

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
MEETING
October 10, 2017 – 9:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

- 1. REVIEW OF MINUTES**
 - A. Agenda Review, Regular Meeting, and Claims Review Meeting of September 21, September 26, and October 3, 2017

- 2. OPENING OF BIDS**
 - A. Two (2) More or Less, 2017 or Newer, Utility Crew Trucks ó Spec AA
 1. Funding: Sewer Department Capital (642.0621.415.43.02)

- 3. OPENING OF QUOTATIONS**
 - A. York Road Sewer Repair ó Project No. 115-139
 1. Funding: LRSA (251.0608.431.42.96)
 - B. Kelly Park Electrical Addition
 1. Funding: Park Bond (751.1101.452.39.89)
 - C. Unity Gardens Site Development ó Project No. 117-050R
 1. Funding: RWDA TIF (324.1050.460.42.01)
 - D. Lafayette Building Roof ó Project No. 117-100
 1. Funding: RWDA TIF (324.1050.460.42.02)

- 4. OPENING OF PROPOSALS**
 - A. Request for Qualifications ó Venues, Parks and Arts Guaranteed Energy Savings Contract
 1. Funding: TBD

- 5. AWARD BIDS AND APPROVE CONTRACTS**
 - A. One (1) or More, 2017 or Newer, Single Axle 4x4 Dump Truck with Contractor Dump Bed ó Spec Z
 1. Company: Truck Centers, Inc. d/b/a Hill Truck Sales
 2. Amount: \$112,885; Base Bid and Alternate No. 1
 3. Funding: Subject to VPA Capital Lease (201.1101.452.37.11/.12)
 - B. One (1) or More, 2017 or Newer, One Ton Four Wheel Drive Pick-Up Truck with Animal Transport Module ó Spec Y
 1. Company: Jordan Ford
 2. Amount: \$72,627; Base Bid only
 3. Funding: Subject to Animal Control Capital Lease (600.1207.415.37.11/.12)

- 6. REJECT BIDS AND READVERTISE FOR BIDS**
 - A. Hibberd Building Site Demolition & Plaza Improvements ó Project No. 117-063
 1. Reason: Bids exceed Budget; Project will be Re-Scoped
 2. Funding: RWDA TIF (324.1050.460.42.01)

- 7. AWARD QUOTATIONS AND APPROVE CONTRACTS**

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- A. Alley Drywell Install (Near St. Vincent and Notre Dame) ó Project No. 117-101
 - 1. Company: John Boettcher Sewer & Excavating
 - 2. Amount: \$9,921
 - 3. Funding: LRSA (251.0608.431.42.96)

8. RESCIND AWARD AND RE-AWARD QUOTATION

- A. Sewer Cleaning Nozzles
 - 1. Rescind:
 - a) Company: USB-Sewer Equipment Corporation
 - b) Amount: \$44,619.90
 - c) Description: Vendor Closed Business
 - 2. Award:
 - a) Company: Brown Equipment Company, Inc.
 - b) Amount: \$57,196.26
 - c) Funding: Sewer Maintenance Materials (641.0621.792.23.04)

9. CHANGE ORDERS

- A. Newman Center Site Development, Division A and Alternate A1 ó Project No. 117-060R
 - 1. Company: The Robert Henry Corporation
 - 2. Change Order No.: 1
 - 3. Decrease Amount: (\$34,685.88)
 - 4. Percent of Decrease: (9.34%)
 - 5. Revised Contract Amount: \$336,554.32
 - 6. Funding: REDA TIF (429.1050.460.42.02)
- B. 2017 Demolitions, Phase I ó Project No. 117-065
 - 1. Company: Ritschard Bros., Inc.
 - 2. Change Order No.: 1
 - 3. Decrease Amount: (\$25,290); Additional Forty (40) Days
 - 4. Percent of Decrease: (32.9%)
 - 5. Revised Contract Amount: \$76,769
 - 6. Revised Project Completion Date: October 21, 2017
 - 7. Funding: RWDA TIF (324.1050.460.39.82)
- C. Western Avenue Corridor Improvements ó Project No. 115-097
 - 1. Company: Selge Construction Co., Inc.
 - 2. Change Order No.: 2
 - 3. Increase Amount: \$85,534.18; Additional Twelve (12) Days
 - 4. Percent of Increase: 3.15%
 - 5. Total Percent of Change: 3.15%
 - 6. Revised Contract Amount: \$2,798,773.43
 - 7. Revised Project Completion Date: November 10, 2017

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8. Funding: RWDA TIF (324.1050.460.42.03)

10. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS

- A. One (1) or More, 2018 or Newer, ¾ Ton Extended Cab Four Wheel Drive Pick Up Truck ó Spec AC
 - 1. Funding: Water Works Capital (622.0604.415.43.02)
- B. Farmington 14A Lift Station Rehabilitation ó Project No. 117-027
 - 1. Title Sheet
 - 2. Funding: Utilities, Wastewater Capital (642.0630.415.43.66)
- C. Preventative Maintenance on Thirty-Nine (39) Generators for Various City Departments - Spec AE
 - 1. Funding: Repairs and Maintenance for Central Services, Fire Dept., Four Winds Field, Morris Performing Arts, Police Dept., Street Dept. (Accounts 36.01), Waste Water (63.35), Water Works (31.35)

11. TITLE SHEETS

- A. Laurel Creek Subdivision, Section VI (Sanitary Sewer and Water Mains in the County)
- B. 100 Wayne Street Plaza and Streetscape ó Project No. 116-047R
 - 1. Funding: RWDA TIF (324.1050.460.42.03)

12. RESOLUTION

- A. No. 42-2017 - A Resolution of the Board of Public Works for the City of South Bend, Indiana, Adopting a Policy for Tourist Oriented Directional (TOD) Signs for Private Entities

13. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. Professional Services Statement of Work ó Canon Solutions America
 - 1. Description: No Cost Assessment to Collect Data to recommend a Consolidated Print Solution
- B. Professional Services Agreement ó DLZ Indiana, LLC
 - 1. Description: Bendix Drive Right-of-Way Acquisition
 - 2. Amount: NTE \$30,590
 - 3. Funding: Special LOIT (257.0608.431.42.96)
- C. Contract ó South Bend Heritage Foundation, Inc.
 - 1. Description: Provide Development Costs for Rehabilitation of Property at 113 Garfield Court
 - 2. Amount: \$231,640
 - 3. Funding: CDBG (212.1001.460.39.30)
- D. Contract ó South Bend Heritage Foundation, Inc.

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1. Description: Provide Development Costs for Rehabilitation of Duplex at 838 W. Colfax Avenue
 2. Amount: \$207,110
 3. Funding: CDBG (212.1001.460.39.30)
- E. Contract ó Northeast Neighborhood Revitalization Organization
1. Description: Provide Development Costs for New Construction of Single-Family Home at 808 N. Hill Street
 2. Amount: \$210,000
 3. Funding: NSP3 (212.1001.460.39.30)
- F. Contract ó YWCA North Central Indiana, Inc.
1. Description: Subsidize Costs of Providing Emergency Shelter and Rental Assistance for Homeless Individuals and Families
 2. Amount: \$113,900
 3. Funding: ESG (212.1001.460.39.30)
- G. Contract ó The Center for the Homeless, Inc.
1. Description: Subsidize Costs of Providing Emergency Shelter for Homeless Individuals and Families
 2. Amount: \$53,000
 3. Funding: ESG (212.1001.460.39.30)
- H. Contract ó AIDS Ministries/AIDS Assist of North Indiana, Inc.
1. Description: Subsidize Costs of Providing Emergency Shelter and Rental Assistance for AIDS Ministries Clients
 2. Amount: \$49,006
 3. Funding: ESG (212.1001.460.39.30)
- I. Contract ó South Bend Heritage Foundation, Inc.
1. Description: Subsidize Costs of Developing Affordable Housing for Low-Moderate Income Households
 2. Amount: \$100,000
 3. Funding: CDBG (212.1001.460.39.30)
- J. Contract ó Life Treatment Centers, Inc.
1. Description: Subsidize Costs of Providing Emergency Shelter for Homeless Individuals with Addictions
 2. Amount: \$52,000
 3. Funding: ESG (212.1001.460.39.30)
- K. Contract ó Department of Community Investment
1. Description: Provide Administrative Services for the Emergency Solutions Grant Program
 2. Amount: \$3,038
 3. Funding: ESG (212.1001.460.39.30)
- L. Contract ó Department of Community Investment

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1. Description: Provide Administrative Services for the Community Development Block Grant Program
 2. Amount: \$338,514
 3. Funding: CDBG (212.1001.460.39.30)
- M. Contract ó Department of Community Investment
1. Description: Provide Essential Home Repairs for no less than Ten (10) Low-Moderate Income Homeowners
 2. Amount: \$150,000
 3. Funding: CDBG (212.1001.460.39.30)
- N. Contract ó Department of Community Investment
1. Description: Support Costs of Inspection Services, Client Processing, and Housing Counseling for Housing Programs
 2. Amount: \$74,787
 3. Funding: CDBG (212.1001.460.39.30)
- O. Contract ó Department of Code Enforcement
1. Description: Remove no less than Four (4) Dilapidated, Substandard Structures in Targeted Areas of South Bend
 2. Amount: \$85,321
 3. Funding: CDBG (212.1001.460.39.30)
- P. Contract ó Youth Service Bureau of St. Joseph County, Inc.
1. Description: Subsidize Costs of Providing Emergency Shelter and Rental Assistance for Unaccompanied Homeless Youth
 2. Amount: \$106,400
 3. Funding: ESG (212.1001.460.39.30)
- Q. Contract ó Near Northwest Neighborhood, Inc.
1. Description: Subsidize Costs of Developing Affordable Housing for Low-Moderate Income Households
 2. Amount: \$80,000
 3. Funding: CDBG (212.1001.460.39.30)
- R. Amendment to Professional Services Agreement ó American Structurepoint, Inc.
1. Description: Design of Dual Entrance Ramp at the Main and Colfax Parking Garage
 2. Amount: NTE \$34,000
 3. Funding: MVH (412.0401.415.36.01)
- S. Professional Services Agreement ó Info Send
1. Description: Configure New Upload Portal and Map Data Fields for the Water Shut-Off Test Letter based on Behavioral Science Study
 2. Amount: \$2,800
 3. Funding: Innovation & Technology (279.0672.415.31.06)
- T. Professional Services Agreement ó Stantec Consulting Services, Inc.

