

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
AGENDA REVIEW SESSION
April 19, 2018 – 10:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of April 5, April 10, and April 17, 2018

2. OPENING OF BIDS

- A. One (1) or More, 2018 or Newer, Full Size Cargo Van – Spec C
 - 1. Funding: Waste Water Capital (642.0630.415.43.02)
- B. Two-Way Conversion of Colfax Ave – Project No. 115-053A
 - 1. Funding: WWDA TIF (422.1050.460.42.01)
- C. Waste Water Treatment Plant Belt Filter Press No. 1 Rehabilitation – Project No. 118-019
 - 1. Funding: Utilities, Wastewater, Other Equipment (641.0630.793.36.05)
- D. One (1) or More, 2018 or Newer, One Ton Four-Wheel Drive Pickup Truck with Animal Transport Module – Spec H
 - 1. Funding: Animal Control Capital (600.1207.415.43.09)
- E. One (1) or More, 2018 or Newer, ¾ Ton Two-Wheel Drive Pickup Truck -Spec I
 - 1. Funding: Capital Budget (622.0640.415.43.02)
- F. Thirty-Nine (39) More or Less, 2018 or Newer, All-Wheel Drive Police Patrol Vehicles – Spec J
 - 1. Funding: Police Department Capital Lease (404.0401.415.37.11/.12)
- G. One (1) or More, 2018 or Newer 1.0 Cubic Yard Loaders/Backhoes – Spec K
 - 1. Funding: Water Works Capital (622.0640.415.43.02)
- H. One (1) or More, 2018 or Newer 3 ½ Ton Utility Truck with Crane – Spec L
 - 1. Funding: Water Works Capital (622.0640.415.43.02)
- I. One (1) or More, 2018 or Newer, Trash Tote Cleaning Trailer System – Spec M
 - 1. Funding: Solid Waste Capital Lease (611.0610.415.37.11/.12)

3. REJECT BIDS

- A. Water/Wastewater Laboratory Equipment
 - 1. Reason: Changes to the Scope; Re-Advertise
 - 2. Funding: Utilities, Wastewater, Capital

4. OPENING OF PROPOSALS

- A. Building Cleaning Services for the City of South Bend Venues, Parks and Arts
 - 1. Funding: Event Funds

5. OPENING OF QUOTATIONS

- A. West Race Emergency Repairs – Project No. 115-115
 - 1. Award
 - 2. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- B. Kelly Park Bike Rack Concrete Pad

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- 1. Award
- 2. Funding: Park Bond (751.1101.451.39.89)
- C. 2017 Riverside Sidewalk and Driveway – Project No. 118-050
 - 1. Award
 - 2. Funding: MVH (202.0619.431.31.06)
- D. Vietnam Veterans Memorial Relocation – Project No. 117-047A
 - 1. Funding: Regional Cities Grant (201.1111.452.31.06)
- E. Alley Drywell Install – Project No. 118-051
 - 1. Funding: LRSA (251.0608.431.42.96)
- F. LaSalle Park Irrigation
 - 1. Funding: Park Bond (751.1101.451.39.89)
- G. Organic Resources Facility – Flagpole and Installation Services
 - 1. Funding: Utilities, Organic Resources, Contractual Services Other (641.0630.793.63.35)
- H. Beck's Lake: Overflow Valve Materials Procurement
 - 1. Funding: Utilities, Sewage Works/Operations, Contractual Services Other (641.0630.793.63.35)

