

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
MEETING
March 13, 2018 – 9:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of February 22, February 27, and March 6, 2018

2. OPENING OF BIDS

- A. 2018 Trucking of Belt Pressed Biosolids for Land Application
 - 1. Funding: Utilities, Organic Resources, Contractual Services Other (641.0631.793.63.35)
- B. 2018 Venues, Parks, and Arts Cemetery Mowing
 - 1. Funding: Park Maintenance (201.1101.452.39.89)

3. OPENING OF QUOTATIONS

- A. 2018 Downspout Disconnect Program – Project No. 118-014
 - 1. Funding: Wastewater O&M (641.0630.793.63.35)
- B. Nello Inc Lighting – Project No. 118-026A
 - 1. Funding: RWDA TIF (324.1050.460.42.07)
- C. Nello Inc Flaw Detector – Project No. 118-026B
 - 1. Funding: RWDA TIF (324.1050.460.42.07)

4. OPENING OF PROPOSALS

- A. 2018 Lawn Maintenance and Mentorship Program
 - 1. Funding: Park Maintenance (201.1101.452.39.89)

5. AWARD BIDS AND APPROVE CONTRACT

- A. Fire Station No. 9 – Project No. 116-012
 - 1. Company: Ziolkowski Construction, Inc.
 - 2. Amount: \$3,652,500; Base Bid Plus Alternate Nos. 2, 4, 5, 6, 14 & 15
 - 3. Funding: EMS Capital (451.0901.422.42.02)
- B. Ironwood Drive Pavement Rehabilitation – Project No. 117-071A
 - 1. Company: C&E Excavating, Inc.
 - 2. Amount: \$1,347,592.50; Base Bid Plus Alternates A & B
 - 3. Funding: Local Road and Bridge Grant (265.0608.431.36.10)
- C. Hibberd Plaza Improvements – Project No. 117-063R
 - 1. Company: R. Yoder Construction, Inc.
 - 2. Amount: \$445,076; Base Bid Plus Alternates 3, 4, & 9
 - 3. Funding: RWDA TIF (324.1050.460.42.01)

6. CHANGE ORDERS

- A. Fire Station No. 4 – Project No. 116-066
 - 1. Company: Gibson-Lewis, LLC

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2. Change Order No.: 2
 3. Increase Amount: \$103,055; Additional Fourteen (14) Days
 4. Percent of Increase: 3.21%
 5. Total Percent of Change: 8.28%
 6. Revised Contract Amount: \$3,310,997
 7. Funding: RWDA TIF (324.1050.460.36.01)
- B. Palais Royale Awnings
1. Company: Custom Awning
 2. Change Order No.: 1
 3. Increase Amount: \$2,345; Additional Twenty-One (21) Days
 4. Percent of Increase: 13%
 5. Revised Contract Amount: \$21,016
 6. Funding: Joint Licensing Fund
- 7. CHANGE ORDER AND PROJECT COMPLETION AFFIDAVIT**
- A. Newman Center Site Development, Division B and C – Project No. 117-060R
1. Company: HRP Construction, Inc.
 2. Change Order No.: 2 (Final)
 3. Increase Amount: \$8,364.16
 4. Percent of Increase: 4.05%
 5. Total Percent of Change: 16.69%
 6. Revised Contract Amount: \$215,120.70
 7. Funding: REDA TIF (429.1050.460.42.03)
- 8. PROJECT COMPLETION AFFIDAVIT**
- A. Wastewater Treatment Plant Compressor Building Roof Replacement – Project No. 116-052
1. Company: Dudeck Roofing & Sheet Metal
 2. Final Contract Amount: \$251,600
 3. Funding: Utilities, Wastewater, Maintenance Services Building (641.0630.793.36.01)
- 9. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS**
- A. One (1) or More, 2018 or Newer, ¾ Ton Four Wheel Drive Pick Up Truck – Spec D
1. Funding: MVH (202.0607.431.37.11/12)
- B. One (1) or More, 2018 or Newer, Mid-Size Extended Cab Four Wheel Drive Pick Up Truck – Spec F
1. Funding: Code Enforcement Capital Lease (750.0000.413.43.02)

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- C. Three (3) More or Less, 2018 or Newer, 28 Cubic Yard Front Loading Refuse Trucks – Spec G
 - 1. Funding: Solid Waste Capital Lease (611.0610.415.37.11/12)
- D. Downtown Cross Streets Improvements, Phase I – Project No. 117-041A
 - 1. Title Sheet
 - 2. Funding: RWDA TIF(324.1050.460.31.02)
- E. Code Enforcement Abandoned Vehicles
- F. Tucker Drive – Project No. 116-118A
 - 1. Title Sheet
 - 2. Funding: RWDA TIF (324.1050.460.31.02)
- G. 2018 Street and Sewer Department Materials – Project No. 118-031
 - 1. Funding: Streets, Curb and Sidewalk, Sewer Concrete, Sewer Ins., Water Works, Parks (202.0607.431.22.24,22.24, 22.30, 22.40, 23.02, 23.03, 23.20, 23.40, 39.89, 641.0621.792.22.24, 23.02, 23.03, 23.04, 202.0619.431.23.03, 23.24, 641.0625.792.22.24, 23.04, 640.0620.811.22.24, 23.04, 620.0640.606.23.30, 201.1101.452.39.89)
- H. One (1) or More, 2018 or Newer, 60’ Aerial Four Wheel Drive Tower Truck Complete – Spec E
 - 1. Funding: Wastewater Capital Fund 642

10. RESOLUTIONS

- A. A Resolution of the South Bend Board of Public Works on Disposal of Unfit and/or Obsolete Property – Firefighter Helmet and Boots
 - 1. No. 14-2018 – Captain Chuck Steele
 - 2. No. 15-2018 – Captain Michael Killelea
 - 3. No. 16-2018 – Firefighter David Okrzesik

11. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. First Amendment to Redevelopment Supervisory Services Agreement – South Bend Redevelopment Commission
 - 1. Description: Department of Community Investment Executive Director and Director of Business Development Services
 - 2. Amount: \$90,000/Year Paid to the City for 2018 and 2019
 - 3. Funding: RWDA (324.1050.460.31.06)
- B. Second Amendment to Engineering Services Agreement – South Bend Redevelopment Commission
 - 1. Description: Assistant City Engineer and Engineer I Services
 - 2. Amount: \$195,902.99 for 2018 and \$201,613.83 for 2019, Paid to the City
 - 3. Funding: RWDA (324.1050.460.31.02)
- C. Amendment No. 2 to Agreement – Department of Code Enforcement

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1. Description: Increase for 2016 Vacant and Abandoned Building Demolition Program
 2. Amount: \$4,185; New Total \$154,185
 3. Funding: CDBG (212.1001.460.39.30)
- D. Contract – Rebuilding Together St. Joseph County, Inc.
1. Description: Provide Repairs for Low-Moderate Income Homeowners in Southeast Neighborhood through Annual Rebuilding Together Program
 2. Amount: \$130,000
 3. Funding: CDBG (212.1001.460.39.30)
- E. Amendment to Professional Services Agreement - myStaffingPro
1. Description: Extend Applicant Tracking System Agreement for Additional Two (2) Years
 2. Amount: \$10,500/Year
 3. Funding: IT Operating (279.0672.415.36.04)
- F. Professional Services Agreement – Aquitas Solutions, Inc.
1. Description: Maximo 7.6 MaaS Migration
 2. Amount: \$38,639/Year One, \$39,798.17/Year Two, \$40,992.12/Year Three, \$42,221.88/Year Four, and \$43,488.70/Year Five, Plus One-Time Migration and Implementation Set-Up Fee of \$66,680
 3. Funding: IT Operating (279.0672.415.36.04)
- G. Agreement – Selge Construction, Inc.
1. Description: Accept Donation of Transporting Seven (7) Modular Buildings from Ivy Tech Location to a City Location
- H. Pharmaceutical Supply Agreement – St. Joseph Regional Medical Center, Inc.
1. Description: Supply EMS with Non-Controlled Substances
 2. Amount: As Invoiced from Supplier
 3. Funding: EMS Capital Lease (288.0902.422.22.24)
- I. Amendment to Professional Services Agreement – Creative Financial Services, LLC
1. Description: Temporary Accounting Services for Water Works
 2. Amount: NTE \$14,000
 3. Funding: (620.0640.658.31.06)
- J. Amendment No. 1 to Proposal Agreement – Culligan Water
1. Description: Increase Cost to Repair Damaged Large Brass Valves
 2. Amount: \$1,400; New Total \$11,805
 3. Funding: Morris Improvements Fund (416.0404.453.36.01)

12. LICENSES AND PERMITS

- A. Block Party – Non-Residential
1. Applicant: La Casa de Amistad

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- a) Event: West Side Wednesday Festival
 - b) Locations:
 - (1) Western Ave. from Kaley St. to Dundee St.
 - (2) Liberty St. from Western Ave. to Jefferson Blvd.
 - (3) Western Ave. from Bendix Dr. to Camden St.
 - c) Date/Time: May 30, 2018/ 1:00 p.m. to 9:00 p.m.
 - d) See Police Department Comments
- B. Processions**
- 1. Applicant: River Park Business Association
 - a) Event: River Park Day Parade
 - b) Date/Time: May 19, 2018/ 9:00 a.m. to 11:00 a.m.
 - c) Favorable Recommendations
 - 2. Applicant: Our Lady of Hungary Parish
 - a) Event: Living Stations of the Cross
 - b) Date/Time: March 25, 2018/ 4:30 p.m. to 6:00 p.m.
 - c) Favorable Recommendations
- C. Licenses**
- 1. Type: Public Parking Facility
 - a) Applicant: MC Investments, LLC
 - b) Location: 117 S. William Street
 - c) See Area Plan Comments
- 13. VACATIONS**
- A. Applicant: Tyrone and Regina Preston**
- 1. Location: First East/West Alley North of Prast St., 14' in Width and 125' Long from East Right of Way of Elmer St. and West Right of Way of North/South Alley between Prast St. to the South and Lincolnway West to the North
 - 2. Purpose: Unused Alley; Re-plat Adjacent Three (3) Lots South of Alley
 - 3. See Fire Department and Community Investment Comments
- 14. TRAFFIC CONTROL DEVICES**
- A. New Installation - Handicapped Accessible Parking Space Sign**
- 1. Locations:
 - a) 1145 College Street
 - b) 1135 E. Fox Street
 - 2. All criteria has been met
- 15. RATIFY BONDS**
- A. Contractor Bonds**

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1. Harvey Jackson dba Jackson Trucking & Excavating, Released Effective February 5, 2018
 2. Carlo Construction LLC, Approved Effective February 5, 2018
 - B. Excavation Bonds
 1. Hooper Corporation, Approved Effective February 21, 2018
 2. Hul-Con Corp., Approved Effective November 30, 2017
 3. CSU, Inc., Released Effective February 26, 2018
 - C. Occupancy Bonds
 1. Hul-Con Corp., Approved Effective November 30, 2017
 2. Nelson Tree Service, LLC, Approved Effective February 20, 2018
 3. KW Construction Services, LLC, Released Effective February 22, 2018
16. CLAIMS
17. PRIVILEGE OF THE FLOOR
18. ADJOURNMENT

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.