

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
AGENDA REVIEW SESSION
October 19, 2017 – 10:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

AGENDA REVIEW SESSION

1. REJECT QUOTATIONS

- A. York Road Sewer Repairs ó Project No. 115-139
 - 1. Reason: Over Budget
 - 2. Funding: LRSA Capital (251.0608.431.42.96)

2. LICENSES AND PERMITS

- A. Block Party ó Non-Residential
 - 1. Applicant: KRG Eddy Street Commons
 - a) Event: Trick or Treat
 - b) Location: Eddy St. from Napoleon Blvd. to Angela Blvd.
 - c) Date/Time: October 24, 2017; 1:00 p.m. to 8:00 p.m.
 - d) Favorable Recommendations

REGULAR MEETING

1. REVIEW OF MINUTES

- A. Regular Meeting and Claims Review Meeting of October 10 and October 17, 2017

2. OPENING OF BIDS

- A. Equipment Installations in 2017 Ford Police Interceptor Sedans ó Spec AB
 - 1. Funding: Subject to Police Department Capital Lease (404.0401.415.37.11/.12)

3. OPENING OF QUOTATIONS

- A. Colfax Bridge Security Fence
 - 1. Funding: Park Bond (751.1101.452.39.89)
- B. Leeper Park Meter Pit
 - 1. Funding: Park Bond (751.1101.452.39.89)
- C. Fellows Street Raised Crosswalk ó Project No. 117-086
 - 1. Funding: RWDA (324.1050.460.42.03)
- D. York Road Sewer Repairs ó Project No. 115-139R
 - 1. Funding: LRSA Capital (251.0608.431.42.96)
- E. Century Center Skylight Steel Beams Painting ó Project No. 117-004
 - 1. Funding: Hotel/Motel Tax (7304.42010.000.0099)

4. AWARD QUOTATIONS AND APPROVE CONTRACT

- A. Kelly Park Electrical Addition
 - 1. Company: Martell Electric, LLC
 - 2. Amount: \$1,960

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- 3. Funding: Park Bond (751.1101.452.39.89)
- B. Leeper Park Rose Garden Irrigation
 - 1. Company: WISSCO Irrigation, Inc.
 - 2. Amount: \$10,380
 - 3. Funding: Park Bond (751.1101.452.39.89)

- 5. REJECT QUOTATIONS**
 - A. Unity Gardens Site Development ó Project No. 117-050
 - 1. Reason: Over Budget
 - 2. Funding: RWDA TIF (324.1050.460.42.01)
 - B. Lafayette Building Roof ó Project No. 117-100
 - 1. Reason: Over Budget
 - 2. Funding: RWDA TIF (324.1050.460.42.02)

- 6. CHANGE ORDERS**
 - A. Wastewater Treatment Plant Secondary Treatment Improvements ó Project No. 114-053
 - 1. Company: Thieneman Construction, Inc.
 - 2. Change Order No.: 15
 - 3. Decrease Amount: (\$1,750)
 - 4. Percent of Decrease: (0.02%)
 - 5. Total Percent of Change: 17.12%
 - 6. Revised Contract Amount: \$13,919,865.47
 - 7. Funding: Wastewater Capital (642.0630.415.43.66)
 - B. Edison and Ironwood Road Corridor Rehabilitation ó Project No. 116-070
 - 1. Company: Rieth-Riley Construction Co., Inc.
 - 2. Change Order No.: 1
 - 3. Increase Amount: \$10,376.02
 - 4. Percent of Increase: 0.74%
 - 5. Revised Contract Amount: \$1,410,000.82
 - 6. Funding: Local Road and Bridge Matching Grant (265.0608.431.36.10)

- 7. CHANGE ORDERS AND PROJECT COMPLETION AFFIDAVITS**
 - A. Newman Center Roof Repair ó Project No. 116-131
 - 1. Company: Northern Indiana Roofing & Sheet Metal Corp.
 - 2. Change Order No.: 1 (Final)
 - 3. Decrease Amount: (\$3,998.01)
 - 4. Percent of Decrease: (4.24%)
 - 5. Revised Contract Amount: \$90,281.99
 - 6. Funding: REDA TIF (429.1050.460.42.02)

