

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
AGENDA REVIEW SESSION
May 4, 2017 – 10:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

AGENDA REVIEW SESSION

1. OPENING AND AWARD OF BIDS

- A. Berlin Place No. 2 Electrical ó Project No. 117-048E
 - 1. Funding: RWDA TIF (324.1050.460.31.02)
- B. Berlin Place No. 2 Mechanical ó Project No. 117-048M
 - 1. Funding: RWDA TIF (324.1050.460.31.02)
- C. Berlin Place No. 2 Plumbing ó Project No. 117-048P
 - 1. Funding: RWDA TIF (324.1050.460.31.02)

2. OPENING OF QUOTATIONS

- A. Leighton Plaza Improvements ó Project No. 117-054R
 - 1. Funding: Special Donations (217.1086.415.39.89)

3. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. Construction, Easement, Restriction and Operating Agreement Estoppel ó AFP 111 Corp.
 - 1. Description: Estoppel regarding the Sale of the Doubletree Hotel Property
- B. Second Amendment to Construction, Easement, Restriction and Operating Agreement ó AFP 111 Corp.
 - 1. Description: Reflect Ownership Change of the Doubletree Hotel Property

REGULAR MEETING

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, Claims Review Meeting and Special Meeting of April 20, April 25, April 28, and May 2, 2017

2. OPENING OF BIDS

- A. One (1) or More, 2017 or Newer, Compact Track Loader ó Spec K
 - 1. Funding: VPA Capital (201.1101.452.37.11/.12)
- B. One (1) or More, 2017 or Newer, ¾ Ton Extended Cab Four Wheel Drive Pick Up Truck ó Spec L
 - 1. Funding: VPA Capital Lease (201.1101.452.37.11/.12)
- C. Seven (7), More or Less, 2017 or Newer, ¾ Ton Four Wheel Drive Pick Up Trucks ó Spec M
 - 1. Funding: VPA Capital Lease (201.1101.452.37.11/.12)
- D. 2017 Curb and Sidewalk Construction ó Project No. 117-008
 - 1. Funding: MVH (202.0619.431.31.06)

3. OPENING OF PROPOSALS

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- A. Lawn Maintenance and Mentorship Program
 - 1. Funding: Central Mowing

- 4. OPENING AND AWARD OF QUOTATIONS**
 - A. Leighton Plaza Improvements, Phase 2 ó Project No. 117-054A
 - 1. Funding: Special Donations (217.1086.415.39.89)
 - B. Restroom Upgrades at Solid Waste
 - 1. Funding: Solid Waste Building Maintenance (610.0610.791.36.01)

- 5. AWARD BIDS AND APPROVE CONTRACT**
 - A. One (1) or More, 2017 or Newer, One Ton Four-Wheel Drive Pick-Up Truck ó Spec G
 - 1. Company: Jordan Ford
 - 2. Amount: Total \$44,132.00 Each; Base Bid plus Alternates 2 and 3
 - 3. Funding: Solid Waste Capital Lease (611.0610.415.37.11/.12)
 - B. Three (3) More or Less, 2017 or Newer, Front Wheel Drive Cargo Vans ó Spec J
 - 1. Company: Jordan Ford
 - 2. Amount: Unit Price \$22,749; Total: \$68,247.00
 - 3. Funding: Water Works Capital (622.0640.415.43.02)
 - C. Ten (10) More or Less, Commercial Riding Mowers ó Spec H
 - 1. Company: Riggø Outdoor Power
 - 2. Amount: Unit Price \$10,200; \$142,800 Total
 - 3. Funding: Nine (9): VPA Capital Lease (201.1101.452.37.11/12); Five (5): Capital Budget (201.1101.452.43.02)
 - D. Western Avenue Corridor Improvements from Bendix Drive to Olive Street ó Project No. 115-097
 - 1. Company: Selge Construction Co., Inc.
 - 2. Amount: \$2,713,239.25; Base Bid plus Alternate B
 - 3. Funding: RWDA TIF (324.1050.460.42.03)

- 6. CHANGE ORDERS**
 - A. Harrison Primary Safe Routes to School ó Project No. 114-067
 - 1. Company: INDOT
 - 2. Change Order No.: 4
 - 3. Increase Amount: \$18,187.88
 - 4. Percent of Increase: 1.77%
 - 5. Total Percent of Change: 4.12%
 - 6. Revised Contract Amount: \$1,069,933.05
 - 7. Funding: LRSA (251.0608.380.10.99)
 - B. Coquillard Primary Safe Routes to School ó Project No. 114-066

