

**CITY OF SOUTH BEND  
BOARD OF PUBLIC WORKS  
AGENDA REVIEW SESSION  
November 22, 2017 – 10:30 a.m.**



Location: 1308 County-City Building  
South Bend, Indiana 46601

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- 1. REVIEW OF MINUTES**
  - A. Agenda Review, Regular Meeting, and Claims Review Meeting of November 9, November 14, and November 21, 2017
  
- 2. 2018 BOARD OF PUBLIC WORKS MEETINGS SCHEDULE**
  
- 3. 2018 CITY EMPLOYEE HOLIDAY SCHEDULE**
  
- 4. OPENING OF BIDS**
  - A. Fire Station No. 9 Demolitions – Project No. 117-088
    1. Funding: EMS Capital (287.0902.422.36.01)
    2. Award
  - B. Studebaker Museum Rooftop Unit Replacements – Project No. 117-081
    1. Funding: Liability Insurance Fund (226.0417.672.39.01)
  - C. Wastewater Treatment Plant Headworks Influent Gate Improvements – Project No. 117-026
    1. Funding: Utilities, Wastewater Capital (642.0630.415.43.66)
  
- 5. OPENING OF QUOTATIONS**
  - A. 2017 Central Services Remodel – Project No. 117-118
    1. Funding: Central Services Capital (224.0605.419.43.10)
    2. Award
  - B. Century Center Fire Pump Replacement – Project No. 117-038
    1. Funding: Hotel/Motel Tax (7304.42010.000.0099)
  - C. Century Center Vestibule Heater
    1. Funding: Hotel/Motel Tax (7304.42010.000.0099)
  
- 6. AWARD BIDS AND APPROVE CONTRACTS**
  - A. Four (4), More or Less, 2017 or Newer, Police Motorcycles with Equipment – Spec Q
    1. Company: McDaniel’s Harley-Davidson
    2. Amount: \$15,834.50; Total: \$63,338 with Trade-Ins
    3. Funding: Police Department Capital Budget (216.0801.421.43.02)
  - B. Preventative Maintenance on Thirty-Nine (39) Generators for Various City Departments – Spec AE
    1. Company: Herrman & Goetz, Inc.
    2. Amount: \$48,722/year; Three Year Contract
    3. Funding: Repairs and Maintenance for Central Services, Fire Dept., Four Winds Field, Morris Performing Arts, Police Dept., Street Dept., Waste Water, Water Works (Accounts .36.01), Waste Water (.63.35), Water Works (.31.35)

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- C. Farmington Lift Station 14A Rehabilitation – Project No. 117-027
  - 1. Company: John Boettcher Sewer & Excavating
  - 2. Amount: \$360,577.79
  - 3. Funding: Utilities, Wastewater Capital (642.0630.415.43.66)
- D. One (1) or More, 2018 or Newer, ¾ Ton Extended Cab Four-Wheel Drive Pickup Truck – Spec AC
  - 1. Company: Jordan Ford
  - 2. Amount: \$48,723; Base Bid and Alternates 1, 3, and 4
  - 3. Funding: Water Works Capital (622.0604.415.43.02)

**7. AWARD QUOTATIONS**

- A. Twenty-Five (25), More or Less, Setina Single Prisoner Transport Cages
  - 1. Company: Waymire Fleet Equipment
  - 2. Amount: \$1,165.25 each; Total \$29,131.25
  - 3. Funding: Subject to Police Department Capital Lease (404.0401.415.37.11/.12)
- B. South Bend Water Works Olive Street Security Cameras
  - 1. Company: CCTV Dynamics, Inc dba Hoosier Security
  - 2. Amount: \$9,873.83
  - 3. Funding: Water Works Operating Fund (620.0640.606.36.01)
- C. LangLab HVAC Improvements – Project No. 117-024
  - 1. Company: Dynamic Mechanical Services
  - 2. Amount: \$75,831; Divisions A, B, C, and D
  - 3. Funding: RWDA TIF (324.1050.460.42.01)

**8. REJECT QUOTATIONS**

- A. 2017 Engineering Remodel – Project No. 117-116
  - 1. Reason: Over Budget
  - 2. Funding: Building & Street Maintenance (101.0602.431.36.01)

**9. CHANGE ORDERS**

- A. Kelly Park Electrical Addition
  - 1. Company: Martell Electric, LLC
  - 2. Change Order No.: 1
  - 3. Increase Amount: \$200
  - 4. Percent of Increase: 10%
  - 5. Revised Contract Amount: \$2,160
  - 6. Funding: Park Bond (751.1101.452.39.89)

