

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
AGENDA REVIEW SESSION
July 5, 2018 – 10:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of June 21, June 26, and July 3, 2018

2. OPENING OF BIDS

- A. Ravina Park Bank Stabilization – Project No. 117-073A
 - 1. Funding: LOIT/Pokagon Band (257.0608.431.42.96)
- B. Off-Street Parking at Wayne Street and St. Louis Boulevard – Project No. 117-083B
 - 1. Funding: Regional Cities Grant (201.1111.452.31.06)

3. OPENING OF QUOTATIONS

- A. Light Up South Bend – Riverside Lighting – Project No. 118-011A
 - 1. Funding: COIT (404.0602.431.31.06)
- B. Bendix Theater Handrails at the Century Center - Project No. 118-036A
 - 1. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- C. Century Center Kitchen Door Installation – Project No. 118-036B
 - 1. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- D. City Cemetery Headstone Repairs
 - 1. Funding: Facilities and Grounds Maintenance (201.1101.452.36.09)
- E. City Cemetery Path Resurfacing
 - 1. Funding: COIT (408.1101.460.42.01)
- F. Century Center Light Fixtures
 - 1. Funding: Hotel/Motel Tax (7304.42010.000.0099)

4. AWARD BIDS AND APPROVE CONTRACTS

- A. Two (2), More or Less, 2018 or Newer, Mid-Size Four Door Hybrid Sedan Automobiles – Spec P
 - 1. Company: Gates Toyota
 - 2. Amount: \$13,711 each (\$25,711 Less \$12,000 Trade-In) Total: \$27,422
 - 3. Funding: Fire Department Capital (287.0902.422.43.02)
- B. 2018 Curb and Sidewalk Construction – Project No. 118-007
 - 1. Company:
 - a) Rieth Riley Construction Co., Inc.
 - (1) Amount: Unit Prices, NTE \$574,345.97; Divisions A1, B1, C, D1, D2, E, G1 and G2
 - b) Premium Concrete Services, Inc.
 - (1) Amount: Unit Prices, NTE \$36,160; Division B2
 - 2. Reject Divisions A2 and F
 - 3. Funding: MVH (202.0619.431.31.06)

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5. AWARD QUOTATIONS AND APPROVE CONTRACTS

- A. Mishawaka Avenue Roto Rooter Jetter Removal – Project No. 118-069R
 - 1. Company:
 - a) HRP Construction Co., Inc.
(1) Amount: \$45,451; Division 1
 - b) Selge Construction Co., Inc.
(1) Amount: \$52,800; Division 2
 - 2. Funding: Sewer Contractual (641.0621.792.63.35)

6. CHANGE ORDERS

- A. Leighton Deck Coatings, Phase II – Project No. 117-092
 - 1. Company: RAM Construction Services of Michigan, Inc.
 - 2. Change Order No.: 1
 - 3. Increase Amount: \$12,078
 - 4. Percent of Increase: 6.39%
 - 5. Revised Contract Amount: \$201,078
 - 6. Funding: RWDA TIF (324.1050.460.42.03)
- B. Downtown Cross Streets Improvements – Project No. 117-041A
 - 1. Company: Walsh & Kelly, Inc.
 - 2. Change Order No.: 2
 - 3. Increase Amount: \$1,292.80
 - 4. Percent of Increase: 0.08%
 - 5. Total Percent of Change: 0.73%
 - 6. Revised Contract Amount: \$1,671,152.60
 - 7. Funding: RWDA TIF (324.1050.460.42.03)
- C. Ironwood Drive Pavement Rehabilitation and Intersection – Project No. 117-071A
 - 1. Company: C&E Excavating, Inc.
 - 2. Change Order No.: 2
 - 3. Increase Amount: \$18,955.50
 - 4. Percent of Increase: 1.40%
 - 5. Total Percent of Change: 1.75%
 - 6. Revised Contract Amount: \$1,371,163.80
 - 7. Funding: Local Road & Bridge Grant (265.0608.431.36.10)
- D. Studebaker Museum Rooftop Unit Replacements – Project No. 117-081
 - 1. Company: B.C. Mechanical, Inc.
 - 2. Change Order No.: 2
 - 3. Increase Amount: \$4,725
 - 4. Percent of Increase: 3.0%

