

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
AGENDA REVIEW SESSION
May 18, 2017 – 10:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

AGENDA REVIEW SESSION

1. OPENING OF QUOTATIONS

- A. Leighton Plaza Improvements, Phase 2 ó Project No. 117-154A
1. Funding: Special Donations (217.1086.415.39.89)

2. AWARD QUOTATION

- A. City of South Bend Solid Waste Restroom Updates
1. Company: Ziolkowski Construction, Inc.
2. Amount: \$19,592
3. Funding: Solid Waste Building Maintenance (610.0610.791.36.01)

3. LICENSES AND PERMITS

- A. Procession
1. Applicant: Rwandan Community IN Michiana
2. Event: Walk to Remember
3. Date/Time: May 19, 2017; 4:00 p.m. to 5:00 p.m.
4. Favorable Recommendations
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REGULAR MEETING

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of May 4, May 9, and May 16, 2017

2. OPENING OF BIDS

- A. Thirty-Nine (39) More or Less, 2017 or Newer, All Wheel Drive Police Patrol Vehicles ó Spec E
1. Funding: Subject to Police Department Capital Lease (404.0401.415.37.11/12)
- B. One (1) or More, 2017 or Newer, LP Powered Lift Truck ó Spec N
1. Funding: Wastewater Capital Budget (642.0630.415.43.02)
- C. One (1) or More, 2017 or Newer, 70ø Aerial Four Wheel Drive Tower Truck Complete ó Spec O
1. Funding: Subject to Venues Parks & Arts Capital Lease (201.1101.452.37.11/12)
- D. One (1) or More, Pre-Owned 40ø Aerial Four Wheel Drive Tower Truck Complete ó Spec P
1. Funding: Subject to Venues, Parks & Arts Capital Lease (201.1101.452.37.11/12)
- E. 2017 Street and Sewer Department Materials ó Project No. 117-023R

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1. Funding: Streets, Curb & Sidewalk, Sewer Insurance, Sewers, Sewer Concrete (202.0607.431.22.24/22.30/22.40/23.02/23.03/23.20/23.40; 202.0619.431.23.03/23.21/23.24; 640.0620.811.22.24/23.24; 641.0621.792.22.24/23.02/23.03/23.04; 641.0625.792.22.24/23.04)
- F. Monroe Parking Lot and Street Improvements ó Project No. 117-043
 1. Funding: RWDA TIF (324.1050.460.42.01)
- 3. OPENING OF PROPOSALS**
 - A. Morris Performing Arts Center, Palais Royale & Century Center Event Security Services
 1. Funding: Event Ticket Revenue
 - B. Howard Park Reconstruction ó Project No. 117-047
 1. Funding: Park Bond
- 4. AWARD BIDS AND APPROVE CONTRACTS**
 - A. One (1) or More, 2017 or Newer, Tub Grinder ó Spec I
 1. Company: Vermeer of Indiana
 2. Amount: \$546,090.28
 3. Funding: Subject to Organic Resources Capital Lease (641.0631.793.37.11/12)
 - B. One (1) or More, 2017 or Newer, Compact Track Loader ó Spec K
 1. Company: Hull Lift Truck/Bobcat of Michiana
 2. Amount: \$57,299.29
 3. Funding: Subject to Venues, Parks & Arts Capital Lease (201.1101.452.37.11/12)
 - C. Sale of City-Owned Property ó 1721 Prairie Avenue
 1. Buyer: Richard D. Fox
 2. Amount: \$1,137.32
 3. Approve Purchase Agreement
 - D. Curb and Sidewalk, Division A ó Project No. 117-008
 1. Company: Walsh & Kelly, Inc.
 2. Amount: Unit Prices NTE \$109,024
 3. Funding: MVH (202.0619.431.31.06)
 - E. Curb and Sidewalk, Divisions B-F ó Project No. 117-008
 1. Company: Ziolkowski Construction, Inc.
 2. Amount: Unit Prices NTE \$260,381
 3. Funding: MVH (202.0619.431.31.06)
- 5. REJECT BIDS**
 1. Berlin Place No. 2 Electrical ó Project No. 117-048E

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2. Berlin Place No. 2 Mechanical ó Project No. 117-048M
3. Berlin Place No. 2 Plumbing ó Project No. 117-048P
 - a) Reason: Bids over Budget
 - b) Funding: RWDA TIF (324.1050.460.42.01)

