

Fund 610 - Solid Waste Operations

Fund Type	Enterprise				Control	City Funds					
	2015	2016	2017		2018	Forecast				Budget	%
	Actual	Actual	Amended	06/30/17	Proposed	2019	2020	2021	2022	Variance	Change
			Budget	Actual	Budget					2017-2018	
Revenue											
Charges for Services	5,003,799	5,511,281	5,746,175	2,625,349	5,347,191	5,347,191	5,347,191	5,347,191	5,347,191	(398,984)	-7%
Interest Earnings	2,162	3,096	2,500	1,885	2,800	2,500	2,500	2,500	2,500	300	12%
Other Income	361,072	50,678	50,800	51,000	124,200	56,200	151,200	56,200	56,200	73,400	144%
Transfers In	-	-	-	-	-	-	-	-	-	-	-
Total Revenue	5,367,033	5,565,055	5,799,475	2,678,234	5,474,191	5,405,891	5,500,891	5,405,891	5,405,891	(325,284)	-6%
Expenditures by Type											
Personnel											
Salaries & Wages	1,204,219	1,070,937	1,148,826	531,184	1,112,889	1,124,659	1,136,834	1,152,156	1,167,577	(35,937)	-3%
Fringe Benefits	451,964	458,405	632,296	289,541	608,180	638,509	672,020	708,559	747,821	(24,116)	-4%
Total Personnel	1,656,183	1,529,342	1,781,122	820,724	1,721,069	1,763,168	1,808,854	1,860,715	1,915,398	(60,053)	-3%
Supplies	283,987	309,671	187,532	114,016	373,700	240,232	246,309	252,567	259,014	186,168	99%
Services & Charges											
Professional Services	824,308	774,231	893,856	193,592	171,435	174,007	177,487	181,036	184,657	(722,421)	-81%
Printing & Advertising	1,025	37	250	43	250	250	250	250	250	-	0%
Utilities	-	-	6,900	-	-	-	-	-	-	(6,900)	-100%
Education & Training	-	4,101	10,000	2,245	10,000	10,000	10,000	10,000	10,000	-	0%
Travel	118,832	1,371	4,900	1,520	9,900	9,900	9,900	9,900	9,900	5,000	102%
Repairs & Maintenance	720,468	756,162	662,538	362,460	661,500	642,250	643,038	643,864	644,733	(1,038)	0%
Other Interfund Allocations	142,879	390,777	361,114	181,842	573,717	583,401	595,069	606,971	619,110	212,603	59%
Debt Service											
Principal	49,000	9,700	9,700	-	-	-	-	-	-	(9,700)	-100%
Interest & Fees	-	-	-	-	-	-	-	-	-	-	-
Insurance	98,664	100,476	76,404	38,202	105,956	107,545	109,696	111,890	114,128	29,552	39%
Transfers Out	659,600	925,000	835,613	493,600	1,076,706	1,113,809	1,106,897	808,845	584,393	241,093	29%
Other Services & Charges	915,270	848,840	832,981	401,344	749,400	749,900	750,405	750,915	751,430	(83,581)	-10%
Total Services & Charges	3,530,046	3,810,695	3,694,256	1,674,848	3,358,864	3,391,062	3,402,742	3,123,671	2,918,601	(335,392)	-9%
Capital	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	5,470,216	5,649,708	5,662,910	2,609,589	5,453,633	5,394,462	5,457,905	5,236,953	5,093,013	(209,277)	-4%
Net Surplus / (Deficit)	(103,183)	(84,653)	136,565	68,645	20,558	11,429	42,986	168,938	312,878		
Beginning Cash Balance	405,863	318,912	193,005		329,570	350,128	361,557	404,543	573,481	Cash Reserve	
Cash Adjustments	16,232	(41,254)	-		-	-	-	-	-	10% of Annual expenditures	
Ending Cash Balance	318,912	193,005	329,570		350,128	361,557	404,543	573,481	886,359		
Cash Reserves Target	547,022	564,971	566,291		545,363	539,446	545,791	523,695	509,301		

Fund Purpose:

This fund accounts for the operations of the Solid Waste Department. It is funded by charging City residents a monthly fee for pick-up and disposal of trash at area landfills and recycling centers. Funds are transferred out to the Solid Waste Capital Fund #611 for the payment of debt service obligations as needed.

Explain Significant Revenue, Expenditure and Staffing Changes/Variations Below:

Decrease in budgeted revenue is mainly due to the fact that Recycling fees are now on residents' property tax bills instead of being collected by Solid Waste and then paid to Solid Waste Management District.

Fund 610 - Solid Waste Operations

Accomplishments, Goals, KPI's

2017 Accomplishments & Outcomes

- Reduced complaints by 45%
- Increased customer satisfaction by 53%
- Successfully moved 12,590 alley to curbside collection to date
- Implemented the ELEMOS RFID program
- Increased efficiencies in extra pick ups by 33%
- Reduced yard waste misses by 4%
- Recovered \$151,077.44 per year in inaccurate billing
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2018 Department Goals & Objectives and Linkage to City Results

- Excellent Services and Efficient Processes - Improve customer service
- Excellent Services and Efficient Processes - Improve route efficiency with the utilization of Route Planner
- Excellent Services and Efficient Processes - Complete alley to curbside transition
- Excellent Services and Efficient Processes - Offer new container cleaning program
- Effective, Responsive Leadership and Communication - Create education programs for public awareness
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-
-
-
-

Key Performance Indicators (KPI's)

Measure	Type	Long Term Goal	2016 Actual	2017 Estimated	2018 Target
- Reduce complaints	Efficiency		381	296	250
- Increase customer satisfaction	Quality		43	66	70
- Reduce missed Trash collection.	Efficiency		1788	2000	1248
- Reduce missed Yard Waste collection.	Efficiency		1377	1246	750
- Reduce accidents	Effectiveness		47	24	15
-					
-					

Types: output, efficiency, effectiveness, quality, outcome, technology

2018 Significant Changes/Challenges/Opportunities

- Repurpose Picker I's to Drivers and Container positions, reducing Teamsters by 3
- Complete alley to curbside transition
- Create a positive work environment where all can thrive
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-
-
-
-
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Fund 610 - Solid Waste Operations

Staffing (Full-Time Employees only)

Position (* New title or additional position)	2017			2018 Proposed Budget	Forecast				
	2016 Actual	Amended Budget	06/30/17 Actual		2019	2020	2021	2022	
Non-Bargaining									
Manager - Solid Waste Operations	1.0	-	-	-	-	-	-	-	-
Superintendent V - Route Manager*	1.0	1.0	1.0	2.0	2.0	2.0	2.0	2.0	2.0
Administrative Assistant I	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Secretary V	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Director - Solid Waste Operations	-	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Total Non-Bargaining	4.0	4.0	4.0	5.0	5.0	5.0	5.0	5.0	5.0
Bargaining									
Driver	16.0	16.0	16.0	15.0	15.0	15.0	15.0	15.0	15.0
Picker I	5.0	5.0	5.0	2.0	2.0	2.0	2.0	2.0	2.0
Job Leader*	1.0	1.0	1.0	2.0	2.0	2.0	2.0	2.0	2.0
Total Bargaining	22.0	22.0	22.0	19.0	19.0	19.0	19.0	19.0	19.0
Total Full-Time Employees	26.0	26.0	26.0	24.0	24.0	24.0	24.0	24.0	24.0

Explain Significant Staffing Changes Below:

- Reduced Picker I's by 3
- Created one additional Job Leader position
- Created one additional Superintendent V- Route Manager position

