

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
AGENDA REVIEW SESSION
April 5, 2018 – 10:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of March 22, March 27, and April 3, 2018

2. PUBLIC HEARING

- A. Type: New Massage Establishment License
1. Company: Pure Vida Massage
 2. Location: 904 E. Jefferson Blvd.
 3. Favorable Recommendations

3. OPENING OF BIDS

- A. One (1) or More, 2018 or Newer, $\frac{3}{4}$ Ton Four-Wheel Drive Pickup Truck – Spec D
1. Funding: MVH (202.0607.431.31.11/12)
- B. One (1) or More, 2018 or Newer, 60' Aerial Two-Wheel Drive Tower Truck Complete – Spec E
1. Funding: Wastewater Capital Fund 642
- C. One (1) or More, 2018 or Newer, Mid-Size Extended Cab Four-Wheel Drive Pickup Truck – Spec F
1. Funding: Code Enforcement Capital Lease (750.0000.413.43.02)
- D. Three (3) More or Less, 2018 or Newer, 28 Cubic Yard Front Loading Refuse Trucks – Spec G
1. Funding: Solid Waste Capital Lease (611.0610.415.37.11/12)
- E. Downtown Cross Street Improvements, Phase I – Project No. 117-041A
1. Funding: RWDA TIF (324.1050.460.31.02)
- F. Sale of Abandoned Vehicles
- G. Tucker Drive – Project No. 116-118A
1. Funding: RWDA TIF (324.1050.460.31.02)
- H. 2018 Street and Sewer Department Materials – Project No. 118-031
1. Funding: Streets, Curb and Sidewalk, Sewer Concrete, Sewer Ins., Water Works, VPA (202.0607.431.22.24,22.24, 22.30, 22.40, 23.02, 23.03, 23.20, 23.40, 39.89, 641.0621.792.22.24, 23.02, 23.03, 23.04, 202.0619.431.23.03, 23.24, 641.0625.792.22.24, 23.04, 640.0620.811.22.24, 23.04, 620.0640.606.23.30, 201.1101.452.39.89)

4. AWARD BIDS AND APPROVE CONTRACTS

- A. Three (3), More or Less, 2018 or Newer, Standard All-Wheel Drive Four-Door Utility Vehicles – Spec A
1. Company: Jordan Ford
 2. Amount: \$21,890/each; Total \$65,670

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3. Funding: Building Department Capital/and Capital Lease

5. CHANGE ORDERS

- A. 2017 Engineering Remodel – Project No. 117-116
 - 1. Company: Ziolkowski Construction, Inc.
 - 2. Change Order No.: 1
 - 3. Increase Amount: \$1,825
 - 4. Percent of Increase: 15.78%
 - 5. Revised Contract Amount: \$13,392
 - 6. Funding: Building and Street Maintenance (101.0602.431.36.01)
- B. Edison and Ironwood Road Corridor Rehabilitation – Project No. 116-070
 - 1. Company: Rieth-Riley Construction Co., Inc.
 - 2. Change Order No.: 2
 - 3. Increase Amount: \$11,892.62
 - 4. Percent of Increase: 0.84%
 - 5. Total Percent of Change: 1.59%
 - 6. Revised Contract Amount: \$1,421,893.44
 - 7. Funding: Local Road and Bridge Matching Grant (265.0608.431.36.10)

6. PROJECT COMPLETION AFFIDAVIT

- A. East Bank Sewer Separation, Phase V – Project No. 114-062B
 - 1. Company: Walsh & Kelly, Inc.
 - 2. Final Contract Amount: \$5,511,798.78
 - 3. Funding: REDA TIF/2012 Sewer (429.1050.460.31.02)

7. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS

- A. Ravina Park – Bowman Creek Stabilization – Project No. 117- 073
 - 1. Title Sheet
 - 2. Funding: Special LOIT /MVH/RWDA TIF
(257.0608.431.42.96/202.0619.431.31.06/324.1050.460.42.01)
- B. Two (2), More or Less, 2018 or Newer, Utility Crew Cab Concrete Trucks – Spec N
 - 1. Funding: Sewer Capital (642.0621.415.42.05)
- C. One (1) or More, 2018 or Newer, Combination Jet Rodder/Vacuum Machine with Cab and Chassis – Spec O
 - 1. Funding: Sewer Capital (642.0621.415.42.05)
- D. Two (2), More or Less, 2018 or Newer, Mid-Size Four (4) Door Hybrid Sedan Automobiles – Spec P
 - 1. Funding: Fire Department Capital
- E. Sale of City-Owned Property

