

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
MEETING
December 21, 2017 – 10:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of December 7, December 12, and December 19, 2017

2. OPENING OF BIDS

- A. Venues, Parks, and Arts 2018 Chemical Supply
 - 1. Funding: Various VPA Maintenance Funds

3. OPENING OF QUOTATIONS

- A. Morris Bistro Remodel
 - 1. Funding: Joint Licensing Fund
- B. Morris Bistro and Palais Lobby Furniture
 - 1. Funding: Joint Licensing Fund

4. AWARD BIDS AND APPROVE CONTRACTS

- A. Leighton Deck Coatings, Phase II ó Project No. 117-092
 - 1. Company: RAM Construction Services of Michigan, Inc.
 - 2. Amount: \$189,000; Unit Prices
 - 3. Funding: RWDA TIF (324.1050.460.42.03)
- B. 2017 Demolitions, Phase 2 ó Project No. 117-121
 - 1. Company: Ritschard Bros., Inc.
 - 2. Amount: \$421,088; Division A, B, and C
 - 3. Funding: EDIT (408.1201.415.39.89)
- C. One (1) or More, 2017 or Newer Tandem Axle Dump Truck ó Spec AF
 - 1. Company: Truck Centers, Inc. d/b/a Hill Truck Sales
 - 2. Amount: \$207,245; Base Bid plus Alternate Nos. 1-4
 - 3. Funding: Sewer Department Capital (642.0621.415.43.02)
- D. Two (2), More or Less, 2018 or Newer, 18,000 lb. Four Wheel Drive Chassis with Dump Beds ó Spec AK
 - 1. Company: Jordan Ford
 - 2. Amount: \$89,978 each; Base Bid plus Alternate Nos. 2 and 3; Total: \$175,956
 - 3. Funding: Subject to Street Department Capital Lease (202.0647.431.37.11/.12)
- E. One (1) or More, New Four Wheel Drive Compact Tractor with Quick Release Loader Bucket ó Spec AH
 - 1. Company: Bobcat of Fort Wayne
 - 2. Amount: \$31,500; Base Bid plus Alternate Nos. 1-4
 - 3. Funding: DCI Capital (405.1101.452.43.02)

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- F. Two (2), More or Less, 2018 or Newer ½ Ton Crew Cab Four Wheel Drive Pickup Trucks ó Spec AG
 - 1. Company: Martin Country Chevrolet, Inc.
 - 2. Amount: \$27,255 each; Total: \$54,510
 - 3. Funding: Fire Department Capital (287.0902.422.43.02)
 - G. One (1) or More, 2018 or Newer, Standard 4x4 Four (4) Door Utility Vehicle ó Spec AI
 - 1. Company: Jordan Ford
 - 2. Amount: \$28,913; Base Bid plus Dealer Suggested Cargo Mat
 - 3. Funding: Subject to Police Department Capital Lease (404.0401.415.37.11/.12)
 - H. One (1) or More, 2017 or Newer, Tandem Axle Multi-Use Dump Truck ó Spec AD
 - 1. Company: Truck Centers, Inc. d/b/a Hill Truck Sales
 - 2. Amount: \$227,916; Base Bid plus Alternate Nos. 1 and 2
 - 3. Funding: Subject to Street Department Capital Lease (202.0647.431.37.11/.12)
 - I. Ironwood Drive Sidewalk, Edison Road to S.R. 23 ó Project No. 117-033A
 - 1. Company: Walsh & Kelly, Inc.
 - 2. Amount: Unit Prices NTE \$182,984.50
 - 3. Funding: LRSA (251.0608.431.42.96)
 - J. Jefferson and Twyckenham Signal Improvements ó Project No. 116-027
 - 1. Company: Martell Electric, LLC
 - 2. Amount: Unit Prices NTE \$197,157.47
 - 3. Funding: LRSA (251.0608.431.42.96)
 - K. Repair and Installation of Overhead Doors for All City Departments ó Spec AJ
 - 1. Company: Industrial Door of Northern Indiana
 - 2. Amount: Hourly Rates as Listed
 - 3. Funding: Various Departments Operating Budgets
 - L. Old Clay Utilities Sewer Lining ó Project No. 117-087
 - 1. Company: Selge Construction Co., Inc.
 - 2. Amount: \$205,745
 - 3. Funding: Utility Expense/Contractual Service/Other (641.0621.792.63.35)
- 5. AWARD QUOTATIONS AND APPROVE CONTRACT**
- A. 2017-2018 Traffic Loops ó Project No. 117-124
 - 1. Company: Pemberton Davis Electric, Inc.
 - 2. Amount: \$55,400
 - 3. Funding: LRSA (251.0608.431.36.67)
 - B. Navarre Street Milling and Asphalt Overlay ó Project No. 117-128