**10. CHANGE ORDER AND PROJECT COMPLETION AFFIDAVIT**

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- A. 2016-2017 Traffic Detector Loops – Project No. 116-032
  - 1. Company: Martell Electric, LLC
  - 2. Change Order No.: 1 (Final)
  - 3. Increase Amount: \$5,846.60
  - 4. Percent of Increase: 16.30%
  - 5. Revised Contract Amount: \$41,717.60
  - 6. Funding: LRSA (251.0608.431.36.67)
  
- 11. PROJECT COMPLETION AFFIDAVIT**
  - A. Newman Center Masonry Repair – Project No. 116-132
    - 1. Company: C&S Masonry Restoration, LLC
    - 2. Final Contract Amount: \$183,000
    - 3. Funding: REDA TIF (429.1050.460.42.02)
  
- 12. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS**
  - A. Venues, Parks and Arts 2018 Chemical Supplies
    - 1. Funding: Various VPA Maintenance Funds
  - B. 2017 Toll Road Sewer Lining – Project No. 117-087
    - 1. Funding: Utility Contractual Services/Other (641.0621.792.63.35)
  
- 13. REQUEST TO ADVERTISE FOR THE RECEIPT OF PROPOSALS**
  - A. Financial System Replacement
    - 1. Description: Implementation of Enterprise Utility Billing Software
    - 2. Funding: Support Services for Software Implementation (620.0640.657.31.06/641.0630.793.39.10)
  
- 14. RESOLUTIONS**
  - A. No. 55-2017 – A Resolution of the South Bend, Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Property
    - 1. Description: Miscellaneous Century Center Assets
  
- 15. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA**
  - A. Professional Services Agreement – Anthem Blue Cross & Blue Shield
    - 1. Description: Medical Services and Prescriptions for All Covered Employees
    - 2. Amount: Costs based on Services Performed
    - 3. Funding: Self-Funded Employee Benefits (711.0401.671.34.17)
  - B. Professional Services Agreement – Crowe Horwath LLP
    - 1. Description: Municipal Advisory Services for Bond Issuance
    - 2. Amount: \$50,000
    - 3. Funding: Bond Proceeds

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- C. Consulting Agreement – Bruce Snyder
  - 1. Description: Assistance with CAFR Preparation
  - 2. Amount: NTE \$15,000
  - 3. Funding: General Fund, Administration & Finance Budget (101.0401.415.31.06)
- D. Proposal – Metronet Zing
  - 1. Description: Add Eight (8) City of South Bend Locations to the Metronet during Phase One of the Project
  - 2. Amount: \$73,249
  - 3. Funding: IT Professional Services (279.0672.415.31.06)
- E. Special Purchase – Traffic Control Corporation
  - 1. Description: Compatible Equipment Purchase under Indiana Code 05-22-10-8 for Econolite Controllers and Components for the Traffic & Lighting Department Signal Light Inventory
  - 2. Amount: NTE \$67,323
  - 3. Funding: MVH/Streets Capital (222.0607.431.22.40/.43.01)
- F. Amendment No. 1 to Contract – Department of Code Enforcement
  - 1. Description: Extend Vacant & Abandoned Building Demolition Contract by Twelve (12) Months
  - 2. Amount: No Change to Contract Amount
  - 3. Funding: CDBG (212.1001.460.39.30)
- G. Agreement Renewal – Leads Online
  - 1. Description: Renew Annual Contract to search Pawned Items around the Nation for Stolen Merchandise
  - 2. Amount: \$13,898
  - 3. Funding: Police General Fund (101.0801.421.36.02)
- H. Software Renewal – Bolt Limited, Inc.
  - 1. Description: Annual Maintenance for LaserFiche Police Reports and Documents Management
  - 2. Amount: \$5,784
  - 3. Funding: Police General Fund (101.0801.421.36.02)
- I. Second Amendment to Agreement – Bridges Out of Poverty, Inc.
  - 1. Description: Extends Agreement through 2018 and Revises Definition of Participating Employee
  - 2. Amount: \$32,000
  - 3. Funding: COIT (404.1001.460.31.06)
- J. Software License – CDW Government
  - 1. Description: Upgrade Existing Operating Systems on Servers for Wastewater Treatment Plant SCADA
  - 2. Amount: \$20,438.85