6. AWARD BIDS AND APPROVE CONTRACTS

- A. Sale of City Owned Property – 111 and 117 Dundee Street
 - 1. Purchaser: Eunice Delacruz
 - 2. Amount: \$830 each; Total \$1660
 - 3. Approve Purchase Agreements
- B. One (1) or More, 2018 or Newer, $\frac{3}{4}$ Ton Four-Wheel Drive Pickup Trucks – Spec D
 - 1. Company: Jordan Ford
 - 2. Amount: \$44,526/each; Base Bid plus Alternate Nos. 2 and 4
 - 3. Funding: Traffic & Lighting Capital Lease (202.0607.431.37.11/.12)
- C. One (1) or More, 2018 or Newer, Mid-Size Extended Cab Four-Wheel Drive Pickup Truck - Spec F
 - 1. Company: Gates Chevy World
 - 2. Amount: \$39,470/each; Total \$78,940 for Base Bid plus Options 2 and 3
 - 3. Funding: Code Enforcement Capital Lease
- D. Three (3), More or Less, 2018 or Newer, Cubic Yard Front Loading Refuse Trucks for Solid Waste – Spec G
 - 1. Company: Central Indiana Truck Equipment Corporation
 - 2. Amount: \$374,320/each; Total \$1,122,960
 - 3. Description: Low Bidder Non-Responsive to Specifications in Sixteen (16) Areas
 - 4. Funding: Solid Waste Capital Lease (611.0610.415.37.11/.12)

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- E. One (1) or More, 2018 or Newer, 60' Aerial Two-Wheel Drive Tower Truck - Spec E
 - 1. Company: Nesco, LLC
 - 2. Amount: \$234,550
 - 3. Description: Low Bidder's Delivery Date adds One-Hundred, Fifty (150) Extra Days in Rental Fees Offsetting the Price Differential
 - 4. Funding: Wastewater Capital (642.0630.415.43.02)
- F. Tucker Drive – Project No. 116-118A
 - 1. Company: Walsh & Kelly, Inc.
 - 2. Amount: \$283,972.77
 - 3. Funding: RWDA TIF (324.1050.460.31.02)
- G. Downtown Cross Streets Improvements, Phase 1 – Project No. 117-041A
 - 1. Company: Walsh & Kelly, Inc.
 - 2. Amount: \$1,659,060.60; Divisions A & B Only
 - 3. Funding: RWDA TIF (324.1050.460.31.02)
- H. 2018 Street and Sewer Department Materials – Project No 118-031
 - 1. Companies:
 - a) Walsh & Kelly, Inc.; Part A
 - b) Ozinga Ready Mix; Part B
 - c) American Highway Products; Part E
 - d) Reject Parts C, D, F, G, I and H
 - 2. Amount: Unit Prices
 - 3. Funding: Streets, Curb and Sidewalk, Sewer Concrete, Sewer Ins., Water Works, Parks (202.0607.431.22.24, 22.30, 22.40, 23.02, 23.03, 23.20, 23.40, 39.89; 641.0621.792.22.24, 23.02, 23.03, 23.04; 202.0619.431.23.03, 23.24; 641.0625.792.22.24, 23.04; 640.0620.811.22.24, 23.04; 620.0640.606.23.30; 201.1101.452.39.89)

7. CHANGE ORDERS

- A. Western Avenue and Olive Street Intersection Improvements– Project No. 115-097
 - 1. Company: Selge Construction Co., Inc.
 - 2. Change Order No.: 4
 - 3. Increase Amount: \$2,338.53
 - 4. Percent of Increase: .08%
 - 5. Total Percent of Change: 5.50%
 - 6. Revised Contract Amount: \$2,862,580.68
 - 7. Funding: RWDA TIF (324.1050.460.42.03)
- B. Jefferson and Twyckenham Signal Improvements – Project No. 116-027
 - 1. Company: Martell Electric, LLC
 - 2. Change Order No.: 1

