

**CITY OF SOUTH BEND  
BOARD OF PUBLIC WORKS  
MEETING  
May 9, 2017 – 9:30 a.m.**



Location: 1308 County-City Building  
South Bend, Indiana 46601

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**1. REVIEW OF MINUTES**

- A. Agenda Review, Regular Meeting, Claims Review Meeting and Special Meeting of April 20, April 25, April 28, and May 2, 2017

**2. OPENING OF BIDS**

- A. One (1) or More, 2017 or Newer, Compact Track Loader – Spec K
  - 1. Funding: VPA Capital (201.1101.452.37.11/.12)
- B. One (1) or More, 2017 or Newer, ¾ Ton Extended Cab Four Wheel Drive Pick Up Truck – Spec L
  - 1. Funding: VPA Capital Lease (201.1101.452.37.11/.12)
- C. Seven (7), More or Less, 2017 or Newer, ¾ Ton Four Wheel Drive Pick Up Trucks – Spec M
  - 1. Funding: VPA Capital Lease (201.1101.452.37.11/.12)
- D. 2017 Curb and Sidewalk Construction – Project No. 117-008
  - 1. Funding: MVH (202.0619.431.31.06)

**3. OPENING OF PROPOSALS**

- A. Lawn Maintenance and Mentorship Program
  - 1. Funding: Central Mowing

**4. OPENING AND AWARD OF QUOTATIONS**

- A. Leighton Plaza Improvements, Phase 2 – Project No. 117-054A
  - 1. Funding: Special Donations (217.1086.415.39.89)
- B. Restroom Upgrades at Solid Waste
  - 1. Funding: Solid Waste Building Maintenance (610.0610.791.36.01)

**5. AWARD BIDS AND APPROVE CONTRACT**

- A. One (1) or More, 2017 or Newer, One Ton Four-Wheel Drive Pick-Up Truck – Spec G
  - 1. Company: Jordan Ford
  - 2. Amount: Total \$44,132.00 Each; Base Bid plus Alternates 2 and 3
  - 3. Funding: Solid Waste Capital Lease (611.0610.415.37.11/.12)
- B. Three (3) More or Less, 2017 or Newer, Front Wheel Drive Cargo Vans – Spec J
  - 1. Company: Jordan Ford
  - 2. Amount: Unit Price \$22,749; Total: \$68,247.00
  - 3. Funding: Water Works Capital (622.0640.415.43.02)
- C. Ten (10) More or Less, Commercial Riding Mowers – Spec H
  - 1. Company: Rigg's Outdoor Power
  - 2. Amount: Unit Price \$10,200; \$142,800 Total

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3. Funding: Nine (9): VPA Capital Lease (201.1101.452.37.11/12); Five (5): Capital Budget (201.1101.452.43.02)
  - D. Western Avenue Corridor Improvements from Bendix Drive to Olive Street – Project No. 115-097
    1. Company: Selge Construction Co., Inc.
    2. Amount: \$2,713,239.25; Base Bid plus Alternate B
    3. Funding: RWDA TIF (324.1050.460.42.03)
  - E. Berlin Place No. 2 Electrical – Project No. 117-048E
    1. Company: CBS Service
    2. Amount: \$892,500
    3. Funding: RWDA TIF (324.1050.460.42.01)
  - F. Berlin Place No. 2 Mechanical – Project No. 117-048M
    1. Company: B.C. Mechanical, Inc.; Request the Board waive the Acknowledgement of Addendum issued for Clarification of Terms only
    2. Amount: \$1,619,000
    3. Funding: RWDA TIF (324.1050.460.42.01)
- 6. REJECT BIDS**
- A. Berlin Place No. 2 Plumbing – Project No. 117-048P
    1. Reason: All Bids over Budget
    2. Funding: RWDA TIF (324.1050.460.31.02)
- 7. CHANGE ORDERS**
- A. Harrison Primary Safe Routes to School – Project No. 114-067
    1. Company: INDOT
    2. Change Order No.: 4
    3. Increase Amount: \$18,187.88
    4. Percent of Increase: 1.77%
    5. Total Percent of Change: 4.12%
    6. Revised Contract Amount: \$1,069,933.05
    7. Funding: LRSA (251.0608.380.10.99)
  - B. Coquillard Primary Safe Routes to School – Project No. 114-066
    1. Company: INDOT
    2. Change Order No.: 5
    3. Increase Amount: \$8,067.63
    4. Percent of Increase: 1.63%
    5. Total Percent of Change: 23.62%
    6. Revised Contract Amount: \$611,479.88
    7. Funding: LRSA (251.0608.380.10.99)