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- 1. Company: Walsh & Kelly, Inc.
 - 2. Amount: \$42,503.50; Base Bid plus Alternate No. 1
 - 3. Funding: LRSA (251.0608.431.36.10)
 - C. Downtown Bridges Striping ó Project No. 117-129
 - 1. Company: The Airmarking Co., Inc.
 - 2. Amount: \$72,500.20; Base Bid plus Alternate No. 2
 - 3. Funding: LRSA (251.0608.431.42.93/.36.10)
 - D. 2017 Crack Sealing ó Project No. 117-102
 - 1. Company: Asphalt Restoration Services, LLC
 - 2. Amount: \$85,000
 - 3. Funding: LRSA (251.0608.431.36.10)
 - E. FLIR Traffic Cameras ó Project No. 117-122
 - 1. Company: Pemberton Davis Electric, LLC
 - 2. Amount: \$104,920; Divisions A, B, and C
 - 3. Funding: LRSA (251.0608.431.36.67)
 - F. Morris Performing Arts Center Marquee Display Installation ó Project No. 117-070A
 - 1. Company: Burkhart Sign Systems, LLC
 - 2. Amount: \$19,000
 - 3. Funding: Morris Capital Improvements (416.0404.453.43.08)
 - G. South Bend Fire Department Obsolete Helmet Replacement
 - 1. Company: Phoenix Safety Outfitters, LLC
 - 2. Amount: \$47,000
 - 3. Funding: Supplies/Other Operating Supplies (287.0902.422.22.24)
 - H. Century Center Fire Pump Replacement ó Project No. 117-038
 - 1. Company: Shambaugh & Son, LP
 - 2. Amount: \$49,965
 - 3. Funding: Hotel/Motel Tax (7304.42010.000.0099)
 - 4. Description: Award of Open Market Quotes due to No Quotes received
- 6. AWARD PROPOSAL**
- A. Morris Performing Arts Center Water Softener System
 - 1. Company: Culligan Water
 - 2. Amount: Highest Scoring Proposal
 - 3. Funding: Morris Improvements Fund (404.0404.453.36.01)
- 7. REJECT QUOTATIONS**
- A. Lafayette Building Roof ó Project No. 117-100
 - 1. Reason: Non-Responsive to Specifications
 - 2. Funding: RWDA TIF (324.1050.460.42.02)

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- B. Brick Street Repairs ó Project No. 117-131
 - 1. Reason: Exceed Funding Limitations
 - 2. Funding: LRSA (251.0608.431.36.10)

