01)
- E. Downtown Cross Street Improvements – Project No. 117-041A
 1. Company: Walsh & Kelly, Inc.
 2. Change Order No.: 4
 3. Increase Amount: \$25,250.62; Additional Eight (8) Days
 4. Percent of Increase: 1.51%
 5. Total Percent of Change: 2.30%
 6. Revised Contract Amount: \$1,697,189.22

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7. Revised Project Completion Date: November 3, 2018
8. Funding: RWDA TIF (324.1050.460.42.03)

7. PROJECT COMPLETION AFFIDAVITS

- A. Morris Performing Arts Center Marquee Display Installation – Project No. 117-070A
 1. Company: Burkhart Sign Systems, LLC
 2. Final Contract Amount: \$34,600
 3. Funding: Morris Capital Improvement Fund (416.0404.453.43.08)
- B. West Race Emergency Repairs – Project No. 115-115
 1. Company: HRP Construction Co.
 2. Final Contract Amount: \$93,250
 3. Funding: Hotel/Motel Tax (7304.42010.000.0099)

8. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS

- A. Great Lakes Capital Spec Building – Project No. 118-058
 1. Funding: RWDA TIF (324.1050.460.42.04)
- B. One (1) or More, 2018 or Newer, 50 Ton Paver Special Trailer – Spec V
 1. Funding: Street Department Capital Lease (202.0607.431.37.11/.12)
- C. One (1) or More, 2018 or Newer ¾ Ton Extended Cab Two (2) Wheel Drive Pick Up Trucks – Spec W
 1. Funding: Water Works Capital (622.0640.415.43.02)
- D. One (1) or More, 2018 or Newer, Compact Track Loader – Spec U
 1. Funding: Subject to Street Department Lease (202.0607.431.38.01/.02)
- E. J.C. Lauber Site Improvements – Project No. 118-083B
 1. Funding: REDA TIF (429.1050.460.42.01)
- F. Three Twenty Cascades
 1. Glazing Assemblies – Project No. 118-074A
 2. Exterior Insulation and Finish System – Project No. 118-074B
 3. Wall Panel System – Project No. 118-074C
 4. Funding: REDA TIF (429.1050.460.42.03)

9. RESOLUTIONS

- A. No. 41-2018 – A Resolution of the South Bend Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Property
 1. Description: Two (2), Fire Department 2012 Chevrolet Colorado's
- B. No. 42-2018 – A Resolution of the Board of Public Works of the City of South Bend Consenting to the Assignment of the South Bend Fire Department 2018 Service Agreement

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1. Description: Assignment of Provision of Medical Services Agreement with Public Safety Health Systems, Inc. d/b/a Public Safety Medical to St. Vincent Health, Wellness, and Preventive Care Institute, Inc.

10. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. Statement of Work – Canon Solutions America
 1. Description: No Cost Upgrade to uniFlow Agreement from Corporate Licensing to Enterprise Licensing
- B. Unified Lease Agreement – Canon Solutions America
 1. Description: Addition of Six (6) Printers to QPA Unified Lease
 2. Amount: \$334/Month for Sixty (60) Months; Total \$20,400
 3. Funding: IT Lease (279.0672.415.38.01)
- C. State QPA Enterprise License Agreement – Dell, Inc.
 1. Description: Three (3) Year Enterprise Agreement for Microsoft Licensing
 2. Amount: \$284,786.16/Year
 3. Funding: IT Operating (279.0672.415.36.04)
- D. Contract – Life Treatment Centers, Inc.
 1. Description: Subsidize Costs Associated with Operating an Emergency Shelter for Homeless Individuals
 2. Amount: \$32,608
 3. Funding: ESG (212.1001.460.39.30)
- E. Contract – South Bend Heritage Foundation
 1. Description: Rehabilitate Rental Unit at 307 Chapin Street for Lease to Low-Moderate Income Tenant
 2. Amount: \$165,000
 3. Funding: CDBG (212.1001.460.39.30)
- F. Contract – South Bend Heritage Foundation, Inc.
 1. Description: Subsidize Staff Costs for Operating Affordable Housing Programs
 2. Amount: \$100,000
 3. Funding: CDBG (212.1001.460.39.30)
- G. Contract – South Bend Heritage Foundation, Inc.
 1. Description: Acquire and Rehabilitate 220 Seebirt Place for Resale to Low-Moderate Income Household
 2. Amount: \$165,000
 3. Funding: CDBG (212.1001.460.39.30)
- H. Contract – South Bend Heritage Foundation, Inc.
 1. Description: Acquire and Rehabilitate 1122 W. Jefferson for Resale to Low-Moderate Income Household
 2. Amount: \$165,000

