



## OFFICE OF THE CITY CLERK

KAREEMAH FOWLER, CITY CLERK

### MEMORANDUM

**TO:** MEMBERS OF THE COMMON COUNCIL  
**FROM:** KAREEMAH FOWLER, CITY CLERK  
**DATE:** DECEMBER 28, 2017  
**SUBJECT:** 2018 ORGANIZATIONAL MEETING NOTICE

---

### NOTICE

The 2018 Common Council Organizational Meeting has been scheduled for **Tuesday, January 2, 2018** in the **Council Chambers** on **the 4<sup>th</sup> Floor** of the **County-City Building** at **277 W. Jefferson Blvd. South Bend, Indiana 46601.**

**6:00 P.M.**      **Organizational Meeting**                      **Tim Scott, Council President**

1. Scheduled pursuant to *South Bend Municipal Code § 2-3* for the sole purpose of electing 2018 Council Officers.
2. Appointment of the Council Attorney.

cc: Mayor Pete Buttigieg  
Committee Meeting List  
News Media

**NOTICE FOR HEARING AND SIGHT IMPAIRED PERSONS**  
Auxiliary Aid or Other Services may be Available upon Request at No Charge.  
Please give Reasonable Advance Request when Possible

455 County-City Building • 227 W. Jefferson Boulevard • South Bend, Indiana 46601  
Phone 574-235-9221 • Fax 574-235-9173 • TDD 574-235-5567 • [www.SouthBendIN.gov](http://www.SouthBendIN.gov)

---

JENNIFER M. COFFMAN  
CHIEF DEPUTY/ DIRECTOR OF  
OPERATIONS

BIANCA L. TIRADO  
DEPUTY/ DIRECTOR OF POLICY

JOSEPH R. MOLNAR  
ORDINANCE VIOLATION CLERK