

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
AGENDA REVIEW SESSION
December 7, 2017 – 10:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of November 22, November 28, and December 5, 2017

2. OPENING OF BIDS

- A. One (1) or More, 2017 or Newer, Tandem Axle Multi-Use Dump Truck ó Spec AD
 - 1. Funding: Subject to Streets Capital Lease (202.0647.431.37.11/.12)
- B. One (1) or More, 2017 or Newer, Tandem Axle Dump Truck ó Spec AF
 - 1. Funding: Sewer Department Capital (642.0621.415.43.02)
- C. Two (2), More or Less, 2018 or Newer, ½ Ton Crew Cab Four Wheel Drive Pickup Trucks ó Spec AG
 - 1. Funding: Fire Department Capital (287.0902.422.43.02)
- D. One (1) or More, New Four Wheel Drive Compact Tractor with Quick Release Loader Bucket ó Spec AH
 - 1. Funding: Department of Community Investment Capital (405.1101.452.43.03)
- E. One (1) or More, 2018 or Newer, Standard 4x4 Four (4) Door Utility Vehicle ó Spec AI
 - 1. Funding: Subject to Police Capital Lease (404.0401.415.37.11/.12)
- F. Repair and Installation of Overhead Doors for All City Departments ó Spec AJ
 - 1. Funding: Various Departmentø Operating Budgets
- G. Two (2), More or Less, 2018 or Newer, 18,000 lb. Four Wheel Drive Chassis with Dump Beds ó Spec AK
 - 1. Funding: Subject to Streets Capital Lease (202.0647.431.37.11/.12)
- H. Sale of City Owned Property ó 111 S. Dundee Street
- I. Sale of City Owned Property ó 117 S. Dundee Street
- J. Ironwood Drive Sidewalk, Edison Road to State Road 23 ó Project No. 117-033A
 - 1. Funding: LRSA (251.0608.431.42.96)
- K. Leighton Deck Coatings, Phase II ó Project No. 117-092
 - 1. Funding: RWDA TIF (324.1050.460.39.82)
- L. 2017 Demolitions, Phase 2 ó Project No. 117-121
 - 1. Funding: V&A Initiative (408.1201.415.39.89)

3. OPENING OF QUOTATIONS

- A. South Bend Police Department Forensic Lab Upgrade
 - 1. Funding: Police Department General Fund (101.0801.421.39.89)
 - 2. Award
- B. 2017 Brick Column Repairs ó Project No. 117-126
 - 1. Funding: EDIT (408.1001.460.39.64)
 - 2. Award

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- C. Morris Performing Arts Center Marquee Display Installation ó Project No. 117-070A
 - 1. Funding: Morris Capital Improvement Fund (416.0404.453.43.08)

4. OPENING OF PROPOSALS

- A. Morris Performing Arts Center Water Softener System
 - 1. Funding: Morris Improvements Fund (404.0404.453.36.01)
- B. Venues, Parks and Arts Experiential Recreational Vehicle
 - 1. Funding: Parks General Fund (201.1101.452.37.11/.12)

5. AWARD BIDS AND APPROVE CONTRACTS

- A. Studebaker Museum Rooftop Unit Replacements ó Project No. 117-081
 - 1. Company: B.C. Mechanical, Inc.
 - 2. Amount: \$157,000
 - 3. Funding: Liability Insurance Fund (226.0417.672.39.01)
- B. Wastewater Treatment Plant Headworks Influent Gate Improvements ó Project No. 117-026
 - 1. Company: HRP Construction, Inc.
 - 2. Amount: \$966,500
 - 3. Funding: Utilities, Wastewater Capital (642.0630.415.43.66)
- C. 100 Wayne Street Plaza and Streetscape ó Project No. 116-047R
 - 1. Company: Premium Concrete Services, Inc.
 - 2. Amount: \$224,110; Base Bid and Alternate No. 2
 - 3. Funding: RWDA TIF (324.1050.460.42.01)