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**8. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS**

- A. Newman Center Site Development – Project No. 117-060
  - 1. Funding: REDA TIF (429.1050.460.42.02)
  - 2. Title Sheet
- B. Century Center Masonry Restoration – Project No. 117-037
  - 1. Funding: Hotel/Motel Tax (7304.42010.000.0099)
  - 2. Title Sheet
- C. Morris Performing Arts Center Phantom of the Opera Chandelier Support Installation
  - 1. Funding: Broadway Theater League Ticket Revenue (Reimbursement)
  - 2. Title Sheet
- D. One (1) or More, 2017 or Newer, 40' Articulating Boom Lift – Spec R
  - 1. Funding: VPA Capital Lease (201.1101.452.37.11/.12)

**9. RESOLUTIONS**

- A. No. 18-2017 – A Resolution of the South Bend Board of Public Works on Disposal of Unfit and/or Obsolete Property
  - 1. Description: Helmet and Boots for Retired Firefighter Gene Amor
- B. No. 19-2017 – A Resolution of the South Bend Board of Public Works on Disposal of Unfit and/or Obsolete Property
  - 1. Description: Helmet and Boots for Retired Firefighter Tom Kowalski
- C. No. 20-2017 – A Resolution of the City of South Bend, Indiana, Board of Public Works, Outlining the Average Daily Flow Rates for Sewer Capacity Certifications

**10. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA**

- A. Amendment to License Agreement – ESRI, Inc.
  - 1. Description: Data Inoperability Extension
  - 2. Amount: \$3,000 per Year for Years Two (2) and Three (3) of Existing Three (3) Year Contract
  - 3. Funding: IT Operating (279.0672.415.36.04)
- B. Professional Services Agreement – H.J. Umbaugh & Associates
  - 1. Description: Review of Continuing Disclosures on Bonds during Prior Years
  - 2. Amount: Standard Hourly Billing Rates by Job Classification
  - 3. Funding: COIT, Professional Services (404.0617.431.31.06)
- C. Service Agreement – Public Safety Medical
  - 1. Description: 2017 Firefighters' Annual Physicals
  - 2. Amount: Billed per Test per Employee
  - 3. Funding: Fire Personnel Benefits Services (101.0901.422.11.15)
- D. Professional Services Agreement – Abonmarche Consultants, Inc.

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1. Description: Traffic Impact Study for Eddy Street Development
  2. Amount: NTE \$10,000
  3. Funding: REDA TIF (429.1050.460.31.02)
- E. Professional Services Agreement – John Jay College of Criminal Justice
1. Description: Provide Training, Local Capacity Development, Process Enhancement and Strategic Advising and Support Professional Services in Support of the South Bend Group Violence Intervention
  2. Amount: \$25,000, NTE \$50,000 for Two (2) Years
  3. Funding: Innovation and Technology Professional Services (279.0672.415.31.06)
- F. Service Agreement - Hach
1. Description: On-Site Service, Calibration and Replacement Parts for Hach Progress Control Analyzers
  2. Amount: \$13,614
  3. Funding: Wastewater O&M (641.0630.793.63.35)
- G. Fleet Partner Agreement – Clean Fuels Ohio
1. Description: Central Services to Test Drive Electric Vehicle through the U.S. Department of Energy’s Demonstration Project “Midwest DRIVES Initiative” for Ten (10) Days and provide Feedback
- H. Professional Services Agreement – Abonmarche Consultants, Inc.
1. Description: Field Survey, Geotechnical Investigation, Design and Construction Documents for Ameritech Drive South of Cleveland Road
  2. Amount: NTE \$19,800
  3. Funding: Engineering Professional Services (101.0602.431.31.06)
- I. Amendment to Master Lease – Hewlett-Packard Financial Services Company
1. Description: Changes in Price to Schedule 14
  2. Amount: Monthly Decrease of (\$24.31); Total Decrease: (\$1,137.50)
  3. Funding: IT Lease (279.0672.415.37.11/12)
- J. Lease Renewal – Charles S. Hayes, Inc.
1. Description: Renew Tower Antenna Space Rental used for Back-Up Communications in an Emergency
  2. Amount: \$5,856.17
  3. Funding: Police Department General Fund (101.0801.421.36.02)

**11. LICENSES AND PERMITS**

- A. Block Party – Non-Residential
1. Applicant: The Well at River Park Grace
    - a) Event: Comic Con at the Well
    - b) Location: 25<sup>th</sup> St. from Mishawaka Ave. to Vine St.
    - c) Date/Time: May 30, 2017; 5:00 p.m. to 8:00 p.m.

