

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
AGENDA REVIEW SESSION
June 8, 2017 – 10:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

AGENDA REVIEW SESSION

1. OPENING OF QUOTATIONS

- A. Ironwood Drive Repairs ó Project No. 115-099
 - 1. Funding: LRSA (251.0608.431.42.96)
- B. Olive Street Metronet Conduit ó Project No. 117-021
 - 1. Funding: RWDA TIF (324.1050.460.42.03)

2. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. Office Lease Agreement ó Shein Realty LLC
 - 1. Description: Office Lease for Police Department ATF Disarmed Taskforce
 - 2. Amount: \$10,975
 - 3. Funding: Continuing Education (full amount reimbursed by ATF) (220.8101.422.39.89)

3. LICENSES AND PERMITS

- A. Block Party ó Residential
 - 1. Applicant: Kyra Lee
 - a) Event: Kyra's Neighborhood Block Party
 - b) Location: Esther Street from Madison Street to Cedar Street
 - c) Date/Time: June 11, 2017; 1:00 p.m. to 8:00 p.m.
 - d) Incomplete Recommendations
- B. Block Party ó Non Residential
 - 1. Applicant: Keller Park Church
 - a) Event: Block Party
 - b) Location: Bryan Street from Sherman Street to Inglewood Place
 - c) Date/Time: June 11, 2017; 1:30 p.m. to 4:30 p.m.
 - d) Incomplete Recommendations; Engineering states both ends of Bryan Street must be barricaded as well as the North Half of the North/South Alley between Bryan Street and Beale Street
- C. Concurrence for Temporary Use of City or County Streets or Roads for the Detouring of Traffic from a State Highway Permit - INDOT
 - 1. Applicant: City of South Bend requests Closure of SR 933/Main Street from Jefferson Blvd. to Washington Street and Detour Route
 - 2. Event: Leighton Plaza Statue Unveiling
 - 3. Date/Time: June 21, 2017; 10:30 a.m. to 12:00 p.m.

REGULAR MEETING

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of May 18, May 23, May 30 and June 6, 2017

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2. OPENING OF BIDS

- A. Edison Road and Ironwood Road Corridors Rehabilitation ó Project No. 116-070
 - 1. Funding: Local Road & Bridge Matching Grant (265.0608.431.36.10)
- B. Berlin Place No. 2 Electrical, Mechanical & Plumbing ó Project No. 117-048R
 - 1. Funding: RWDA TIF (324.1050.460.31.02)
 - 2. Award
- C. Newman Center Site Development ó Project No. 117-060
 - 1. Funding: REDA TIF (429.1050.460.42.02)
- D. Morris Performing Arts Center Phantom of the Opera Chandelier Support ó Project No. 117-034
 - 1. Funding: Broadway Theater League
- E. Century Center Masonry Restoration, Phase II ó Project No. 117-037
 - 1. Funding: Hotel/Motel Tax (7304.42010.000.0099)
- F. One (1) or More, 2017 or Newer, 40ø Articulating Boom Lift ó Spec R
 - 1. Funding: VPA Capital Lease (201.1101.452.37.11/.12)

3. OPENING OF QUOTATIONS

- A. Enclosure of Breakroom at Organic Resources
 - 1. Funding: Wastewater Repairs & Maintenance (641.0630.793.36.01)
 - 2. Award
- B. Specialty Pavement Markings ó Project No. 117-039
 - 1. Funding: LRSA (251.0608.431.42.93)

4. AWARD BIDS AND APPROVE CONTRACTS

- A. One (1) or More, 2017 or Newer, LP Powered Lift Truck ó Spec N
 - 1. Company: Hull Lift Truck
 - 2. Amount: \$29,459
 - 3. Funding: Wastewater Capital (642.0630.415.43.02)
- B. One (1) or More, 2017 or Newer, 70ø Aerial Four-Wheel Drive Tower Truck Complete ó Spec O
 - 1. Company: Altec Industries, Inc.
 - 2. Amount: \$200,147
 - 3. Funding: VPA Capital Lease (201.1101.452.37.11/.12)
- C. 2017 Street and Sewer Department Materials ó Project No. 117-023R
 - 1. Company:
 - a) Ferguson Water Works ó Division A
 - (1) Amount: Unit Prices, NTE \$117,975
 - b) American Highway Products ó Division B
 - (1) Amount: Unit Prices, NTE \$43,855

