

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
MEETING
December 12, 2017 – 9:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of November 22, November 28, and December 5, 2017

2. OPENING OF BIDS

- A. One (1) or More, 2017 or Newer, Tandem Axle Multi-Use Dump Truck – Spec AD
 - 1. Funding: Subject to Streets Capital Lease (202.0647.431.37.11/.12)
- B. One (1) or More, 2017 or Newer, Tandem Axle Dump Truck – Spec AF
 - 1. Funding: Sewer Department Capital (642.0621.415.43.02)
- C. Two (2), More or Less, 2018 or Newer, ½ Ton Crew Cab Four Wheel Drive Pickup Trucks – Spec AG
 - 1. Funding: Fire Department Capital (287.0902.422.43.02)
- D. One (1) or More, New Four Wheel Drive Compact Tractor with Quick Release Loader Bucket – Spec AH
 - 1. Funding: Department of Community Investment Capital (405.1101.452.43.03)
- E. One (1) or More, 2018 or Newer, Standard 4x4 Four (4) Door Utility Vehicle – Spec AI
 - 1. Funding: Subject to Police Capital Lease (404.0401.415.37.11/.12)
- F. Repair and Installation of Overhead Doors for All City Departments – Spec AJ
 - 1. Funding: Various Department’s Operating Budgets
- G. Two (2), More or Less, 2018 or Newer, 18,000 lb. Four Wheel Drive Chassis with Dump Beds – Spec AK
 - 1. Funding: Subject to Streets Capital Lease (202.0647.431.37.11/.12)
- H. Sale of City Owned Property – 111 S. Dundee Street
- I. Sale of City Owned Property – 117 S. Dundee Street
- J. Ironwood Drive Sidewalk, Edison Road to State Road 23 – Project No. 117-033A
 - 1. Funding: LRSA (251.0608.431.42.96)
- K. Leighton Deck Coatings, Phase II – Project No. 117-092
 - 1. Funding: RWDA TIF (324.1050.460.39.82)
- L. 2017 Demolitions, Phase 2 – Project No. 117-121
 - 1. Funding: V&A Initiative (408.1201.415.39.89)

3. OPENING OF QUOTATIONS

- A. South Bend Police Department Forensic Lab Upgrade
 - 1. Funding: Police Department General Fund (101.0801.421.39.89)
 - 2. Award
- B. 2017 Brick Column Repairs – Project No. 117-126
 - 1. Funding: EDIT (408.1001.460.39.64)
 - 2. Award

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- C. Morris Performing Arts Center Marquee Display Installation – Project No. 117-070A
 - 1. Funding: Morris Capital Improvement Fund (416.0404.453.43.08)
- D. South Bend Fire Department Obsolete Helmet Replacements
 - 1. Funding: Fire Operating Supplies (287.0902.422.22.24)

- 4. OPENING OF PROPOSALS**
 - A. Morris Performing Arts Center Water Softener System
 - 1. Funding: Morris Improvements Fund (404.0404.453.36.01)
 - B. Venues, Parks and Arts Experiential Recreational Vehicle
 - 1. Funding: Subject to Lease Funding (201.1101.452.37.11/.12)

- 5. AWARD BIDS AND APPROVE CONTRACTS**
 - A. Studebaker Museum Rooftop Unit Replacements – Project No. 117-081
 - 1. Company: B.C. Mechanical, Inc.
 - 2. Amount: \$157,000
 - 3. Funding: Liability Insurance Fund (226.0417.672.39.01)
 - B. Wastewater Treatment Plant Headworks Influent Gate Improvements – Project No. 117-026
 - 1. Company: HRP Construction, Inc.
 - 2. Amount: \$966,500
 - 3. Funding: Utilities, Wastewater Capital (642.0630.415.43.66)
 - C. 100 Wayne Street Plaza and Streetscape – Project No. 116-047R
 - 1. Company: Premium Concrete Services, Inc.
 - 2. Amount: \$224,110; Base Bid and Alternate No. 2
 - 3. Funding: RWDA TIF (324.1050.460.42.01)

- 6. AWARD QUOTATIONS AND APPROVE CONTRACT**
 - A. Electric Vehicle Charger Installation
 - 1. Company: Martell Electric, LLC
 - 2. Amount: \$3,210
 - 3. Funding: Grants and Subsidies (222.0616.419.39.30)
 - B. College Avenue & Sunnymede Avenue Traffic Calming – Project No. 117-113
 - 1. Company: Selge Construction Co., Inc.
 - 2. Amount: \$37,400
 - 3. Funding: LRSA (251.0608.431.42.96)
 - C. Solar Radar Speed Display Signs – Project No. 117-113A
 - 1. Company: Pemberton Davis Electric
 - 2. Amount: \$25,420
 - 3. Funding: LRSA (251.0608.431.42.96)

