

**CITY OF SOUTH BEND  
BOARD OF PUBLIC WORKS  
AGENDA REVIEW SESSION  
May 3, 2018 – 10:30 a.m.**



Location: 1308 County-City Building  
South Bend, Indiana 46601

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**AGENDA REVIEW SESSION**

**1. OPENING OF QUOTATIONS**

- A. West Race Emergency Repair – Project No. 115-115
    - 1. Funding: Hotel/Motel Tax (7304.42010.000.0099)
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**REGULAR MEETING**

**1. REVIEW OF MINUTES**

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of April 19, April 24, and May 1, 2018

**2. OPENING OF BIDS**

- A. Ravina Park – Bowman Creek Stabilization – Project No. 117-073
  - 1. Funding: Special LOIT/MVH/RWDA TIF (257.0608.431.42.96/202.0619.431.31.06/324.1050.460.42.01)
- B. Two (2), More or Less, 2018 or Newer, 4x4 Crew Cab Concrete Trucks – Spec N
  - 1. Funding: Sewer Capital (642.0621.415.42.05)
- C. One (1) or More, 2018 or Newer, Combination Jet Rodder/Vacuum Machine with Cab & Chasses – Spec O
  - 1. Funding: Sewer Capital (642.0621.415.42.05)
- D. Two (2), More or Less, 2018 or Newer, Mid-Size Four Door Hybrid Sedan Automobiles – Spec P
  - 1. Funding: Fire Department Capital (287.0902.422.43.02)
- E. Sale of City-Owned Property – 209 S. Meade Street

**3. OPENING OF QUOTATIONS**

- A. Seitz Park Reconstruction – Project No. 117-093
  - 1. Funding: Park Bond
- B. Morris Granada Bar Top
  - 1. Award
  - 2. Funding: Joint Licensing Fund
- C. 2018 Tree and Stump Removal – Project No. 118-048A
  - 1. Funding: MVH (202.0619.431.31.06)
- D. Leighton Parking Garage Entrance Repair – Project No. 118-038
  - 1. Funding: Major Moves (412.0401.415.36.01)

**4. OPENING OF PROPOSALS**

- A. Bowman and City Cemeteries Improvements
  - 1. Funding: Venues, Parks, and Arts Capital (201.1101.452.36.09)
- B. Natural Gas Supply for City of South Bend Owned Facilities
  - 1. Funding: Natural Gas Supply (222.0617.419.35.02)

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- C. Updates to City of South Bend Occupied Offices at the County-City Building
  - 1. Funding: Various Department Funds

**5. AWARD BIDS AND APPROVE CONTRACTS**

- A. Water Treatment Chemicals 2018-2019
  - 1. Company:
    - a) Alexander Chemical Corporation
      - (1) Item No. 4, Flourisilicic Acid
      - (2) Item. No. 8, Sulfur Dioxide
      - (3) Item No. 10, Liquid Calcium Nitrate
      - (4) Item No. 11, Sodium Hypochlorite
    - b) Kemira Water Solutions, Inc.
      - (1) Item No. 3, Ferric Chloride
    - c) Polydyne Inc.
      - (1) Item No. 9, Dry Polymer Flocculent
    - d) Watcon, Inc.
      - (1) Item No. 6, Blended Phosphate Sequestrant
    - e) JCI Jones Chemicals, Inc.
      - (1) Item No. 1, Chlorine 1 Ton Cylinders
      - (2) Item No. 2, Chlorine 150 Lb. Cylinders
    - f) Hawkins, Inc.
      - (1) Item No. 5, Potassium Permanganate 55 Lb. Pails
      - (2) Item No. 12, Sodium Permanganate 275 Gal. Totes
      - (3) Item No. 13, Sodium Permanganate 500 Gal. Bulk
  - 2. Amount: Unit Prices
  - 3. Funding: Various Operational Budgets
- B. Wastewater Treatment Plant Belt Filter Press No. 1 Rehabilitation – Project No. 118-019
  - 1. Company: Alfa Laval, Inc.
  - 2. Amount: NTE \$203,131
  - 3. Funding: Utilities, Wastewater, Other Equipment (641.0630.793.36.05)
- C. One (1) or More, 2018 or Newer, Trash Tote Cleaning Trailer System – Spec M
  - 1. Company: Hydro-Chem Systems, Inc.
  - 2. Amount: \$69,890
  - 3. Funding: Solid Waste Capital Lease (611.0610.415.37.11/12)

**6. AWARD QUOTATIONS AND APPROVE CONTRACTS**

- A. West Race Emergency Repair – Project No. 115-115
  - 1. Company: TBD
  - 2. Amount: TBD

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3. Funding: Hotel/Motel Tax (7304.42010.000.0099)