6. AWARD PROPOSAL

- A. Lawn Maintenance and Mentorship Program
 1. Company: Greater Impact Lawn Care
 2. Amount: Highest Scoring Company; \$20/Lawn, NTE \$20,000
 3. Funding: VPA Miscellaneous Services (201.1101.452.39.89)

7. CHANGE ORDERS

- A. South Bend One-Way to Two-Way Conversion, Division B ó Project No. 116-001B
 1. Company: Rieth-Riley Construction Co., Inc.
 2. Change Order No.: 13
 3. Increase Amount: \$14,912.70
 4. Percent of Increase: 0.08%
 5. Total Percent of Change: 9.20%
 6. Revised Contract Amount: \$17,616,742.55
 7. Funding: 2015 TIF Bond
- B. Wastewater Treatment Plant Secondary Improvements ó Project No. 114-053
 1. Company: Thieneman Construction, Inc.
 2. Change Order No.: 9
 3. Increase Amount: \$27,084
 4. Percent of Increase: 0.23%
 5. Total Percent of Change: 9.77%
 6. Revised Contract Amount: \$13,046,684.87
 7. Funding: 2011 and 2012 Sewer Bonds, Wastewater Equipment Purchases/Treatment & Disposal (659.0630.415.42.06/661.0630.415.42.06/642.0630.415.43.66)
- C. Calvert Street Lift Station Replacement ó Project No. 116-053
 1. Company: HRP Construction, Inc.
 2. Change Order No.: 1
 3. Increase Amount: \$10,805.80
 4. Percent of Increase: 1.18%
 5. Revised Contract Amount: \$927,805.80
 6. Funding: Wastewater Capital (642.0630.415.43.66)

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8. CHANGE ORDERS AND PROJECT COMPLETION AFFIDAVITS

- A. Chippewa Avenue Emergency Repairs ó Project No. 116-083F
 - 1. Company: JCI Bridge Group, Inc.
 - 2. Change Order No.: 2 (Final)
 - 3. Decrease Amount: (\$2,910.95)
 - 4. Percent of Decrease: (1.58%)
 - 5. Total Percent of Change: 3.70%
 - 6. Final Contract Amount: \$180,853.30
 - 7. Funding: COIT (404.0602.431.31.06)
- B. Michiana Brick Site Demolition ó Project No. 116-138
 - 1. Company: Indiana Earth, Inc.
 - 2. Change Order No.: 2 (Final)
 - 3. Decrease Amount: (\$300.00)
 - 4. Percent of Decrease: (0.74%)
 - 5. Total Percent of Change: 1.01%
 - 6. Final Contract Amount: \$40,000
 - 7. Funding: REDA TIF (429.1050.460.36.01)

9. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS

- A. Police Vehicle Equipment
 - 1. Funding: Police Vehicle Equipment Lease (404.0401.415.31.11/.12)
- B. Century Center Cooling Tower ó Project No. 117-035
 - 1. Funding: Hotel/Motel Tax (7304.42010.000.0099)
 - 2. Title Sheet
- C. 2017 Janitorial Cleaning Supplies ó Spec S
 - 1. Funding: Various
- D. Fellows Streetscape: Broadway St. to Ewing Ave. ó Project No. 116-041B
 - 1. Funding: RWDA TIF (324.1050.460.42.01)
- E. 2017 Demolitions, Phase I ó Project No. 117-065
 - 1. Funding: RWDA TIF (324.1050.460.42.01)
- F. Edison and Ironwood Road Corridor Rehabilitation ó Project No. 116-070
 - 1. Title Sheet
 - 2. Funding: Local Road & Bridge Matching Grant (265.0608.431.36.10)
- G. Berlin Place No. 2 Electrical, Mechanical, and Plumbing ó Project No. 117-048R
 - 1. Title Sheet
 - 2. Funding: RWDA TIF (324.1050.460.31.02)

10. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. Sewer and/or Water Service Agreements