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1. Location: 209 S. Meade Street

8. REQUEST TO ADVERTISE FOR THE RECEIPT OF PROPOSALS

- A. City Cemetery Improvements
 - 1. Funding: Venues, Parks, and Arts Capital Improvements (201.1101.452.36.09)
- B. County City Building Office Updates
 - 1. Funding: Various Departmental Funds
- C. City of South Bend Natural Gas Supply
 - 1. Funding: Natural Gas Supply (222.0617.419.35.02)

9. RESOLUTIONS

- A. No. 17-2018 – A Resolution of the Board of Public Works of the City of South Bend Authorizing Staff to Effectuate the Acquisition of Certain Real Property
 - 1. Description: Authorize David Relos to Act as Board’s Agent for Acquisition of Right-of-Way for Five (5) Properties Adjacent to the City Cemetery

10. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. Inter-Local Agreement – City of Elkhart
 - 1. Description: Assess Biological Life of St. Joseph River
 - 2. Amount: \$80,000/Year; Three (3) Years
 - 3. Funding: Wastewater O&M (641.0630.793.63.35)
- B. Proposal Agreement - Keramida
 - 1. Description: Statistical Evaluation of Groundwater Data from Closed Biosolids Landfill at Organic Resources Facility
 - 2. Amount: \$4,700
 - 3. Funding: Organic Resources Other Contractual (641.0631.793.63.35)
- C. Professional Services Agreement – American Structurepoint, Inc.
 - 1. Description: Renewable Natural Gas Value Feasibility Study
 - 2. Amount: TBD
 - 3. Funding: Utilities, Sewage Works/Wastewater (641.0630.793.31.02)
- D. Services Agreement – D.A. Dodd
 - 1. Description: Negotiation Contract for VPA Plumbing Services Request for Proposals
 - 2. Amount: \$84.50/hour
 - 3. Funding: Parks Routine Maintenance (201.1101.452.36.01)
- E. Services Agreement – Martell Electric, LLC
 - 1. Description: Negotiated Contract for VPA Electrical Services Request for Proposals
 - 2. Amount: \$89/hour

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- 3. Funding: Parks Routine Maintenance (201.1101.452.36.01)
- F. Release of City Easements – Kite Realty Group
 - 1. Description: City to Release Easements in Vacated Properties:
 - a) Alley East of Frances St. from St. Vincent St. to the North Alley
 - b) Portion of East/West Alley from Eddy St. and Frances St. between Napoleon Blvd. and St. Vincent St.
 - c) First North/South Alley East of Eddy St., running North from St. Vincent St. to East/West Alley for a Distance of 360'
 - d) Northwest Corner of Howard St. and Eddy St. including Excess Right-of-Way from Former Howard St. Alignment
 - 2. Purpose: Phase II Eddy Street Commons Development; No City Utilities
- G. Reject Release of City Easements – Kite Realty Group
 - 1. Description: Reject Request to Release Easements in Vacated Properties:
 - a) First North/South Alley West of Eddy St. from Napoleon Blvd. 212', Plus or Minus, to Vacated Portion of North/South Alley
 - b) East/West Portion Comprising the First 15' South of Napoleon Blvd. between Frances St. and Eddy St.
 - c) North/South Alley South of Howard St. and North of Corby Blvd. including all Right-of-Way to South Bend Ave. and former South Bend Ave.
 - 2. Purpose: City has Existing Utilities in the Vacated Properties
- H. Contract – Near Northwest Neighborhood, Inc.
 - 1. Description: Acquisition/Rehabilitation of 1043 California Ave. for Resale
 - 2. Amount: \$165,000
 - 3. Funding: CDBG (212.1001.460.39.30)
- I. Amendment to Professional Services Agreement – Alliance Architects, Inc.
 - 1. Description: Additional Services for Convention Hall Entrance at Century Center
 - 2. Amount: \$7,250
 - 3. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- J. Professional Services Agreement – Christopher B. Burke Engineering, LLC
 - 1. Description: East Race Sewer Analysis
 - 2. Amount: \$25,000
 - 3. Funding: REDA TIF
- K. Special Purchase – Rosenbauer
 - 1. Description: Substantial Savings on Demo Aerial Apparatus
 - 2. Amount: \$982,147
 - 3. Funding: Fire Dept. Capital Lease (287.0902.422.37.11/.12)
- L. Amendment No. 2 to Professional Services Agreement – American Structurepoint, Inc.