6. AWARD QUOTATIONS AND APPROVE CONTRACT

- A. Electric Vehicle Charger Installation
 - 1. Company: Martell Electric, LLC
 - 2. Amount: \$3,210
 - 3. Funding: Grants and Subsidies (222.0616.419.39.30)
- B. College Avenue & Sunnymede Avenue Traffic Calming ó Project No. 117-113
 - 1. Company: Selge Construction Co., Inc.
 - 2. Amount: \$37,400
 - 3. Funding: LRSA (251.0608.431.42.96)
- C. Solar Radar Speed Display Signs ó Project No. 117-113A
 - 1. Company: Pemberton Davis Electric
 - 2. Amount: \$25,420
 - 3. Funding: LRSA (251.0608.431.42.96)
- D. York Road Sewer Repairs ó Project No. 115-139R
 - 1. Company: C&E Excavating, Inc.

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- 2. Amount: \$63,388.20; Divisions A and B, and Alternate 1
- 3. Funding: LRSA (251.0608.431.42.96)
- E. Century Center Vestibule Heater ó Project No. 117-044
 - 1. Company: Edward J. White, Inc.
 - 2. Amount: \$32,205
 - 3. Funding: Hotel/Motel Tax (7304.42010.000.0099)

7. CHANGE ORDERS

- A. 2016 Manhole and Sewer Lining ó Project No. 116-026
 - 1. Company: Insituform Technologies USA, LLC
 - 2. Change Order No.: 3
 - 3. Increase Amount: \$2,698.50
 - 4. Percent of Increase: 0.09%
 - 5. Total Percent of Change: 1.30%
 - 6. Revised Contract Amount: \$2,996,336.05
 - 7. Funding: Sewer Contractual Service (641.0621.792.63.35)
- B. Newman Center Site Development, Divisions B and C ó Project No. 117-060R
 - 1. Company: HRP Construction, Inc.
 - 2. Change Order No.: 1
 - 3. Increase Amount: \$22,403.42
 - 4. Percent of Increase: 12.15%
 - 5. Revised Contract Amount: \$206,756.54
 - 6. Funding: REDA TIF (429.1050.460.42.03)
- C. South Bend One-Way to Two-Way Conversion ó Project No. 116-001B
 - 1. Company: Rieth-Riley Construction, Inc.
 - 2. Change Order No.: 16
 - 3. Increase Amount: \$41,040
 - 4. Percent of Increase: 0.23%
 - 5. Total Percent of Change: 10.16%
 - 6. Revised Contract Amount: \$17,770,622.55
 - 7. Funding: LOIT (257.0608.431.42.96)

8. CHANGE ORDER AND PROJECT COMPLETION AFFIDAVIT

- A. 2016 Bus Shelters ó Project No. 116-046
 - 1. Company: Gibson-Lewis, LLC
 - 2. Change Order No.: 2 (Final)
 - 3. Increase Amount: \$3,293.13
 - 4. Percent of Increase: 2.18%
 - 5. Total Percent of Change: 6.60%
 - 6. Final Contract Amount: \$154,534.53

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7. Funding: COIT (401.1001.460.42.03)

9. PROJECT COMPLETION AFFIDAVIT

- A. Olive/Sample Street Overpass ó Project No. 113-002
 - 1. Company: INDOT
 - 2. Description: Final Inspection and Recommendation for Acceptance
 - 3. Completion Date: November 14, 2017
- B. 2017 Tree Plantings - Project No. 117-009B
 - 1. Company: Fuerbringer Landscaping & Design, Inc.
 - 2. Amount: \$19,000
 - 3. Funding: MVH (202.0619.431.31.06)