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- D. 2. Funding: Streets, Curb & Sidewalk, Sewer Insurance, Sewers, Sewer Concrete Seven (7), More or Less, 2017 or Newer, ¾ Ton Four-Wheel Drive Pick-Up Trucks ó Spec M
 - 1. Company: Jordan Ford
 - 2. Amount: \$34,659 each; Base Bid Plus Alternate Nos. 2 and 4
 - 3. Funding: Four (4) for VPA Capital Lease; Two (2) for Code Enforcement Capital Lease; One (1) for Organic Resources Capital Purchase (201.1101.452.37.11/.12; 612.1201.415.37.11/.12; 642.0630.415.43.02)
- E. One (1) or More, 2017 or Newer, ¾ Ton Extended Cab Four-Wheel-Drive Pick-Up Truck - Spec L
 - 1. Company: Jordan Ford
 - 2. Amount: \$38,029; Base Bid Plus Alternate Nos. 2 and 4
 - 3. Funding: VPA Capital Lease (201.1101.452.37.11/.12)
- F. Ironwood Drive Repairs ó Project No. 115-099
 - 1. Company: TBD
 - 2. Amount: TBD
 - 3. Funding: LRSA (251.0608.431.42.96)
- G. Olive Street Metronet Conduit ó Project No. 117-021
 - 1. Company: TBD
 - 2. Amount: TBD
 - 3. Funding: RWDA TIF (324.1050.460.42.03)

5. AWARD PROPOSAL

- A. Morris Performing Arts Center, Palais Royale, and Century Center Event Security Services
 - 1. Company: ESG Security and Event Services
 - 2. Amount: Highest Scoring Proposal
 - 3. Funding: Event Ticket Revenue

6. CHANGE ORDERS

- A. South Bend One-Way to Two-Way Conversion, Division B ó Project No. 116-001
 - 1. Company: Rieth-Riley Construction Co., Inc.
 - 2. Change Order No.: 14
 - 3. Increase Amount: \$72,840
 - 4. Percent of Increase: 0.41%
 - 5. Total Percent of Change: 9.66%
 - 6. Revised Contract Amount: \$17,689,582.55
 - 7. Funding: 2015 TIF Bond
- B. 2016 Manhole and Sewer Lining ó Project No. 116-026

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1. Company: Insituform Technologies, Inc.
 2. Change Order No.: 1
 3. Increase Amount: \$28,701.75
 4. Percent of Increase: 0.97%
 5. Revised Contract Amount: \$2,986,602.55
 6. Funding: Utility Expense/Contractual Service/Other (641.0621.792.63.35)
- C. Wastewater Treatment Plant Secondary Treatment Improvements ó Project No. 114-053
1. Company: Thieneman Construction, Inc.
 - a) Change Order No.: 10
 - (1) Increase Amount: \$422,000; Seventy-Nine (79) Days
 - (2) Percent of Increase: 3.56%
 - (3) Total Percent of Change: 13.33%
 - (4) Revised Contract Amount: \$13,468,684.87
 - b) Change Order No.: 11
 - (1) Increase Amount: \$31,550
 - (2) Percent of Increase: 0.26%
 - (3) Total Percent of Change: 13.59%
 - (4) Revised Contract Amount: \$13,500,234.87
 - c) Change Order No.: 12
 - (1) Increase Amount: \$483,411; Thirty (30) Days
 - (2) Percent of Increase: 4.07%
 - (3) Total Percent of Change: 17.66%
 - (4) Revised Contract Amount: \$13,983,645.87
 2. Funding: 2012 Sewer Bond; Wastewater Capital (661.0630.415.42.06; 642.0630.415.43.66))