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- B. JMS Building New North Stair Tower ó Project No. 116-098
 - 1. Company: HGR Group, Inc.
 - 2. Change Order No.: 2 (Final)
 - 3. Decrease Amount: (\$19,000)
 - 4. Percent of Decrease: (3.82%)
 - 5. Total Percent of Change: (3.82%)
 - 6. Revised Contract Amount: \$478,097.00
 - 7. Funding: RWDA TIF (324.1050.460.31.02)
 - C. Calvert Street Lift Station Replacement ó Project No. 116-053
 - 1. Company: HRP Construction, Inc.
 - 2. Change Order No.: 3 (Final)
 - 3. Decrease Amount: (\$4,319.75)
 - 4. Percent of Decrease: (0.47%)
 - 5. Total Percent of Change: (0.07%)
 - 6. Revised Contract Amount: \$916,288.45
 - 7. Funding: Wastewater Capital (642.0630.415.43.66)
 - D. Wastewater Treatment Plant Belt Filter Press No. 4 Rehabilitation ó Project No. 117-025
 - 1. Company: Alfa Laval, Inc.
 - 2. Change Order No.: 1 (Final)
 - 3. Decrease Amount: (\$5,000)
 - 4. Percent of Decrease: (2.53%)
 - 5. Revised Contract Amount: \$192,360
 - 6. Funding: Wastewater, Other Equipment (641.0630.793.36.05)
- 8. PROJECT COMPLETION AFFIDAVIT**
- A. 2017 Tree and Stump Removal ó Project No. 117-009A
 - 1. Company: K&R Tree Service, LLC
 - 2. Final Contract Amount: \$39,619.47
 - 3. Funding: MVH (202.0619.431.31.06)
 - B. Wastewater Treatment Plant Riverbank Stabilization, Phase I ó Project No. 116-053
 - 1. Company: EFM Excavating, Inc.
 - 2. Final Contract Amount: \$89,650
 - 3. Funding: Utilities, Wastewater, Contractual Services Other (641.0630.793.63.35)
 - C. Crescent Oaks Subdivision, Section Two
 - 1. Company: Tampico Developments, LL
 - 2. Amount: \$52,884.06

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9. SUBSTANTIAL COMPLETION AFFIDAVIT

- A. Wastewater Treatment Plant Secondary Treatment Improvements ó Project No. 114-053
 - 1. Company: Thieneman Construction, Inc.
 - 2. Date: May 1, 2017
 - 3. Funding: Wastewater Capital (642.0630.415.43.66)

10. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS

- A. Department of Code Enforcement Abandoned Vehicle Auction
- B. Wastewater Treatment Plant Headworks Influent Gate Improvements ó Project No. 117-026
 - 1. Funding: Utilities, Wastewater Capital (642.0630.415.43.66)
 - 2. Title Sheet
- C. Fire Station No. 9 Demolitions ó Project No. 117-088
 - 1. Funding: EMS Capital (287.0902.422.36.01)
- D. Studebaker Museum Rooftop Unit Replacements ó Project No. 117-081
 - 1. Funding: Liability Insurance Fund (226.0417.672.39.01)

11. RESOLUTIONS

- A. No. 42-2017 ó A Resolution of the Board of Public Works for the City of South Bend, Indiana, Adopting a Policy for Tourist Oriented Direction (TOD) Signs for Private Entities
- B. No. 43-2017 ó A Resolution of the Board of Public Works for the City of South Bend, Indiana Amending Resolution No. 37-2017 Approving a Master Tax-Exempt Lease/Purchase Agreement with Publicfinance.com acting through U.S. Bancorp Government Leasing and Financing, Inc.
 - 1. Description: Amend Resolution No. 37-2017 to remove John Murphy and add Jennifer Hockenhill as Authorized to Execute Documents
- C. No. 44-2017 ó A Resolution of the South Bend Board of Public Works on Disposal of Unfit and/or Obsolete Property
 - 1. Description: 2011 Chevy Traverse
- D. No. 45-2017 ó A Resolution of the South Bend Board of Public Works for the Trade-In of Equipment
 - 1. Description: 2010 FRTóL Ambulance
- E. No. 46-2017 ó A Resolution of the City of South Bend, Indiana Board of Public Works for the Disposal of Surplus Property
 - 1. Description: Retirement Gift of Firearm to Officer Scott Hanley
- F. No. 47-2017 ó A Resolution of the City of South Bend, Indiana Board of Public Works for the Disposal of Surplus Property
 - 1. Description: Retirement Gift of Firearm to Officer Mattie Taylor

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- G. No. 48-2017 ó A Resolution of the City of South Bend, Board of Public Works Approving the Trade-In of City-Owned Property on Property of Similar Nature
 - 1. Description: Fifty-Six (56) Shotguns/Misc. Firearms/Misc. Ammunition
- H. No. 49-2017 ó A Resolution of the South Bend Board of Public Works Regarding the Retirement of öCooperö, A K-9 Police Department Unit

12. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. Special Purchase ó CDW Government
 - 1. Description: Purchase of Two (2) Microsoft Dynamics CRM Portal Licenses and One (1) Tenant Upgrade License for Microsoft Dynamics 365 CRM with Indiana QPA Pricing
 - 2. Amount: \$9,636.81
 - 3. Funding: IT Office Supplies/Licensing (279.0672.415.21.05)
- B. Software Contract ó MicroIntegration, Inc.
 - 1. Description: Virtualized Servers required for New GIS Architecture
 - 2. Amount: \$1,800 per month; Total of \$5,400
 - 3. Funding: Wastewater (641.0630.793.63.35)
- C. Professional Services Agreement ó United Way of St. Joseph County
 - 1. Description: Grant Writing Services for the City of South Bendö Application to the 2018-2019 AmeriCorps Grant to assist Low Income Families in South Bend with Home Weatherization Services
 - 2. Amount: \$10,000
 - 3. Funding: Sustainability Professional Services (222.0616.419.31.06)
- D. Supplemental Agreement No. 1 ó The Troyer Group, Inc.
 - 1. Description: Geotechnical Investigation, Additional Field Survey, and Design Work regarding the LaSalle and Marquette Safe Routes to Schools
 - 2. Amount: NTE \$25,843.50
 - 3. Funding: Special LOIT (257.0608.431.42.96)
- E. Easement Agreement ó AEP Indiana and Michigan Transmission Company, Inc.
 - 1. Description: Grant of Easement on City-Owned Land in the Corner of the Retention Basin West of the Ethanol Plant
 - 2. Amount: \$10
- F. Agreement ó Community Homebuyers Corporation
 - 1. Description: Department of Community Investment Staff Services provided to Manage/Implement CHC and its First Time Homebuyer Program
 - 2. Amount: \$15,000
 - 3. Funding: Fund 211
- G. Agreement ó Urban Enterprise Association of South Bend, Inc.
 - 1. Description: Department of Community Investment Staff Services provided to Manage/Implement UEA and its Programs

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- 2. Amount: \$40,000
- 3. Funding: Fund 211
- H. Special Purchase of Collective Data
 - 1. Description: Purchase of Collective Quarter Master, a Police Specific Inventory Management System
 - 2. Amount: \$9,340
 - 3. Funding: Police General Fund (36.02)
- I. Addendum to Professional Services Agreement of Symbiont Science, Engineering and Construction, Inc.
 - 1. Description: Increase Original Contract Funding Amount
 - 2. Amount: \$37,499.72; New Total \$630,000
 - 3. Funding: EPA Grant (209.1403.460.31.06)
- J. Amendment No. 1 to Professional Services Agreement of Lawson-Fisher Associates P.C.
 - 1. Description: Additional Geotechnical and Bid Assistance for Ironwood Pavement Restoration
 - 2. Amount: NTE \$167,320; New Total \$217,120
 - 3. Funding: Special LOIT (257.0608.431.31.06)
- K. Amendment to Professional Services Agreement of M/E Designs
 - 1. Description: Review of Rooftop Unit Options and Heat Capacity Analysis to Studebaker Museum Rooftop Unit Replacement Scope
 - 2. Amount: \$5,750
 - 3. Funding: Liability Insurance Fund (226.0417.672.39.01)
- L. Amendment to Professional Services Agreement of HWC Engineering
 - 1. Description: Surveying and Preliminary & Final Design for Water Main Loop along Prairie Avenue from Magnolia Road to Four Winds Casino and Hotel
 - 2. Amount: Unit Prices NTE \$119,000
 - 3. Funding: Water Professional Services (620.0640.658.31.02)
- M. Professional Services Agreement of Lawson-Fisher Associates P.C.
 - 1. Description: Evaluate Existing Corby Street Trunk Storm Sewer Capacity for Future Development
 - 2. Amount: Unit Prices NTE \$25,400
 - 3. Funding: TIF
- N. Professional Services Agreement of Infnisource, Inc.
 - 1. Description: Administration of the City's Flexible Spending Account, Both Medical and Dependent Care Flex
 - 2. Amount: \$3.55 Per Participant Per Month
 - 3. Funding: Self-Employed Benefits Fund/Claims Administration Fund (711.0401.671.34.18)
- O. Real Property Transfer Agreement of Jones, Petrie, Rafinski Corp.

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1. Description: JPR to transfer to City their Parking Lot at 322 S. Lafayette Blvd.; Redevelopment Commission to transfer Lot at 313 S. Lafayette Blvd. to JPR
 2. Amount: \$1
 - P. Agreement - Dan Demler
 1. Description: Purchase of Retired Police K-9 Cooper
 2. Amount: \$1
- 13. LICENSES AND PERMITS**
- A. Encroachments/Revocable Permits
 1. Applicant: Masonry Cosmetics, Inc.
 - a) Location: 1625 Miami St.
 - b) Description: Canvas Awning
 - c) Favorable Recommendations
- 14. TRAFFIC CONTROL DEVICES**
- A. New Installation - Handicapped Accessible Parking Space Sign
 1. Locations:
 - a) 1340 E. Calvert Street
 - b) 821 S. 34th Street
 2. All criteria has been met
 - B. New Installation - Handicapped Accessible Parking Space Sign
 1. Location: 1901 W. Sample Street
 2. All criteria has not been met
- 15. CONSENT TO ANNEXATION AND WAIVER OF RIGHTS TO REMONSTRATE**
- A. 18355 Forest Glade Drive ó Water/Sewer
 - B. 18437 Forest Glade Drive ó Water/Sewer
- 16. CLAIMS**
- 17. PRIVILEGE OF THE FLOOR**
- 18. ADJOURNMENT**

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.