

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
MEETING
October 24, 2017 – 9:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

1. REVIEW OF MINUTES

- A. Regular Meeting and Claims Review Meeting of October 10 and October 17, 2017

2. OPENING OF BIDS

- A. Equipment Installations in 2017 Ford Police Interceptor Sedans ó Spec AB
 - 1. Funding: Subject to Police Department Capital Lease (404.0401.415.37.11/.12)

3. OPENING OF QUOTATIONS

- A. Colfax Bridge Security Fence
 - 1. Funding: Park Bond (751.1101.452.39.89)
- B. Leeper Park Meter Pit
 - 1. Funding: Park Bond (751.1101.452.39.89)
- C. Fellows Street Raised Crosswalk ó Project No. 117-086
 - 1. Funding: RWDA (324.1050.460.42.03)
- D. York Road Sewer Repairs ó Project No. 115-139R
 - 1. Funding: LRSA Capital (251.0608.431.42.96)
- E. Century Center Skylight Steel Beams Painting ó Project No. 117-004
 - 1. Funding: Hotel/Motel Tax (7304.42010.000.0099)

4. AWARD QUOTATIONS AND APPROVE CONTRACT

- A. Kelly Park Electrical Addition
 - 1. Company: Martell Electric, LLC
 - 2. Amount: \$1,960
 - 3. Funding: Park Bond (751.1101.452.39.89)
- B. Leeper Park Rose Garden Irrigation
 - 1. Company: WISSCO Irrigation, Inc.
 - 2. Amount: \$10,380
 - 3. Funding: Park Bond (751.1101.452.39.89)

5. REJECT QUOTATIONS

- A. Unity Gardens Site Development ó Project No. 117-050
 - 1. Reason: Over Budget
 - 2. Funding: RWDA TIF (324.1050.460.42.01)
- B. Lafayette Building Roof ó Project No. 117-100
 - 1. Reason: Sole Quote Non-Responsive to Specs; Board to Declare Emergency Procurement per I.C. 36-1-12-9
 - 2. Funding: RWDA TIF (324.1050.460.42.02)

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6. CHANGE ORDERS

- A. Wastewater Treatment Plant Secondary Treatment Improvements ó Project No. 114-053
 - 1. Company: Thieneman Construction, Inc.
 - 2. Change Order No.: 15
 - 3. Decrease Amount: (\$1,750)
 - 4. Percent of Decrease: (0.02%)
 - 5. Total Percent of Change: 17.12%
 - 6. Revised Contract Amount: \$13,919,865.47
 - 7. Funding: Wastewater Capital (642.0630.415.43.66)
- B. Edison and Ironwood Road Corridor Rehabilitation ó Project No. 116-070
 - 1. Company: Rieth-Riley Construction Co., Inc.
 - 2. Change Order No.: 1
 - 3. Increase Amount: \$10,376.02
 - 4. Percent of Increase: 0.74%
 - 5. Revised Contract Amount: \$1,410,000.82
 - 6. Funding: Local Road and Bridge Matching Grant (265.0608.431.36.10)

7. CHANGE ORDERS AND PROJECT COMPLETION AFFIDAVITS

- A. Newman Center Roof Repair ó Project No. 116-131
 - 1. Company: Northern Indiana Roofing & Sheet Metal Corp.
 - 2. Change Order No.: 1 (Final)
 - 3. Decrease Amount: (\$3,998.01)
 - 4. Percent of Decrease: (4.24%)
 - 5. Revised Contract Amount: \$90,281.99
 - 6. Funding: REDA TIF (429.1050.460.42.02)
- B. JMS Building New North Stair Tower ó Project No. 116-098
 - 1. Company: HGR Group, Inc.
 - 2. Change Order No.: 2 (Final)
 - 3. Decrease Amount: (\$19,000)
 - 4. Percent of Decrease: (3.82%)
 - 5. Total Percent of Change: (3.82%)
 - 6. Revised Contract Amount: \$478,097.00
 - 7. Funding: RWDA TIF (324.1050.460.31.02)
- C. Calvert Street Lift Station Replacement ó Project No. 116-053
 - 1. Company: HRP Construction, Inc.
 - 2. Change Order No.: 3 (Final)
 - 3. Decrease Amount: (\$4,319.75)
 - 4. Percent of Decrease: (0.47%)
 - 5. Total Percent of Change: (0.07%)