10. RESOLUTIONS

- A. No. 59-2017 ó A Resolution of the South Bend Board of Public Works Approving the Trade-In of City-Owned Property on Property of Similar Nature
 - 1. Description: Five (5) Remington 700 Rifles
- B. No. 60-2017 ó A Resolution of the Board of Public Works for the City of South Bend, Indiana Approving the Change in the Effective Date of Annual Pay Increases
 - 1. Description: Effective Date of Salary and Hourly Payroll Increase will be the First Pay Date of the New Year
- C. No. 61-2017 ó A Resolution of the South Bend Board of Public Works Approving the Exchange of Personal Property with the Board of Commissioners of St. Joseph County, Indiana
 - 1. Description: Exchange of Vehicles Pursuant to I.C. 36-1-11-8
- D. No. 62-2017 ó A Resolution of the South Bend, Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Property
 - 1. Description: South Bend Fire Department Miscellaneous Computer Equipment and Defibrillators

11. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. Agreement ó Neighborhood Resources & Technical Services Corp. d/b/a Neighborhood Resources Connection
 - 1. Description: Support of Programs, Training, and Education for Neighborhood Residents
 - 2. Amount: \$100,000
 - 3. Funding: EDIT (408.1001.460.39.30)
- B. Second Amendment to Agreement ó Northern Indiana Workforce Board, Inc.
 - 1. Description: Training Program for Under Skilled Workers to Meet Critical Labor Deficits

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2. Amount: \$20,000
3. Funding: EDIT (408.1001.460.31.06)
- C. Lease Renewal ó Shein Realty, LLC
 1. Description: Renew Lease for the ATF Project Disarm Taskforce for One (1) Year
 2. Amount: \$10,480 (to be reimbursed by ATF)
 3. Funding: Police Dept. Continuing Education Fund (220.0801.421.39.89)
- D. Contract - LinkedIn
 1. Description: Recruiter for the City's continued Sourcing Efforts, especially in Targeting Diversity Candidates for Key Leadership and Specialized Positions
 2. Amount: \$19,025
 3. Funding: IT Operating (279.0672.415.36.04)
- E. Professional Services Agreement ó Christopher B. Burke Engineering, LLC
 1. Description: Mishawaka Avenue Traffic Signals Study and Design, for proposed Fire Station No. 9
 2. Amount: NTE \$58,058
 3. Funding: LRSA (251.0608.431.36.67)
- F. Professional Services Agreement ó EPOCH Architecture + Planning
 1. Description: Design of Fire Department Training Center Classroom Building
 2. Amount: \$35,000
 3. Funding: EMS Capital (287.0902.422.31.06)
- G. Amendment No. 1 to Contract ó Near Northwest Neighborhood, Inc.
 1. Description: Extend Contract Timeframe for the Rehabilitation Program at 829 Van Buren Street by Twelve (12) Months
 2. Amount: No Change
 3. Funding: CDBG (212.1001.460.39.30)
- H. Amendment No. 2 to Contract ó Near Northwest Neighborhood, Inc.
 1. Description: Extend Contract Timeframe for the Rehabilitation Program at 754 Cottage Grove Avenue by Twelve (12) Months
 2. Amount: No Change
 3. Funding: CDBG (212.1001.460.39.30)
- I. Contract ó 466 Works Community Development Corporation, Inc.
 1. Description: Construct One (1) Single-Family Low to Moderate Income Home at 209 E. Indiana Avenue
 2. Amount: \$210,000
 3. Funding: CDBG (212.1001.460.39.30)
- J. Contract ó 466 Works Community Development Corporation, Inc.
 1. Description: Construct One (1) Low to Moderate Income Single-Family Home at 203 E. Indiana Avenue
 2. Amount: \$210,000

