

**CITY OF SOUTH BEND  
BOARD OF PUBLIC WORKS  
AGENDA REVIEW SESSION  
March 8, 2018 – 10:30 a.m.**



Location: 1308 County-City Building  
South Bend, Indiana 46601

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**1. REVIEW OF MINUTES**

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of February 22, February 27, and March 6, 2018

**2. OPENING OF BIDS**

- A. 2018 Trucking of Belt Pressed Biosolids for Land Application
  - 1. Funding: Utilities, Organic Resources, Contractual Services Other (641.0631.793.63.35)
- B. 2018 Venues, Parks, and Arts Cemetery Mowing
  - 1. Funding: Park Maintenance (201.1101.452.39.89)

**3. OPENING OF QUOTATIONS**

- A. 2018 Downspout Disconnect Program – Project No. 118-014
  - 1. Funding: Wastewater O&M (641.0630.793.63.35)
- B. Nello Inc Lighting – Project No. 118-026A
  - 1. Funding: RWDA TIF (324.1050.460.42.07)
- C. Nello Inc Flaw Detector – Project No. 118-026B
  - 1. Funding: RWDA TIF (324.1050.460.42.07)
- D. Nello Inc Hand Torches – Project No. 118-026C
  - 1. Funding: RWDA TIF (324.1050.460.42.07)

**4. OPENING OF PROPOSALS**

- A. 2018 Lawn Maintenance and Mentorship Program
  - 1. Funding: Park Maintenance (201.1101.452.39.89)

**5. AWARD BIDS AND APPROVE CONTRACT**

- A. Fire Station No. 9 – Project No. 116-012
  - 1. Company: Ziolkowski Construction, Inc.
  - 2. Amount: \$3,652,500; Base Bid Plus Alternate Nos. 2, 4, 5, 6, 14 & 15
  - 3. Funding: EMS Capital (451.0901.422.42.02)
- B. Ironwood Drive Pavement Rehabilitation – Project No. 117-071A
  - 1. Company: C&E Excavating, Inc.
  - 2. Amount: \$1,347,592.50; Base Bid Plus Alternates A & B
  - 3. Funding: Local Road and Bridge Grant (265.0608.431.36.10)
- C. Hibberd Plaza Improvements – Project No. 117-063R
  - 1. Company: R. Yoder Construction, Inc.
  - 2. Amount: \$580,525.16; Base Bid Plus Alternates
  - 3. Funding: RWDA TIF (324.1050.460.42.01)

**6. CHANGE ORDERS**

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- A. Fire Station No. 4 – Project No. 116-066
    - 1. Company: Gibson-Lewis, LLC
    - 2. Change Order No.: 2
    - 3. Increase Amount: \$103,055; Additional Fourteen (14) Days
    - 4. Percent of Increase: 3.21%
    - 5. Total Percent of Change: 8.28%
    - 6. Revised Contract Amount: \$3,310,997
    - 7. Funding: RWDA TIF (324.1050.460.36.01)
  - B. Palais Royale Awnings
    - 1. Company: Custom Awning
    - 2. Change Order No.: 1
    - 3. Increase Amount: \$2,345; Additional Twenty-One (21) Days
    - 4. Percent of Increase: 13%
    - 5. Revised Contract Amount: \$21,016
    - 6. Funding: Joint Licensing Fund
- 7. CHANGE ORDER AND PROJECT COMPLETION AFFIDAVIT**
- A. Newman Center Site Development, Division B and C – Project No. 117-060R
    - 1. Company: HRP Construction, Inc.
    - 2. Change Order No.: 2 (Final)
    - 3. Increase Amount: \$8,364.16
    - 4. Percent of Increase: 4.05%
    - 5. Total Percent of Change: 16.69%
    - 6. Revised Contract Amount: \$215,120.70
    - 7. Funding: REDA TIF (429.1050.460.42.03)
- 8. PROJECT COMPLETION AFFIDAVIT**
- A. Wastewater Treatment Plant Compressor Building Roof Replacement – Project No. 116-052
    - 1. Company: Dudeck Roofing & Sheet Metal
    - 2. Final Contract Amount: \$251,600
    - 3. Funding: Utilities, Wastewater, Maintenance Services Building (641.0630.793.36.01)
- 9. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS**
- A. One (1) or More, 2018 or Newer,  $\frac{3}{4}$  Ton Four Wheel Drive Pick Up Truck – Spec D
    - 1. Funding: MVH (202.0607.431.37.11/12)
  - B. One (1) or More, 2018 or Newer, Mid-Size Extended Cab Four Wheel Drive Pick Up Truck – Spec F