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6. Revised Contract Amount: \$916,288.45
7. Funding: Wastewater Capital (642.0630.415.43.66)
- D. Wastewater Treatment Plant Belt Filter Press No. 4 Rehabilitation ó Project No. 117-025
 1. Company: Alfa Laval, Inc.
 2. Change Order No.: 1 (Final)
 3. Decrease Amount: (\$5,000)
 4. Percent of Decrease: (2.53%)
 5. Revised Contract Amount: \$192,360
 6. Funding: Wastewater, Other Equipment (641.0630.793.36.05)

8. **PROJECT COMPLETION AFFIDAVIT**
 - A. 2017 Tree and Stump Removal ó Project No. 117-009A
 1. Company: K&R Tree Service, LLC
 2. Final Contract Amount: \$39,619.47
 3. Funding: MVH (202.0619.431.31.06)
 - B. Wastewater Treatment Plant Riverbank Stabilization, Phase I ó Project No. 116-053
 1. Company: EFM Excavating, Inc.
 2. Final Contract Amount: \$89,650
 3. Funding: Utilities, Wastewater, Contractual Services Other (641.0630.793.63.35)
 - C. Crescent Oaks Subdivision, Section Two
 1. Company: Tampico Developments, LLC
 2. Amount: \$52,884.06

9. **SUBSTANTIAL COMPLETION AFFIDAVIT**
 - A. Wastewater Treatment Plant Secondary Treatment Improvements ó Project No. 114-053
 1. Company: Thieneman Construction, Inc.
 2. Date: May 1, 2017
 3. Funding: Wastewater Capital (642.0630.415.43.66)

10. **REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS**
 - A. Abandoned Vehicle Auction
 - B. Wastewater Treatment Plant Headworks Influent Gate Improvements ó Project No. 117-026
 1. Funding: Utilities, Wastewater Capital (642.0630.415.43.66)
 2. Title Sheet
 - C. Fire Station No. 9 Demolitions ó Project No. 117-088

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- 1. Funding: EMS Capital (287.0902.422.36.01)
- D. Studebaker Museum Rooftop Unit Replacements ó Project No. 117-081
 - 1. Funding: Liability Insurance Fund (226.0417.672.39.01)

11. RESOLUTIONS

- A. No. 43-2017 ó A Resolution of the Board of Public Works for the City of South Bend, Indiana Amending Resolution No. 37-2017 Approving a Master Tax-Exempt Lease/Purchase Agreement with Publicfinance.com acting through U.S. Bancorp Government Leasing and Financing, Inc.
 - 1. Description: Amend Resolution No. 37-2017 to remove John Murphy and add Jennifer Hockenhill as Authorized to Execute Documents
- B. No. 44-2017 ó A Resolution of the South Bend Board of Public Works on Disposal of Unfit and/or Obsolete Property
 - 1. Description: 2011 Chevy Traverse
- C. No. 45-2017 ó A Resolution of the South Bend Board of Public Works for the Trade-In of Equipment
 - 1. Description: 2010 FRTóL Ambulance
- D. No. 46-2017 ó A Resolution of the City of South Bend, Indiana Board of Public Works for the Disposal of Surplus Property
 - 1. Description: Retirement Gift of Firearm to Officer Scott Hanley
- E. No. 47-2017 ó A Resolution of the City of South Bend, Indiana Board of Public Works for the Disposal of Surplus Property
 - 1. Description: Retirement Gift of Firearm to Officer Mattie Taylor
- F. No. 48-2017 ó A Resolution of the City of South Bend, Board of Public Works Approving the Trade-In of City-Owned Property on Property of Similar Nature
 - 1. Description: Fifty-Six (56) Shotguns/Misc. Firearms/Misc. Ammunition
- G. No. 49-2017 ó A Resolution of the South Bend Board of Public Works Regarding the Retirement of óCooperö, A K-9 Police Department Unit

12. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. Special Purchase ó CDW Government
 - 1. Description: Purchase of Two (2) Microsoft Dynamics CRM Portal Licenses and One (1) Tenant Upgrade License for Microsoft Dynamics 365 CRM with Indiana QPA Pricing
 - 2. Amount: \$9,636.81
 - 3. Funding: IT Office Supplies/Licensing (279.0672.415.21.05)
- B. Software Contract ó MicroIntegration, Inc.
 - 1. Description: Virtualized Servers required for New GIS Architecture
 - 2. Amount: \$1,800 per month; Total of \$5,400
 - 3. Funding: Wastewater (641.0630.793.63.35)