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3. Increase Amount: \$21,246
 4. Percent of Increase: 10.78%
 5. Revised Contract Amount: \$218,403.47
 6. Funding: LRSA (251.0608.431.42.96)
 - C. Wastewater Treatment Plant Digester Gas Utilization – Project No. 116-050
 1. Company: Thieneman Construction, Inc.
 2. Change Order No.: 2
 3. Decrease Amount: (\$30,000)
 4. Percent of Decrease: (3.98%)
 5. Total Percent of Change: (8.07%)
 6. Revised Contract Amount: \$693,173
 7. Funding: Wastewater Capital Improvements/Other Contractual Services (642.0630.415.43.66/642.0630.793.63.35)
 - D. Wastewater Treatment Plant Secondary Treatment Improvements – Project No. 114-053
 1. Company: Thieneman Construction, Inc.
 2. Change Order No.: 18
 3. Decrease Amount: (\$51,179.56); Additional Thirty-Three (33) Days
 4. Percent of Decrease: (0.43%)
 5. Total Percent of Change: 16.93%
 6. Revised Contract Amount: \$13,897,089.91; New Completion Date May 10, 2018
 7. Funding: Wastewater Capital (642.0630.415.43.66)
 - E. Fire Station No. 4 – Project No. 116-066
 1. Company: Gibson-Lewis, LLC
 2. Change Order No.: 3
 3. Increase Amount: \$40,065; Additional Thirty (30) Days
 4. Percent of Increase: 1.21%
 5. Total Percent of Change: 9.59%
 6. Revised Contract Amount: \$3,351,062; New Completion Date: 09/01/2018
 7. Funding: RWDA TIF (324.1050.460.36.01)
- 8. CHANGE ORDERS AND PROJECT COMPLETION AFFIDAVITS**
- A. Demolition of Howard Park Recreation Center– Project No. 117-058
 1. Company: G.E. Marshall, Inc.
 2. Change Order No.: 1 (Final)
 3. Decrease Amount: (\$6,200)
 4. Percent of Decrease: (4.01%)
 5. Revised Contract Amount: \$148,335.
 6. Funding: REDA TIF (429.1050.460.39.82)

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9. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS

- A. Eight (8), More or Less, Cardiac Monitors/Defibrillators
 - 1. Funding: EMS Capital (287.0902.422.43.10)
- B. 2018 Curb and Sidewalk Program – Project No. 118-007
 - 1. Funding: MVH (202.0619.431.31.06)
- C. Two (2), More or Less, 2018 or Newer, Refurbished Medic Units – Spec Q
 - 1. Funding: Fire Department Capital (287.0902.422.43.02)

10. RESOLUTIONS

- A. No. 18-2018 – A Resolution of the Board of Public Works Approving the Donation of Funds to Project Impact South Bend, Inc. for Local Small Business Development and Community Service Purposes
 - 1. Description: Donation of Funds to Set-Up a New Office

11. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. Purchase Agreement - Clinton And Sundra Gilkie
 - 1. Description: Agreement for Purchase of City Property at 616/618 Sherman Ave.
 - 2. Amount: \$2,190
- B. Amendment No. 1 to Contract – AIDS Ministries/AIDS Assist of North Indiana, Inc.
 - 1. Description: Increase Contract Cost for use in Rapid Rehousing Activities
 - 2. Amount: \$3,299.54; New Total \$52,305.54
 - 3. Funding: ESG (212.1001.460.39.30)
- C. Contract – Greater Impact Lawn Care
 - 1. Description: Negotiated Contract for RFP for Lawn Maintenance and Mentorship Program
 - 2. Amount: NTE \$20,000
 - 3. Funding: Park Maintenance (201.1101.452.39.89)
- D. Professional Services Agreement – American Structurepoint, Inc.
 - 1. Description: Renewable Natural Gas Value Feasibility Study
 - 2. Amount: \$62,080
 - 3. Funding: Utilities, Sewage Works/Wastewater, Engineering (641.0630.793.31.02)
- E. QPA Purchase – Dell, Inc.
 - 1. Description: Fifteen (15) Laptops for South Bend Police Department
 - 2. Amount: \$51,467.85
 - 3. Funding: 2018 Q1 City Lease (750.0801.421.43.06)
- F. Acceptance of Right-of-Way Dedication
 - 1. Description: Tucker Drive Project
- G. Task Order No. 4 – Stantec Consulting Services, Inc.