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1. Description: County Sewer and/or Water Connection to City Sanitary Sewer and/or Water Line
2. Locations:
 - a) Douglas Max, 19987 Darden Road
 - b) Century Builders, LLC, 16895 Hidden Valley
 - c) Miller Builders, Inc., 53350 Poppy Road, Lot 1
 - d) Louis and Judy Krueper, 51994 Carriage Hills Drive, Lot 192, Farmington Square
- B. Business Associate Agreement and Data Services Agreement ó SEMMA Health, Inc.
 1. Description: Monitor and Mitigate City Health Claims to Proactively Manage Healthcare Spending
 2. Amount: \$2 per Member, Per Month, Plus 25% Success Fee
 3. Funding: Self-Funded Benefits (711.0401.671.31.06)
- C. Professional Services Agreement ó ResourceX
 1. Description: 2017 Priority Based Budgeting
 2. Amount: \$20,000
 3. Funding: COIT (404.0617.431.31.06)
- D. Revised First Amendment to Local Government Service Exchange Agreement for Public Education and Government Access Channel 99 ó WNIT, City of Mishawaka, and St. Joseph County
 1. Description: Change the Term of the Agreement for the City to One (1) Year
 2. Amount: \$43,000
 3. Funding: Professional Services (101.0302.411.31.06)
- E. Professional Services Agreement ó Crowe Horwath LLP
 1. Description: Financial Analysis and Bond Counsel Assistance with Preparation of Documentation needed to Issue and Close on Bond Sale for Eddy Street Phase II
 2. Amount: \$50,000 plus Expenses
 3. Funding: Bond Proceeds
- F. Software Agreement ó Kirby Risk
 1. Description: Software and Additional Computer Equipment for SCADA
 2. Amount: \$6,352.40
 3. Funding: Utilities Operating (641.0630.793.22.61)
- G. Professional Services Agreement ó Chamber of Commerce of St. Joseph County
 1. Description: Identify Economic Development Leads for the City
 2. Amount: \$115,000
 3. Funding: Economic Development Income Tax (408.0401.415.39.30)
- H. Amendment No. 1 to Contract ó Near Northwest Neighborhood, Inc.

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1. Description: Change Address of Acquisition/Rehab Activity from 725 Harrison Street to 754 Cottage Grove Avenue
 2. Amount: No Change
 3. Funding: CDBG (212.1001.460.39.30)
- I. Amendment No. 2 to Contract ó AIDS Ministries/AIDS Assist of North Indiana, Inc.
1. Description: Extension of Time to 7/31/17 for Emergency Shelter/Rapid Re-Housing Contract
 2. Amount: No Change
 3. Funding: Emergency Solutions Grant (212.1001.460.39.30)
- J. Professional Services Agreement ó DLZ Indiana, LLC
1. Description: Construction Inspection Services for Monroe and Studebaker Safe Routes to School
 2. Amount: NTE \$182,120; 80/20 Federal Split
 3. Funding: Special LOIT (257.0608.431.42.96)
- K. Master Lease Purchase Agreement ó Hewlett-Packard Financial Services
1. Description: 2017 Computer Deployment/Refresh
 2. Amount: \$2,332.21 per Month for Forty-Eight (48) Months; Total of \$109,841.75
 3. Funding: IT Lease; Building Lease; Water Works Lease; Organic Resources Lease; Waste Water Lease; VPA Admin., Operations, and Golf Lease (279.0672.415.37.11/.12; 600.1306.415.37.11/.12; 620.0640.658.37.11/.12; 641.0631.793.37.11/.12; 641.0630.793.37.11/.12; 201.1100.452.37.11/.12; 201.1101.452.37.11/.12; 201.1102.452.37/.12)
- L. Professional Services Agreement ó Christopher B. Burke Engineering, LLC
1. Description: Construction Inspection Services for Boland Trail
 2. Amount: NTE \$128,500; 80/20 Federal Split
 3. Funding: Special LOIT (257.0608.431.42.96)
- M. Renewable License ó River Walk, LLC
1. Description: Allow River Walk Development to Connect to City's Separate Storm Sewer System at Francis St., Notre Dame Ave., and St. Peter St.
- N. Professional Services Agreement ó Abonmarche Consultants, LLC
1. Description: Create Master Plan for Sewer Expansion in Portage Prairie Area
 2. Amount: NTE \$12,500 (Subject to RDC Approval)
 3. Funding: RWDA (429.1050.460.31.02)
- O. Amendment No. 1 to Professional Services Agreement ó McCormick Engineering, LLC
1. Description: Additional Drainage Improvement Design for Bowen Street
 2. Amount: \$73,133; New Total: \$119,253
 3. Funding: SSDA TIF (430.1050.460.42.03)