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- 1. Description: Ongoing Technical Support for LTCP Renegotiation with State and Federal Regulatory Meetings
- 2. Amount: \$80,450
- 3. Funding: Wastewater Contractual Services (641.0630.793.63.35)
- U. First Amendment to Agreement ó Northern Indiana Workforce Board, Inc.
 - 1. Description: Mayor's Training Program for Under-Skilled Workers to meet Critical Labor Deficits
 - 2. Amount: \$28,801.20
 - 3. Funding: EDIT (408.1001.460.31.06)
- V. Amendment to Professional Services Agreement ó DLZ Indiana, LLC
 - 1. Description: Adjustments to Right of Way Services, Additional Design for Improvements at LaPorte/LaSalle Intersection
 - 2. Amount: Decrease of \$750; New Total \$214,500
 - 3. Funding: WWDA TIF (422.1050.460.42.03)
- W. Temporary Access Agreement ó Alan Neblung
 - 1. Description: Repair to Exposed Wall at Building Demolition at 3610-3614 Western Avenue
- X. Professional Services Agreement ó Arcadis U.S., Inc.
 - 1. Description: Assistance with Development and Issuance of an RFP for Utility Billing Software
 - 2. Amount: \$115,495
 - 3. Funding: Wastewater Engineering (641.0630.793.31.02)
- Y. Amendment to Professional Services Agreement ó Quest Diagnostics, Inc.
 - 1. Description: Additional Employee Substance Abuse Testing Services
 - 2. Amount: \$10.50 per Kit
 - 3. Funding: Liability Insurance Fund (226.0418.671.39.80)
- Z. First Amendment to Lease ó Gordon Ventures LLC
 - 1. Description: Renewal of Edible Arrangements Lease at 123 S. Michigan St.
 - 2. Amount: \$9.20/Square Foot with 3% Annual Increase for Five (5) Years
- AA. Contract ó Landmark Sign Group
 - 1. Description: Negotiated Contract with Highest Scoring Vendor for RFP for Morris Performing Arts Center Marquee Upgrade
 - 2. Amount: \$172,125
 - 3. Funding: Morris Capital (416.0404.453.43.08)
- BB. Professional Services Agreement ó SADA Systems
 - 1. Description: Discovery and Design related to Microsoft Dynamics 365 for CRM
 - 2. Amount: \$25,000
 - 3. Funding: COIT (404.0672.415.31.06)
- CC. Access Agreement ó Matthews LLC

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1. Description: Access to Separate Storm Sewer at Commerce Center Temporary Parking Lot near Madison Street and East Race
- DD. Professional Services Agreement ó Lehman & Lehman, Inc.
 1. Description: Rum Village Dog Park Design
 2. Amount: NTE \$25,300
 3. Funding: Park Bond (751.1101.452.39.89)
- 14. LICENSES AND PERMITS**
 - A. Sidewalk Cafe
 1. Applicant: The Towers at Washington Square LLC for Aloft of South Bend
 - a) Location: 111 North Main Street
 - b) Date/Time: Sunday, 10:00 a.m. to 9:00 p.m.; Monday-Friday, 4:00 p.m. to 10:00 p.m.; Saturday, 10:00 a.m. to 10:00 p.m.
 - c) Favorable Recommendations
- 15. TRAFFIC CONTROL DEVICES**
 - A. New Installation and Removal
 1. Install: Left Turn Lanes and Continuous Left Turn Lane
 2. Remove: Parking on West Side of Lafayette Blvd.
 3. Location: Lafayette Blvd. from South of Sample Street to North of Bronson Street
 4. All criteria has been met
- 16. RENEW INDUSTRIAL WASTEWATER DISCHARGE PERMITS**
 - A. Company: Steel Warehouse Company, LLC
 1. Location: 2722 West Tucker Drive
 - B. Company: Suzuki Garphyttan Corporation
 1. Location: 4404 Nimitz Parkway
- 17. CLAIMS**
- 18. PRIVILEGE OF THE FLOOR**
- 19. ADJOURNMENT**

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.