Fund 610 - Solid Waste Operations & Maintenance

City of South Bend

Revenue

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2017 Amended Budget	2017 YTD Actual	6/30/17 YTD Actual	2018 Estimated Revenue
SOLID WASTE FUND								
610-0000-344.08-10	RESIDENTIAL TRASH	3,504,548	3,865,414	4,073,354	4,073,354	2,593,414	2,074,709	4,393,207
LEVEL	TEXT		TEXT AMT					
02	\$12.48 PER MONTH (12 X 12.48 X~28,858)IN LIMITS		4,321,774					
	\$16.22 PER MONTH (12 X 16.22 X 367) OUTSIDE LIMITS		71,433					
			4,393,207					
610-0000-344.08-11	RECYCLING FEE	769,733	771,662	772,000	772,000	73,458	73,451	0
LEVEL	TEXT		TEXT AMT					
02	FEE FORMERLY BILLED BY CITY TO RESIDENTS. WILL BE ON PROPERTY TAX BILLS IN 2018.							
610-0000-344.08-20	COMMERCIAL	70,444	81,368	88,367	88,367	55,109	44,363	94,984
LEVEL	TEXT		TEXT AMT					
02	\$16.22 PER MONTH (12 X \$16.22 X ~488)		94,984					
			94,984					
610-0000-344.08-30	APARTMENTS - 2 UNITS	38,816	41,408	46,263	46,263	25,282	21,077	42,271
LEVEL	TEXT		TEXT AMT					
02	\$19.57 PER MONTH (12 X \$19.57 X ~180)		42,271					
			42,271					
610-0000-344.08-40	APARTMENTS - 3 UNITS	18,125	19,162	21,755	21,755	12,560	10,206	21,115
LEVEL	TEXT		TEXT AMT					
02	\$26.66 PER MONTH (12 X \$26.66 X ~66)		21,115					
			21,115					
610-0000-344.08-45	APARTMENTS - 4 UNITS	18,207	21,911	23,497	23,497	14,471	11,876	25,117
LEVEL	TEXT		TEXT AMT					
02	\$33.76 PER MONTH (12 X \$33.76 X ~62)		25,117					
			25,117					
610-0000-344.08-50	SENIORS	387,880	415,857	435,939	435,939	261,594	213,776	340,891
LEVEL	TEXT		TEXT AMT					
02	\$7.49 PER MONTH (12 X \$7.49 X ~3719)IN LIMITS		334,264					
	\$9.36 PER MONTH (12 X \$9.36 X ~59)OUTSIDE LIMITS		6,627					
			340,891					
610-0000-344.08-60	SPECIAL PICK-UPS	52,150	69,807	75,000	75,000	31,680	24,605	70,000
LEVEL	TEXT		TEXT AMT					
02	ONE FREE ITEM PER RESIDENT PICKED UP AND DISPOSED							

Fund 610 - Solid Waste Operations & Maintenance

City of South Bend

Revenue

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2017 Amended Budget	2017 YTD Actual	6/30/17 YTD Actual	2018 Estimated Revenue
	PER MONTH, THEREAFTER, \$24.72 PER CUBIC YARD		70,000 70,000					
610-0000-344.08-65	YARD WASTE EXTRA PICKUPS	0	0	100,000	100,000	90	10	5,000
LEVEL	TEXT		TEXT AMT					
02	FORMERLY POSTED TO MISCELLANEOUS REVENUE		5,000 5,000					
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*		4,859,903	5,286,589	5,636,175	5,636,175	3,067,658	2,474,073	4,992,585
610-0000-346.08-10	MISC SERVICE REVENUE	143,896	213,872	22,635	22,635	14,301	12,463	1,200
LEVEL	TEXT		TEXT AMT					
02	START-UP OF \$10.00, BASED ON HISTORICAL RECEIPTS		1,200 1,200					
610-0000-346.08-20	ADDITIONAL TRASH TOTES	0	0	35,000	35,000	67,795	52,481	129,406
LEVEL	TEXT		TEXT AMT					
02	REVENUE FORMERLY POSTED TO MISCELLANEOUS		129,406 129,406					
610-0000-346.08-30	YARD WASTE TOTES	0	10,820	52,365	52,365	130,408	86,332	224,000
LEVEL	TEXT		TEXT AMT					
02	ALL YARD WASTE PICK UPS MUST BE IN TOTES EST 14,500 TOTES @ \$16.00 RENTAL FEE		224,000 224,000					
		-----	-----	-----	-----	-----	-----	-----
*		143,896	224,692	110,000	110,000	212,504	151,276	354,606
610-0000-360.00-00	MISCELLANEOUS REVENUE	491	1,037	2,000	2,650	2,850	2,850	1,200
LEVEL	TEXT		TEXT AMT					
02	ESTIMATED SALE OF SCRAP METAL		1,200 1,200					
610-0000-360.51-00	INSURANCE REIMBURSEMENT	3,089	0	0	0	0	0	0
		-----	-----	-----	-----	-----	-----	-----
*		3,580	1,037	2,000	2,650	2,850	2,850	1,200
610-0000-361.00-00	INTEREST EARNINGS	2,162	3,096	2,500	2,500	2,627	1,885	2,800
LEVEL	TEXT		TEXT AMT					
02	ESTIMATED INTEREST EARNED ON CASH RESERVES		2,800					

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Revenue

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2017 Amended Budget	2017 YTD Actual	6/30/17 YTD Actual	2018 Estimated Revenue
			2,800					
*		2,162	3,096	2,500	2,500	2,627	1,885	2,800
610-0000-380.10-90	CODE REIMBURSEMENT	344,740	0	0	0	0	0	0
LEVEL	TEXT		TEXT AMT					
02	ELIMINATED IN 2016							
610-0000-380.10-99	MISC. REIMBURSEMENTS	12,752	26,825	32,000	48,150	48,150	48,150	48,000
LEVEL	TEXT		TEXT AMT					
02	CNG FUEL REBATE FOR ESTIMATED 96,000 GALLONS PURCHASED X \$.50 PER GALLON REBATE		48,000					
			48,000					
*		357,492	26,825	32,000	48,150	48,150	48,150	48,000
610-0000-391.01-00	SALE OF FIXED ASSETS	0	22,816	0	0	0	0	75,000
LEVEL	TEXT		TEXT AMT					
02	EXPECT TO SELL SEVERAL UNITS AT CITY AUCTION		75,000					
			75,000					
*		0	22,816	0	0	0	0	75,000
**	SOLID WASTE FUND	5,367,033	5,565,055	5,782,675	5,799,475	3,333,789	2,678,234	5,474,191
***	SOLID WASTE FUND	5,367,033	5,565,055	5,782,675	5,799,475	3,333,789	2,678,234	5,474,191

