

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
AGENDA REVIEW SESSION
August 17, 2017 – 10:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

AGENDA REVIEW SESSION

1. OPENING OF BIDS

- A. Downtown Mill and Asphalt Overlay ó Project No. 117-052R
 - 1. Funding: RWDA TIF Bond

2. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. Agreement ó Department of Public Safety of the City of Indianapolis, Indiana
 - 1. Description: Provide Trained Personnel throughout Indiana when an Emergency Response Team is needed

3. LICENSES AND PERMITS

- A. Block Party ó Residential
 - 1. Applicant: Murray Miller on behalf of Greater St. John Missionary Baptist Church
 - a) Event: Community Outreach Weekend Fun Fair
 - b) Location: Adams St. from Orange St. to Liston St.
 - c) Date/Time: August 19, 2017; 10:00 a.m. to 8:00 p.m.
 - d) Police, Traffic and Lighting and Engineering approve Adams St., No Closure or Restrictions on Orange St.

REGULAR MEETING

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of August 3, August 8, and August 15, 2017

2. PUBLIC HEARING

- A. New Massage Establishment License
 - 1. Applicant: Mainstage Massage
 - 2. Location: 105 E. Jefferson Blvd.
 - 3. Favorable Recommendations
- B. New Massage Establishment License
 - 1. Applicant: Council Oak Massage Therapy, LLC
 - 2. Location: 3302 Portage Ave., Suite A
 - 3. See Comments

3. OPENING OF BIDS

- A. Charles Black Center Renovations ó Project No. 116-073
 - 1. Funding: Park Bond and RWDA TIF (751.1101.452.39.89; 324.1050.460.42.02)

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- B. One (1) or More, 2017 or Newer, Single Axle Dump Truck with Underbody Scraper ó Spec W
 - 1. Funding: Venues Parks and Arts Capital Lease (201.1101.452.37.11/.12)
 - C. Marriott Hotel Site Development at Hall of Fame, Phase 3 ó Project No. 117-064
 - 1. Funding: RWDA TIF (324.1050.460.42.01)
 - D. Demolition of Howard Park Recreation Center ó Project No. 117-058
 - 1. Funding: REDA TIF (429.1050.460.39.82)
- 4. OPENING OF PROPOSALS**
- A. Morris Performing Arts Center Marquee Upgrade ó Project No. 117-070
 - 1. Funding: MPAC Capital Improvements (416.0404.453.43.08)
- 5. OPENING OF QUOTATIONS**
- A. Twenty-Five (25) More or Less, Setina Single Prisoner Transport Cages
 - 1. Funding: Subject to Police Department Capital Lease (404.0401.415.37.11/.12)
 - B. Sewer Cleaning Nozzles
 - 1. Funding: Sewer Maintenance Materials (641.0621.792.23.04)
 - C. Four Winds Field Concourse Painting
 - 1. Funding: Coveleski Non-Reverting Fund (401.1101.452.36.01)
 - D. Morris Theatrical Lighting Controls Upgrade
 - 1. Funding: Morris Capital Improvement Fund (416.0404.453.43.08)
 - E. 2017 Lamppost Programs Installations ó Project No. 117-011A
 - 1. Funding: COIT (404.0602.431.31.06)
 - F. Bowen Street Drainage Improvements ó Project No. 116-082A
 - 1. Funding: SSDA TIF (430.1050.460.31.02)
 - G. 2017 Tree Plantings ó Project No. 117-009B
 - 1. Funding: MVH (202.0619.431.31.06)
- 6. AWARD BIDS AND APPROVE CONTRACT**
- A. Downtown Mill and Asphalt Overlay ó Project No. 117-052R
 - 1. Company: TBD
 - 2. Amount: TBD
 - 3. Funding: RWDA TIF Bond
 - B. Four (4) More or Less, 2017 or Newer, Mid-Size Four Door Hybrid Sedan Automobiles ó Spec V
 - 1. Company: Gates Automotive
 - 2. Amount: \$25,065 each; Total \$100,260
 - 3. Funding: (3) Wastewater Capital and (1) Fire Department Capital (642.0630.415.43.02/287.0902.422.43.02)