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1. Description: Preparation for Regulatory Meetings and Other Long Term Control Plan Tasks
 2. Amount: \$188,920
 3. Funding: Wastewater Professional Services Engineering (641.0630.793.31.02)
- H. Software Trade Agreement – GolfNow, LLC
1. Description: G1 Software for all City Golf Courses in Exchange for Eight (8), Eighteen (18) Hole Rounds of Golf Trade Times per Day, per Golf Course for Two (2) Years
- I. Professional Services Agreement – Jones Petrie Rafinski
1. Description: Century Center Building Improvements
 2. Amount: \$28,150
 3. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- J. Professional Services Agreement – Jones Petrie Rafinski
1. Description: Century Center Parking Lot Entry Gateways and Exterior Signage
 2. Amount: \$38,030
 3. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- K. First Amendment to Master Agency Agreement – City of South Bend Board of Park Commissioners
1. Description: Extend Period in which the Board of Public Works is Authorized to act as Agent for Board of Park Commissioners for Public Works Projects
- L. Professional Services Agreement – Emily Macellari
1. Description: Graphic Design Services for Public Works Reports, Marketing and Outreach Materials
 2. Amount: \$1,200
 3. Funding: TBD
- M. Professional Services Agreement – Maclovio Cantu IV
1. Description: Traffic Calming Artwork at Riverside Drive and Hudson Ave.
 2. Amount: \$650
 3. Funding: TBD
- N. Professional Services Agreement – Lawson Fisher Associates
1. Description: Olive Road Project Right of Way Services
 2. Amount: \$280,000
 3. Funding: Special LOIT; Subject to Council Appropriation

12. LICENSES AND PERMITS

- A. Block Party – Non-Residential
1. Applicant: City of South Bend Venues, Parks & Arts
 - a) Event: Best Street Festival Ever
 - b) Location: Byers Avenue from Sample St. to Mishawaka Avenue
 - c) Date/Time: May 29, 2018; 9:00 a.m. to 2:00 p.m.

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- d) Favorable Recommendations
- 2. Applicant: Meghan Kirwan and Matthew Teters
 - a) Event: Riverlights Music Festival
 - b) Location: Niles Avenue from E. Washington St. to Jefferson Blvd.
 - c) Date/Time: June 2, 2018; 6:00 a.m. to 11:00 p.m.
 - d) Favorable Recommendations
- 3. Applicant: City of South Bend Office of Sustainability
 - a) Event: May the 4th Vehicle Ride and Drive Event
 - b) Location: Ten (10) Parking Spaces East Side of S. Michigan St. along Gridiron, North of Chocolate Cafe
 - c) Date/Time: May 4, 2018 4:00 p.m. to 8:00 p.m.
 - d) Favorable Recommendations
- B. Processions
 - 1. Applicant: National MS Society
 - a) Event: Walk MS: South Bend
 - b) Date/Time: May 5, 2018; 8:00 a.m. to 12:00 p.m.
 - c) Favorable Recommendations
 - 2. Applicant: Buffalo Soldiers MC South Bend
 - a) Event: HIV Prevention Motorcycle Ride
 - b) Date/Time: June 23, 2018/ 9:00 a.m. to 3:30 p.m.
 - c) See Police Comments
 - 3. Applicant: American Legion Riders
 - a) Event: Fallen Heroes Family Ride
 - b) Date/Time: May 20, 2018/ 8:00 a.m. to 1:00 p.m.
 - c) Favorable Recommendations
 - 4. Applicant: Mamas Against Violence
 - a) Event: May 15 Annual Walk Against Violence
 - b) Date/Time: May 12, 2018; 9:30 a.m. to 1:00 p.m.
 - c) Subject to staying on Sidewalks and obeying Traffic Laws
- C. Sidewalk Cafés
 - 1. Applicant: 101Dine LLC, d/b/a Café Navarre
 - a) Location: 101 N. Michigan Street
 - b) Date/Time: Sunday, 11:00 a.m. to 9:00 p.m.; Monday to Thursday, 11:00 a.m. to 11:00 p.m.; Friday, 11:00 a.m. to 12:00 a.m.; Saturday, 4:00 p.m. to 12:00 a.m.
 - c) Favorable Recommendations
 - 2. Applicant: Aloft South Bend
 - a) Location: 111 N. Main Street
 - b) Date/Time: Sunday, 10:00 a.m. to 11:00 p.m.; Monday to Friday, 2:00 p.m. to 2:00 a.m.; Saturday, 10:00 a.m. to 2:00 a.m.
 - c) Favorable Recommendations