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- 1. Funding: Code Enforcement Capital Lease (750.0000.413.43.02)
- C. Three (3) More or Less, 2018 or Newer, 28 Cubic Yard Front Loading Refuse Trucks – Spec G
  - 1. Funding: Solid Waste Capital Lease (611.0610.415.37.11/12)
- D. Downtown Cross Streets Improvements, Phase I – Project No. 117-041A
  - 1. Title Sheet
  - 2. Funding: RWDA TIF(324.1050.460.31.02)
- E. Abandoned Vehicle Auction
- F. Tucker Drive – Project No. 116-118A
  - 1. Title Sheet
  - 2. Funding: RWDA TIF (324.1050.460.31.02)
- G. 2018 Street and Sewer Department Materials – Project No. 118-031
  - 1. Funding: Streets, Curb and Sidewalk, Sewer Concrete, Sewer Ins., Water Works, Parks (202.0607.431.22.24,22.24, 22.30, 22.40, 23.02, 23.03, 23.20, 23.40, 39.89, 641.0621.792.22.24, 23.02, 23.03, 23.04, 202.0619.431.23.03, 23.24, 641.0625.792.22.24, 23.04, 640.0620.811.22.24, 23.04, 620.0640.606.23.30, 201.1101.452.39.89)
- H. One (1) or More, 2018 or Newer, 60' Aerial Four Wheel Drive Tower Truck Complete – Spec E
  - 1. Funding: Wastewater Capital Fund 642

**10. RESOLUTIONS**

- A. A Resolution of the South Bend Board of Public Works on Disposal of Unfit and/or Obsolete Property – Firefighter Helmet and Boots
  - 1. No. 14-2018 – Captain Chuck Steele
  - 2. No. 15-2018 – Captain Michael Killelea
  - 3. No. 16-2018 – Firefighter David Okrzesik

**11. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA**

- A. First Amendment to Redevelopment Supervisory Services Agreement – South Bend Redevelopment Commission
  - 1. Description: Department of Community Investment Executive Director and Director of Business Development Services
  - 2. Amount: \$90,000/Year Paid to the City for 2018 and 2019
  - 3. Funding: RWDA (324.1050.460.31.06)
- B. Second Amendment to Engineering Services Agreement – South Bend Redevelopment Commission
  - 1. Description: Assistant City Engineer and Engineer I Services
  - 2. Amount: \$195,902.99 for 2018 and \$201,613.83 for 2019, Paid to the City
  - 3. Funding: RWDA (324.1050.460.31.02)

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- C. Amendment No. 2 to Agreement – Department of Code Enforcement
  - 1. Description: Increase for 2016 Vacant and Abandoned Building Demolition Program
  - 2. Amount: \$4,185; New Total \$154,185
  - 3. Funding: CDBG (212.1001.460.39.30)
- D. Contract – Rebuilding Together St. Joseph County, Inc.
  - 1. Description: Provide Repairs for Low-Moderate Income Homeowners in Southeast Neighborhood through Annual Rebuilding Together Program
  - 2. Amount: \$130,000
  - 3. Funding: CDBG (212.1001.460.39.30)
- E. Amendment to Professional Services Agreement - myStaffingPro
  - 1. Description: Extend Applicant Tracking System Agreement for Additional Two (2) Years
  - 2. Amount: \$10,500/Year
  - 3. Funding: IT Operating (279.0672.415.36.04)
- F. Professional Services Agreement – Aquitas Solutions, Inc.
  - 1. Description: Maximo 7.6 MaaS Migration
  - 2. Amount: \$38,639/Year One, \$39,798.17/Year Two, \$40,992.12/Year Three, \$42,221.88/Year Four, and \$43,488.70/Year Five, Plus One-Time Migration and Implementation Set-Up Fees of \$66,680
  - 3. Funding: IT Operating (279.0672.415.36.04)
- G. Agreement – Selge Construction, Inc.
  - 1. Description: Accept Donation of Transporting Seven (7) Modular Buildings from Ivy Tech Location to a City Location
- H. Pharmaceutical Supply Agreement – St. Joseph Regional Medical Center, Inc.
  - 1. Description: Supply EMS with Non-Controlled Substances
  - 2. Amount: As Invoiced from Supplier
  - 3. Funding: EMS Capital Lease (288.0902.422.22.24)
- I. Amendment to Professional Services Agreement – Creative Financial Services, LLC
  - 1. Description: Temporary Accounting Services for Water Works
  - 2. Amount: NTE \$14,000
  - 3. Funding: (620.0640.658.31.06)
- J. Amendment No. 1 to Proposal Agreement – Culligan Water
  - 1. Description: Increase Cost to Repair Damaged Large Brass Valves
  - 2. Amount: \$1,400; New Total \$11,805
  - 3. Funding: Morris Improvements Fund (416.0404.453.36.01)