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7. CHANGE ORDERS

- A. Calvert Street Lift Station Replacement ó Project No. 116-053
 - 1. Company: HRP Construction, Inc.
 - 2. Change Order No.: 2
 - 3. Decrease Amount: (\$7,197.60); Increase Thirty (30) Days
 - 4. Percent of Decrease: (0.78%)
 - 5. Total Percent of Change: 0.40%
 - 6. Revised Contract Amount: \$920,608.20; Revised Completion Date August 30,2017
 - 7. Funding: Wastewater Capital (642.0630.415.43.66)
- B. Wastewater Treatment Plant Secondary Treatment Improvements ó Project No. 114-053
 - 1. Company: Thieneman Construction, Inc.
 - 2. Change Order No.: 14
 - 3. Decrease Amount: (\$66,489.40)
 - 4. Percent of Decrease: (0.56%)
 - 5. Total Percent of Change: 17.14%
 - 6. Revised Contract Amount: \$13,921,615.47
 - 7. Funding: Wastewater Capital (642.0630.415.43.66)

8. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS

- A. One (1) or More, 2017 or Newer, One Ton Four Wheel Drive Pick-Up Truck Including Animal Transport Module ó Spec Y
 - 1. Funding: Subject to Animal Control Capital Lease (600.1207.415.37.11/.12)
- B. One (1) or More, 2017 or Newer, Single Axle 4x4 Dump Truck with Contractor Dump Bed ó Spec Z
 - 1. Funding: Subject to VPA Capital Lease (201.1101.452.37.11/12)

9. REQUEST TO ADVERTISE FOR PROPOSALS

- A. Venues, Parks, and Arts Guaranteed Energy Savings Contract Qualifications
 - 1. Funding: TBD

10. RESOLUTIONS

- A. No. 32-2017 ó A Resolution of the City of South Bend Board of Public Works Approving an Updated and Amended Industrial Revolving Fund Plan
- B. No. 35-2017 ó A Resolution of the South Bend Indiana Board of Public Works on Disposal of Unfit and/or Obsolete Vehicles and Equipment
 - 1. Description: Vehicles and Equipment for 2017 Central Services Auction

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- C. No. 36-2017 ó A Resolution of the South Bend Board of Public Works Approving the Donation of Funds to South Bend Heritage Foundation, Inc. for Commercial Relief Purposes
 - 1. Description: Assist in Development of Downtown Business Retention
 - D. No. 37-2017 ó A Resolution of the Board of Public Works for the City of South Bend, Indiana Approving the Master Tax-Exempt Lease/Purchase Agreement with Publicfinance.com Acting Through U.S. Bancorp Government Leasing and Financing, Inc.
- 11. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA**
- A. Agreement ó The Center for the Homeless, Inc.
 - 1. Description: Provide Implementation of the BOS Merger, Coordinated Entry and HMIS Services for Services to the Homeless in St. Joseph County from September 1, 2017 to December 31, 2017
 - 2. Amount: \$40,000
 - 3. Funding: DCI Administration Fund 211
 - B. Professional Services Agreement ó Alliance Architects, Inc.
 - 1. Description: Renovate Morris Bistro and Palais Entrance
 - 2. Amount: TBD
 - 3. Funding: Joint Licensing Funds
 - C. Professional Services Agreement ó Earth Exploration
 - 1. Description: Geotechnical Services for Howard Park Reconstruction
 - 2. Amount: NTE \$10,200
 - 3. Funding: REDA TIF (429.1050.460.31.02) Subject to Redevelopment Funding
 - D. Amendment No. 1 to Professional Services Agreement ó Alliance Architects, Inc.
 - 1. Description: Increase Scope for Engineering and Architectural Services for Howard Park Reconstruction to include Entire Park
 - 2. Amount: \$10,500; New Total \$185,500
 - 3. Funding: REDA TIF (429.1050.460.31.02) Subject to Redevelopment Funding
 - E. Professional Services Agreement ó American Structurepoint, Inc.
 - 1. Description: Traffic Impact Study for Ireland Road Development
 - 2. Amount: \$14,700
 - 3. Funding: SSDA TIF (430.1050.460.42.03)
 - F. Memorandum of Understanding - MACOG
 - 1. Description: 2017-2018 Traffic Study
 - 2. Amount: \$14,000
 - 3. Funding: LRSA (251.0608.431.23.02)
 - G. Professional Services Agreement ó Abonmarche Consultants, Inc.