7. CHANGE ORDERS AND PROJECT COMPLETION AFFIDAVITS

- A. Randolph Street Basin Emergency Repair ó Project No. 116-083D
1. Company: HRP Construction Co.
 2. Change Order No.: 2 (Final)
 3. Decrease Amount: (\$5,088)
 4. Percent of Decrease: (2.68%)
 5. Total Percent of Change: (2.68%)
 6. Revised Contract Amount: \$184,595.30
 7. Funding: COIT (404.0602.431.31.06)
- B. County-City Building Van Accessible Parking ó Project No. 116-038
1. Company: Rieth-Riley Construction Co., Inc.
 2. Change Order No.: 1 (Final)
 3. Increase Amount: \$883

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4. Percent of Increase: 5.42%
 5. Revised Contract Amount: \$17,179
 6. Funding: LRSA (251.0608.431.36.10)
 - C. Fire Department Training Center Site Improvements ó Project No. 117-013
 1. Company: TX Concrete
 2. Change Order No.: 1 (Final)
 3. Increase Amount: \$639
 4. Percent of Increase: 7.48%
 5. Revised Contract Amount: \$9,184.13
 6. Funding: Fire Department (101.0901.422.36.01)
- 8. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS**
- A. Eighteen (18), More or Less, New Heavy Duty Mobile Lifting Systems ó Spec T
 1. Funding: Central Services Capital (224.0605.419.43.10)
 - B. Downtown Mill and Asphalt Overlay ó Project No. 117-052
 1. Funding: TIF Bond
 - C. Demolition of Howard Park Recreation Center ó Project No. 117-058
 1. Funding: TBD
- 9. RESOLUTIONS**
- A. No. 21-2017 ó A Resolution of the City of South Bend, Indiana Board of Public Works Approving the Transfer of Personal Property to the City of Alexandria, Indiana
 1. Description: 2009 Dodge Charger K9 Vehicle
 - B. No. 22-2017 ó A Resolution of the Board of Public Works for the City of South Bend, Indiana establishing a Policy for School Zone Signs, Markings, and Signals
 1. Description: Allow Private and Public School Officials to Request Additional or Special School Zone Signs and Signal to Enhance the Safety of School Zones
- 10. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA**
- B. Amendment to Professional Services Agreement ó H.J. Umbaugh & Associates
 1. Description: Additional Time for the Water Utility Cost Service Study due to delays in the passage of the Water Rate Ordinance, and IURC Requirements for Updated Test Year for Rate Case.
 2. Amount: Increase of \$35,000
 3. Funding: Water Works O&M (620.0640.658.31.06)
 - C. Professional Services Agreement ó HVS Convention, Sports & Entertainment Facilities Consulting

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1. Description: Venue Management Assessment of the Century Center and Morris Performing Arts Center/Palais Royale Ballroom
 2. Amount: NTE \$25,800 plus Reasonable Out-of-Pocket Expenses
 3. Funding: EDIT (408.1050.452.31.06)
- D. Professional Services Agreement ó The Industrial Revolving Fund
1. Description: Services to the Industrial Revolving Fund
 2. Amount: \$73,500 Annually Paid to the City
 3. Funding: Community Investment Administration (211.1001.339.03.00)
- E. Agreement ó State of Indiana
1. Description: Adjustment for Medicaid Managed Care Ambulance Services for Calendar Year 2014 for the South Bend Fire Department
 2. Amount: Reimbursement of \$1,411,931.47; Intergovernmental Transfer Amount: \$471,088.31
 3. Funding: Misc. Charges & Services (287.0902.422.39.89)
- F. Memorandum of Understanding ó Great Lakes Capital
1. Description: Details Requirements of the Developer should the Sewer Master Planning Study suggest an Alternate Route for the Sanitary Sewer for 5550 Dylan Drive
- G. Software Agreement ó The Flybook, LLC
1. Description: East Race Event Payment Software
 2. Amount: \$1 per Transaction
 3. Funding: VPA
- H. Professional Services Agreement ó Jacob Burnett
1. Description: Redevelopment Supervisory Services
 2. Amount: \$32,750
 3. Funding: COIT (404.0672.415.31.06)
- I. Professional Services Agreement ó Dan Correa
1. Description: Redevelopment Supervisory Services
 2. Amount: \$14,000
 3. Funding: COIT (404.0672.415.31.06)

11. LICENSES AND PERMITS

- A. Block Party ó Residential
1. Applicant: The LGBTQ Center
 - a) Event: Pride Block Party
 - b) Location: South Michigan Street from Washington Street to Wayne Street
 - c) Date/Time: July 8, 2017; 11:00 a.m. to 6:00 p.m.
 - d) Favorable Recommendations
- B. Block Party ó Non-Residential
1. Applicant: Downtown South Bend, Inc.