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- D. York Road Sewer Repairs – Project No. 115-139R
 - 1. Company: C&E Excavating, Inc.
 - 2. Amount: \$63,388.20; Divisions A and B, and Alternate 1
 - 3. Funding: LRSA (251.0608.431.42.96)
 - E. Century Center Vestibule Heater – Project No. 117-044
 - 1. Company: Edward J. White, Inc.
 - 2. Amount: \$32,205
 - 3. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- 7. CHANGE ORDERS**
- A. 2016 Manhole and Sewer Lining – Project No. 116-026
 - 1. Company: Insituform Technologies USA, LLC
 - 2. Change Order No.: 3
 - 3. Increase Amount: \$2,698.50
 - 4. Percent of Increase: 0.09%
 - 5. Total Percent of Change: 1.30%
 - 6. Revised Contract Amount: \$2,996,336.05
 - 7. Funding: Sewer Contractual Service (641.0621.792.63.35)
 - B. Newman Center Site Development, Divisions B and C – Project No. 117-060R
 - 1. Company: HRP Construction, Inc.
 - 2. Change Order No.: 1
 - 3. Increase Amount: \$22,403.42
 - 4. Percent of Increase: 12.15%
 - 5. Revised Contract Amount: \$206,756.54
 - 6. Funding: REDA TIF (429.1050.460.42.03)
 - C. South Bend One-Way to Two-Way Conversion – Project No. 116-001B
 - 1. Company: Rieth-Riley Construction, Inc.
 - 2. Change Order No.: 16
 - 3. Increase Amount: \$41,040
 - 4. Percent of Increase: 0.23%
 - 5. Total Percent of Change: 10.16%
 - 6. Revised Contract Amount: \$17,770,622.55
 - 7. Funding: LOIT (257.0608.431.42.96)
- 8. CHANGE ORDER AND PROJECT COMPLETION AFFIDAVIT**
- A. 2016 Bus Shelters – Project No. 116-046
 - 1. Company: Gibson-Lewis, LLC
 - 2. Change Order No.: 2 (Final)
 - 3. Increase Amount: \$3,293.13
 - 4. Percent of Increase: 2.18%

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5. Total Percent of Change: 6.60%
6. Final Contract Amount: \$154,534.53
7. Funding: COIT (401.1001.460.42.03)

9. PROJECT COMPLETION AFFIDAVIT

- A. Olive/Sample Street Overpass – Project No. 113-002
 1. Company: INDOT
 2. Description: Final Inspection and Recommendation for Acceptance
 3. Completion Date: November 14, 2017
- B. 2017 Tree Plantings - Project No. 117-009B
 1. Company: Fuerbringer Landscaping & Design, Inc.
 2. Amount: \$19,000
 3. Funding: MVH (202.0619.431.31.06)

10. RESOLUTIONS

- A. No. 59-2017 – A Resolution of the South Bend Board of Public Works Approving the Trade-In of City-Owned Property on Property of Similar Nature
 1. Description: Five (5) Remington 700 Rifles
- B. No. 60-2017 – A Resolution of the Board of Public Works for the City of South Bend, Indiana Approving the Change in the Effective Date of Annual Pay Increases
 1. Description: Effective Date of Salary and Hourly Payroll Increase will be the First Pay Date of the New Year
- C. No. 61-2017 – A Resolution of the South Bend Board of Public Works Approving the Exchange of Personal Property with the Board of Commissioners of St. Joseph County, Indiana
 1. Description: Exchange of Vehicles Pursuant to I.C. 36-1-11-8
- D. No. 62-2017 – A Resolution of the South Bend, Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Property
 1. Description: South Bend Fire Department Miscellaneous Computer Equipment and Defibrillators

11. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. Agreement – Neighborhood Resources & Technical Services Corp. d/b/a Neighborhood Resources Connection
 1. Description: Support of Programs, Training, and Education for Neighborhood Residents
 2. Amount: \$100,000
 3. Funding: EDIT (408.1001.460.39.30)
- B. Second Amendment to Agreement – Northern Indiana Workforce Board, Inc.

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1. Description: Training Program for Under Skilled Workers to Meet Critical Labor Deficits
 2. Amount: \$20,000
 3. Funding: EDIT (408.1001.460.31.06)
- C. Lease Renewal – Shein Realty, LLC
1. Description: Renew Lease for the ATF Project Disarm Taskforce for One (1) Year
 2. Amount: \$10,480 (to be reimbursed by ATF)
 3. Funding: Police Dept. Continuing Education Fund (220.0801.421.39.89)
- D. Contract - LinkedIn
1. Description: Recruiter for the City’s continued Sourcing Efforts, especially in Targeting Diversity Candidates for Key Leadership and Specialized Positions
 2. Amount: \$19,025
 3. Funding: IT Operating (279.0672.415.36.04)
- E. Professional Services Agreement – Christopher B. Burke Engineering, LLC
1. Description: Mishawaka Avenue Traffic Signals Study and Design, for proposed Fire Station No. 9
 2. Amount: NTE \$58,100
 3. Funding: LRSA (251.0608.431.36.67)
- F. Professional Services Agreement – EPOCH Architecture + Planning
1. Description: Design of Fire Department Training Center Classroom Building
 2. Amount: \$35,000
 3. Funding: EMS Capital (287.0902.422.31.06)
- G. Amendment No. 1 to Contract – Near Northwest Neighborhood, Inc.
1. Description: Extend Contract Timeframe for the Rehabilitation Program at 829 Van Buren Street by Twelve (12) Months
 2. Amount: No Change
 3. Funding: CDBG (212.1001.460.39.30)
- H. Amendment No. 2 to Contract – Near Northwest Neighborhood, Inc.
1. Description: Extend Contract Timeframe for the Rehabilitation Program at 754 Cottage Grove Avenue by Twelve (12) Months
 2. Amount: No Change
 3. Funding: CDBG (212.1001.460.39.30)
- I. Contract – 466 Works Community Development Corporation, Inc.
1. Description: Construct One (1) Single-Family Low to Moderate Income Home at 209 E. Indiana Avenue
 2. Amount: \$210,000
 3. Funding: CDBG (212.1001.460.39.30)
- J. Contract – 466 Works Community Development Corporation, Inc.