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- d) Favorable Recommendations
- 2. Applicant: La Casa de Amistad
  - a) Event: Best Wednesday Ever
  - b) Location: Western Ave. from Camden St. to Bendix Dr.
  - c) Date/Time: May 31, 2017; 11:00 a.m. to 8:00 p.m.
  - d) Favorable Recommendations
- 3. Applicant: St. Joseph Grade School
  - a) Event: St. Joseph Grade School Field Day
  - b) Location: St. Louis Blvd. from Colfax Ave. to LaSalle Ave.
  - c) Date/Time: May 31, 2017; 8:00 a.m. to 2:30 p.m.
  - d) Favorable Recommendations
- B. Processions
  - 1. Applicant: YMCA of Michiana, Inc.
    - a) Event: 3 for 3 Triathlon
    - b) Date/Time: September 24, 2017; 6:30 a.m. to 12:00 p.m.
    - c) Favorable Recommendations
  - 2. Applicant: South Bend Westside Memorial Day Parade
    - a) Event: South Bend Westside Memorial Day Parade
    - b) Date/Time: May 29, 2017; 5:30 a.m. to 12:00 p.m.
    - c) Favorable Recommendations
  - 3. Applicant: South Bend City Church
    - a) Event: The Belly Burst
    - b) Date/Time: May 30, 2017; 5:30 p.m. to 8:00 p.m.
    - c) Favorable Recommendations
- C. Sidewalk Café
  - 1. Applicant: Frank's Place
    - a) Location: 327 W. Marion St.
    - b) Times: Sunday to Saturday, 11:00 a.m. to 11:00 p.m.
    - c) Fire Department Comments
  - 2. Applicant: The View Tavern
    - a) Location: 515 E. Jefferson Blvd.
    - b) Times: Monday - Saturday, 11:00 a.m. to 10:00 p.m.; Sunday, 1:00 p.m. to 10:00 p.m.
    - c) Engineering Comments
- D. Temporary Sidewalk Café
  - 1. Applicant: Chicory Café
    - a) Location: Temporarily move Existing Sidewalk Café to Michigan Street during Construction on Jefferson Blvd.
    - b) Favorable Recommendations
- E. Occupancy Permit

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1. Applicant: Washington Square Development, LLC
  - a) Locations: North Side of W. Washington St. between the Southeastern Corner of the Existing PNC Bank Lot to the Corner of W. Washington St. and Main St.; West Side of Main St. between the Southwestern Corner of the Building on Main and Washington to the North Side of the Building Property Line along Main St.
  - b) Dates: September 2017 on Main St. and December 2017 on Washington St.

**12. TRAFFIC CONTROL DEVICES**

- A. New Installation - Handicapped Accessible Parking Space Sign
  1. Locations:
    - a) 525 S. 26<sup>th</sup> St.
    - b) 939 S. 27<sup>th</sup> St.
  2. All criteria has **not** been met
- B. New Installations
  1. Two (2), 15 Minute Loading Zone Signs
    - a) Location: East Side of Duey St., South of Napoleon Blvd.
    - b) All criteria has been met
  2. Stop Signs
    - a) Location: Columbia St. at Calvert St.
    - b) All criteria has been met

**13. RATIFY REDUCED SENIOR TRASH RATE**

- A. Per Municipal Code 16-6, Ratify Reduced Trash Rate for Senior Customers at:
  1. 705 S 35<sup>th</sup> St.
  2. 1825 Brookmede Dr.
  3. 605 S. Albert Ave.
  4. 5210 Redbud Ln.
  5. 1914 E. Ewing Ave.
  6. 1137 N. Adams St.
  7. 6704 Hillenbrand Dr.

**14. CLAIMS**

**15. PRIVILEGE OF THE FLOOR**

**16. ADJOURNMENT**

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**NOTICE**  
**FOR HEARING AND SIGHT IMPAIRED PERSONS**  
**Auxiliary Aid or Other Services are Available upon Request at No Charge.**  
**Please Give Reasonable Advance Request when Possible.**