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- 3. Funding: CDBG (212.1001.460.39.30)
- K. Professional Services Agreement ó SmithGroup JJR, Inc.
 - 1. Description: Schematic Design for Seitz Park, Colfax Ave. Pedestrian Crossing, East Race Pedestrian Crossing, East Bank Trail, Seitz and Howard Park Connector, and Seitz and West Bank Trail Connector
 - 2. Amount: \$186,400
 - 3. Funding: Park Bond
- L. Agreement - Motorola
 - 1. Description: Upgrade Current 800 MHZ Radios for the South Bend Police Department
 - 2. Amount: \$600,000/year; Four (4) Year Lease Total \$2,400,000
 - 3. Funding: Police Equipment (404.041.415.37.11)
- M. Professional Services Agreement ó EmNet, LLC
 - 1. Description: Renewal of City's Smart Sewers Agreement
 - 2. Amount: \$280,581.60/Year; Three (3) Year Contract
 - 3. Funding: Wastewater O&M (641.0630.793.63.35)
- N. Special Purchase ó City of Venice , Florida
 - 1. Description: Replace Pumper lost in Fire with 2003 Pierce Contender Rescue Pumper; Loss resulted in Impaired Functioning of Fire Department
 - 2. Amount: \$63,500
 - 3. Funding: Fire Dept. Capital (750.0000.413.43.02)
- O. Professional Services Agreement ó Incremental Development Alliance
 - 1. Description: South Bend Zoning Ordinance Compliance Testing for New Development Types
 - 2. Amount: \$23,425
 - 3. Funding: Community Investment Administration (211.1001.460.31.06)
- P. Release of Subdivision Bond ó Westview Capital, LLC/Lexon Insurance Co.
 - 1. Description: Release of Surety for Lafayette Falls Development Phase IV, Section 1, for Sidewalk Installations
 - 2. Amount: \$29,775
- Q. Professional Services Agreement - SJC Minority Health Coalitions d/b/a Community Wellness Partners
 - 1. Description: Research on Neighborhood Housing Market and Economic Capabilities of Target Households
 - 2. Amount: NTE \$24,573.24
 - 3. Funding: DCI Operations (211.1001.460.31.06)
- R. Software Renewal Agreement ó Public Engines, Inc.
 - 1. Description: Crime Reporting and Tracking Software
 - 2. Amount: \$5,200
 - 3. Funding: Police General Fund (101.0801.421.36.02)

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- S. Subscription Renewal ó ShotSpotter Flex
 - 1. Description: Gun Shot Detection Tracking
 - 2. Amount: \$189,000
 - 3. Funding: Police General Fund (101.0801.421.36.02)
 - T. Professional Services Agreement ó Virtual Academy
 - 1. Description: Ninety (90) Day Trial On-Line Training
 - 2. Amount: \$1,475
 - 3. Funding: Police General Fund (101.0801.421.39.89)
 - U. Special Purchase ó JP Morgan Bank
 - 1. Description: QPA Agreement for Establishment of Purchasing Card Program
 - 2. Amount: No Cost
 - V. Agreement ó Transpo
 - 1. Description: Local Match Agreement to allow for Seventeen (17) Bus Shelters
 - 2. Amount: \$80,000
 - 3. Funding: COIT (404.1001.460.42.03)
- 12. LICENSES AND PERMITS**
- A. Encroachments/Revocable Permits
 - 1. Applicant: Veldmanø Service Center
 - 2. Location: 5222 W. Western Avenue
 - 3. Description: Replace Cabinets in Existing Sign
 - 4. Favorable Recommendations
- 13. CONSENT TO ANNEXATION AND WAIVER OF RIGHTS TO REMONSTRATE**
- A. 24647 Rolling Oaks Drive ó Water/Sewer
 - B. 25754 Hunt Trail ó Sewer
 - C. 25768 Hunt Trail ó Sewer
- 14. RENEW INDUSTRIAL WASTEWATER DISCHARGE PERMITS**
- A. Company: H.B. Fuller
 - 1. Location: 2001 W. Washington Street
- 15. RATIFY BONDS**
- A. Contractor Bonds
 - 1. Richard Atkinson, Approved Effective November 30, 2017
 - B. Excavation Bonds
 - 1. Hoosierland Excavating, LLC, Approved Effective December 5, 2017
- 16. CLAIMS**

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17. PRIVILEGE OF THE FLOOR

18. ADJOURNMENT

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.