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5. Total Percent of Change: 3.37%
 6. Revised Contract Amount: \$162,298
 7. Funding: Liability Insurance (226.0417.672.39.01)
- E. Boland Trail – Project No. 113-047
1. Company: Indiana Department of Transportation
 2. Change Order Nos.:
 - a) Change Order No. 1
 - (1) Description: Change in Type of Structural Backfill; No Change in Dollar Amount or Completion Date
 - b) Change Order No. 2
 - (1) Decrease Amount: (\$29,953.32)
 - (2) Percent of Decrease: (2.57%)
 - (3) Revised Contract Amount: \$1,133,828.20
 - c) Change Order No. 3
 - (1) Increase Amount: Additional Forty-Two (42) Days
 - (2) Revised Contract Completion Date: May 31, 2018
 - d) Change Order No. 4
 - (1) Increase Amount: \$26,291.03
 - (2) Percent of Increase: 2.32%
 - (3) Total Percent of Change: (0.32%)
 - (4) Revised Contract Amount: \$1,160,119.23
 - e) Change Order No. 5
 - (1) Increase Amount: \$188,364.94
 - (2) Percent of Increase: 16.24%
 - (3) Total Percent of Change: 15.87%
 - (4) Revised Contract Amount: \$1,348,484.17
 - f) Change Order No. 6
 - (1) Increase Amount: \$2,750
 - (2) Percent of Increase: 0.20%
 - (3) Total Percent of Change: 16.10%
 - (4) Revised Contract Amount: \$1,351,234.17
 3. Funding: Special LOIT; Federal/City, 80/20 (257.0608.431.42.96)
- F. Downtown Bridge Striping – Project No. 117-129
1. Company: The Airmarking Co., Inc.
 2. Change Order No.: 1
 3. Increase Amount: \$14,302; Additional Sixty-Five (65) Days
 4. Percent of Increase: 19.73%
 5. Revised Contract Amount: \$86,802.20
 6. Revised Project Completion Date: August 4, 2018

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7. Funding: LRSA/Lane Markings & LRSA/Street Maintenance
(251.0608.431.42.93/36.10)

7. PROJECT COMPLETION AFFIDAVITS

- A. 2017 Curb and Sidewalk, Divisions B, C, D, E & F – Project No. 117-008
 1. Company: Ziolkowski Construction, Inc.
 2. Final Contract Amount: \$268,381
 3. Funding: MVH (202.0619.431.31.06)
- B. Langlab HVAC Improvements – Project No. 117-024
 1. Company: Dynamic Mechanical Services, Inc.
 2. Final Contract Amount: \$75,831
 3. Funding: RWDA TIF (324.1050.460.42.01)

8. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS

- A. Venues, Parks and Arts Maintenance Storage Building – Project No. 118-046R
 1. Funding: Park Bond Series I (471.1138.452.42.01)
- B. 2018 Street Paving – Project No. 118-070
 1. Funding: Building & Street Maintenance (202.0607.431.36.01)

9. TITLE SHEET

- A. LaSalle Intermediate Academy and Marquette Primary Montessori Safe Routes to School - Project No. 116-040
 1. Funding: LRSA; Federal/City, 80/20 (251.0608.431.36.10)

10. RESOLUTIONS

- A. No. 32-2018 – A Resolution of the South Bend Board of Public Works on Disposal of Unfit and/or Obsolete Property
 1. Description: Helmet and Boots for Retired Firefighter, Paul Chlebowski
- B. No. 33-2018 – A Resolution of the Board of Public Works for the City of South Bend, Indiana Approving the Use of Online Reverse Auctions
 1. Description: Policy Establishing Procedures for the City of South Bend's Use of Online Reverse Auctions for Purchasing Required by Indiana Code § 5-22-7.5-2.

11. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. Access Easement – South Bend Michigan Street BTS Retail, LLC
 1. Description: City to accept Access Easement across Dollar General Property at 6103 S. Michigan Street
 2. Amount: \$10
- B. Sanitary Sewer Access Agreement – Zarembo Group, LLC

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1. Description: Allow City Sewer Department access to Sewer Located in separate Easement behind Dollar General Store on South Michigan Street
2. Amount: \$10
- C. Professional Services Agreement – Jennifer L. Settle, LLC
 1. Description: Revise City Zoning Ordinance
 2. Amount: \$116,000
 3. Funding: EDIT (408.1001.460.31.06)
- D. Amendment No. 2 to Professional Services Agreement – McCormick Engineering, LLC
 1. Description: Additional Services for Bowman Creek Drainage Improvements
 2. Amount: \$74,530; New Total NTE \$193,783
 3. Funding: SSDA TIF (430.1050.460.42.01)
- E. Professional Services Agreement – HCO, Inc.
 1. Description: Century Center Softscaping and Wayfinding
 2. Amount: \$15,000
 3. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- F. Professional Services Agreement – Jacob Burnett
 1. Description: Redevelopment Supervisory Services
 2. Amount: \$35,000
 3. Funding: IT Fund Professional Services (404.0672.415.31.06)
- G. Amendment No. 1 to Professional Services Agreement – KIL Architecture and Planning
 1. Description: Additional Services for Design Process and Construction Documents for Venues Parks and Arts Maintenance Storage Building
 2. Amount: \$6,500; New Total \$38,900
 3. Funding: Park Bond Series I (751.1101.452.39.89)
- H. Professional Services Agreement – The Troyer Group
 1. Description: 2018 Flood Damage Assessment and Repairs
 2. Amount: \$29,202
 3. Funding: Streets and Alleys (226.0419.672.42.03)
- I. Consulting Agreement – enFocus, Inc.
 1. Description: Ridesharing Services for Bloomberg Mayor’s Challenge
 2. Amount: NTE \$35,000
 3. Funding: Other Communication/Transportation (279.0672.415.32.05)
- J. Professional Services Agreement – enFocus, Inc.
 1. Description: Department of Community Investment Internship Program
 2. Amount: NTE \$40,000
 3. Funding: DCI Operating Fund Professional Services (211.1001.460.31.06)
- K. Acceptance of Dedication of Public Right-of-Way – Deer Hollow Homeowners Association