**7. CHANGE ORDERS**

- A. Century Center Vestibule Heater Replacement – Project No. 117-044
  - 1. Company: Edward J. White, Inc.
  - 2. Change Order No.: 1
  - 3. Increase Amount: \$1,945.74
  - 4. Percent of Increase: 6.04%
  - 5. Revised Contract Amount: \$34,150.74
  - 6. Funding: Hotel/Motel Tax (7304.42010.000.0099)

**8. CHANGE ORDERS AND PROJECT COMPLETION AFFIDAVITS**

- A. Edison and Ironwood Road Corridor Rehabilitation – Project No. 116-070
  - 1. Company: Rieth-Riley Construction Co., Inc.
  - 2. Change Order No.: 3 (Final)
  - 3. Decrease Amount: (\$91,376.34)
  - 4. Percent of Decrease: (6.43%)
  - 5. Total Percent of Change: (4.94%)
  - 6. Revised Contract Amount: \$1,330,517.10
  - 7. Funding: Local Road and Bridge Matching Grant (265.0608.431.36.10)

**9. PROJECT COMPLETION AFFIDAVITS**

- A. 2017 Engineering Remodel – Project No. 117-116
  - 1. Company: Ziolkowski Construction, Inc.
  - 2. Final Contract Amount: \$13,392
  - 3. Funding: Building and Street Maintenance (101.0602.431.36.01)
- B. Century Center Cooling Tower Replacement – Project No. 117-035
  - 1. Company: Edward J. White, Inc.
  - 2. Final Contract Amount: \$226,631
  - 3. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- C. 2017 Code Enforcement Remodel – Project No. 117-117
  - 1. Company: Ziolkowski Construction, Inc.
  - 2. Final Contract Amount: \$6,339
  - 3. Funding: Consolidated Building Fund/Code Enforcement (600.1201.415.39.89)

**10. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS**

- A. Ameritech Drive Pavement Improvements – Project No. 117-057A
  - 1. Title Sheet
  - 2. Funding: RWDA TIF (324.1050.460.31.20)

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**11. RESOLUTIONS**

- A. A Resolution of the South Bend Board of Public Works on Disposal of Unfit and/or Obsolete Property – Firefighter Helmet and Boots
  - 1. No. 19-2018 – Assistant Chief James Luccki
  - 2. No. 20-2018 – Battalion Chief David Maenhout
  - 3. No. 21-2018 – Firefighter Kenneth Noell
- B. No. 22-2018 – A Resolution of the Board of Public Works of the City of South Bend, Indiana Approving the Provision of Additional Funds to the St. Joseph County Public Library
  - 1. Description: Provision of \$22,124 for the St. Joseph Public Library for Devices Designated for Martin Luther King Jr. Digital Access Sites
- C. No. 23-2018 – A Resolution of the Board of Public Works for the City of South Bend, Indiana Approving the Master Tax-Exempt Lease Purchase Agreement with PNC Equipment Finance, LLC
  - 1. Description: Authorization for City Controller to Finalize and Execute documents in Connection with Lease Financing for Vehicles and Equipment

**12. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA**

- A. Commercial Contract – Pemberton Davis
  - 1. Description: Data Drops and Installation for Martin Luther King Jr. Center
  - 2. Amount: \$2,268
  - 3. Funding: Innovation & Technology Professional Services (279.0672.415.31.06)
- B. Software Agreement – Network Solutions Incorporated
  - 1. Description: Hardware, SmartNet, and Professional Services for Martin Luther King Jr. Center
  - 2. Amount: \$21,022.05
  - 3. Funding: Innovation and Technology Supplies (279.0672.415.21.05)
- C. Lateral Proposal – St. Joe Valley Metronet, Inc.
  - 1. Description: Provide and Install New Conduit and Fiber for Martin Luther King Jr. Center
  - 2. Amount: N/A
- D. Professional Services Agreement – La Casa de Amistad, Inc.
  - 1. Description: West Side South Bend Event and Marketing Services
  - 2. Amount: \$16,000
  - 3. Funding: COIT (404.1001.460.39.79)
- E. Software Agreement Renewal – Kronos, Inc.
  - 1. Description: Annual Renewal for Kronos Software Products
  - 2. Amount: \$273,969.60