**12. LICENSES AND PERMITS**

- A. Block Party – Non-Residential

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1. Applicant: La Casa de Amistad
    - a) Event: West Side Wednesday Festival
    - b) Locations:
      - (1) Western Ave. from Kaley St. to Dundee St.
      - (2) Liberty St. from Western Ave. to Jefferson Blvd.
      - (3) Western Ave. from Bendix Dr. to Camden St.
    - c) Date/Time: May 30, 2018/ 1:00 p.m. to 9:00 p.m.
    - d) See Police Department Comments
  - B. Processions
    1. Applicant: River Park Business Association
      - a) Event: River Park Day Parade
      - b) Date/Time: May 19, 2018/ 9:00 a.m. to 11:00 a.m.
      - c) Favorable Recommendations
    2. Applicant: Our Lady of Hungary Parish
      - a) Event: Living Stations of the Cross
      - b) Date/Time: March 25, 2018/ 4:30 p.m. to 6:00 p.m.
      - c) Favorable Recommendations
  - C. Licenses
    1. Type: Public Parking Facility
      - a) Applicant: MC Investments, LLC
      - b) Location: 117 S. William Street
      - c) See Area Plan Comments
- 13. VACATIONS**
- A. Applicant: Tyrone and Regina Preston
    1. Location: First East/West Alley North of Prast St., 14' in Width and 125' Long from East Right of Way of Elmer St. and West Right of Way of North/South Alley between Prast St. to the South and Lincolnway West to the North
    2. Purpose: Unused Alley; Re-plat Adjacent Three (3) Lots South of Alley
    3. See Fire Department and Community Investment Comments
- 14. TRAFFIC CONTROL DEVICES**
- A. New Installation - Handicapped Accessible Parking Space Sign
    1. Locations:
      - a) 1145 College Street
      - b) 1135 E. Fox Street
    2. All criteria has been met
  - B. New Installation, Removal and Revision
    1. Description:

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- a) Install “15 Minute Loading Zone” Sign
      - b) Remove “15 Minute Parking” Sign
      - c) Revise “15 Minute Parking” to “15 Minute Loading Zone”
    - 2. Location: North Side of Jefferson Blvd. between Main and Michigan St.
    - 3. All criteria has been met
  - C. New Installation and Removal
    - 1. Description:
      - a) Install Three (3) “No Parking” Signs with Arrows Pointed toward Intersecting Roads
      - b) Install Two (2) “No Parking Loading Zone” Signs with Arrows Pointing towards New Loading Zone Area
      - c) Remove Two (2) “2 Hour Parking 12:00 p.m. – 6:00 p.m., 6:00 a.m. – 12:00 p.m. Commercial Vehicle Loading Zone” Signs
    - 2. Location: Woodward Court in Downtown South Bend
    - 3. All criteria has been met
- 15. RATIFY BONDS**
  - A. Contractor Bonds
    - 1. Harvey Jackson dba Jackson Trucking & Excavating, Released Effective February 5, 2018
    - 2. Carlo Construction LLC, Approved Effective February 5, 2018
  - B. Excavation Bonds
    - 1. Hooper Corporation, Approved Effective February 21, 2018
    - 2. Hul-Con Corp., Approved Effective November 30, 2017
    - 3. CSU, Inc., Released Effective February 26, 2018
  - C. Occupancy Bonds
    - 1. Hul-Con Corp., Approved Effective November 30, 2017
    - 2. Nelson Tree Service, LLC, Approved Effective February 20, 2018
    - 3. KW Construction Services, LLC, Released Effective February 22, 2018
- 16. CLAIMS**
- 17. PRIVILEGE OF THE FLOOR**
- 18. ADJOURNMENT**

**NOTICE**  
**FOR HEARING AND SIGHT IMPAIRED PERSONS**

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**Auxiliary Aid or Other Services are Available upon Request at No Charge.  
Please Give Reasonable Advance Request when Possible.**