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- 3. Funding: CDBG (212.1001.460.39.30)
- I. Contract – Near Northwest Neighborhood, Inc.
 - 1. Description: Subsidize Staff Costs Associated with Operating CDBG Funded Housing Program
 - 2. Amount: \$80,000
 - 3. Funding: CDBG (212.1001.460.39.30)
- J. Contract – Department of Community Investment
 - 1. Description: Subsidize Staff Costs for Performing Historic Reviews for Federally Funded Projects
 - 2. Amount: \$5,000
 - 3. Funding: CDBG (212.1001.460.39.30)
- K. Contract – Department of Community Investment
 - 1. Description: Provide Necessary Home Repairs for Low-Moderate Income Owners
 - 2. Amount: \$200,000
 - 3. Funding: CDBG (212.1001.460.39.30)
- L. Contract – AIDS Ministries/AIDS Assist of North Indiana, Inc.
 - 1. Description: Subsidize Costs of Providing Emergency Shelter and Rental Assistance for AIDS Ministries Clients
 - 2. Amount: \$21,000
 - 3. Funding: ESG (212.1001.460.39.30)
- M. Contract – Department of Community Investment
 - 1. Description: Subsidize DCI Staff Costs for Administering Emergency Solutions Grant
 - 2. Amount: \$3,945
 - 3. Funding: ESG (212.1001.460.39.30)
- N. Professional Services Agreement – Fifth Third Securities, Inc.
 - 1. Description: Underwriter Services for Preparation and Negotiated Sale of Tax-Exempt 501(c)(3) Qualified Bonds in Support of Zoo Capital Projects
 - 2. Amount: NTE \$3.37/Per Thousand of Par Amount; Estimated Total \$14,575.25
 - 3. Funding: Bond Proceeds (453.1104.452.38.04)
- O. Professional Services Agreement – zedIT Solutions
 - 1. Description: Augment Internal IT Resources for Accela Support and Development
 - 2. Amount: \$10,000; Eighty (80) Hours at \$125/Hour
 - 3. Funding: IT Professional Services (279.0672.415.31.06)
- P. State QPA Agreement – Network Solutions Incorporated
 - 1. Description: Hardware, SmartNet, and Professional Services for Charles Black Center

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2. Amount: \$13,377.83
3. Funding: Innovation and Technologies Supplies Account (279.0672.415.21.05)
- Q. Amendment to Professional Services Agreement – EPOCH Architecture
 1. Description: Venues, Parks, and Arts Restroom Remodeling Design Services
 2. Amount: \$16,750; New Total \$62,200
 3. Funding: Parks Bond I (471.1138.452.42.01)
- R. Professional Services Agreement – Arcadis U.S., Inc.
 1. Description: Design for Rehabilitation of Raw Sewage Pump No. 2
 2. Amount: NTE \$53,150
 3. Funding: Utilities, Sewage Works/Wastewater Engineering (641.0630.793.31.02)
- S. Professional Services Agreement – DLZ Indiana, LLC
 1. Description: Century Center Floor Slab Repair Design
 2. Amount: \$10,000
 3. Funding: Liability Insurance

11. LICENSES AND PERMITS

- A. Ratify Block Party – Residential
 1. Applicant: Fremont Youth Foundation
 2. Event: Fremont Park Stop the Violence Back to School Event
 3. Location: Fremont St. from W. Hamilton St. to Marquette Blvd.
 4. Date/Time: August 19, 2018; 12:00 p.m. to 8:00 p.m.
 5. Favorable Recommendations
- B. Block Party – Residential
 1. Applicant: Near Northwest Neighborhood, Inc.
 2. Event: NNN Arts Café
 3. Location: California Ave. from Sherman Ave. to Portage Ave.
 4. Date/Time: September 30, 2018; 8:00 a.m. to 5:00 p.m.
 5. Favorable Recommendations
- C. Block Party – Non-Residential
 1. Applicant: Morris Performing Arts Center
 - a) Events:
 - (1) Ringo Starr Concert; September 9, 2018; 5:30 p.m. to 9:00 p.m.
 - (2) Modest Mouse Concert; September 24, 2018; 5:30 p.m. to 9:00 p.m.
 - b) Location: Jon Hunt Plaza; Michigan St. from MLK Jr. Dr. to Colfax Ave.
 - c) Favorable Recommendations
 2. Applicant: Kite Realty Group
 - a) Event: Notre Dame Pep Rally
 - b) Location: Eddy St. from Angela Blvd. to Napoleon St.

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- c) Date/Times:
 - (1) September 7, 2018; 10:00 a.m. to 7:00 p.m.
 - (2) September 28, 2018; 10:00 a.m. to 7:00 p.m.
- d) Police Comments
- 3. Applicant: South Bend Farmers Market
 - a) Event: Cars & Craft Brews
 - b) Location: South Eddy St. from East Sample St. to Dead End
 - c) Date/Time: September 22, 2018; 10:00 a.m. to 3:00 p.m.
 - d) Favorable Recommendations
- D. Sidewalk Café
 - 1. Applicant: Nom Nom Pho Asian Kitchen
 - 2. Location: 211 N. Main St.
 - 3. Date/Times: Tuesday to Thursday, 11:00 a.m. to 9:00 p.m.; Friday, 11:00 a.m. to 10:00 p.m.; Saturday, 11:00 a.m. to 9:30 p.m.; Sunday, 11:30 a.m. to 8:00 p.m.
 - 4. Favorable Recommendations Subject to 2' Clearance from Brick Ribbon
- 12. STREET/ALLEY VACATIONS**
 - A. Applicant: South Bend Venues, Parks, and Arts
 - 1. Location: Sampson St. between Randolph St. and East/West Alley
 - 2. Purpose: Combine Property; Safety
 - 3. Previously Tabled; Revised Recommendations subsequent to Meeting
- 13. CONSENT TO ANNEXATION AND WAIVER OF RIGHTS TO REMONSTRATE**
 - A. 51759 Hannigan Drive – Water/Sewer
- 14. RATIFY BONDS**
 - A. Contractor Bonds
 - 1. Ray Koch, Approved Effective August 10, 2018
 - 2. CK Concrete Construction LLC, Approved Effective August 15, 2018
 - B. Excavation Bonds
 - 1. CBM, LLC, Approved Effective August 7, 2018
 - 2. K&R Tree Service, LLC, Approved Effective August 14, 2018
 - 3. Ben Martin, Released Effective June 20, 2018
 - C. Occupancy Bonds
 - 1. CBM, LLC, Approved Effective August 7, 2018
 - 2. Wright Tree Service, Inc., Approved Effective July 17, 2018
- 15. CLAIMS**

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16. PRIVILEGE OF THE FLOOR

17. ADJOURNMENT

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.