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1. Company: INDOT
 2. Change Order No.: 5
 3. Increase Amount: \$8,067.63
 4. Percent of Increase: 1.63%
 5. Total Percent of Change: 23.62%
 6. Revised Contract Amount: \$611,479.88
 7. Funding: LRSA (251.0608.380.10.99)
- 7. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS**
- A. Newman Center Site Development ó Project No. 117-060
 1. Funding: REDA TIF (429.1050.460.42.02)
 2. Title Sheet
 - B. Century Center Masonry Restoration ó Project No. 117-037
 1. Funding: Hotel/Motel Tax (7304.42010.000.0099)
 2. Title Sheet
 - C. Morris Performing Arts Center Phantom of the Opera Chandelier Support Installation
 1. Funding: Broadway Theater League Ticket Revenue (Reimbursement)
 2. Title Sheet
 - D. One (1) or More, 2017 or Newer, 40ø Articulating Boom Lift ó Spec R
 1. Funding: VPA Capital Lease (201.1101.452.37.11/.12)
- 8. RESOLUTIONS**
- A. No. 18-2017 ó A Resolution of the South Bend Board of Public Works on Disposal of Unfit and/or Obsolete Property
 1. Description: Helmet and Boots for Retired Firefighter Gene Amor
 - B. No. 19-2017 ó A Resolution of the South Bend Board of Public Works on Disposal of Unfit and/or Obsolete Property
 1. Description: Helmet and Boots for Retired Firefighter Tom Kowalski
 - C. No. 20-2017 ó A Resolution of the City of South Bend, Indiana, Board of Public Works, Outlining the Average Daily Flow Rates for Sewer Capacity Certifications
- 9. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA**
- A. Amendment to License Agreement ó ESRI, Inc.
 1. Description: Data Inoperability Extension
 2. Amount: \$3,000 per Year for Years Two (2) and Three (3) of Existing Three (3) Year Contract
 3. Funding: IT Operating (279.0672.415.36.04)
 - B. Professional Services Agreement ó H.J. Umbaugh & Associates

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1. Description: Review of Continuing Disclosures on Bonds during Prior Years
 2. Amount: Standard Hourly Billing Rates by Job Classification
 3. Funding: COIT, Professional Services (404.0617.431.31.06)
- C. Service Agreement ó Public Safety Medical
1. Description: 2017 Firefightersø Annual Physicals
 2. Amount: Billed per Test per Employee
 3. Funding: Fire Personnel Benefits Services (101.0901.422.11.15)
- D. Professional Services Agreement ó Abonmarche Consultants, Inc.
1. Description: Traffic Impact Study for Eddy Street Development
 2. Amount: NTE \$10,000
 3. Funding: REDA TIF (429.1050.460.31.02)
- E. Professional Services Agreement ó John Jay College of Criminal Justice
1. Description: Provide Training, Local Capacity Development, Process Enhancement and Strategic Advising and Support Professional Services in Support of the South Bend Group Violence Intervention
 2. Amount: \$25,000, NTE \$50,000 for Two (2) Years
 3. Funding: Innovation and Technology Professional Services (279.0672.415.31.06)
- F. Service Agreement - Hach
1. Description: On-Site Service, Calibration and Replacement Parts for Hach Progress Control Analyzers
 2. Amount: \$13,614
 3. Funding: Wastewater O&M (641.0630.793.63.35)
- G. Fleet Partner Agreement ó Clean Fuels Ohio
1. Description: Central Services to Test Drive Electric Vehicle through the U.S. Department of Energyø's Demonstration Project òMidwest DRIVES Initiativeö for Ten (10) Days and provide Feedback
- H. Professional Services Agreement ó Abonmarche Consultants, Inc.
1. Description: Field Survey, Geotechnical Investigation, Design and Construction Documents for Ameritech Drive South of Cleveland Road
 2. Amount: NTE \$19,800
 3. Funding: Engineering Professional Services (101.0602.431.31.06)
- I. Amendment to Master Lease ó Hewlett-Packard Financial Services Company
1. Description: Changes in Price to Schedule 14
 2. Amount: Monthly Decrease of (\$24.31); Total Decrease: (\$1,137.50)
 3. Funding: IT Lease (279.0672.415.37.11/12)
- J. Lease Renewal ó Charles S Hayes, Inc.
1. Description: Renew Tower Antenna Space Rental used for Back-Up Communications in an Emergency
 2. Amount: \$5,856.17