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- 3. Funding: IT Operations (279.0672.415.36.04)
- F. Software Agreement – Network Solutions Incorporated
  - 1. Description: Expand Public Wi-Fi to Western Avenue
  - 2. Amount: \$6,979
  - 3. Funding: Innovation and Technology Supplies (279.0672.415.21.05)
- G. Lateral Proposal – St. Joe Valley Metronet, Inc.
  - 1. Description: Provide and Install New Conduit for Western Avenue
  - 2. Amount: \$3,500
  - 3. Funding: Innovation and Technology Supplies (279.0672.415.21.05)
- H. QPA Master Lease Purchase Agreement – Hewlett-Packard Financial Services Company
  - 1. Description: 2018 Computer Refresh; Replace End of Life Computers
  - 2. Amount: NTE \$214,470.50
  - 3. Funding: Q1 Large Equipment Lease (750.0801.421.43.06)
- I. QPA Purchase - Dell
  - 1. Description: Replace Water Works Field Laptops at End of Life
  - 2. Amount: \$25,054.26
  - 3. Funding: Q1 2018 Equipment Lease (750.0801.421.43.06)
- J. Professional Services Agreement – Antonius Northern
  - 1. Description: Resident Engagement, Communication, and Data Gathering/Evaluation for Final Grant Submission to Bloomberg’s Mayor Challenge
  - 2. Amount: NTE \$10,000
  - 3. Funding: DCI Professional Services (211.1001.460.31.06)
- K. Software Agreement – Michiana Health Information Network, LLC
  - 1. Description: Software and Records Management for Mobile Integrated Community Health Outreach Program (Community Paramedicine)
  - 2. Amount: \$10,776
  - 3. Funding: Fire Department Professional Services (288.0902.422.31.06)
- L. Amendment No. 1 to Professional Services Agreement – Jones Petrie Rafinski
  - 1. Description: Additional Construction Phase Services for the Charles Black Center
  - 2. Amount: NTE \$15,000
  - 3. Funding: Parks Bond
- M. Service Agreement – Perkin Elmer Health Sciences, Inc.
  - 1. Description: Inductively Coupled Plasma Machine for the Water Works/Wastewater Lab to Analyze Metals
  - 2. Amount: \$7,410
  - 3. Funding: Water Works Operating Fund/Wastewater O&M (620.0640.603.31.35/641.0630.793.63.35)

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- N. Professional Services Agreement – EPOCH Architecture + Planning
  - 1. Description: Venues, Parks, and Arts Restroom Remodeling
  - 2. Amount: NTE \$45,450
  - 3. Funding: Parks Bond
- O. Master Service Agreement – Accela
  - 1. Description: Two (2) Year Accela Software Renewal
  - 2. Amount: \$75,187.88
  - 3. Funding: (279.0672.416.31.06)
- P. Letter of Authorization – Studebaker National Museum
  - 1. Description: Authorization by City Controller to Conduct 2018 Car Raffle
- Q. Data Sharing Agreement – University of Notre Dame
  - 1. Description: No Cost Agreement to Better Inform Paving Practices through Data Analysis and Modeling
- R. Professional Services Agreement - EnFocus
  - 1. Description: 2018 Summer Internship Program
  - 2. Amount: \$35,000
  - 3. Funding: IT Professional Services (279.0672.415.31.06)
- S. Professional Services Agreement – Abonmarche Consultants, Inc.
  - 1. Description: Route Survey and Parcel Plats for East Bank Trail
  - 2. Amount: NTE \$45,100
  - 3. Funding: Park Bond (471.1141.452.42.01)
- T. Professional Services Agreement – Lawson-Fisher Associates
  - 1. Description: Design of West Bank Trail Corridor Improvements from South Jefferson Blvd. North to LaSalle Avenue
  - 2. Amount: \$284,000
  - 3. Funding: RWDA TIF Cash/Bond
- U. Equipment Lease Agreement – PNC Equipment Finance, LLC
  - 1. Description: Financing for Various Department Vehicles and Equipment
  - 2. Amount: \$6,115,434
  - 3. Funding: Various Departmental Budgets

**13. LICENSES AND PERMITS**

- A. Block Party – Non-Residential
  - 1. Applicant: City of South Bend Venues, Parks, and Arts
    - a) Event: 18<sup>th</sup> Annual Kids Triathlon
    - b) Locations:
      - (1) Wall St. from Greenlawn Ave. to Southwood Ave.
      - (2) Greenlawn Ave. from Wall St. to Belmont Ave./Twyckenham Dr.
      - (3) Ironwood Dr. from Belmont Ave. to Greenlawn Ave.
    - c) Date/Time: July 14, 2018; 5:30 a.m. to 11:00 a.m.