Fund 610 - Solid Waste Operations

City of South Bend

Expenditures

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2017 Amended Budget	2017 YTD Actual	6/30/17 YTD Actual	2018 Proposed Expenditures
SOLID WASTE FUND								
610-0610-791.10-01	REGULAR WAGES	186,956	186,590	202,853	202,853	112,898	97,089	267,032
LEVEL	TEXT	TEXT AMT						
02	1 FTE DIRECTOR-SOLID WASTE OPERATIONS	70,000						
	1 FTE ADMINISTRATIVE ASSISTANT	40,525						
	1 FTE SECRETARY V	34,082						
	2 FTE SUPERINTENDENT-ROUTE MGR. V @ 57,565 EA	115,130						
	.12 FTE PUBLIC WORKS DIRECTOR	14,342						
	.12 FTE DEPUTY PUBLIC WORKS DIRECTOR	11,690						
	SALARY ALLOWANCE	18,737-						
	TOTAL 5.24 FTE	267,032						
610-0610-791.10-02	HOURLY WAGES	614,345	756,390	838,573	838,573	458,681	400,214	741,957
LEVEL	TEXT	TEXT AMT						
02	15 DRIVERS @ (15 X 18.47 X 2080)	576,265						
	EQUIPMENT PROFICIENCY BONUS (8 X .50 X 2080)	8,320						
	2 PICKER @ (2 X 17.64 X 2080)	73,382						
	2 JOB LEADERS @ (2 X 19.47 X 2080)	83,990						
	19 FTE	741,957						
610-0610-791.10-03	SEASONAL & INTERNS	126,285	19,213	0	0	0	0	0
LEVEL	TEXT	TEXT AMT						
02	DISCONTINUED USE OF TEMPS. ADDED 5 PICKER 1 FTE							
610-0610-791.10-04	EXTRA AND OVERTIME	113,332	102,181	100,000	100,000	43,359	33,331	102,000
LEVEL	TEXT	TEXT AMT						
02	~167 HRS X \$18.47 X 1.5	102,000						
		102,000						
610-0610-791.10-06	LONGEVITY PAY	0	0	1,900	1,900	550	550	1,900
LEVEL	TEXT	TEXT AMT						
02	PER 2017-2020 TEAMSTER CONTRACT	1,900						
		1,900						
610-0610-791.10-09	PERMANENT PART-TIME	5,060	0	0	0	0	0	0
610-0610-791.10-14	PRODUCTIVITY BONUS	1,875	6,563	5,500	5,500	0	0	0
LEVEL	TEXT	TEXT AMT						
02	ELIMINATED IN 2018							
610-0610-791.11-01	FICA - REGULAR	78,721	80,444	88,712	88,712	46,219	39,945	85,962
LEVEL	TEXT	TEXT AMT						

Fund 610 - Solid Waste Operations

City of South Bend

Expenditures

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2017 Amended Budget	2017 YTD Actual	6/30/17 YTD Actual	2018 Proposed Expenditures
02	TAXABLE PAYROLL \$1,112,889 @ 7.65%		85,136					
	TAXABLE BENEFITS \$10,802 @ 7.65%		826					
			85,962					
610-0610-791.11-04	PERF - REGULAR	99,764	112,226	22,720	126,720	66,258	57,193	124,431
LEVEL	TEXT		TEXT AMT					
02	ELIGIBLE @ 11.2%: SALARIED		\$267,032					
	HOURLY		\$741,957					
	OVERTIME		\$102,000					
			124,431					
610-0610-791.11-05	PERF - UNION	0	0	119,199	15,199	6,168	5,422	12,659
LEVEL	TEXT		TEXT AMT					
02	ELIGIBLE HOURLY \$741,957 @ 1.5%		11,129					
	OVERTIME \$102,000 @ 1.5%		1,530					
			12,659					
610-0610-791.11-07	UNEMPLOYMENT COMP	2,641	1,520	2,872	2,872	0	0	0
LEVEL	TEXT		TEXT AMT					
02	NOT BEING CHARGED IN 2018							
610-0610-791.11-08	HEALTH INSURANCE	185,671	253,090	381,947	381,947	202,136	175,521	365,735
LEVEL	TEXT		TEXT AMT					
02	LONG TERM DISABILITY:							
	24.24 FTE X \$4.00 X 24 PAY PERIODS		2,327					
	HEALTH INS							
	22.24 FTE X \$675.00 X 24 PAY PERIODS		360,288					
	HEALTH INS/REBATE:							
	2 EMP X \$ 65.00 X 24 PAY PERIODS		3,120					
			365,735					
610-0610-791.11-09	LIFE INSURANCE	2,201	2,648	3,144	3,144	1,644	1,422	2,909
LEVEL	TEXT		TEXT AMT					
02	24.24 FTE X \$ 5.00 X 24 PAY PERIODS		2,909					
			2,909					
610-0610-791.11-10	CLOTHING ALLOWANCE	5,327	7,035	800	800	193	193	800
LEVEL	TEXT		TEXT AMT					
02	PER CONTRACT:							
	T-SHIRTS ISSUED BY CITY FOR TEAMSTERS		800					
			800					
610-0610-791.11-12	AUTO ALLOWANCE	840	600	600	600	350	300	600

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City of South Bend

Expenditures

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2017 Amended Budget	2017 YTD Actual	6/30/17 YTD Actual	2018 Proposed Expenditures
LEVEL	TEXT		TEXT AMT					
02	ALLOCATION OF PW DIRECTOR ALLOWANCE \$50/MO X 12		600 600					
	610-0610-791.11-24 CELL PHONE ALLOWANCE	792	842	1,452	1,452	847	726	1,452
LEVEL	TEXT		TEXT AMT					
02	2 SUPERVISORS X \$55/MO X 12 MONTHS PW DIRECTOR ALLOCATION \$5.50/MONTH X 12		1,452 1,452					
	610-0610-791.11-27 JOB READINESS ALLOWANCE	0	0	9,350	9,350	8,819	8,819	9,350
LEVEL	TEXT		TEXT AMT					
02	PER CONTRACT: 22 TEAMSTERS X \$425/EA, PAID 1ST CHECK IN JANUARY		9,350 9,350					
	610-0610-791.11-29 PARENTAL LEAVE	0	0	0	0	0	0	2,782
LEVEL	TEXT		TEXT AMT					
02	NEW FOR 2018 .25% OF TOTAL WAGES \$1,112,889 X .25%		2,782 2,782					
	610-0610-791.11-99 OTHER FRINGE BENEFITS	400	0	1,500	1,500	0	0	1,500
LEVEL	TEXT		TEXT AMT					
02	TEAMSTER'S DEFERRED COMP MATCH		1,500 1,500					
	* PERSONNEL SERVICES	1,424,210	1,529,342	1,781,122	1,781,122	948,122	820,724	1,721,069
	610-0610-791.21-02 PRINT SHOP	1,476	0	1,000	1,000	0	0	500
LEVEL	TEXT		TEXT AMT					
02	MATERIALS PRINTED		500 500					
	610-0610-791.21-03 C.S. OFFICE SUPPLIES	3,895	1,256	3,500	3,656	1,856	995	1,200
LEVEL	TEXT		TEXT AMT					
02	MISC. OFFICE SUPPLIES, AS NEEDED		1,200 1,200					
	610-0610-791.21-04 OTHER OFFICE SUPPLIES	190	94	500	500	263	208	1,500

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City of South Bend

Expenditures

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2017 Amended Budget	2017 YTD Actual	6/30/17 YTD Actual	2018 Proposed Expenditures
LEVEL	TEXT		TEXT AMT					
02	COPIER TONER & OTHER SUPPLIES NOT AT C.SERVICES		1,500					
			1,500					
610-0610-791.22-01	CENTRAL SERIVCE GASOLINE	140,776	59,312	70,000	62,945	23,073	19,170	50,000
LEVEL	TEXT		TEXT AMT					
02	20,000 GAL X \$2.50 PER CENTRAL SERVICES MAJORITY OF TRUCKS ARE NOW ON CNG FUEL		50,000					
			50,000					
610-0610-791.22-02	GASOLINE - CNG FUEL	41,640	92,781	70,000	70,000	75,495	60,202	150,000
LEVEL	TEXT		TEXT AMT					
02	ESTIMATE PER CENTRAL SERVICES		150,000					
			150,000					
610-0610-791.22-05	UNIFORMS	4,545	5,797	7,000	7,000	4,228	3,585	7,000
LEVEL	TEXT		TEXT AMT					
02	WEEKLY UNIFORM RENTAL & CLEANING AND RUG SERVICE		7,000					
			7,000					
610-0610-791.22-20	C.S. - MEDICAL/SAFETY	2,497	1,732	2,500	2,500	1,360	1,360	3,000
LEVEL	TEXT		TEXT AMT					
02	WORK GLOVES, HEARING PROTECTION, SAFETY GLASSES SAFETY VESTS		3,000					
			3,000					
610-0610-791.22-21	C.S. CLEANING SUPPLIES	749	1,455	1,500	1,500	403	290	5,000
LEVEL	TEXT		TEXT AMT					
02	BAGS FOR DOWNTOWN TRASH CONTAINERS, OTHER SUPPLIES AS NEEDED FOR OFFICE AND VEHICLE CLEANING		5,000					
			5,000					
610-0610-791.22-22	MEDICAL/SAFETY SUPPLIES	57	0	1,500	3,555	3,373	3,373	500
LEVEL	TEXT		TEXT AMT					
02	SAFETY SUPPLIES NOT AVAILABLE AT CENTRAL STORES, FIRE EXTINGUISHER SERVICE & REPLACEMENTS		500					
			500					
610-0610-791.22-24	OTHER OPERATING SUPPLIES	77,573	147,232	7,000	34,876	25,469	24,833	155,000
LEVEL	TEXT		TEXT AMT					