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1. Description: City to Accept Dedication of Public Right-of-Way from Deer Hollow Homeowners Association

12. LICENSES AND PERMITS

- A. Block Party – Residential
 1. Applicant: Denise Domonkos
 - a) Event: Our Lady of Hungary Parish Festival
 - b) Location: Chapin St. from Calvert St. to Bruce St.
 - c) Date/Time: July 21, 2018; 11:00 a.m. to 11:00 p.m.
 - d) Favorable Recommendations
- B. Block Party – Non-Residential
 1. Applicant: Urban Adventure Games, Inc.
 - a) Event: 2018 Urban Adventure Games
 - b) Location: Wayne St. from MLK Jr. Blvd. to Michigan St.
 - c) Date/Time: July 28, 2018; 5:00 a.m. to 3:00 p.m.
 - d) Favorable Recommendations
 2. Applicant: Unity Gardens, Inc.
 - a) Event: Unity Gardens ACF Westside BBQ + Craft Festival
 - b) Location: Prast Blvd. from Success Academy to Ardmore Tr.
 - c) Date/Time: July 29, 2018; 8:30 a.m. to 4:00 p.m.
 - d) Favorable Recommendations
- C. Processions
 1. Applicant: Kelly Cares Foundation
 - a) Event: The Game Day Chase 5K Run + Walk
 - b) Date/Time: September 15, 2018; 7:30 a.m. to 10:00 a.m.
 - c) Favorable Recommendations for updated Route subject to Clean-Up immediately after the Event, before the Notre Dame Football Game
 2. Applicant: South Bend Riley High School
 - a) Event: South Bend Riley Homecoming Parade
 - b) Date/Time: September 21, 2018/ 5:00 p.m. to 6:00 p.m.
 - c) Favorable Recommendations
- D. Encroachments/Revocable Permits
 1. Applicant: KRG Eddy Street Land II, LLC
 - a) Location: Various Locations on Eddy Street and Howard Street
 - b) Description: Stairs to Access Private Apartments and/or Fire Exits to Buildings A&C
 - c) Favorable Recommendations
 2. Applicant: Tower at Washington Square, LLC
 - a) Location: 211 W. Washington St.
 - b) Description: Flagpole Base

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- c) Engineering Comments
- 3. Applicant: Sean Downes
 - a) Location: 1247 N. Notre Dame Ave.
 - b) Description: Brick Landscape Design on Corner of Right-of-Way
 - c) Favorable Recommendations

13. TRAFFIC CONTROL DEVICES

- A. New Installation - Handicapped Accessible Parking Space Sign
 - 1. Location:
 - a) 1142 E. Bissell Street
 - 2. All criteria has been met
- B. New Installation - Handicapped Accessible Parking Space Sign
 - 1. Locations:
 - a) 1159 Indiana Avenue
 - b) 524 S. Meade Street
 - 2. All criteria has not been met
- C. Traffic Calming Extension
 - 1. Location: Riverside and Hudson Traffic Circle
 - 2. Description: Extend Date of Riverside and Hudson Traffic Circle Demonstration Project to October 31, 2018
 - 3. All criteria has been met
- D. Reserved Parking Spaces for Events
 - 1. Applicant: Downtown South Bend, Inc.
 - 2. Description: DTSB Ambassadors to reserve up to Fifteen (15) Parking Spaces at Studebaker Plaza and up to Fifteen (15) Spaces at the Parking Lot West of Gridiron for Smaller Community Events Downtown including, but not limited to, Red Table Plaza Lunchtime Concerts, First Fridays, Summer Film Series, Bike to Work Week, Blood Mobile Drives.
 - 3. Favorable Recommendations

14. RATIFY BONDS

- A. Contractor Bonds
 - 1. Bedolla's Concrete, Approved Effective June 22, 2018
- B. Excavation Bonds
 - 1. M&V Pro Services, Inc., Approved Effective April 11, 2018

15. CLAIMS

16. PRIVILEGE OF THE FLOOR

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17. ADJOURNMENT

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.