8. CHANGE ORDERS

- A. 2016 Manhole & Sewer Lining ó Project No. 116-026
 - 1. Company: Insituform Technologies USA, LLC
 - 2. Change Order No.: 4
 - 3. Increase Amount: \$3,398.85
 - 4. Percent of Increase: 0.11%
 - 5. Total Percent of Change: 1.41%
 - 6. Revised Contract Amount: \$2,999,734.90
 - 7. Funding: Sewer Contractual Service (641.0621.792.63.35)
- B. Western Avenue and Olive Street Intersection Improvement ó Project No. 115-097
 - 1. Company: Selge Construction Co., Inc.
 - 2. Change Order No.: 3
 - 3. Increase Amount: \$61,468.72
 - 4. Percent of Increase: 2.20%
 - 5. Total Percent of Change: 5.42%
 - 6. Revised Contract Amount: \$2,860,242.15
 - 7. Funding: RWDA TIF (324.1050.460.42.03)
- C. Marriott Hotel Site Development at Hall of Fame, Phase 3 ó Project No. 117-064
 - 1. Company: Walsh & Kelly, Inc.
 - 2. Change Order No.: 1
 - 3. Increase Amount: \$5,646.90
 - 4. Percent of Increase: 2.47%
 - 5. Revised Contract Amount: \$233,838.46
 - 6. Funding: RWDA TIF (324.1050.460.42.03)
- D. Wastewater Treatment Plant Secondary Treatment Improvements ó Project No. 114-053
 - 1. Company: Thieneman Construction, Inc.
 - 2. Change Order No.: 16
 - 3. Increase Amount: \$19,353
 - 4. Percent of Increase: 0.16%
 - 5. Total Percent of Change: 17.28%
 - 6. Revised Contract Amount: \$13,939,218.47
 - 7. Funding: Wastewater Capital (642.0630.415.43.66)
- E. 2017 Curb and Sidewalk, Divisions B, C, D, E, & F ó Project No. 117-008
 - 1. Company: Ziolkowski Construction, Inc.

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2. Change Order No.: 1
3. Increase Amount: \$8,000; One-Hundred, Fifteen (115) Days
4. Percent of Increase: 3.07%
5. Revised Contract Amount: \$268,381; Completion Date: 1/27/2018
6. Funding: MVH

9. CHANGE ORDERS AND PROJECT COMPLETION AFFIDAVITS

- A. Main Street at Washington Street Roadside Improvements ó Project No. 116-001A
 1. Company: Premium Concrete Services, Inc.
 2. Change Order No.: 2 (Final)
 3. Decrease Amount: (\$9,571.50)
 4. Percent of Decrease: (8.18%)
 5. Total Percent of Change: (7.23%)
 6. Revised Contract Amount: \$107,461.50
 7. Funding: TIF Bond
- B. Specialty Pavement Markings ó Project No. 117-039
 1. Company: DBL Services, Inc.
 2. Change Order No.: 1 (Final)
 3. Decrease Amount: (\$1,525.85)
 4. Percent of Decrease: (6.89%)
 5. Revised Contract Amount: \$20,620.26
 6. Funding: LRSA (251.0608.431.42.93)
- C. 2017 Demolitions, Phase I, Division A & C ó Project No. 117-065
 1. Company: Ritschard Bros., Inc.
 2. Change Order No.: 2 (Final)
 3. Decrease Amount: (\$1,680)
 4. Percent of Decrease: (2.19%)
 5. Total Percent of Change: (26.43)
 6. Revised Contract Amount: \$75,089
 7. Funding: RWDA TIF (324.1050.460.39.82)
- D. Olive Street Metronet Conduit ó Project No. 117-021
 1. Company: C&E Excavating, Inc.
 2. Change Order No.: 1 (Final)
 3. Increase Amount: \$1,255.50
 4. Percent of Increase: 0.99%
 5. Revised Contract Amount: \$128,650.50
 6. Funding: RWDA TIF (324.1050.460.42.03)

10. RESOLUTIONS

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- A. No. 56-2017 ó A Resolution of the South Bend Board of Public Works on the Exchange of Unfit and/or Obsolete Property for Scrap Metal Reimbursement
 - 1. Description: Water Meters
- B. No. 63-2017 ó A Resolution of the South Bend Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Property
 - 1. Description: Miscellaneous Computers and Equipment for Solid Waste, Streets, and Venues, Parks, and Arts
- C. No. 64-2017 ó A Resolution of the South Bend Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Property
 - 1. Description: Miscellaneous Items for the Wastewater Treatment Plant
- D. No. 65-2017 ó A Resolution of the South Bend Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Property
 - 1. Description: Dell Laptops
- E. No. 66-2017 ó A Resolution of the South Bend Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Property
 - 1. Description: Miscellaneous Items for the South Bend Police and Engineering Departments
- F. No. 67-2017 ó A Resolution of the South Bend Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Property
 - 1. Description: Miscellaneous Water Works Equipment
- G. No. 68-2017 - A Resolution of the South Bend Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Property
 - 1. Description: Approximately Ninety-Five (95) Old Cell Phones
- H. No. 69-2017 ó A Resolution of the Board of Public Works of the City of South Bend, Indiana, Approving the Donation of Additional Funds to the Community Foundation of St. Joseph County, Inc.
 - 1. Description: Donation of \$36,426 for Free Downtown Wifi

11. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. License and Maintenance Agreement ó Azteca Systems, LLC
 - 1. Description: CityWorks Works Order Management Pilot Implementation
 - 2. Amount: \$27,000
 - 3. Funding: Innovation Supplies (279.0673.415.21.05)
- B. Professional Services Agreement ó Woolpert, Inc.
 - 1. Description: CityWorks Works Order Management Pilot Implementation Assistance
 - 2. Amount: \$40,437.57
 - 3. Funding: Innovation Professional Services (279.0672.415.31.06)
- C. Contract Extension ó Cintas Corporation

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- 1. Description: Two (2) Year Extension of Existing Cintas Contract for Uniform/Mat Cleaning
- 2. Amount: Unit Prices
- 3. Funding: Various Department Maintenance Budgets
- D. Contract ó Kronos Incorporated
 - 1. Description: QPA Support Contract Renewal for Kronos Time Clocks
 - 2. Amount: \$12,117.91
 - 3. Funding: IT Operating (279.0672.415.36.04)
- E. Amendment No. 4 to Professional Services Agreement ó Lawson-Fisher Associates P.C.
 - 1. Description: Update of City of South Bend Construction Standards
 - 2. Amount: \$12,000
 - 3. Funding: Engineering Professional Services (101.0602.431.31.06)
- F. Professional Services Agreement - Lawson-Fisher Associates P.C.
 - 1. Description: East Race Walkway Assessment and Repair
 - 2. Amount: \$16,500
 - 3. Funding: Engineering Professional Services (101.0602.431.31.06)
- G. Software Training Agreement ó Geospatial Training Services, LLC
 - 1. Description: On-Site GIS Training for Multiple Departments
 - 2. Amount: \$7,250
 - 3. Funding: Innovation and Technology (279.0672.415.39.70)
- H. Special Purchase ó Midwest Meter, Inc.
 - 1. Description: Water Works Meter Replacement Upgrade with Compatible Meters
 - 2. Amount: Unit Prices; Total: \$600,000
 - 3. Funding: Water Works Operating Fund (620.0640.658.37.11/.12)
- I. Contract ó Indiana Housing and Community Development Authority
 - 1. Description: Housing Counseling Support
 - 2. Amount: \$11,507 Paid to the City
- J. Release of Surety ó PNC Bank, National Association
 - 1. Description: Release of Letter of Credit No. 18117101-00-00, Tampico Developments, L.L.C. for Crescent Oaks Subdivision, Section 3, effective April 11, 2018
 - 2. Amount: \$34,493
- K. Proposal Renewal ó ASAP Towing & Recovery, Inc.
 - 1. Description: Renewal of Vehicle Towing Contract for the South Bend Police Department Impounds
 - 2. Amount: No Cost
- L. Amendment to Professional Services Agreement ó Alliance Architects, Inc.
 - 1. Description: Howard Park Reconstruction

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- 2. Amount: NTE \$1,088,500
- 3. Funding: Regional Cities Grant (201.1111.452.31.06)
- M. Professional Services Agreement ó A&Z Engineering, LLC
 - 1. Description: Topographic Survey for Airport Annexation Area
 - 2. Amount: NTE \$53,850
 - 3. Funding: RWDA TIF/Airport & Engineering Professional Services (324.1050.460.31.02/101.0608.431.31.06)
- N. Agreement ó Transpo
 - 1. Description: Local Match Agreement to allow for Seventeen (17) Bus Shelters
 - 2. Amount: \$80,000
 - 3. Funding: COIT (404.1001.460.42.03)
- O. First Amendment to Agreement ó University of Notre Dame on behalf of Notre Dame Clinical Law Center
 - 1. Description: Extend Resident Legal Assistance Program
 - 2. Amount: \$66,250
 - 3. Funding: EDIT (408.1001.460.39.30)
- P. License Services Agreement ó AccordWare, LLC
 - 1. Description: Benefit Website for Employees
 - 2. Amount: \$50,400
 - 3. Funding: Self-Funded Employee Benefits (711.0401.671.31.06)
- Q. Professional Services Agreement ó Stokes Development Services, LLC
 - 1. Description: Consultant/Coordinator for Pathways Workforce Program
 - 2. Amount: \$50,000
 - 3. Funding: EDIT (408.1001.460.31.06)
- R. Professional Services Agreement ó Claremont Graduate University
 - 1. Description: Drucker LifeLong Learning Initiative
 - 2. Amount: \$5,000
 - 3. Funding: IT Professional Services (404.0672.415.31.06)
- S. Professional Services Agreement ó Jacob Burnett
 - 1. Description: Redevelopment Supervisory Services
 - 2. Amount: \$35,000
 - 3. Funding: IT Professional Services (404.0672.415.31.06)
- T. Professional Services Agreement ó Brian Donoghue
 - 1. Description: Innovation and Technology Initiatives
 - 2. Amount: \$20,000
 - 3. Funding: IT Professional Services (404.0672.415.31.06)