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Expenditures

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2017 Amended Budget	2017 YTD Actual	6/30/17 YTD Actual	2018 Proposed Expenditures
02	HAND TOOLS, RAKES, SHOVELS, ETC. REPLACEMENT TOTESAS NEEDED		5,000 150,000 155,000					
610-0610-791.22-60	COMPUTERS	1,980	0	0	0	0	0	0
LEVEL	TEXT		TEXT AMT					
02	REPLACEMENT COMPUTERS FOR MANAGERS NOT NEEDED ALL COMPUTERS ON LEASE-PURCHASE							
*	SUPPLIES	275,378	309,659	164,500	187,532	135,520	114,016	373,700
610-0610-791.31-06	OTHER PROFESSIONAL SVCS	669	0	0	0	0	0	0
610-0610-791.31-07	MGMT FEE TO WATERWORKS	132,480	140,568	156,768	156,768	91,448	78,384	171,435
LEVEL	TEXT		TEXT AMT					
02	2018 FIXED COST ALLOCATION #10 UTILITY CUSTOMER SERVICE OPERATIONS FEE		171,435					
610-0610-791.31-70	ADM FEE ALLOCATION	138,117	148,992	166,199	166,199	96,950	83,100	163,194
LEVEL	TEXT		TEXT AMT					
02	2018 FIXED COST ALLOCATION #1 ADMINISTRATIVE FEE		163,194					
610-0610-791.31-71	CENRAL STORES ALLOCATION	1,716	1,560	1,938	1,938	1,134	972	4,118
LEVEL	TEXT		TEXT AMT					
02	2018 FIXED COST ALLOCATION #3 CENRAL STORES OPERATING FEE		4,118					
610-0610-791.31-72	GIS ALLOCATION	1,081	1,135	0	0	0	0	0
LEVEL	TEXT		TEXT AMT					
02	GIS ALLO. FEE MERGED WITH 2017 FIXED ALLOCATION #7							
610-0610-791.31-73	PRINT SHOP ALLOCATION	0	3,144	5,157	5,157	3,010	2,580	5,464
LEVEL	TEXT		TEXT AMT					
02	2018 FIXED ALLOCATION #4 PRINT SHOP ALLOCATION		5,464					
610-0610-791.31-75	311 CALL CENTER ALLOC	0	209,930	0	0	0	0	0
LEVEL	TEXT		TEXT AMT					

Fund 610 - Solid Waste Operations

City of South Bend

Expenditures

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2017 Amended Budget	2017 YTD Actual	6/30/17 YTD Actual	2018 Proposed Expenditures
02	FIXED ALLO. MERGED WITH 2017 FIXED ALLOCATION #7							
610-0610-791.31-76	IT ALLOCATION	0	0	0	0	0	0	400,941
LEVEL	TEXT		TEXT AMT					
02	2018 FIXED COST ALLOCATION #7 MERGED WITH 311, VOIP, GIS ALLOCATIONS		400,941					
			400,941					
610-0610-791.32-02	POSTAGE	792	552	600	5,600	3,229	2,686	1,200
LEVEL	TEXT		TEXT AMT					
02	MAILING MISC NOTICES/LETTERS TO RESIDENTS		1,200					
			1,200					
610-0610-791.32-04	TELEPHONE	14,368	12,090	16,200	16,298	6,995	5,455	16,200
LEVEL	TEXT		TEXT AMT					
02	PHONE SERVICE \$140/MONTH X 12		1,680					
	TRUCK COMPUTERS \$50/MONTH X 12 X 20 TRUCKS		12,000					
	HOSTING FEE (TRUCKS) \$30/MONTH X 7 TAB X 12		2,520					
			16,200					
610-0610-791.32-05	OTHER COMM/TRANS	118,832	0	0	0	0	0	0
610-0610-791.32-21	TRAVEL - MILEAGE	0	0	200	200	0	0	200
LEVEL	TEXT		TEXT AMT					
02	MILEAGE REIMB. WHEN CITY VEHICLE UNAVAILABLE		200					
			200					
610-0610-791.32-22	TRAVEL - AIRFARE	0	463	2,000	2,000	470	470	4,000
LEVEL	TEXT		TEXT AMT					
02	EXPOS, OTHER OUT OF AREA MEETINGS		4,000					
			4,000					
610-0610-791.32-23	TRAVEL - HOTEL	0	573	2,000	2,000	767	767	4,000
LEVEL	TEXT		TEXT AMT					
02	OUT OF AREA MEETINGS, CONFERENCES		4,000					
			4,000					
610-0610-791.32-24	TRAVEL - MEALS	0	211	600	600	185	185	1,200
LEVEL	TEXT		TEXT AMT					
02	WHEN TRAVELING OUTSIDE MICHIANA AREA		1,200					
			1,200					

Fund 610 - Solid Waste Operations

City of South Bend

Expenditures

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2017 Amended Budget	2017 YTD Actual	6/30/17 YTD Actual	2018 Proposed Expenditures
610-0610-791.32-25	TRAVEL - OTHER	0	124	100	100	97	97	500
LEVEL	TEXT		TEXT AMT					
02	TOLLS, PARKING, MISC TRAVEL EXP		500					
			500					
610-0610-791.33-02	PUBLICATION LEGAL NOTICE	1,025	37	250	250	43	43	250
LEVEL	TEXT		TEXT AMT					
02	EMPLOYMENT ADVERTISING, EQUIPMENT BID NOTICES		250					
			250					
610-0610-791.34-02	LIABILITY INSURANCE	98,664	100,476	76,404	76,404	44,569	38,202	105,956
LEVEL	TEXT		TEXT AMT					
02	2018 FIXED ALLOCATION #5		105,956					
	LIABILITY INSURANCE		105,956					
610-0610-791.35-01	ELECTRIC	0	0	4,800	4,800	0	0	0
610-0610-791.35-02	HEAT	0	0	2,000	2,000	0	0	0
610-0610-791.35-04	WATER	0	0	100	100	0	0	0
610-0610-791.36-01	BUILDING R&M	0	0	45,000	40,000	21,821	2,229	20,000
LEVEL	TEXT		TEXT AMT					
02	BASIC MAINTENANCE ITEMS AS NEEDED		10,000					
	PAVING THE BACK LOT		10,000					
			20,000					
610-0610-791.36-02	OFFICE EQUIP R&M	0	0	1,000	1,000	172	0	1,500
LEVEL	TEXT		TEXT AMT					
02	SMALL, MISC REPAIRS AS NEEDED		1,500					
			1,500					
610-0610-791.36-03	AUTO EQUIPMENT R&M	688,732	722,732	600,000	600,000	409,864	349,006	625,000
LEVEL	TEXT		TEXT AMT					
02	REPAIRS AVERAGE \$51-52,000/MONTH X 12=\$625,000		625,000					
			625,000					
610-0610-791.36-04	COMPUTER EQUIP R&M	1,965	2,088	163,820	163,820	95,564	81,912	0
610-0610-791.36-06	RADIO EQUIP R&M	9,207	33,430	20,000	21,538	14,973	11,225	15,000
LEVEL	TEXT		TEXT AMT					
02	ELEMOS REPAIR AND MAINTENANCE DONE IN HOUSE NOW		15,000					
			15,000					