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- C. Professional Services Agreement ó United Way of St. Joseph County
 - 1. Description: Grant Writing Services for the City of South Bend's Application to the 2018-2019 AmeriCorps Grant to assist Low Income Families in South Bend with Home Weatherization Services
 - 2. Amount: \$10,000
 - 3. Funding: Sustainability Professional Services (222.0616.419.31.06)
- D. Supplemental Agreement No. 1 ó The Troyer Group, Inc.
 - 1. Description: Geotechnical Investigation, Additional Field Survey, and Design Work regarding the LaSalle and Marquette Safe Routes to Schools
 - 2. Amount: NTE \$25,843.50
 - 3. Funding: Special LOIT (257.0608.431.42.96)
- E. Easement Agreement ó AEP Indiana and Michigan Transmission Company, Inc.
 - 1. Description: Grant of Easement on City-Owned Land in the Corner of the Retention Basin West of the Ethanol Plant
 - 2. Amount: \$10
- F. Agreement ó Community Homebuyers Corporation
 - 1. Description: Department of Community Investment Staff Services provided to Manage/Implement CHC and its First Time Homebuyer Program
 - 2. Amount: \$15,000
 - 3. Funding: Fund 211
- G. Agreement ó Urban Enterprise Association of South Bend, Inc.
 - 1. Description: Department of Community Investment Staff Services provided to Manage/Implement UEA and its Programs
 - 2. Amount: \$40,000
 - 3. Funding: Fund 211
- H. Special Purchase ó Collective Data
 - 1. Description: Sole Source Purchase of Collective Quarter Master, a Police Specific Inventory Management System
 - 2. Amount: \$9,340
 - 3. Funding: Police General Fund (36.02)
- I. Addendum to Professional Services Agreement ó Symbiont Science, Engineering and Construction, Inc.
 - 1. Description: Increase Original Brownfield Contract Funding Amount
 - 2. Amount: \$37,499.72; New Total \$630,000
 - 3. Funding: EPA Grant (209.1403.460.31.06)
- J. Amendment No. 1 to Professional Services Agreement ó Lawson-Fisher Associates P.C.
 - 1. Description: Additional Geotechnical and Bid Assistance for Ironwood Pavement Restoration
 - 2. Amount: NTE \$167,320; New Total \$217,120

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- 3. Funding: Special LOIT (257.0608.431.31.06)
- K. Amendment to Professional Services Agreement ó M/E Designs
 - 1. Description: Additional Review of Rooftop Unit Options for Studebaker Museum Rooftop Unit Replacement Project
 - 2. Amount: \$5,750
 - 3. Funding: Liability Insurance Fund (226.0417.672.39.01)
- L. Professional Services Agreement ó Infinisource, Inc.
 - 1. Description: Administration of the City's Flexible Spending Account, Both Medical and Dependent Care Flex
 - 2. Amount: \$3.55 Per Participant Per Month
 - 3. Funding: Self-Employed Benefits Fund/Claims Administration Fund (711.0401.671.34.18)
- M. Real Property Transfer Agreement ó Jones, Petrie, Rafinski Corp.
 - 1. Description: JPR to transfer to City their Parking Lot at 322 S. Lafayette Blvd.; Redevelopment Commission to transfer Lot at 313 S. Lafayette Blvd. to JPR
 - 2. Amount: \$1
- N. Agreement - Dan Demler
 - 1. Description: Purchase of Retired Police K-9 óCooperó
 - 2. Amount: \$1

13. LICENSES AND PERMITS

- A. Encroachments/Revocable Permits
 - 1. Applicant: Masonry Cosmetics, Inc.
 - a) Location: 1625 Miami St.
 - b) Description: Canvas Awning
 - c) Favorable Recommendations

14. TRAFFIC CONTROL DEVICES

- A. New Installation - Handicapped Accessible Parking Space Sign
 - 1. Locations:
 - a) 1340 E. Calvert Street
 - b) 821 S. 34th Street
 - 2. All criteria has been met
- B. New Installation - Handicapped Accessible Parking Space Sign
 - 1. Location: 1901 W. Sample Street
 - 2. All criteria has not been met

15. CONSENT TO ANNEXATION AND WAIVER OF RIGHTS TO REMONSTRATE

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- A. 18355 Forest Glade Drive ó Water/Sewer
- B. 18437 Forest Glade Drive ó Water/Sewer

16. CLAIMS

17. PRIVILEGE OF THE FLOOR

18. ADJOURNMENT

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.