12. LICENSES AND PERMITS

- A. Triple Trailer Permit
 - 1. Applicant: XPO Logistics

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2. Location: 1530 S. Olive Street
3. Favorable Recommendations
- B. Encroachments/Revocable Permits
 1. Applicant: Hibberd Realty, Inc.
 - a) Location: Alley West of 1329 E. Washington Street
 - (1) Description: New Pavement and Pavers to be Installed in Alley
 - (2) Favorable Recommendations
 - b) Location: Alleys North and West of 1329 E. Washington Street
 - (1) Description: Renovation of Egress Basement Windows, Bollards, and Pavers in the Alley
 - (2) See Comments from Community Investment
 2. Applicant: Horizon Awning LLC
 - a) Location: 3024 E. Mishawaka Ave.
 - b) Description: Fabric Awning
 - c) Favorable Recommendations Subject to Building Department Requirements

13. VACATIONS

- A. Applicant: Murray Miller
 1. Location: East/West Alley 14ø in Width and Approximately 120ø Long from East Right-of-Way of Emerson Street and East Right-of-Way of North/South Alley between Northside Boulevard and Hildreth Street
 2. Purpose: Alley Repairs
 3. Favorable Recommendations
- B. Applicant: Menard, Inc.
 1. Location: South St. Joseph Street at Dead-End at Former K-Mart
 2. Purpose: Accommodate Menards Store Site Plan at former K-Mart
 3. Favorable Recommendations
- C. Applicant: Danch, Harner & Associates
 1. Locations:
 - a) Western Avenue from Frances Street running East 175 feet, More or Less
 - b) First North/South Alley East of Frances Street, between Western Avenue on the North and running South of 198 feet, More or Less, to the First East/West Alley South of Western Avenue
 2. Purpose: Future Development
 3. Favorable Recommendations

14. TRAFFIC CONTROL DEVICES

- A. New Installation of Handicapped Reserved Parking Space Sign
 1. Location: 137 Sadie Street

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- 2. All criteria has been met
- B. New Installation of Fourteen (14) Residential Parking by Permit Only Spaces
 - 1. Location: South Side of East Colfax Avenue between Sycamore Street and the East Race
 - 2. All criteria has been met
- C. New Installation of All Way Stop Sign and Removal of Traffic Signal
 - 1. Location: Colfax Avenue and LaPorte Avenue
 - 2. All criteria has been met
- D. Revision - Temporary Bus Parking
 - 1. Location: 200 Block of Main Street, West Side from LaSalle Avenue to the East/West Alley
 - 2. Description: Temporary Bus Parking for Events at the Morris Performing Arts Center
 - 3. All criteria has been met
- 15. **RATIFY BONDS**
 - A. Contractor Bonds
 - 1. Ehron Nygard dba Décor Design Build, Approved Effective November 9, 2017
 - 2. Pavey Construction, Approved Effective November 6, 2017
 - B. Occupancy Bonds
 - 1. Pouya Properties, LLC, Approved Effective October 2, 2017
- 16. **CLAIMS**
- 17. **PRIVILEGE OF THE FLOOR**
- 18. **ADJOURNMENT**

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.