Fund 610 - Solid Waste Operations

City of South Bend

Expenditures

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2017 Amended Budget	2017 YTD Actual	6/30/17 YTD Actual	2018 Proposed Expenditures
610-0610-791.37-11	CAPITAL LEASE PRINCIPAL	49,000	9,700	0	9,700	0	0	0
610-0610-791.39-11	DUES & MEMBERSHIPS	245	257	500	500	257	257	2,000
LEVEL	TEXT		TEXT AMT					
02	SWANA, APWA, & OTHER DUES		2,000					
			2,000					
610-0610-791.39-45	LICENSES & PERMITS	13,900	23,099	97,000	97,000	52,713	3,131	0
LEVEL	TEXT		TEXT AMT					
02	ANNUAL LICENSE FEE FOR TRUCK COMPUTERS (CASCADE) OFF SITE HOSTING ELEMOS ROUTING SOFTWARE NOW PAID FROM COMPUTER EQUIPMENT ALLOCATION #7 IN ACCOUNT 610-0610-791-36-04							
610-0610-791.39-70	EDUCATION & TRAINING	0	4,101	10,000	10,000	2,245	2,245	10,000
LEVEL	TEXT		TEXT AMT					
02	EXPO AND OTHER TRAINING OPPORTUNITIES		10,000					
			10,000					
610-0610-791.39-85	LANDFILL	708,371	728,323	650,000	635,358	417,074	349,243	675,000
LEVEL	TEXT		TEXT AMT					
02	PRAIRIE VIEW ESTIMATE \$625000 GREEN TECH ESTIMATE \$50,000		625,000					
			50,000					
			675,000					
610-0610-791.39-89	MISC CHARGES & SVCS	21,236	6,672	5,000	20,225	3,240	1,275	5,000
LEVEL	TEXT		TEXT AMT					
02	UNANTICIPATED, INCIDENTAL EXPENSES		5,000					
			5,000					
*	OTHER SERVICES & CHARGES	2,000,400	2,150,257	2,027,636	2,039,555	1,266,820	1,013,464	2,232,158
610-0610-791.50-02	OPERATING TRANSFER	659,600	925,000	835,613	835,613	493,600	493,600	1,076,706
LEVEL	TEXT		TEXT AMT					
02	DS-113 SUN TRUST		167,200					
	DS-125 OFFICE COMPUTERS		438					
	DS-130 GE CAPITAL LEASE		1,230					
	DS-136 HP COMPUTERS		296					
	DS-140 BANK OF AMERICA		123,647					
	DS-144 PNC		39,659					
	DS-149 PUBLICFINANCE.COM		292,905					
	DS-152 PUBLICFINANCE.COM		71,920					

Fund 610 - Solid Waste Operations

City of South Bend

Expenditures

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2017 Amended Budget	2017 YTD Actual	6/30/17 YTD Actual	2018 Proposed Expenditures
	DS-158 PUBLICFINANCE.COM		174,428					
	2018 LEASE-PURCHASE REQUESTS							
	3 - FRONT LOAD CNG TRASH TRUCKS, POWER WASHER		204,983					
	TRANSFER TO ACCT #611-0000-392.00-00							
			1,076,706					
610-0610-791.63-70	BAD DEBT EXP/RECYCLING	60,646	61,349	50,000	50,000	42,201	34,339	50,000
LEVEL	TEXT		TEXT AMT					
02	BASED ON HISTORIC WRITE OFFS		50,000					
			50,000					
*	OTHER USES	720,246	986,349	885,613	885,613	535,801	527,939	1,126,706
**	SOLID WASTE	4,420,234	4,975,607	4,858,871	4,893,822	2,886,263	2,476,144	5,453,633

Fund 610 - Solid Waste Operations

City of South Bend

Expenditures

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2017 Amended Budget	2017 YTD Actual	6/30/17 YTD Actual	2018 Proposed Expenditures	
610-0615-791.31-08	SW MD RECYCLING FEE	691,159	633,663	737,088	737,088	115,208	115,208	0	
610-0615-791.31-70	ADM FEE ALLOCATION	0	23,928	24,000	24,000	15,491	13,278	0	
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*	OTHER SERVICES & CHARGES	691,159	657,591	761,088	761,088	130,699	128,486	0	
610-0615-791.63-70	BAD DEBT EXP/RECYCLING	10,189	9,765	8,000	8,000	6,065	4,959	0	
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*	OTHER USES	10,189	9,765	8,000	8,000	6,065	4,959	0	
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**	RECYCLING	701,348	667,356	769,088	769,088	136,764	133,445	0	

Fund 610 - Solid Waste Operations

City of South Bend

Expenditures

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2017 Amended Budget	2017 YTD Actual	6/30/17 YTD Actual	2018 Proposed Expenditures
610-6117-791.10-01	REGULAR WAGES	47,749	0	0	0	0	0	0
LEVEL	TEXT		TEXT AMT					
02	CODE WILL HAVE THEIR OWN BUDGET							
610-6117-791.10-02	HOURLY WAGES	105,846	0	0	0	0	0	0
LEVEL	TEXT		TEXT AMT					
02	CODE WILL HAVE THEIR OWN BUDGET							
610-6117-791.10-04	EXTRA AND OVERTIME	1,771	0	0	0	0	0	0
LEVEL	TEXT		TEXT AMT					
02	CODE WILL HAVE THEIR OWN BUDGET							
610-6117-791.10-14	PRODUCTIVITY BONUS	1,000	0	0	0	0	0	0
LEVEL	TEXT		TEXT AMT					
02	CODE WILL HAVE THEIR OWN BUDGET							
610-6117-791.11-01	FICA - REGULAR	11,447	0	0	0	0	0	0
LEVEL	TEXT		TEXT AMT					
02	CODE WILL HAVE THEIR OWN BUDGET							
610-6117-791.11-04	PERF - REGULAR	17,398	0	0	0	0	0	0
LEVEL	TEXT		TEXT AMT					
02	CODE WILL HAVE THEIR OWN BUDGET							
610-6117-791.11-08	HEALTH INSURANCE	44,990	0	0	0	0	0	0
LEVEL	TEXT		TEXT AMT					
02	CODE WILL HAVE THEIR OWN BUDGET							
610-6117-791.11-09	LIFE INSURANCE	452	0	0	0	0	0	0
LEVEL	TEXT		TEXT AMT					
02	CODE WILL HAVE THEIR OWN BUDGET							
610-6117-791.11-10	CLOTHING ALLOWANCE	500	0	0	0	0	0	0
LEVEL	TEXT		TEXT AMT					
02	CODE WILL HAVE THEIR OWN BUDGET							
610-6117-791.11-24	CELL PHONE ALLOWANCE	420	0	0	0	0	0	0
LEVEL	TEXT		TEXT AMT					
02	CODE WILL HAVE THEIR OWN BUDGET							
610-6117-791.11-99	OTHER FRINGE BENEFITS	400	0	0	0	0	0	0
LEVEL	TEXT		TEXT AMT					
02	CODE WILL HAVE THEIR OWN BUDGET							
* PERSONNEL SERVICES		231,973	0	0	0	0	0	0
610-6117-791.22-01	CENTRAL SERVICE GASOLINE	4,016	0	0	0	0	0	0