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3. Applicant: Woochi Japanese Fusion & Bar
 - a) Location: 123 W. Washington St.
 - b) Date/Time: Sunday, 12:00 p.m. to 9:00 p.m.; Monday to Thursday, 11:00 a.m. to 10:00 p.m.; Friday, 11:00 a.m. to 11:00 p.m.; Saturday, 12:00 p.m. to 11:00 p.m.
 - c) Favorable Recommendations
4. Applicant: Fiddler's Hearth
 - a) Location: 127 N. Main St.
 - b) Date/Time: Monday to Thursday, 11:00 a.m. to 11:00 p.m.; Friday to Saturday, 11:00 a.m. to 12:00 a.m.; Sunday, 11:00 a.m. to 9:00 p.m.
 - c) Favorable Recommendations
5. Applicant: Tapastrie, LLC
 - a) Location: 103 W. Colfax Ave.
 - b) Date/Time: Monday to Saturday; 4:30 p.m. to 11:00 p.m.
 - c) Favorable Recommendations
- D. Encroachments/Revocable Permits
 1. Applicant: City of South Bend Venues, Parks and Arts
 - a) Location: Mishawaka Ave., 31st St., Esther St.
 - b) Description: Install Seventeen (17) Banners on Existing Poles with Banner Arms for the Best Week Ever
 - c) Favorable Recommendations

13. STREET/ALLEY VACATIONS

- A. Applicant: Jim Linder
 1. Location: First East/West Alley South of Sample St. from East Right-of-Way of South Main St. to North/South Alley between South Michigan St. and South Main St.
 2. Purpose: Future Development
 3. Community Investment and Engineering state it does not meet Criteria
- B. Applicant: Joseph Weatherly
 1. Location: Ally from West or South Right-of-Way of Madison St. to Northwest/Southeast Alley between North Taylor St and North William St.
 2. Purpose: Combine Properties
 3. Favorable Recommendations
- C. Applicant: JPTC Real Estate
 1. Location: First North/South Alley West of Carroll Street, East of Michigan St., South of Bronson St., North of Penn Central Railroad
 2. Purpose: Future Development
 3. Favorable Recommendations

14. TRAFFIC CONTROL DEVICES

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- A. Temporary Installation – No Parking Zone Request for Fire Department Alarm Canvas
 - 1. Location: Intersection of Scott St. and Calvert St.
 - 2. Date: April 29, 2018, and May 6, 2018; 11:00 a.m. to 4:00 p.m.
 - 3. Favorable Recommendations

- 15. CONSENT TO ANNEXATION AND WAIVER OF RIGHTS TO REMONSTRATE**
 - A. Miller Builders, Inc.,
 - 1. 25621 Scent Trail – Water/Sewer
 - 2. 25607 Scent Trail – Water/Sewer
 - B. Irish Rentals, LLC
 - 1. 53667 Terre Verde Hills Court – Water/Sewer
 - 2. 51587 Audubon Woods Drive – Water
 - C. Capstone Building and Remodeling, 19327 Foley Circle North – Water/Sewer
 - D. Linda Harris, 20023 Ritter Ave - Water

- 16. RATIFY BONDS**
 - A. Excavation Bonds
 - 1. TBE Group Inc. d/b/a Cardno TBE, for Release effective August 18, 2018

- 17. CLAIMS**

- 18. PRIVILEGE OF THE FLOOR**

- 19. ADJOURNMENT**

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.