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1. Description: Construct One (1) Low to Moderate Income Single-Family Home at 203 E. Indiana Avenue
 2. Amount: \$210,000
 3. Funding: CDBG (212.1001.460.39.30)
- K. Professional Services Agreement – SmithGroup JJR, Inc.
1. Description: Schematic Design for Seitz Park, Colfax Ave. Pedestrian Crossing, East Race Pedestrian Crossing, East Bank Trail, Seitz and Howard Park Connector, and Seitz and West Bank Trail Connector
 2. Amount: \$186,400
 3. Funding: Park Bond
- L. Agreement - Motorola
1. Description: Upgrade Current 800 MHZ Radios for the South Bend Police Department
 2. Amount: \$600,000/year; Four (4) Year Lease Total \$2,400,000
 3. Funding: Police Equipment (404.041.415.37.11)
- M. Professional Services Agreement – EmNet, LLC
1. Description: Renewal of City’s Smart Sewers Agreement
 2. Amount: \$280,581.60/Year; Three (3) Year Contract
 3. Funding: Wastewater O&M (641.0630.793.63.35)
- N. Special Purchase – City of Venice , Florida
1. Description: Replace Pumper lost in Fire with 2003 Pierce Contender Rescue Pumper; Loss resulted in Impaired Functioning of Fire Department
 2. Amount: \$63,500
 3. Funding: Fire Dept. Capital (750.0000.413.43.02)
- O. Professional Services Agreement – Incremental Development Alliance
1. Description: South Bend Zoning Ordinance Compliance Testing for New Development Types
 2. Amount: \$23,425
 3. Funding: Community Investment Administration (211.1001.460.31.06)
- P. Subdivision Bond – Westview Capital, LLC/Lexon Insurance Co.
1. Description: Surety for Lafayette Falls Development Phase IV, Section 1, for Sidewalk and Curb Installations
 2. Amount: \$29,775
- Q. Professional Services Agreement - SJC Minority Health Coalitions d/b/a Community Wellness Partners
1. Description: Research on Neighborhood Housing Market and Economic Capabilities of Target Households
 2. Amount: NTE \$24,573.24
 3. Funding: DCI Operations (211.1001.460.31.06)
- R. Software Renewal Agreement – Public Engines, Inc.

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- 1. Description: Crime Reporting and Tracking Software
- 2. Amount: \$5,200
- 3. Funding: Police General Fund (101.0801.421.36.02)
- S. Subscription Renewal – ShotSpotter Flex
 - 1. Description: Gun Shot Detection Tracking
 - 2. Amount: \$189,000
 - 3. Funding: Police General Fund (101.0801.421.36.02)
- T. Professional Services Agreement – Virtual Academy
 - 1. Description: Ninety (90) Day Trial On-Line Training
 - 2. Amount: \$1,475
 - 3. Funding: Police General Fund (101.0801.421.39.89)
- U. Special Purchase – JP Morgan Bank
 - 1. Description: QPA Agreement for Establishment of Purchasing Card Program
 - 2. Amount: No Cost
- V. Agreement – Transpo
 - 1. Description: Local Match Agreement to allow for Seventeen (17) Bus Shelters
 - 2. Amount: \$80,000
 - 3. Funding: COIT (404.1001.460.42.03)

12. LICENSES AND PERMITS

- A. Encroachments/Revocable Permits
 - 1. Applicant: Veldman’s Service Center
 - 2. Location: 5222 W. Western Avenue
 - 3. Description: Replace Cabinets in Existing Sign
 - 4. Favorable Recommendations

13. CONSENT TO ANNEXATION AND WAIVER OF RIGHTS TO REMONSTRATE

- A. 24647 Rolling Oaks Drive – Water/Sewer
- B. 25754 Hunt Trail – Sewer
- C. 25768 Hunt Trail – Sewer

14. RENEW INDUSTRIAL WASTEWATER DISCHARGE PERMITS

- A. Company: H.B. Fuller
 - 1. Location: 2001 W. Washington Street

15. RATIFY BONDS

- A. Contractor Bonds
 - 1. Richard Atkinson, Approved Effective November 30, 2017
- B. Excavation Bonds

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1. Hoosierland Excavating, LLC, Approved Effective December 5, 2017

16. **CLAIMS**

17. **PRIVILEGE OF THE FLOOR**

18. **ADJOURNMENT**

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS

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**Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.**