Fund 610 - Solid Waste Operations

City of South Bend

Expenditures

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2017 Amended Budget	2017 YTD Actual	6/30/17 YTD Actual	2018 Proposed Expenditures
LEVEL	TEXT							
02	CODE WILL HAVE THEIR OWN BUDGET							
610-6117-791.22-05	UNIFORMS	639	12	0	0	0	0	0
LEVEL	TEXT							
02	CODE WILL HAVE THEIR OWN BUDGET							
610-6117-791.22-20	C.S. - MEDICAL/SAFETY	498	0	0	0	0	0	0
LEVEL	TEXT							
02	CODE WILL HAVE THEIR OWN BUDGET							
610-6117-791.22-22	MEDICAL/SAFETY SUPPLIES	495	0	0	0	0	0	0
LEVEL	TEXT							
02	CODE WILL HAVE THEIR OWN BUDGET							
610-6117-791.22-24	OTHER OPERATING SUPPLIES	2,961	0	0	0	0	0	0
LEVEL	TEXT							
02	CODE WILL HAVE THEIR OWN BUDGET							
*	SUPPLIES	8,609	12	0	0	0	0	0
610-6117-791.36-03	AUTO EQUIPMENT R&M	22,529	0	0	0	0	0	0
LEVEL	TEXT							
02	CODE WILL HAVE THEIR OWN BUDGET							
610-6117-791.39-85	LANDFILL	84,103	6,733	0	0	0	0	0
LEVEL	TEXT							
02	CODE WILL HAVE THEIR OWN BUDGET							
610-6117-791.39-89	MISC CHARGES & SVCS	1,420	0	0	0	0	0	0
LEVEL	TEXT							
02	CODE WILL HAVE THEIR OWN BUDGET							
*	OTHER SERVICES & CHARGES	108,052	6,733	0	0	0	0	0
**	ILLEGAL DUMPING CREW	348,634	6,745	0	0	0	0	0
***	SOLID WASTE FUND	5,470,216	5,649,708	5,627,959	5,662,910	3,023,027	2,609,589	5,453,633

Fund 611 - Solid Waste Capital

Fund Type	Enterprise				Control	City Funds					
	2015 Actual	2016 Actual	2017 Amended Budget	06/30/17 Actual	2018 Proposed Budget	Forecast				Budget Variance 2017-2018	%
						2019	2020	2021	2022		Change
Revenue											
Grants/Intergovernmental	-	300,000	-	-	-	-	-	-	-	-	-
Interest Earnings	113	1,149	700	489	800	800	800	800	800	100	14%
Other Income	-	-	-	-	-	-	-	-	-	-	-
Transfers In	659,600	925,000	835,613	493,600	1,076,706	1,113,809	1,106,897	808,845	584,393	241,093	29%
Total Revenue	659,713	1,226,149	836,313	494,089	1,077,506	1,114,609	1,107,697	809,645	585,193	241,193	29%
Expenditures by Type											
Supplies	-	-	-	-	-	-	-	-	-	-	-
Services & Charges											
Professional Services	-	-	-	-	-	-	-	-	-	-	-
Printing & Advertising	-	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-	-	-
Education & Training	-	-	-	-	-	-	-	-	-	-	-
Travel	-	-	-	-	-	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-	-	-	-	-	-
Debt Service											
Principal	666,950	851,406	1,078,343	515,114	1,009,386	1,053,577	1,067,533	774,508	576,220	(68,957)	-6%
Interest & Fees	27,521	38,738	45,270	22,924	67,320	60,232	39,364	34,337	8,173	22,050	49%
Transfers Out	-	-	-	-	-	-	-	-	-	-	-
Other Services & Charges	-	-	-	-	-	-	-	-	-	-	-
Total Services & Charges	694,471	890,144	1,123,613	538,038	1,076,706	1,113,809	1,106,897	808,845	584,393	(46,907)	-4%
Capital	-	-	12,000	-	-	-	-	-	-	(12,000)	-100%
Total Expenditures	694,471	890,144	1,135,613	538,038	1,076,706	1,113,809	1,106,897	808,845	584,393	(58,907)	-5%
Net Surplus / (Deficit)	(34,758)	336,005	(299,300)	(43,949)	800	800	800	800	800		
Beginning Cash Balance	35,162	442	335,856		36,556	37,356	38,156	38,956	39,756	Cash Reserve	
Cash Adjustments	38	(591)	-		-	-	-	-	-	No reserve requirement	
Ending Cash Balance	442	335,856	36,556		37,356	38,156	38,956	39,756	40,556		
Cash Reserves Target	-	-	-		-	-	-	-	-		

Fund Purpose:

This fund is used for debt service and capital expenditures related to the Solid Waste Department. This fund receives transfers from the Solid Waste Operations Fund 610.

Explain Significant Revenue and Expenditure Changes/Variations Below:

Solid Waste currently has six equipment leases for trucks and equipment, the oldest of which will be paid off in 2018. In addition, 2018 includes a new lease-purchase request to replace three of the oldest rear load trucks in the fleet with three CNG fueled, front load units. They are also requesting to lease-purchase a trailer mounted power washer for trash and yard waste tote maintenance. Amounts forecast in 2019-2022 are for existing lease payments and new leases to pay for the replacement of one or two trucks per year.

Fund 611 - Solid Waste Capital

Five-Year Capital Improvement Plan

Name	Funding Source	2018 Budget	Forecast				Total	Justification
			2019	2020	2021	2022		
Replacement Capital								
Front Load Dedicated unit	Lease	375,000	-	-	-	-	375,000	Replacing 2009 Rear load 570
Front Load Dedicated unit	Lease	375,000	-	-	-	-	375,000	Replacing 2010 Rear load 569
Front Load Dedicated unit	Lease	375,000	-	-	-	-	375,000	Replacing 2011 Rear load 567
Front Load Dedicated unit	Lease	-	350,000	-	-	-	350,000	Replacing 2016 Rear load 571
Front Load Dedicated unit	Lease	-	350,000	-	-	-	350,000	Replacing 2016 Rear load 572
Front Load Dedicated unit	Lease	-	-	350,000	-	-	350,000	Replacing 2011 Dual Auto 561
Front Load Dedicated unit	Lease	-	-	-	350,000	-	350,000	Replacing 2013 Dual Auto 577
Front Load Dedicated unit	Lease	-	-	-	350,000	-	350,000	Replacing 2013 Dual Auto 574
Front Load Dedicated unit	Lease	-	-	-	-	350,000	350,000	Replacing 2013 Dual Auto 568
Front Load Dedicated unit	Lease	-	-	-	-	350,000	350,000	Replacing 2013 Dual Auto 564
Total Replacement Capital		1,125,000	700,000	350,000	700,000	700,000	3,575,000	
Project Capital								
Tote Power Washer	Lease	70,000	-	-	-	-	-	Refurbish and offer a cleaning service for totes
Total Project Capital		70,000	-	-	-	-	70,000	
Total Capital		1,195,000	700,000	350,000	700,000	700,000	3,645,000	Minimum Thresholds: Equipment \$10,000 Buildings \$100,000

Explain Significant Spending on Capital Projects Below:

Fund 611 - Solid Waste Debt Service

City of South Bend

Revenue

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2017 Amended Budget	2017 YTD Actual	6/30/17 YTD Actual	2018 Estimated Revenue
SOLID WASTE DEPR.								
611-0000-334.04-00	STATE GRANT-SANITATION	0	300,000	0	0	0	0	0
		-----	-----	-----	-----	-----	-----	-----
*		0	300,000	0	0	0	0	0
611-0000-361.00-00	INTEREST EARNINGS	113	1,149	200	700	553	489	800
LEVEL	TEXT	TEXT AMT						
02	ESTIMATED INTEREST EARNED ON CASH RESERVES	800						
	COMMON COUNCIL ORDINANCE 10198-12, PASSED 10-29-12	800						
		-----	-----	-----	-----	-----	-----	-----
*		113	1,149	200	700	553	489	800
611-0000-392.00-00	INTERFUND OPER. TRANSFER	659,600	925,000	835,613	835,613	493,600	493,600	1,076,706
LEVEL	TEXT	TEXT AMT						
02	TO FUND EXISTING LEASES:							
	DS-113 SUN TRUST	167,200						
	DS-125 OFFICE COMPUTERS	438						
	DS-130 COPIER	1,230						
	DS-136 LAPTOPS	296						
	DS-140 2 TRASH TRUCKS, 2 PICK-UPS	123,647						
	DS-144 LIGHTNING LOADER	39,659						
	DS-149 TRASH TRUCKS, TRASH TOTES	292,905						
	DS-152 HOOK LIFT GRAPPLE TRUCK, PICKUP	71,921						
	DS-158 FRONT LOAD DUMPSTERS, TRASH TOTES	174,428						
	2018 CAPITAL REQUESTS:							
	3 FRONT LOAD TRASH TRUCKS, POWER WASHER	204,982						
	TRANSFER FROM ACCT #610-0610-791.50-02	1,076,706						
		-----	-----	-----	-----	-----	-----	-----
*		659,600	925,000	835,613	835,613	493,600	493,600	1,076,706
**	SOLID WASTE DEPR.	659,713	1,226,149	835,813	836,313	494,153	494,089	1,077,506
***	SOLID WASTE DEPR.	659,713	1,226,149	835,813	836,313	494,153	494,089	1,077,506

Fund 611 - Solid Waste Debt Service

City of South Bend

Expenditures

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2017 Amended Budget	2017 YTD Actual	6/30/17 YTD Actual	2018 Proposed Expenditures
SOLID WASTE DEPR.								
611-0610-415.37-11	CAPITAL LEASE PRINCIPAL	666,950	851,406	1,078,343	1,078,343	795,496	515,114	1,009,386
LEVEL	TEXT	TEXT AMT						
02	DS-113 2013 VEHICLE LEASE	165,233						
	DS-125 2014 HP COMPUTER LEASE	429						
	DS-130 2014 RICOH COPIER LEASE	1,134						
	DS-136 2015 HP COMPUTER LEASE	281						
	DS-140 2015 VEHICLE/EQUIP LEASE NO.1	119,043						
	DS-144 2015 VEHICLE/EQUIP LEASE NO.2	38,017						
	DS-149 2016 VEHICLE/EQUIP LEASE NO.1	278,141						
	DS-152 2016 VEHICLE/EQUIP LEASE NO.2	67,945						
	DS-158 2017 VEHICLE/EQUIP LEASE NO.1	153,856						
	2018 LEASE-PURCHASES:							
	3 - FRONT LOAD TRASH TRUCKS @ \$350,000/EA POWER WASHER @ \$70,000							
	5 YR LEASE, 2.5% INT, 2018 PRINCIPAL \$185307	185,307						
		1,009,386						
611-0610-415.37-12	CAPITAL LEASE INTEREST	27,521	38,738	45,270	45,270	29,468	22,924	67,320
LEVEL	TEXT	TEXT AMT						
02	DS-113 2013 VEHICLE LEASE	1,967						
	DS-125 2014 HP COMPUTER LEASE	9						
	DS-130 2014 RICOH COPIER LEASE	96						
	DS-136 2015 HP COMPUTER LEASE	15						
	DS-140 2015 VEHICLE/EQUIP LEASE NO.1	4,604						
	DS-144 2015 VEHICLE/EQUIP LEASE NO.2	1,642						
	DS-149 2016 VEHICLE/EQUIP LEASE NO.1	14,764						
	DS-152 2016 VEHICLE/EQUIP LEASE NO.2	3,976						
	DS-158 2017 VEHICLE/EQUIP LEASE NO.1	20,572						
	2018 LEASE PURCHASES							
	3 - FRONT LOAD TRASH TRUCKS @ \$350,000/EA POWER WASHER \$70,000							
	5 YR LEASE, 2.5% INT, 2018 INTEREST \$19,675	19,675						
		67,320						
*	OTHER SERVICES & CHARGES	694,471	890,144	1,123,613	1,123,613	824,964	538,038	1,076,706
611-0610-415.43-05	DEPARTMENTAL EQUIPMENT	0	0	12,000	12,000	0	0	0
*	CAPITAL	0	0	12,000	12,000	0	0	0
**	SOLID WASTE	694,471	890,144	1,135,613	1,135,613	824,964	538,038	1,076,706
***	SOLID WASTE DEPR.	694,471	890,144	1,135,613	1,135,613	824,964	538,038	1,076,706

Fund 655 - Project Releaf

Fund Type	Special Revenue				Control	City Funds					
	2015 Actual	2016 Actual	2017 Amended Budget	06/30/17 Actual	2018 Proposed Budget	Forecast				Budget Variance 2017-2018	%
						2019	2020	2021	2022		Change
Revenue											
Charges for Services	438,225	440,649	440,153	221,371	439,680	444,077	448,518	453,003	457,533	(473)	0%
Interest Earnings	6,133	7,817	4,403	3,866	6,120	6,181	6,243	6,305	6,368	1,717	39%
Other Income	-	-	-	-	-	-	-	-	-	-	-
Transfers In	-	-	-	-	-	-	-	-	-	-	-
Total Revenue	444,358	448,466	444,556	225,237	445,800	450,258	454,761	459,308	463,901	1,244	0%
Expenditures by Type											
Personnel											
Salaries & Wages	35,997	25,817	46,200	-	47,124	47,595	48,071	48,552	49,037	924	2%
Fringe Benefits	2,902	1,975	3,651	-	3,605	3,641	3,677	3,714	3,751	(46)	-1%
Total Personnel	38,899	27,792	49,851	-	50,729	51,236	51,749	52,266	52,789	878	2%
Supplies	847	1,754	4,344	876	4,344	4,387	4,431	4,476	4,520	-	0%
Services & Charges											
Professional Services	11,796	12,432	13,740	6,870	17,647	17,823	18,002	18,182	18,364	3,907	28%
Printing & Advertising	-	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-	-	-
Education & Training	-	-	-	-	-	-	-	-	-	-	-
Travel	-	-	-	-	-	-	-	-	-	-	-
Repairs & Maintenance	10,100	10,034	10,606	591	10,606	10,712	10,819	10,927	11,037	-	0%
Other Interfund Allocations	12,783	16,968	18,252	9,126	13,734	13,871	14,010	14,150	14,292	(4,518)	-25%
Debt Service											
Principal	68,587	69,615	70,659	35,198	48,405	48,889	49,378	49,872	50,370	(22,254)	-31%
Interest & Fees	3,631	2,603	1,561	911	577	583	589	594	600	(984)	-63%
Insurance	480	540	408	204	-	-	-	-	-	(408)	-100%
Transfers Out	350,000	350,000	350,000	175,000	550,000	550,000	430,000	330,000	320,000	200,000	57%
Other Services & Charges	5,765	5,456	5,995	2,714	6,000	6,060	6,121	6,182	6,244	5	0%
Total Services & Charges	463,142	467,648	471,221	230,614	646,969	647,939	528,918	429,907	420,906	175,748	37%
Capital	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	502,888	497,194	525,416	231,490	702,042	703,562	585,098	486,649	478,216	176,626	34%
Net Surplus / (Deficit)	(58,530)	(48,728)	(80,860)	(6,253)	(256,242)	(253,304)	(130,337)	(27,341)	(14,314)		
Beginning Cash Balance	978,745	920,836	871,573		790,713	534,471	281,167	150,829	123,488	Cash Reserve	
Cash Adjustments	621	(535)	-		-	-	-	-	-	25% of Annual expenditures	
Ending Cash Balance	920,836	871,573	790,713		534,471	281,167	150,829	123,488	109,174		
Cash Reserves Target	125,722	124,298	131,354		175,511	175,891	146,275	121,662	119,554		

Fund Purpose:

This fund accounts for the fall and spring leaf collection program. The program is financed by a \$0.99 per month charge on residents' utility bills.