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1. Description: Ironwood Sidewalks on the West Side from Edison St. to State Road 23
2. Amount: \$75,700
3. Funding: LRSA (251.0608.431.42.96)
- H. Professional Services Agreement ó Quest Diagnostics Clinical Laboratories, Inc.
 1. Description: Substance Abuse Testing Services
 2. Amount: Pricing per Lab Test Type
 3. Funding: Liability Insurance Fund (226.0418.671.39.80)
- I. Professional Services Agreement ó McCormick Engineering, LLC
 1. Description: Southfield Lake Drainage Study
 2. Amount: \$39,370
 3. Funding: LRSA & Engineering Professional Services (251.0608.431.42.96/101.0602.431.31.06)

12. LICENSES AND PERMITS

- A. Block Party ó Non-Residential
 1. Applicant: South Bend Venues Parks & Arts
 - a) Event: Fall Family Fun Fair
 - b) Locations:
 - (1) Ewing Ave. from Douglas St. to Gertrude St.
 - (2) Gertrude St. from Ewing Ave. to 200ø South of Entrance to Park, Both Sides
 - (3) Walnut St. from Ewing Ave. to 2114 Walnut St., East Side
 - c) Date/Time: October 14, 2017; 6:00 a.m. to 3:00 p.m.
 - d) Favorable Recommendations
 2. Applicant: South Bend Heritage Foundation
 - a) Event: Get to Know Your Neighbor Lincoln Park Block Party
 - b) Location: Cottage Grove Ave. from Fuerbringer St. to Alley South of Lincoln Way West
 - c) Date/Time: September 9, 2017; 8:00 a.m. to 3:00 p.m.
 - d) Favorable Recommendations
- B. Processions
 1. Applicant: University of Notre Dame
 - a) Event: Notre Dame Trail
 - b) Date/Time: August 26, 2017; 6:00 a.m. to 12:00 p.m.
 - c) Favorable Recommendation
 2. Applicant: Michiana Runnerø Association
 - a) Event: Game Day Chase 5K & 10K
 - b) Date/Time: September 9, 2017; 6:30 a.m. to 10:30 a.m.
 - c) Favorable Recommendation

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- C. Encroachments/Revocable Permits
 - 1. Applicant: Finnies Next Door
 - a) Location: 223 S. Main St., South Side on Wayne St.
 - b) Description: Canvas Entry Canopy
 - c) Favorable Recommendations

13. VACATIONS

- A. Applicant: Bernardo Contreras
 - 1. Location: North/South Alley, East of William St. East Right-of-Way, West of N. Lafayette Blvd. West Right-of-Way, running North approximately 116 Ft. from W. Madison Street North Right-of-Way
 - 2. Purpose: Safety and Privacy
 - 3. Engineering, Fire Department and Community Investment Comments

14. TRAFFIC CONTROL DEVICES

- A. New Installation ó Lincoln Highway Historic Byway Signs
 - 1. Locations:
 - a) Lincolnway East near Eddy St. ó Two (2) Signs
 - b) Michigan St. at Monroe St. Intersection ó Two (2) Signs
 - c) Michigan St. at Western Ave. Intersection ó Two (2) Signs
 - d) Martin Luther King Jr. Blvd. and Western Ave. Intersection ó Two (2) Signs
 - e) Michigan St. at Washington St. Intersection ó Two (2) Signs
 - f) Washington St. at Lafayette Blvd. Intersection ó Two (2) Signs
 - g) Lafayette Blvd. at LaSalle Ave. Intersection ó Two (2) Signs
 - 2. All criteria has been met
- B. Revision ó Parking Spot Designations
 - 1. Location: South Side Parking Spots on East Bound Lane of Jefferson Blvd., East of Lafayette Blvd.
 - 2. Description: Parking Spot 1: Change from No Parking to City-Owned Electric Vehicle Parking Only; Parking Spot 2: Change from Public 1-Hour Parking to Public 2 Hour Electric Vehicle Parking Only
 - 3. All criteria has been met

15. CONSENT TO ANNEXATION AND WAIVER OF RIGHTS TO REMONSTRATE

- A. 18275 Forest Glade Drive ó Water/Sewer
- B. 18391 Forest Glade Drive ó Water/Sewer

16. RATIFY BONDS

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- A. Contractor Bonds
 - 1. Holladay Construction Group, Released Effective August 14, 2017
- 17. CLAIMS
- 18. PRIVILEGE OF THE FLOOR
- 19. ADJOURNMENT

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.