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1. Description: Additional Downtown Road, Traffic, and Signal Improvements
 2. Amount: No Change
 3. Funding: TIF Bond
- M. Letter of Commitment Concerning the Use or Development of Real Estate made in Connection with a Development Plan Approval
1. Description: Written Commitment that a Six (6) Foot Vinyl Privacy Fence will be installed along the Southern Side of the New Fire Station No. 9
 2. Amount: \$125 Filing and Recording Fees
 3. Funding: EMS Capital (287.0902.422.31.06)
- N. Professional Services Agreement – Collette Holt and Associates
1. Description: Conduct MBE/WBE Purchasing Disparity Study
 2. Amount: NTE \$275,000
 3. Funding: Subject to COIT Funding (404.0401.415.31.06)

11. LICENSES AND PERMITS

- A. Block Party – Non-Residential
1. Applicant: Priemer Consulting
 - a) Event: The Bend Block Party for IDEA Week
 - b) Location: Eddy St. from Angela Blvd. to Napoleon Blvd.
 - c) Date/Time: April 28, 2018; 6:00 p.m. to 11:00 p.m.
 - d) Favorable Recommendations; Engineering requests Detour Plan
- B. Processions
1. Applicant: Chet Waggoner Little League
 - a) Event: Chet Waggoner Little League Opening Day Parade
 - b) Date/Time: April 28, 2018; 7:00 a.m. to 9:00 a.m.
 - c) See Police Comments
 2. Applicant: Embassy of Rwanda
 - a) Event: Walk to Remember
 - b) Date/Time: April 27, 2017; 4:30 p.m. to 6:00 p.m.
 - c) Favorable Recommendation
 3. Applicant: Olivet AME Church
 - a) Event: South Bend 5K Community Peace Run, Walk or Roll
 - b) Date/Time: April 21, 2018; 7:00 a.m. to 10:30 a.m.
 - c) See Comments (Previously Tabled Item)
- C. Licenses
1. Type: Massage Establishment
 - a) Applicant: Therapeutic Indulgence, LLC
 - b) Location: 903 E. Jefferson Blvd.
 - c) Favorable Recommendations
 2. Type: Public Parking Facility

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- a) Applicant: Episcopal Cathedral of St. James
 - b) Location: 117 N. Lafayette Blvd.
 - c) Favorable Recommendations
 - 3. Type: Open Air Business
 - a) Applicant: KemperLesnik
 - b) Location: Corner of Eddy St. and E. Angela Blvd.
 - c) Description: One (1) Six (6) Foot Table; Two (2) Pop-Up Banners; Two (2) Feather Banners, and Tent for Promoting KitchenAid Sr. PGA
 - d) Favorable Recommendations on Revised Location
 - D. Temporary Occupancy Permit Extension
 - 1. Applicant: Ziolkowski Construction, Inc.
 - a) Location: 635 S. Lafayette Blvd.; Studebaker Building
 - b) Description: Extend Occupancy Permit through May 17, 2018
 - E. Sidewalk Cafés
 - 1. Applicant: Lights of India
 - a) Location: 123 N. Michigan St.
 - b) Days/Time: Sunday to Saturday, 11:00 a.m. to 11:00 p.m.
 - c) Favorable Recommendations
 - 2. Applicant: Vegetable Buddies
 - a) Location: 129 N. Michigan St.
 - b) Days/Times: Tuesday to Saturday, 5:00 p.m. to 2:00 a.m.
 - c) Favorable Recommendations subject to No Grill on Sidewalk
- 12. STREET/ALLEY VACATIONS**
- A. Applicant: John Pollard
 - 1. Location: First East/West Alley South of Fassnacht St. from East Right-of-Way of Wilbur St. to West Right-of-Way of Birdsell St.
 - 2. Purpose: Use as Driveway
 - 3. Community Investment states Petitioner is not Owner of Record for Property and Vacation would Not Allow Access to the Property from Wilber St.; Engineering and Community Investment state Alley Width is Insufficient for Driveway
- 13. TRAFFIC CONTROL DEVICES**
- A. Reserved Handicap Parking Permit No. 5
 - 1. Applicant: Jean Samolczyk
 - 2. Location: In Front of County-City Building
 - 3. All criteria has been met

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14. **CONSENT TO ANNEXATION AND WAIVER OF RIGHTS TO REMONSTRATE**
 - A. 18116 Cloverleaf Drive S. – Water/Sewer
 - B. 53217 Summer Breeze Dr. – Water/Sewer
15. **CLAIMS**
16. **PRIVILEGE OF THE FLOOR**
17. **ADJOURNMENT**

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.