Explain Significant Revenue, Expenditure and Staffing Changes/Variations Below:

In the 2018 budget, Transfers Out consists of \$350,000 to the Motor Vehicle Highway Fund (202) and \$200,000 to the Wastewater/Organic Resources Fund for costs incurred in the operating the Project Releaf program. Unless additional revenue is generated in this fund, the amount of transfers out may need to be reduced in future years to maintain adequated cash reserves in the fund.

Fund 655 - Project ReLeaf

City of South Bend

Revenue

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2017 Amended Budget	2017 YTD Actual	6/30/17 YTD Actual	2018 Estimated Revenue
PROJECT RELEAF								
655-0000-346.01-10	METERED SALES-RESIDENTIAL	438,225	440,649	440,153	440,153	274,389	221,371	439,680
LEVEL	TEXT	TEXT AMT						
02	RATE \$.99 PER MONTH PER HOUSEHOLD, BASED ON HISTORICAL TRENDS COMMON COUNCIL ORDINANCE 10197-12, PASSED 10-29-12 INCREASE OF APPROX 1% PER YEAR OVER THE LAST 5 YRS 2018: BASED ON AVG 2015, 2016, 2017	439,680						
		439,680						
*		438,225	440,649	440,153	440,153	274,389	221,371	439,680
655-0000-361.00-00	INTEREST EARNINGS	6,133	7,817	4,403	4,403	4,950	3,866	6,120
LEVEL	TEXT	TEXT AMT						
02	ESTIMATED INTEREST EARNED ON CASH RESERVES 2018: BASED ON AVG 2015, 2016, 2017	6,120						
		6,120						
*		6,133	7,817	4,403	4,403	4,950	3,866	6,120
**	PROJECT RELEAF	444,358	448,466	444,556	444,556	279,339	225,237	445,800
***	PROJECT RELEAF	444,358	448,466	444,556	444,556	279,339	225,237	445,800

Fund 655 - Project ReLeaf

City of South Bend

Expenditures

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2017 Amended Budget	2017 YTD Actual	6/30/17 YTD Actual	2018 Proposed Expenditures
PROJECT RELEAF								
655-0609-435.10-03	SEASONAL & INTERNS	30,788	24,493	33,600	33,600	0	0	34,272
LEVEL	TEXT		TEXT AMT					
02	12 SEASONAL EMPLOYEES - 280 HOURS @ 10.20/HR		34,272					
			34,272					
655-0609-435.10-04	EXTRA AND OVERTIME	5,209	1,324	12,600	12,600	0	0	12,852
LEVEL	TEXT		TEXT AMT					
02	12 SEASONAL @ 15.30 X 70 HRS		12,852					
			12,852					
655-0609-435.11-01	FICA - REGULAR	2,754	1,975	3,535	3,535	0	0	3,605
LEVEL	TEXT		TEXT AMT					
02	ALL WAGES X 7.65%		3,605					
			3,605					
655-0609-435.11-07	UNEMPLOYMENT COMP	148	0	116	116	0	0	0
LEVEL	TEXT		TEXT AMT					
02	NOT CHARGING IN 2018							

*	PERSONNEL SERVICES	38,899	27,792	49,851	49,851	0	0	50,729
655-0609-435.22-24	OTHER OPERATING SUPPLIES	847	1,754	4,344	4,344	876	876	4,344
LEVEL	TEXT		TEXT AMT					
02	MISC HAND TOOLS - RAKES, ETC		4,344					
			4,344					

*	SUPPLIES	847	1,754	4,344	4,344	876	876	4,344
655-0609-435.31-07	MGMT FEE TO WATER WORKS	11,796	12,432	13,740	13,740	8,015	6,870	13,734
LEVEL	TEXT		TEXT AMT					
02	2017 FIXED COST ALLOCATION #6		13,734					
	UTILITY CUSTOMER SERVICE OPERATIONS FEE		13,734					
655-0609-435.31-70	ADM FEE ALLOCATION	12,783	16,968	18,247	18,252	10,647	9,126	17,647
LEVEL	TEXT		TEXT AMT					
02	2018 FIXED COST ALLOCATION #1		17,647					
	ADMINISTRATIVE FEE		17,647					

Fund 655 - Project ReLeaf

City of South Bend

Expenditures

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2017 Amended Budget	2017 YTD Actual	6/30/17 YTD Actual	2018 Proposed Expenditures
655-0609-435.34-02	LIABILITY INSURANCE	480	540	408	408	238	204	0
LEVEL	TEXT		TEXT AMT					
02	2018 FIXED COST ALLOCATION #5 LIABILITY INSURANCE							
655-0609-435.36-03	AUTO EQUIPMENT R&M	10,100	10,034	10,606	10,606	591	591	10,606
LEVEL	TEXT		TEXT AMT					
02	BASED ON 2016 - 10,100.00 + 5%		10,606 10,606					
655-0609-435.37-11	CAPITAL LEASE PRINCIPAL	68,587	69,615	70,659	70,659	46,742	35,198	48,405
LEVEL	TEXT		TEXT AMT					
02	2013 LEAF VACS - DEBT SCHEDULE 113 - PD OFF 2018		48,405 48,405					
655-0609-435.37-12	CAPITAL LEASE INTEREST	3,631	2,603	1,561	1,561	987	911	577
LEVEL	TEXT		TEXT AMT					
02	2013 LEAF VACS - DEBT SCHEDULE 113 - PD OFF 2018		577 577					
* OTHER SERVICES & CHARGES		107,377	112,192	115,221	115,226	67,220	52,900	90,969
655-0609-435.50-02	INTERFUND TRANSFER	350,000	350,000	350,000	350,000	175,000	175,000	550,000
LEVEL	TEXT		TEXT AMT					
02	TRANSFER TO COVER A PORTION OF MVH COSTS PAID FOR SPRING AND FALL PROJECT RELEAF DURING 2015. INCLUDES SUPERVISORY WAGES AND BENEFITS, GASOLINE, DEPRECIATION ON LEAF VACS AND OTHER COSTS. TOTAL ESTIMATED COST - \$343,870 INCREASE OF \$10,000 FROM 2011 BUDGET INCREASE TRANSFER BY \$100,000 IN 2015 TRANSFER TO ACCOUNT #202-0000-392.00-00 NEW IN 2018: TRANSFER TO OR TO COVER A PORTION OF THE COSTS FOR PROCESSING LEAVES - TO 641-0631-344.07-55		350,000 200,000 550,000					
655-0609-435.63-70	BAD DEBT EXPENSES	5,765	5,456	6,000	5,995	3,311	2,714	6,000
LEVEL	TEXT		TEXT AMT					
02	AVERAGE 2012 - 2015 = 5,406.00		6,000 6,000					

Fund 655 - Project ReLeaf

City of South Bend

Expenditures

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2017 Amended Budget	2017 YTD Actual	6/30/17 YTD Actual	2018 Proposed Expenditures
* OTHER USES		355,765	355,456	356,000	355,995	178,311	177,714	556,000
** LEAF PICKUP		502,888	497,194	525,416	525,416	246,407	231,490	702,042
*** PROJECT RELEAF		502,888	497,194	525,416	525,416	246,407	231,490	702,042