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- P. Memorandum of Understanding ó St. Joseph County, Indiana
 - 1. Description: Cost Share related to Portage Avenue Bridge Replacement for the Coal Line Trail Project
 - 2. Amount: \$52,000
 - 3. RWDA TIF (324.1050.460.42.02)
- Q. Software Maintenance Agreement ó Dell, Inc.
 - 1. Description: Annual Agreement for Police Department Software
 - 2. Amount: \$5,688.70
 - 3. PD General Fund (101.0801.421.36.02)

11. LICENSES AND PERMITS

- A. Block Party ó Residential
 - 1. Applicant: Jerome Waddell
 - a) Event: Memorial Day Cookout
 - b) Location: California St. from College St. to Brookfield St.
 - c) Date/Time: May 29, 2017; 9:00 a.m. to 8:00 p.m.
 - d) Incomplete Recommendations
 - 2. Applicant: Ambassadors of Love Ministries
 - a) Event: Neighborhood Block Party
 - b) Location: Nash St. from Indiana Ave. to Dubail St.
 - c) Date/Time: May 27, 2017; 8:00 a.m. to 3:00 p.m.
 - d) Incomplete Recommendations
- B. Block Party ó Non-Residential
 - 1. Applicant: KRG Eddy Street Commons
 - a) Event: Family Fun Day
 - b) Location: Eddy Street from Angela Blvd. to Napoleon St.
 - c) Date/Time: June 10, 2017; 8:00 a.m. to 2:00 p.m.
 - d) Incomplete Recommendations
 - 2. Applicant: Downtown South Bend, Inc.
 - a) Event: Art Beat
 - b) Locations:
 - (1) Michigan St. from Colfax Ave. to Western Ave.
 - (2) Washington St. from TCU to MLK Jr. Drive
 - (3) Jefferson Blvd. from Leighton Garage to MLK Jr. Drive
 - (4) Wayne St. from Library Parking to Wayne St. Garage
 - (5) MLK Jr. Drive from Washington St. to Jefferson Blvd.
 - c) Date/Time: August 18-19, 2017; 6:00 p.m. to 11:00 p.m.
 - d) Incomplete Recommendations
 - 3. Applicant: Sunnyside Presbyterian Church
 - a) Event: Church Picnic

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- b) Location: S. Frances St. from Washington St. to Jefferson Blvd.
 - c) Date/Time: June 18, 2017; 8:30 a.m. to 1:00 p.m.
 - d) Incomplete Recommendations
 - 4. Applicant: City of South Bend, Venues Parks & Arts
 - a) Event: Best Fireworks Ever
 - b) Locations:
 - (1) E. Jefferson Blvd from MLK Jr. Blvd. to S. St. Louis Blvd.
 - (2) E. Colfax Ave from MLK Jr. Blvd. to N Niles Ave
 - (3) S. St. Louis Blvd to E. Jefferson Blvd. to S. Notre Dame Ave.
 - c) Date/Time: June 2, 2017; 12:00 p.m. to 10:00 p.m.
 - d) Incomplete Recommendations; No Police Assistance
 - C. Sidewalk Café Permit
 - a) Applicant: Bruno's Pizza
 - b) Location: 131 S. Michigan St.
 - c) Time: Monday-Thursday: 10:30 a.m. to 9:00 p.m.; Friday: 10:30 a.m. to 10:00 p.m.; Saturday: 11:00 a.m. to 10:00 p.m.; Sunday: 11:00 a.m. to 9:00 p.m.
 - d) Favorable Recommendations
 - D. Encroachments/Revocable Permits
 - 1. Applicant: Jones Petrie Rafinski Corp.
 - a) Location: 325 S. Lafayette Blvd.
 - b) Description: Awnings above Windows on the East Façade at the Existing Building
 - c) Favorable Recommendations
 - 2. Applicant: North American Signs, Inc.
 - a) Locations: 630 North Michigan St. and 420 North Main St.
 - b) Description: Way-Finding/Directional Signs for Memorial Hospital in Grass Area between Curb and Sidewalk
 - c) Comments
- 12. TRAFFIC CONTROL DEVICES**
- A. New Installation of Residential Handicapped Accessible Parking Space Sign
 - 1. Location: 2309 W Roger Street
 - 2. All criteria has been met
- 13. CLAIMS**
- 14. PRIVILEGE OF THE FLOOR**
- 15. ADJOURNMENT**

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NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.