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- 3. Funding: WWTP Funding (641.0630.793.22.61)
- K. Software Agreement - MicroIntegration
  - 1. Description: Update Wastewater Treatment Plant Compliance and Organizational Software to an up to date 2012/2016 Server Environment
  - 2. Amount: \$794.40/Month
  - 3. Funding: IT Operations (279.0672.415.36.04)
- L. Amendment No. 1 to Professional Services Agreement – Earth Exploration, Inc.
  - 1. Description: Additional Soil Borings, Associated Testing and Post Report Site Visit for Howard Park Renovations
  - 2. Amount: NTE \$2,369.50; New Total \$12,569.50
  - 3. Funding: REDA TIF (429.1050.460.31.02)
- M. Amendment to Professional Services Agreement – Lehman & Lehman
  - 1. Description: Adding Required Survey to Design New Dog Park at Rum Village Park
  - 2. Amount: NTE \$2,850; New Total \$28,150
  - 3. Funding: Park Bond (751.1101.452.39.89)
- N. Professional Services Agreement - EnFocus
  - 1. Description: Community Investment Internship Program
  - 2. Amount: \$50,000
  - 3. Funding: Community Investment Professional Services (211.1001.460.31.06)
- O. Professional Services Agreement – Joseph A. Dzierla & Associates, Inc.
  - 1. Description: Phase I Architectural Services for Ziker Sample Street LLC
  - 2. Amount: \$19,500
  - 3. Funding: RWDA TIF(324.1050.460.31.02)
- P. Contract – Utility
  - 1. Description: RFP Contract for South Bend Police In-Car and Body Cameras
  - 2. Amount: Highest Scoring Proposal; \$900,000 First Year; \$150,000 Years 2-4; \$149,995 Year 5
  - 3. Funding: Police General Fund (101.0801.421.22.24)
- Q. Amendment to Professional Services Agreement – Lawson-Fisher Associates
  - 1. Description: Regulatory Permitting for the West Gate Repairs for the West Race of the South Bend Dam
  - 2. Amount: \$5,500; New Total \$25,100
  - 3. Funding: Professional Services Fund 101
- R. Amendment to Professional Services Agreement – Weaver Consultants Group
  - 1. Description: Seal and Abandon Three (3) Additional former Groundwater Monitoring Wells at the former Studebaker Museum
  - 2. Amount: \$1,000; New Total \$4,500
  - 3. Funding: Loss Recovery Fund (209.1401.460.31.02)
- S. Memorandum of Understanding – Teamsters Local Union No. 364

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1. Description: Correct Error in Final CBA; General Laborer to be Position in Wastewater, not Organic Resources

**16. LICENSES AND PERMITS**

- A. Processions
  1. Applicant: Erskine Boulevard Neighborhood
    - a) Event: Erskine Boulevard Candlelight Walk
    - b) Date/Time: December 9, 2017; 6:00 p.m. to 9:00 p.m. (Rain Date December 10)
    - c) Favorable Recommendations
  2. Applicant: St. Joseph Catholic Church
    - a) Event: St. Nick 6
    - b) Date/Time: December 2, 2017; 7:00 a.m. to 11:45 a.m.
    - c) Subject to Traffic and Lighting Revised Route

**17. ALLEY AND STREET VACATIONS**

- A. Applicant: Five Corners LLC
  1. Locations:
    - a) Corby Blvd. East of Eddy St., West of Arthur St.
    - b) Corby Blvd. West of Eddy St., South of South Bend Ave.
    - c) Eddy St. South of Corby Blvd., West of SR 23, North of Campeau St.
    - d) First North/South Alley East of South Bend Ave., North of Corby Blvd.
  2. Purpose: Future Development
  3. Favorable Recommendations

**18. TRAFFIC CONTROL DEVICES**

- A. New Installation - Handicapped Accessible Parking Space Sign
  1. Location: 2705 Frederickson Street
  2. All criteria has been met
- B. Reserved Handicapped Parking - Temporary
  1. Applicant: Michal Hamann
  2. Location: Outside County City Bldg., North Side of Jefferson, East of Lafayette
  3. All criteria has been met

**19. CONSENT TO ANNEXATION AND WAIVER RIGHTS TO REMONSTRATE**

- A. 17390 Darden Road - Water

**20. INDUSTRIAL WASTEWATER DISCHARGE PERMIT RENEWALS**

- A. Company: St. Joseph Energy Center

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1. Location: 54745 Walnut Road
- B. St. Joseph Energy Center Water Treatment Facility
  1. Location: 54955 Walnut Road
21. CLAIMS
22. PRIVILEGE OF THE FLOOR
23. ADJOURNMENT

**NOTICE**  
**FOR HEARING AND SIGHT IMPAIRED PERSONS**  
**Auxiliary Aid or Other Services are Available upon Request at No Charge.**  
**Please Give Reasonable Advance Request when Possible.**