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- a) Event: Food Truck Alley
- b) Location: Michigan Street in front of Morris Performing Arts Center from Colfax Ave. to Martin Luther King Jr. Blvd.
- c) Date/Time: Tuesdays and Thursdays from May to October; 9:00 a.m. to 3:00 p.m.
- d) Favorable Recommendations
- 2. Applicant: City of South Bend
 - a) Event: Leighton Plaza Statue Unveiling
 - b) Location: Main Street from Washington Street to Jefferson Blvd.
 - c) Date/Time: June 21, 2017; 10:30 a.m. to 12:00 p.m.
 - d) Favorable Recommendations; No Parking Signs posted from 6:00 a.m. to 1:00 p.m.
- C. Processions
 - 1. Applicant: American Legion Post 357
 - a) Event: Kernan's Heroes Ride
 - b) Date/Time: July 8, 2017; 8:30 a.m. to 2:00 p.m.
 - c) Favorable Recommendations subject to Revised Route on St. Joseph Valley Parkway to Mayflower Road
 - 2. Applicant: St. Joe County 4-H Fairground
 - a) Event: St. Joseph County 4H Fair Parade 2017
 - b) Date/Time: July 1, 2017; 7:00 a.m. to 11:30 a.m.
 - c) Favorable Recommendations subject to revised Route of Jefferson Blvd. to Michigan Street to Colfax Avenue

12. VACATIONS

- A. Applicant: Karl and Megyn Edmondson
 - 1. Location: North/South Alley West of Laurel Street running South from Jefferson Blvd. to 1st East/West Alley, and North from Jefferson Blvd. to 1st East/West Alley
 - 2. Purpose: Reduce Traffic and Dumping. Proposed Community Garden will increase Pedestrian Traffic.
 - 3. Favorable Recommendations; Meets Criteria

13. TRAFFIC CONTROL DEVICES

- A. New Installation - Handicapped Accessible Parking Space Sign
 - 1. Locations:
 - a) 614 S. Wellington
 - b) 1645 N. Brookfield
 - c) 1215 Elliott
 - 2. All criteria has been met

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- B. New Installation of Eight (8) No Left Turn Signals
 - 1. Location: Dubail Ave. at Intersection on both the East and West of Twyckenham Drive; Delbert Court at Intersection with Twyckenham Drive; Prinz Court at Intersection with Twyckenham Drive; Raymond Court at Intersection with Leer Street; Alley South of Norfolk Southern Railroad Crossing at Intersection with Leer Street (East Side); Prinz Court at Intersection on East and West of Leer Street
 - 2. All criteria has been met
 - C. Revisions
 - 1. Residential Handicapped Parking
 - a) Location: Remove from 1108 Western Avenue and Install at 1224 Dunham Street
 - b) All criteria has been met
 - 2. All-Way Stop Signs
 - a) Location: Revise Intersection of Lafayette Boulevard and Marion Street to All-Way Stop Configuration, with new Stop Signs, All-Way Place Cards and Reflectorized Strips
 - b) All criteria has been met
 - 3. Lane Reconfiguration
 - a) Location: Reconfigure Lanes on Lafayette Blvd. from LaSalle Avenue to Navarre Street; Install No Parking on Here to Corner; Remove White Dashed Lane Markings on Northbound Lafayette Blvd. and any conflicting Parking Restrictions; Remove "No Parking this Side of Street" Restriction on East Side and Replace with Specific Parking Restrictions
 - b) All criteria has been met
14. CLAIMS
15. PRIVILEGE OF THE FLOOR
16. ADJOURNMENT

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.