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3. Funding: Police Department General Fund (101.0801.421.36.02)

10. LICENSES AND PERMITS

- A. Block Party ó Non-Residential
1. Applicant: The Well at River Park Grace
 - a) Event: Comic Con at the Well
 - b) Location: 25th St. from Mishawaka Ave. to Vine St.
 - c) Date/Time: May 30, 2017; 5:00 p.m. to 8:00 p.m.
 - d) Favorable Recommendations
 2. Applicant: La Casa de Amistad
 - a) Event: Best Wednesday Ever
 - b) Location: Western Ave. from Camden St. to Bendix Dr.
 - c) Date/Time: May 31, 2017; 11:00 a.m. to 8:00 p.m.
 - d) Favorable Recommendations
 3. Applicant: St. Joseph Grade School
 - a) Event: St. Joseph Grade School Field Day
 - b) Location: St. Louis Blvd. from Colfax Ave. to LaSalle Ave.
 - c) Date/Time: May 31, 2017; 8:00 a.m. to 2:30 p.m.
 - d) Favorable Recommendations
- B. Processions
1. Applicant: YMCA of Michiana, Inc.
 - a) Event: 3 for 3 Triathlon
 - b) Date/Time: September 24, 2017; 6:30 a.m. to 12:00 p.m.
 - c) Favorable Recommendations
 2. Applicant: South Bend Westside Memorial Day Parade
 - a) Event: South Bend Westside Memorial Day Parade
 - b) Date/Time: May 29, 2017; 5:30 a.m. to 12:00 p.m.
 - c) Favorable Recommendations
 3. Applicant: South Bend City Church
 - a) Event: The Belly Burst
 - b) Date/Time: May 30, 2017; 5:30 p.m. to 8:00 p.m.
 - c) Favorable Recommendations
- C. Sidewalk Café
1. Applicant: Frank's Place
 - a) Location: 327 W. Marion St.
 - b) Times: Sunday to Saturday, 11:00 a.m. to 11:00 p.m.
 - c) Fire Department Comments
 2. Applicant: The View Tavern
 - a) Location: 515 E. Jefferson Blvd.

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- b) Times: Monday - Saturday, 11:00 a.m. to 10:00 p.m.; Sunday, 1:00 p.m. to 10:00 p.m.
- c) Engineering Comments
- D. Temporary Sidewalk Café
 - 1. Applicant: Chicory Café
 - a) Location: Temporarily move Existing Sidewalk Café to Michigan Street during Construction on Jefferson Blvd.
 - b) Favorable Recommendations
- E. Occupancy Permit
 - 1. Applicant: Washington Square Development, LLC
 - a) Locations: North Side of W. Washington St. between the Southeastern Corner of the Existing PNC Bank Lot to the Corner of W. Washington St. and Main St.; West Side of Main St. between the Southwestern Corner of the Building on Main and Washington to the North Side of the Building Property Line along Main St.
 - b) Dates: September 2017 on Main St. and December 2017 on Washington St.

11. TRAFFIC CONTROL DEVICES

- A. New Installation - Handicapped Accessible Parking Space Sign
 - 1. Locations:
 - a) 525 S. 26th St.
 - b) 939 S. 27th St.
 - 2. All criteria has **not** been met
- B. New Installations
 - 1. Two (2), 15 Minute Loading Zone Signs
 - a) Location: East Side of Duey St., South of Napoleon Blvd.
 - b) All criteria has been met
 - 2. Stop Signs
 - a) Location: Columbia St. at Calvert St.
 - b) All criteria has been met

12. RATIFY REDUCED SENIOR TRASH RATE

- A. Per Municipal Code 16-6, Ratify Reduced Trash Rate for Senior Customers at:
 - 1. 705 S 35th St.
 - 2. 1825 Brookmede Dr.
 - 3. 605 S. Albert Ave.
 - 4. 5210 Redbud Ln.
 - 5. 1914 E. Ewing Ave.
 - 6. 1137 N. Adams St.

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7. 6704 Hillenbrand Dr.

13. CLAIMS

14. PRIVILEGE OF THE FLOOR

15. ADJOURNMENT

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.