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- d) Favorable Recommendations
- 2. Applicant: Bike Michiana Coalition
  - a) Event: Bike to Work Week Blueberry Pancake Breakfast
  - b) Location: Michigan St. from Washington St. to Colfax Ave.
  - c) Date/Time: May 15, 2018; 5:00 a.m. to 10:00 a.m.
  - d) Favorable Recommendations
- 3. Applicant: Morris Performing Arts Center
  - a) Event: Fridays by the Fountain
  - b) Location: Michigan St. from Martin Luther King Jr. Dr. to Colfax Ave.
  - c) Date/Time: Every Friday from June to August, 2018; 9:00 a.m. to 2:00 p.m.
  - d) Favorable Recommendations; Subject to Working around Cross-Streets Construction Project
- 4. Applicant: Megan Kirwan and Matthew Teters
  - a) Event: Riverlights Music Festival
  - b) Location: Niles Ave. from E. Washington St. to Jefferson Blvd.
  - c) Date/Time: June 2, 2018; 6:00 a.m. to 11:00 p.m.
  - d) Favorable Recommendations
- B. Processions
  - 1. Applicant: Jan Kowalski
    - a) Event: South Bend West Side Memorial Day Parade
    - b) Date/Time: May 28, 2018; 5:00 a.m. to 12:00 p.m.
    - c) See Engineering Comment
  - 2. Applicant: Living Stones Church
    - a) Event: Ready.Set.School! Parade
    - b) Date/Time: July 28, 2018; 9:00 a.m. to 10:00 a.m.
    - c) Favorable Recommendations
  - 3. Applicant: Buffalo Soldiers MC South Bend
    - a) Event: HIV Prevention Motorcycle Ride
    - b) Date/Time: June 23, 2018; 9:00 a.m. to 3:30 p.m.
    - c) See Police, Fire, and Engineering Comments
  - 4. Applicant: American Legion Post 357
    - a) Event: Stars and Stripes Forever Ride
    - b) Date/Time: May 26, 2018; 8:00 a.m. to 1:30 p.m.
    - c) Favorable Recommendations
- C. Licenses
  - 1. Type: Open-Air Business
    - a) Applicant: KemperLesnik
    - b) Description: Table and Banners for Complimentary Cookies
    - c) Location: Corner of Eddy St. and E. Angela Blvd.

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- d) Date/Time: May 16, 2018; 11:00 a.m. to 2:30 p.m.
- e) Favorable Recommendations
- D. Sidewalk Cafés
  - 1. Applicant: The General Deli & Café
    - a) Location: 609 & 613 E. Jefferson Blvd.
    - b) Days/Time: Monday to Friday; 7:00 a.m. to 11:00 p.m., Saturday, 9:00 a.m. to 11:00 p.m., Sunday, 9:00 a.m. to 9:00 p.m.
    - c) Favorable Recommendations
  - 2. Applicant: Frank's Place
    - a) Location: 327 W. Marion St.
    - b) Days/Times: Sunday to Saturday; 11:00 a.m. to 11:00 p.m.
    - c) Favorable Recommendations; Engineering Comments
  - 3. Applicant: Bruno's Pizza
    - a) Location: 131 S. Michigan St.
    - b) Days/Times: Sunday - Thursday; 11:00 a.m. to 9:00 p.m., Friday-Saturday; 11:00 a.m. to 10:00 p.m.
    - c) Favorable Recommendations
- 14. STREET/ALLEY VACATIONS**
  - A. Applicant: Ezequias Ruiz
    - 1. Location: First East/West Alley North of Prast St., bounded on the East by the West Right-of-Way of Elmer St., on the West by the North/South Alley between Prast St. and Lincoln Way West
    - 2. Purpose: Use as Driveway and Decrease Litter/Vandalism in the Alley
    - 3. See Fire and Engineering Department Comments
- 15. TRAFFIC CONTROL DEVICES**
  - A. New Installation - Handicapped Accessible Parking Space Sign
    - 1. Location: 738 S. Ironwood Dr.
    - 2. All criteria has been met
- 16. CONSENT TO ANNEXATION AND WAIVER OF RIGHTS TO REMONSTRATE**
  - A. 52980 Winterberry Drive – Water/Sewer
- 17. RATIFY BONDS**
  - A. Excavation Bonds
    - 1. Cascade Drilling, L.P, Approved Effective April 17,2018
    - 2. Thayer Power & Communication Line Construction Co., LLC, Approved Effective April 6, 2018



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- B. Occupancy Bonds
1. Thayer Power & Communication Line Construction Co., LLC, Approved Effective April 6, 2018
  2. Asplundh Tree Expert, LLC, Approved Effective April 25, 2018
  3. Acorn Landscaping LLC, Approved Effective April 13, 2018

**18. CLAIMS**

**19. PRIVILEGE OF THE FLOOR**

**20. ADJOURNMENT**

**NOTICE**  
**FOR HEARING AND SIGHT IMPAIRED PERSONS**  
**Auxiliary Aid or Other Services are Available upon Request at No Charge.**  
**Please Give Reasonable Advance Request when Possible.**